



*Academic Excellence
Life Change
World Impact*

2004-2005
Undergraduate Catalog

www.GraceUniversity.edu • 1311 South Ninth Street, Omaha, NE 68108 • Admissions@GraceUniversity.edu

School Calendar 2004-2005

Fall Semester 2004

July 30, Fri. Faculty/Staff Conference
 Aug. 14, Sat. Residence Halls open for New Students
 Aug. 18, Wed. Convocation Ceremony 7:00 p.m., Suckau Chapel
 Aug. 19, Thur. Traditional Undergrad/Grad Classes Begin
 Aug. 23-26 Spiritual Life Orientation
 Aug. 25, Tue. Last day to ADD Courses
 Aug. 27, Fri. SLT Fair
 Sept. 6, Mon. Labor Day: Admin. Offices Closed/No Classes
 Sept. 14, Tue. Day of Prayer (No Traditional Undergrad Classes)
 Sept. 15, Wed. Last Day to DROP Courses (without academic penalty)
 Sept. 30, Thur. Fall Enrollment Closes
 Oct. 11 - 15 Mid-Term Exams (Classes Meet)
 Oct. 18 - 20 Bible Conference* (No Undergrad/Grad Classes)
 Oct. 21 - 22 Fall Break (No Undergrad/Grad Classes)
 Nov. 15 - Dec. 3 Early Registration for Winter and Spring, 2005
 Nov. 25, Thur. Thanksgiving Day: Admin. Offices Closed/No Classes
 Nov. 26, Fri. Admin. Offices Closed/No Classes
 Dec. 6, Mon. Reading Day
 Dec. 7 - 10 Final Exams (Undergrad/Grad)
 Dec. 11, Sat. Residence Halls Close
 Dec. 24, Fri. Christmas Eve Day - Offices Closed
 Dec. 25, Sat. Christmas Day
 Dec. 27 - Jan. 1 Administrative Offices Closed

Winter Session 2005

Jan. 3 - 14 Winter Sessions +

Spring Semester 2005

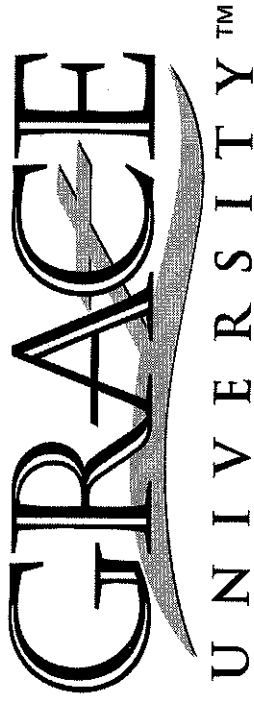
Jan. 17, Mon. Graduate Classes Begin
 Jan. 18, Tue. Traditional Undergrad Classes Begin
 Jan. 18, Tue. Convocation Ceremony* 10:20 a.m., Suckau Chapel
 Jan. 25, Tue. Last day to ADD Courses
 Jan. 26 - 27 Camp Fair
 Jan. 26, Wed. Spring Enrollment Closes
 Feb. 7-11 World Christian Conference* (No Undergrad/Grad Classes)
 Feb. 15, Tue. Last Day to DROP Courses (without academic penalty)
 Feb. 15, Tue. Day of Prayer (No Traditional Undergrad Classes)
 Mar. 9, Wed. Mid-Term Exams (Classes Meet)
 Mar. 14 - 18 Spring Break (Undergrad/Grad) (Through Easter Monday)
 Mar. 21 - 28 Easter
 Mar. 27, Sun. Early Registration for Summer and Fall 2005
 Apr. 11 - 25 Finals for Graduating Seniors/Graduate Students
 May 2-5, Mon. Honors
 May 6, Fri. Convocation/Baccalaureate* 10:30 AM
 May 7, Sat. Commencement 2:00 PM
 May 9, Mon. Reading Day
 May 10 - 13 Finals Week
 May 13, Fri. Residence Halls Close

Summer Session 2005

May 16 - 27 First Session+
 May 30, Mon. Memorial Day (Offices Closed)
 May 31 - June 3 Assessment Week (Tue. - Fri.)
 June 6 - 17 Second Session+
 June 20 - July 1 Third Session+

*Required attendance

+Last day to ADD a course is the first Monday of the session; the last day to DROP a course without penalty is the first Thursday of the first week.



A Personal Note from the President

By examining the Grace University catalog, you are obviously considering a strong, faith based university. You are doing so in the midst of the seemingly triumphant Postmodern worldview, with its radical hermeneutic, radical relativism, radical pluralism, radical morality and radical pragmatism. In contrast, Grace University unashamedly stands for the proposition that God exists and He has revealed himself. That revelation is the basis for Truth. Therefore, every student studies this revelation along with the other disciplines of human knowledge. Our goal is that you will develop a holistic view of the truth that will enable you to serve God and people as a servant leader in the home, church and the world.

Grace University is therefore about worldview development. Grace focuses on the mind, the heart and the "hand." The integrating of these three is what Grace is all about. Our goal is to prepare the next generation of leaders who have the Christian mind, are developing the Christian heart, so they can serve God and people. Welcome to a University that will enable you to acquire truth, coupled with the character, integrity and relational skills that define success in God's eyes.

May our Lord guide you as you pursue and internalize His truth as you pursue the eternally significant task of serving Him and people.

In His mighty grasp,

James P. Eckman, Ph.D.
President

atalog Limitations

catalog describes policies, programs, and procedures of Grace University that are in effect at the of its preparation, February 2004.

University reserves the right to change any of its rules and regulations at any time, including those ng to admissions, instruction and graduation. The right to withdraw curricula and specific courser course content, change the calendar and to impose or increase tuition or other fees similarly is ved. All changes are effective at such time as the proper authorities determine and may apply not to prospective students but also to those who are already enrolled in the University.

provisions of the catalog are not, and should not be construed to be a binding contract between ents and the University.

Response Directory

For your questions or requests for information
 following University officials:

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 V. Lee • Director of Admissions

Business, Finances & Facilities
 Vice President for Business and Finance

Center Development and Placement Center
 Harder • Director

Library & Learning Resources
 R. Shook • Head Librarian

Operational Policy, Procedures, & Faculty
 Patrick A. Blewett • Academic Vice President

General University Policy
 James P. Eckman • President

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 John D. Holmes • Dean

College of Graduate Studies
 Martin Richard "Dick" Dahlquist • Dean

College of Continuing Education
 J. Overman • Dean

Student Leadership Training & Field
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Men's Housing and Student Activities
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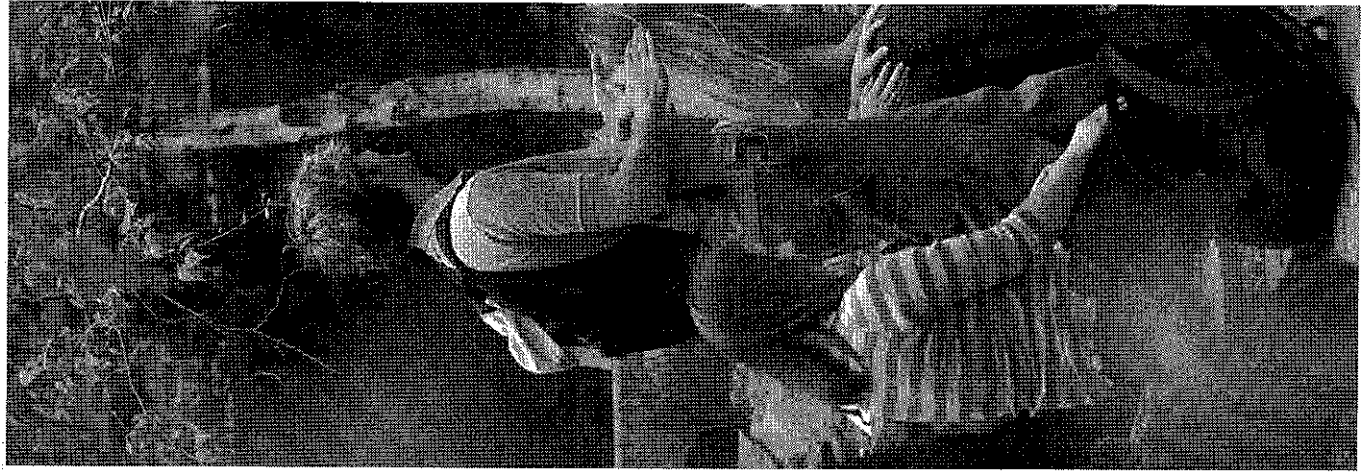
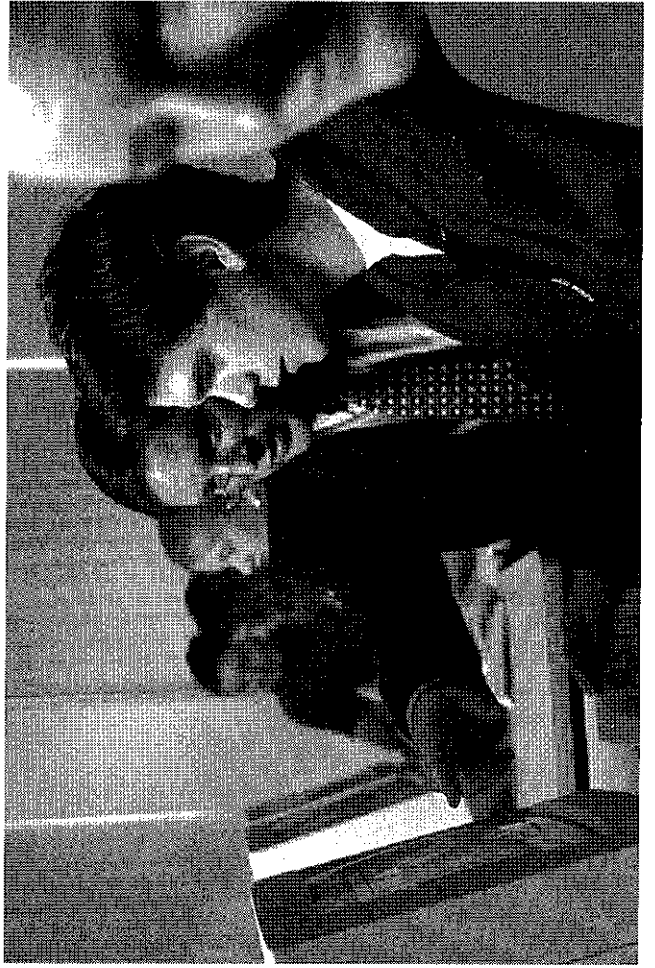


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GENERAL INFORMATION



Mission

University exists to develop servant leaders for the home, the church and the world through excellence in biblically-integrated education and through life change in a personal, discipling environment, all for the glory of God.

Past

Years by the Grace of God

University was born in prayer as a group of Mennonite ministers met in Omaha, Nebraska, on June 1, 1943, to pray and plan for a college-level institution that would be fundamental, doctrinally sound, and biblically centered in its mission. The need for such a college was recognized as the need for a Christian education that would be biblically centered and doctrinally sound. A number of pastors shared this common concern with each other during the commencement activities at the Omaha Bible Academy, in Meno, Oklahoma, in 1942. So in the providence of God, they selected Omaha as a central location for the meeting and to the founding of Grace Bible Institute.

On June 1 through September 8, 1943, the doors opened and removed obstacles in such a way that all were convinced that this was the will of God. At the dedication service on September 8, 1943, Dr. C.H. Eckman, chairman of the Board of Directors and president of the college, mentioned seven answers to prayer:

1. Location—the Lord definitely led the original group of men to Omaha on June 1 and opened doors for them.

2. Temporary Facility—the Presbyterian theological Seminary was made available for use without any financial obligation other than its upkeep.

3. Incorporation—the laws of Nebraska were such that incorporation under the existing laws was impossible. But these laws were revised just as the founders were faced with the alternative of having to locate Grace Bible Institute in some other state.

4. Faculty—the college opened with a complete staff of teachers, having received the consent of the last needed faculty member by telegram that very afternoon at 3:00.

5. Student Body—a total of 18 students registered on the first day (and five more a few days later).

6. Funds—in a short time, the Lord sent in over \$7,000 in gifts.

7. Permanent facility—the Lord preserved Stuntz Hall for Grace Bible Institute, so that on the afternoon of September 8 the Board of Directors signed a purchase contract for the building in the amount of \$25,000.

In his book, *The Story of Grace*, Paul Kuhlmann documents many of the miraculous answers to prayer evident during the first 35 years of the University's history. It is a testimony of God's gracious provision and direction. The student enrollment grew rapidly in the early years so that by 1949 it had reached 331. The diversity of the student body in recent years indicates its international nature and widespread appeal to students who desire a Bible-centered college education.

In his book, *Committed to the Vision: 50 Years by the Grace of God*, Harold J. Berry gives highlights of each presidential administration and focuses attention on those who have served Grace University 25 years or more. The Board of Directors, Advisory Council, administrators, faculty and staff provide a rich spiritual heritage for the University.

Academic programs have been expanded and upgraded to reach each generation; the administrative structure has been revised and faculty has grown in size. Over fifty percent have doctorate degrees. Most significantly, the University has remained vigilant in upholding the fundamentals of the faith maintaining, without reservation, that the Bible is the inspired Word of God. In 1976, when a change of name was considered, "Grace Bible Institute" became "Grace College of the Bible."

The physical plant has been expanded through the construction and purchase of additional facilities. The expansions include Suckau Chapel (basement, 1949; main floor, 1957); Schmidt Hall (1962); Harold D. Burkholder Center (1967) which includes the addition of the Jim Classen Gymnasium (2003); and the Donald J. Tschetter Academic Building (1975).

In 1977, the University purchased the St. Catherine's Hospital Center for Continuing Care. This acquisition added nearly 2.7 acres to the campus and doubled facility space, making it the largest and most significant property acquisition in the history of the University. Three wings -

Stanford Hall, Rieger Hall, and Waldo Harder Hall—have been utilized as dormitory facilities. A fourth wing houses administrative offices, conference rooms, classrooms, music rooms. And a fifth wing houses the faculty offices. Additional facilities in the complex will be renovated, as needed, for student housing, classrooms, and offices. Each facility expansion was an adventure of faith and a distinct answer to prayer.

In 1993, President Neal McBride proposed that Grace consider a new identity as "Grace University." During the 1993-94 academic year, a feasibility study for restructuring was accomplished. In May 1994, the Trustees formally adopted restructuring as Grace University, which consists of three colleges: Grace College of the Bible, Grace College of Graduate Studies, and Grace College of Continuing Education.

On July 1, 1995, the institution's new corporate identity as Grace University became official. Today, President James P. Eckman leads Grace University.

In 2002, a donor deeded the former St. Joseph Mental Health facility to Grace for future growth of the University. This 160,000 square foot facility provides a home for the Grace Counseling Center and other opportunities. In 2003, the Jim Classen Gymnasium was dedicated providing physical fitness and athletic opportunities to the campus community. With this construction, the Burkholder Center was renamed the Harold D. Burkholder Center, and the dining commons was named in honor of Vernon Duerksen.

Our Present

The core values of academic excellence, life change, and world impact continue to shape the vision of Grace. These foundational values stimulate the Power of Grace!

During the past 61 years, more than 8,000 students have studied at Grace University. Many of our alumni are actively involved in full-time vocational ministries. Many are serving in cross-cultural and international missions, in pastoral ministry, in Christian education, in music, and in Christian radio and telecommunications. Others impact the marketplace for Christ serving as lay leaders in local churches and church-related organizations. Many are educators, business people, farmers and ranchers, and public servants in governmental settings.

Other significant ministries of the University include the radio station, Grace Counseling Center, and the Grace University Foundation.

KGBI-FM was established in 1966 with 29,000 watts of power to reach a primary listening area of 30 to 60 miles surrounding Omaha. In 1973, KGBI increased its power to 100,000 watts in stereo, expanding the outreach area of 75 to 100 miles into southwestern Iowa and east central Nebraska. The station features nationally recognized Christian programming, contemporary Christian music, along with thorough news coverage. Additional locally owned translators provide expanded outreach into eastern Nebraska and northwestern Iowa. KGBI has been nationally recognized by both the National Religious Broadcasters and the National Association of Broadcasters.

The oversight of Grace University is vested in a strong, spiritually minded Board of Trustees, representing various denominations and representing seven states. A variety of advisory teams assist in guiding various operations within the University. Each academic program has a professional advisory team evaluating and guiding faculty in program improvement. The Grace University Foundation 30 member Board of Directors works closely with University Advancement in fund raising, fund raising, and investment management. The Parents Association (GUPA) works in association with the President's Office regarding institutional and student support. The Alumni Association, a vital advisory group, connects our strong heritage with our ongoing mission of preparing men and women as servant leaders for the home, the church and the world.

Throughout its history Grace University leadership has been marked by vision and faith. The following have served as presidents: Paul Kuhlmann (Acting, 1943), Dr. C.H. Suckau (1944-1950), Dr. H.D. Burkholder (1950-1955), Dr. Joseph W. Schmidt (1955-1960), the Rev. D.J. Unruh (Interim, 1960-1961), Dr. Waldo E. Harder (1961-1971), Dr. Robert W. Benton (1971-1984), Dr. Warren E. Bathke (1984-1993), Dr. Neal F. McBride (1993-1997), and Dr. James P. Eckman (1997-).

Distinctives

Education offered at Grace University differs from secular liberal arts education in a number of ways. Students should note the following differences that are distinctive:

Curricular Focus

The curricular emphasis of the liberal arts college provides a broad, liberal education in the sciences and arts as a foundation for many vocations and careers. Grace University, in contrast to this, gives primary focus to the Bible and the sciences serving as a support to the study of the Bible and life application. Grace University's emphasis is basic development for the home and family, involvement in a local church as an expression of commitment to community, and character development with a critically & ethical mind for the work place.

Integration of Knowledge and Skills

At Grace University, the Bible is the integrating element of our curriculum. Each bachelor level program at Grace University pursues a double focus – the first in Biblical Studies and the second in a professional or vocation field of his/her choice. All students at the bachelor level are required to complete a minimum of 30 hours in Bible and theology; most programs require a minimum of 40 hours. All students at the associate level are required to complete a minimum of 40 hours in Bible and theology. General requirements in all bachelor level programs require a minimum of 36 hours; many programs require approximately 40 hours. Students are encouraged to think about the world (General Education) and their understanding of the Word (Bible and Theology). This core uniquely provides a unified Christian worldview and a biblical perspective on life.

The integrated foundation of Biblical Studies and General Education, professional studies are in order to fully round out the entry-level education for his or her work place. These professional studies also provide leadership development and life-long learning skills whereby the student will not simply be limited to his initial responsibilities. With time and effort, we believe our graduates become ideal supervisors and managers, and some into key leadership roles within their professional fields. At Grace University, most professional programs at the bachelor level require 40

to 50 hours of professional studies to fully train the individual for his/her stated vocation calling and for leadership capacities for the home, the church and the world.

Servant Leadership Training

Practical field experience and community volunteerism are integral parts of the education process at Grace University; thus, all certificate, associate, and bachelor degree students are required to participate in Servant Leadership Training. This program coordinates the activities of students throughout their education at Grace; throughout each semester of full-time enrollment, each student volunteers in a ministry or community agency whereby they impact the lives of other people. These settings may include jail visitation, tutoring at-risk youth, ministering to children and youth in church settings, assisting in disaster relief, YMCA youth programs, or senior citizen and hospice visitation programs. Each student's SLT assignment must be approved each semester, and students receive formal evaluation from our SLT Director as well as the agency or ministry supervisor. During the 2002-2003 school year, students volunteered in over 40,000 clock hours of community service in the greater Omaha community. The University's student body was honored to receive the 2002 "Making It Happen Award" presented by the United Way of the Midlands on behalf of the community.

Personal Spiritual Life

Grace University places heavy emphasis upon spiritual formation and ministry skill development no matter what vocational direction a student has chosen. Spiritual formation includes a lifestyle of daily quiet time to read Scripture, meditation, prayer, and the pursuit of a worshipful focus on God. Spiritual formation also includes development of a Christ-honoring lifestyle including self-discipline, ethical decision-making, and abstaining from behavior and attitudes that Scripture calls "sin." Ministry skill development includes development of one's ability to share one's faith with others, speak about and teach Scripture publicly in a variety of ministry settings, and engage in Christian worship being sensitive to various traditions and styles. Grace University offers a complement of weekly chapels, called Grace L.I.F.E. (Life Integration For Excellence), a Fall Bible Conference, a Spring World Christian Conference, a Day of Prayer each semester, lectureships & forums, campus mentoring programs, and support of church ministries throughout the local area to help facilitate the development of the student's spiritual life and ministry skills.

Faculty Commitments
Like other institutions of higher education, Grace University prides itself in its faculty and the academic freedom each has in accomplishing his/her duties in the classroom, in research, and in community service. What distinguishes our faculty is not their academic achievements, but their commitment to Christ, their commitment to their local churches and global missions, and their commitment to support the theological position of Grace University. Many private colleges are Christian in name, but their faculty promotes a worldview that is anything but Christian. At Grace University, faculty view their teaching responsibilities as being supportive of the values of the home and of the church. Faculty see themselves as key role models for students of godliness as well as scholarship. Our faculty do not see it as their role to undermine a student's confidence in Scripture or personal faith, or to challenge the values of their parents; rather, our individual and collective role is to encourage students and help integrate faith, the Word, and values into all aspects of life.

In summary, this means that the students who complete certificate, associate, and bachelor level programs at Grace University should be Christ-like, maturing responsible individuals who have basic knowledge of Scripture and the world, and have skill in integration of this knowledge. They are equipped, motivated, and dedicated to serve God as servant-leaders with the skills to accomplish the entry-level tasks in the vocational or professional field chosen, yet willing to go anywhere and do anything challenged by the Lord. Ultimately, they will become servant leaders for the home, the church, and the world.

Our Doctrinal Statement

The following is the unabridged doctrinal statement of the University and provides the basis for doctrinal agreement. Each member of the Board of Trustees, Administration, and Faculty is required to subscribe annually to the doctrinal statement. Copies of this document are available from the President's Office.

Motto:

"Other foundations can no man lay than that is laid, which is JESUS CHRIST." (1 Cor. 3:11)
Doctrinal Statement Every member of the Board of Trustees, the Advisory Council, and the Faculty is to be in whole-hearted accord with the Unabridged Doctrinal Statement, and is required to subscribe annually in writing to this

unabridged Doctrinal Statement. No one shall ever preach or teach at Grace University any doctrine contrary to it. When teaching contrary to this Doctrinal Statement is discovered, the Board of Trustees is required to take action.

Article I

The Scriptures

We believe... That "all Scripture is given by inspiration of God" (2 Tim. 3:16), accepting unreservedly the writings of the Old and the New Testaments as the infallible Word of God (Jn. 17:17; 1 Thess. 2:13; Ps. 119:89).

...That it is divine revelation, given by the Holy Spirit to holy men of God (2 Pet. 1:21; Acts 1:16; Jn. 16:3; 1 Cor. 2:13); verbally inspired in all its parts (Ex. 4:15) and therefore wholly without error as originally given of God (Matt. 5:18; Jn. 10:35); altogether sufficient in itself as our only infallible rule of faith and practice (2 Tim. 3:16; 17; Rom. 15:4; 1 Cor. 10:11) and everywhere centering in, and pointing to, the Person and work of our Lord Jesus Christ of Whom all Scripture testifies (Lk. 24:27, 44; Jn. 5:39; Acts 17:2-3; 18:28).

Article II

The Godhead

We believe... That God is spirit (Jn. 4:24), eternally existing in three Persons, the Father, the Son and the Holy Spirit (Matt. 28:19; 2 Cor. 13:14).

...That these three are one God (Mk. 12:29), Who is perfect, infinite and eternal in His being, holiness, love, wisdom and power (Ps. 18:30; 147:5; Deut. 33:27; Ps. 135:6); absolutely separate from and above the world as its Creator (Gen. 1:1), yet everywhere present in the world as the Upholder of all things (Ps. 139:1-10; Ps. 104); self-existent and self-revealing (Jn. 5:26; Matt. 11:27).

...That each of the three Persons is worthy of equal honor, obedience and worship (Jn. 1:1-3; Acts 5:3-4; Jn. 5:23).

Article V

The Holy Spirit We believe... That the Holy Spirit, the Third Person of the Trinity (Matt. 28:19), is the divine Agent in nature, revelation and redemption (Gen. 1:2; Ps. 104:30; 1 Cor. 2:10; Tit. 3:5).

...That, though omnipresent from all eternity, He took up His abode in the world in a special sense on the Day of Pentecost, dwelling in each and all believers (Acts 2:1-4), baptizing them into one body, the Church of Christ (1 Cor. 12:13).

...That He will never take His departure from the Church (Jn. 14:16; Eph. 1:14), but is ever present to testify of Christ, seeking to occupy fill the believer with Him (Jn. 15:16; 16:14).

...That His abode in the world, in this special sense, will cease when the Church is completed, and when Christ comes to receive His own (2 Thess. 2:7; Jn. 14:16; Rev. 4:5).

...That in this age certain well-defined ministries are committed to Him, such as: the restraining of evil in the world to the measure of the divine will (2 Thess. 2:7); the convicting of the world with respect to sin, righteousness and judgment (Jn. 16:8-11); the regenerating and cleansing of all believers (Jn. 3:5; Tit. 3:5); the indwelling of all who are saved (Rom. 8:9; Jn. 14:16, 17); the anointing of believers to teach them all truth (Jn. 16:13; 1 Jn. 2:20, 27); the sealing of believers unto the day of redemption (Eph. 1:13,14; 4:30); the continued filling for guidance, power and service of those among the saved who are yielded to Him, and who are subject to His will (Eph. 5:18; Acts 4:31); and the bestowal of spiritual gifts upon the members of Christ's body according to His own will (1 Cor. 12:1, 8-11).

Article VI

Creation and Fall of Man We believe... That man was the direct creation of God (Gen. 2:7; 18-22), spirit and soul and body (1 Thess. 5:23), and not in any sense the product of animal ancestry (1 Cor. 15:39), but made in the image and likeness of God (Gen 1:26, 27).

...That through personal unbelief and disobedience to the revealed will of God man fell (Gen. 2:17, 3:11), became a sinful creature (Mk. 7:21-23), lost his spiritual life (Eph. 4:18), became "dead in trespasses and sins" (Eph. 2:1), lives under the righteous judgment and wrath of God (Rom. 1:18; Jn. 3:36) and became subject to the power of the devil (Acts 26:18; Col. 1:13).

Article VII

Salvation Through Grace by Faith We believe... That our salvation is the free gift of God's grace (Rom. 6:23; Eph. 2:8).

...That we are justified solely on the ground of the shed Blood of our Lord Jesus Christ (Rom. 3:24; Heb. 9:22) who was made sin for us by His substitutionary death on the Cross (2 Cor. 5:21; 1 Pet. 2:24).

...That salvation is received only by personal faith in the Lord Jesus Christ (Acts 16:31; Jn. 3:16).

...That it is neither merited nor secured, in part or whole, by any virtue or work of man (Rom. 4:4, 5; Jn. 6:28, 29), for no repentance, no confession, no feeling, no sincere efforts, no good resolutions, no submission to any rules or ordinances of any church can add in the least to the value of the Blood of Christ, nor be added in any sense to believing as a condition of salvation (Eph. 2:8, 9; Isa. 64:6; Gal. 3:11; Col. 2:13, 14).

...That this salvation has a threefold aspect: salvation from guilt and penalty of sin justification; salvation from the power of sin - sanctification; salvation from the presence of sin - glorification (Tit. 2:11-13; Heb. 9:24, 26, 28; Phil. 3:20, 21; Rom. 8:23), and includes the whole man - spirit, soul and body (1 Thess. 5:23).

...That true believers have as a present possession the gift of eternal life (1 Jn. 5:10-12), a perfect righteousness (Rom. 3:22), sonship in the family of God (Jn. 1:12; 1 Jn. 3:1, 2), every spiritual resource needed for life and godliness (Eph. 1:3; 2 Pet. 1:3) and deliverance from all condemnation (Jn. 5:24).

...That in view of this completeness in Christ (Col. 2:10) and the abiding, sanctifying presence of the Holy Spirit (Jn. 14:16, 17; Tit. 3:5), it is in no way required by God to seek a "second work of grace" (Gal. 3:3).

...That apart from Christ there is no possible salvation (Jn. 14:6; Acts 4:12; 13:39).

Article VIII

Sanctification We believe... That sanctification, which is a setting-apart unto God, is threefold:

That it is already complete for every person because his position toward God is the same as Christ's position (Heb. 10:10, 14; 1 Cor. 6:11, RV).

... That while the standing of the believer is thus perfect "in Christ", his present state is as imperfect as his experience in daily life, and there is therefore also a progressive sanctification wherein the believer is to "grow in grace" and to be "changed" by the unhindered power of the Holy Spirit (2 Cor. 7:1; 3:18; 2 Pet. 3:18).

...That, lastly, the child of God will yet be fully sanctified in his state, as he is now sanctified in his standing, when he shall see his Lord and "shall be like Him" (Jn. 3:2; 1 Thess. 3:13; 5:23).

Article IX

Assurance We believe... That, because of the eternal purpose of God towards the objects of His love (Eph. 1:4; 2:6, 7) because of His freedom to exercise grace towards the meritless on the ground of the propitiatory Blood of Christ (Rom. 5:8-10; Jn. 10:28), because of the very nature of the divine gift of eternal life (Jn. 5:24; 1 Jn. 5:13), because of the present and unending intercession and advocacy of Christ in heaven (Heb. 7:25; 1 Jn. 2:1), because of the abiding and sealing presence of the Holy Spirit in the hearts of all who are saved (Jn. 14:16; Eph. 1:13, 14) we, and all true believers everywhere, can have a firm assurance of our salvation (Heb. 6:18, 19).

We believe also, however... that since God is a holy and righteous Father (1 Pet. 1:15, 16), and cannot overlook the sins of His children (Hab. 1:13), He will, when His children persistently sin and fail to judge themselves (1 Cor. 11:31), chasten them and scourge them in infinite love (Heb. 12:6) in order that He may at last present them blameless before the presence of His glory (1 Cor. 11:30, 31; Eph. 5:25, 26; 1 Cor. 5:5).



...That this is the "blessed hope" of the Church. (Tit. 2:13), an event for which we should constantly be watching, the time being unrevealed but always imminent (Mk. 13:32-37; Rev. 22:12,20);

...That this event will be followed by the judgment of the believer's works for reward at the Judgment Seat of Christ (Rom. 14:10; 2 Cor. 5:10; 1 Cor. 3:11-15) a judgment which may result in the loss of rewards, but not the loss of salvation (1 Cor. 3:11-15) and by the Marriage of the Lamb just before the Lord returns in glory (Rev. 19:7-9).

Article XII

Christ's Glorious Appearing

We believe... That the world will not be converted previous to the Second Coming of Christ, but is day by day ripening for judgment (Lk. 17:26).

...That this dispensation will end with a fearful apostasy in the professing Church (1 Tim. 4:1; 2 Tim. 4:3, 4; 2 Thess. 2:11, 12) which during the Great Tribulation (Matt. 24:21), will be headed by a personal Antichrist (2 Thess. 2:3, 4; 1 Jn. 2:18).

...That God's righteous judgements will then be poured out upon the world (Rev. 6:1-18:24).

...That at the close of this period (Matt. 24: 29; 30) the Lord Jesus Christ will personally, visibly, and gloriously descend from heaven (Rev. 1:7; 19:11-16) with the Church (Zech. 14:5; Jude 14) and His holy angels (2 Thess. 1:7) to bind Satan in the bottomless pit (Rev. 20:1-3), judge the living nations (Matt. 25:31-46), restore to Israel her land (Deut. 30:3-5; Ezek. 37:21; Isa. 11:11, 12), establish His glorious and literal kingdom over all nations for a thousand years (Acts 15:16; Rev. 20:4-6), lift the curse which now rests upon the whole creation (Isa. 11:6-9; Rom. 8:19-23), and bring the whole world to the knowledge of the Lord (Isa. 11:9; Hab. 2:14).

...That at the end of the thousand years, Satan shall be loosed for a short season to deceive the nations (Rev. 20:7-9).

...That the unsaved dead shall then be raised, judged according to their works, and cast into the Lake of Fire prepared for the devil and his angels (Rev. 20:11-15; Matt. 25:41).

...That, as the Son of David (Lk. 1:32), Christ will finally deliver up the Messianic Kingdom to God the Father, in order that He, as the Eternal Son, may reign with the Father in the New Heaven and the New Earth eternally (1 Cor. 15:24-28; Rev. 21:1).

Church
 We believe... That the Church is the mystical Bride of the Lord Jesus Christ (Col. ev. 21:9), which He began on the Day of Pentecost (Matt. 16:18; Acts 2:47), and will complete His second coming (1 Thess. 4:16, 17; 1:25).

all true believers of this dispensation, irrespective of membership in the organized local churches, have been baptized into this Church by the Holy Spirit (1 Cor. 12:12, 13).

The members of this one Body should, wherever possible, assemble themselves together in local churches for worship, prayer, fellowship, and teaching (Heb. 10:25; Acts 2:42), and observe of the ordinances of baptism and the Lord's Supper (Matt. 28:19; 1 Cor. 6).

It is the solemn duty of its members to maintain the unity of the Spirit in the bond of peace (Eph. 4:3), rising above sectarian differences (Cor. 3:3,4), and loving one another with all the heart (1 Pet. 1:22).

The first and foremost mission of the Church in the world today is to witness for Christ to the nations (Matt. 28:19, 20; Mk. 16:15; Lk. 24:47).

XI

Unsaved Hope

We believe... That the Second Coming of Christ will take place in two stages, the first being the Rapture (1 Thess. 4:13-17) when He will appear as the "Morning Star" (Rev. 22:16), in the second stage to receive His own (Jn. 14:3) and to bring the Revelation (2 Thess. 1:7) when He comes as the "Son of Man" (Mal. 4:2) to the Mount of Olives (Zech. 14:4) to be received by repentant Israel (Rev. 12:10);

according to the Word of God, the next stage will be the fulfillment of prophecy will be the Tribulation coming of Christ (Rev. 19) in the air to receive to Himself His own, those who have fallen asleep and those who remain until His coming (1 Thess. 4:13-14; 1 Cor. 15:51, 52; Jn. 11:25, 26);

Article XIII

The Future Life

We believe... That the spirits of the **SAVED** at death go immediately to be with Christ in heaven (2 Cor. 5:8; Phil. 1:21-23), where they abide in joy and conscious fellowship with Him until He comes for His own (1 Thess. 4:14), when their bodies shall be raised from the grave and changed into the likeness of His own glorious body (1 Cor. 15:25-58; Phil. 3:20, 21), and in that state forever to enjoy the presence of the Lord (1 Thess. 4:17) and to reign with Him on Earth (Rev. 5:10; 20:6) and throughout eternity (Rev. 22:5).

...That the spirits of the **UNSAVED** at death descend immediately into Hades (Lk. 16:23; Num. 16:33) where they are kept under conscious punishment and misery (2 Pet. 2:9, RV), until the judgment of the Great White Throne after the Millennium (Rev. 20:11), at which time Hades will deliver up its dead (Rev. 20:13) and their bodies shall be raised from the grave (Rev. 20:5); they shall be judged according to their works (Rom. 2:3-6; Rev. 20:12), and be cast into the Lake of Fire (Rev. 20:15; 21:8), not to be annihilated (cf. Rev. 19:20; 20:10), nor ultimately restored (Rev. 22:11), but to be punished with final and everlasting destruction away from the presence of the Lord (2 Thess. 1:9).

Article XIV

Angels, Fallen and Unfallen

We believe... That God created an innumerable company of sinless, spiritual beings, known as angels (Col. 1:16; Heb. 12:22).

...That one, Satan, a personal being of the highest rank (Ezek. 28:12-19) through pride (1 Tim. 3:16) and unlawful ambition (Isa. 14:12-15) rebelled against God and fell, thereby becoming completely depraved in character (Jn. 8:44) and the leader of a large host of evil angels and demons who followed him in his fall (Rev. 12:9; Matt. 12:24, RV; Jude 6).

...That a great company of angels kept their holy estate (Mk. 8:38), and are before the throne of God (Rev. 5:11) from whence they are sent forth as ministering spirits, to minister to the heirs of salvation (Heb. 1:13, 14).

...That Satan was judged at the cross (1 Jn. 3:8) and through subtlety led our first parents into transgression (2 Cor. 11:3), accomplishing their moral fall (Gen. 3:1-7), and, as the "god of this world," subjecting them and their posterity to his own power (2 Cor. 4:4).

...That Satan was judged at the cross (Jn. 16:11; Col. 2:15), and, although that judgment was not immediately executed, he will ultimately be "cast into the lake of fire and brimstone" where, together with the fallen angels and all the unsaved, he will be "tormented day and night forever and ever" (Rev. 20:10,15; Jude 6).

Article XV

The Christian's Walk

We believe... That the believer is called with a holy calling (2 Tim. 1:9) to walk not after the flesh, but after the Spirit (Rom. 8:4) and so to live in the power of the indwelling Spirit, that he will not fulfill the lust of the flesh (Gal. 5:16-18).

...That as the flesh with its fallen Adamic nature in this life is never eradicated (Rom. 7:23; 1 Jn. 1:8; 1 Ki. 8:46; Phil. 3:12), it needs to be kept by the Spirit in constant subjection to Christ (Rom. 6:11-13; Eph. 4:22-24; 1 Cor. 10:12; 2 Cor. 10:5).

...That good works are in no sense the procuring cause of salvation (Eph. 2:8-10), but are its proper evidence and fruit (1 Jn. 3:9-10; Tit. 2:14; Matt. 7:16-20).

...That since our citizenship is in heaven (Phil. 3:20, RV), we as the children of God should live a consistent, separated Christian life (Rom. 12:2; 2 Cor. 6:14-17; Eph. 5:11), and abstain from all worldly amusements and unclean habits which defile mind and body (1 Thess. 5:22; 1 Pet. 2:11; Rom. 13:14; 1 Cor. 6:19, 20), and from such worldly practices as: the swearing of oaths (James 5:12), affiliation with secret societies (2 Cor. 6:14), using courts from settling disputes between believers (1 Cor. 6:1-8), taking personal vengeance and participating in carnal strife (Rom. 12:17-21; 2 Cor. 10:3, 4), and divorce as forbidden by the Lord (Matt. 19:9; Rom. 13:9).

...That the believer should keep the Word of the Lord (Jn. 14:23), seek those things which are above (Col. 3:1, 21), walk as He walked (1 Jn. 2:6), be careful to maintain good works (Tit. 3:8), and especially accept as a solemn responsibility the duty and privilege of bearing the Gospel (1 Cor. 5:19; Jn. 15:16), remembering that a victorious, fruitful life is possible only to those who in gratitude for the infinite and undeserved mercies of God have presented themselves wholly to Him for His service (Rom. 12:1, 2).

Goals and Objectives

are values shape the goals and objectives of University — academic excellence, life and world impact. In line with its mission, all goal of Grace University is each student becomes a well-balanced, Christ-like person who biblically liberate student, an engaging a compassionate leader and a global leader rooted in the Bible and directed by the University establishes the following and objectives:

1. Graduation, students should give evidence of comprehensive working knowledge of the Bible, including Bible doctrine. Accomplishment of this objective is assessed successfully completing required courses in Bible and theology.
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Our Philosophy of Christian Education

Grace University is committed to a Christian philosophy of education. This means that every facet of the University program is conditioned and directed by a Christ-centered, biblical perspective. Questions relative to the meaning, purpose, and goals of education are answered in the light of Scripture. The following statements briefly present the University's Christian philosophy of education.

1. Ultimate reality is found beyond man in the Triune God who created and now sustains all things.
2. Mankind is morally depraved and is dependent upon and answerable to a holy God. Every human has the capacity of knowing God.
3. The Bible, God's inerrant, authoritative revelation to man, provides the essence of truth.
4. Disciplined, empirical study in all disciplines is valuable and helps to develop perspective, knowledge, and skill. It is always wise to examine the presuppositions and world views that influence researchers in the sciences and the creative aspects of the various arts.
5. The objective of Christian Education is to glorify God through salvation, maturation and service.
6. The Bible is the core and integrating factor for the entire curriculum.
7. The teacher and student are both significant in the educative process with the Holy Spirit being the chief source for both.
8. Each faculty member is committed to excellence, theological soundness, and spiritual fervor, no matter under which academic discipline that the instructor teaches.
9. The University is committed to the local church as the primary agency through which God works.
10. The alumni are considered a strategic force within the home, the church, and the world.

dynamic philosophy of education has been followed through 61 years. The University's curriculum is as deeply convinced today, as the founding fathers, that the Bible is the dependable lens through which all knowledge must be viewed in the search for truth. Grace University remains committed to offering an education that is distinctively biblical.

Servant Leadership Training

University recognizes that as a part of academic excellence, students need to develop practical skills for effective service. This is best accomplished through "hands-on" ministry.

Servant Leadership Training provides students with field experience in a variety of ministries. It provides opportunities for students to learn what they have learned in the classroom in a ministry situation. This should result in personal growth and the development of ministry skills of which are essential in preparing for a career service, no matter what vocational choice is made by the student.

General objectives of Servant Leadership Training for students are:

- The student should become involved in ministries of evangelism and edification;
- The student should discover, develop and share his/her spiritual gifts;
- The student should demonstrate personal responsibility and accountability in ministry;
- The student should develop character traits and ministry skills essential for effective service.

Leadership Training is an integral part of the educational program of the University; it is listed along with all other courses and is expected to complete. All undergraduates must successfully complete as many hours of Servant Leadership Training as would be required in their programs of study. For example, students enrolled in four-year degree programs will complete a minimum of eight semesters of Servant Leadership Training; associate students will complete a minimum of four semesters of Servant Leadership Training.

Students enrolled for six semesters or less should complete one unit of Servant Leadership Training for every fifteen (15) academic credits earned at the University. Students

enrolled in Cooperative Programs at Grace University, must register for regular, weekly Servant Leadership Training through their program.

Students must participate in Servant Leadership Training in the semester the student graduates. If a student plans to graduate in the summer, he/she should complete the Servant Leadership Training during the spring semester just prior to graduation or make special arrangements to complete Servant Leadership Training requirements during the summer.

Freshmen and transfer students begin their Servant Leadership Training with a series of orientation and workshop sessions, as well as a SLT Fair. The fair provides opportunities for the students to speak directly with representatives from churches and Christian organizations regarding possible ministries. Transfer students must complete Servant Leadership training units proportionate to the hours necessary to complete their degree requirements.

Students have many opportunities to participate in Servant Leadership Training at local churches, para-church and community service organizations. Students submit weekly accountability reports and permanent records are kept on each student's participation.

The faculty's Servant Leadership Training Committee evaluates student performance near the close of each semester. Students must successfully complete each semester of Servant Leadership Training to be eligible for graduation. Students are reviewed for graduation by the Director and the Servant Leadership Training Committee. The evaluation takes into consideration student performance and the weekly SLT reports, and evaluations submitted by ministry supervisors each semester.

The director of Servant Leadership Training provides encouragement, counsel, supervision, and leadership to assist students in gaining competence in specific areas of ministry.

Our Accreditation and Academic Standing

(Accreditation and Membership)

GRACE UNIVERSITY is accredited by:

- The Higher Learning Commission and a member of the North Central Association
30 North La Salle Street, Suite 2400
Chicago, IL 60602-2504
Phone 1-800-621-7440
www.ncahigherlearningcommission.org/
Last ten year reaffirmation: 1998
- Commission on Accreditation of the Association for Biblical Higher Education
5575 S. Semoran Blvd., Suite 26
Orlando, FL 32822-1781
Phone 407-207-0808
www.abc.org/
Last ten year reaffirmation: 1993
- International Assembly for Collegiate Business Education
P.O. Box 25217
Overland Park, Kansas 66225
Phone 913-631-3009
Effective date: 2002

GRACE UNIVERSITY is listed in:

- The current edition of Accredited Institutions of Postsecondary Education and Programs published for Council on Higher Education Accreditation (CHEA) by the American Council on Education (ACE).
- The current edition of the Higher Education Directory.

GRACE UNIVERSITY is approved by:

- The United States Department of Justice for the education of foreign students.
- The Nebraska State Department of Education for the education of veterans and/or other persons eligible for Veterans Administration benefits.
- The Nebraska Department of Education as a standard institution of higher education offering teacher education programs leading to certification within the state of Nebraska.

- GRACE UNIVERSITY is a member of:
- American and Nebraska Associations of Collegiate Registrars and Admissions Officers
 - Association of Christian Schools International
 - Association of Independent Colleges and Universities of Nebraska
 - Christian Librarian's Fellowship
 - Christian Camping International
 - Council for Adult and Experiential Learning
 - Evangelical Training Association
 - Nebraska Association of Colleges of Teacher Education
 - Nebraska Council for Teacher Education
 - Nebraska Independent College Library Consortium

GRACE UNIVERSITY has articulation agreements and special academic relationships with the following institutions and organizations:

- The American Association of Christian Counseling and the Center for Biblical Counseling, Forest, Virginia
- Bellevue University; Bellevue, Nebraska (several Cooperative Programs)
- Bethsaida Excavation Project; Kibbutz Ginnosar, Israel
- Camp Forest Springs; Westboro, Wisconsin (Camping Program).
- Clarkson College; Omaha, Nebraska (Nursing Cooperative Program)
- Creighton University; Omaha, Nebraska
- Focus on the Family Institute; Colorado Springs, Colorado
- Iowa Western Community College; Council Bluffs, Iowa (Aviation Program)
- Jerusalem University College; Jerusalem, Israel
- Metro Community College; Omaha, Nebraska
- Nebraska Christian College, Norfolk, Nebraska
- Shepherd Ministries; Dallas, Texas
- Shepherd of the Ozarks; Harriet, Arkansas
- University of Nebraska at Omaha; Omaha, Nebraska

Facilities

University is a compact urban campus in beautiful Omaha, Nebraska. Our North Campus is located approximately two blocks from the historic downtown business district. The campus consists of approximately six city blocks in the historic man Association neighborhood and is only one block from the Botanical Gardens. Our North Campus is approximately halfway between Old Market in downtown and the Henry and Zoo and Rosenblatt Stadium (home of the NCAA College World Series). The campus consists of 20 acres with approximately 400,000 square feet of campus facilities. The section "Our Campus" in the catalog describes the development of the campus. This urban campus has seen over \$5,000,000 in remodeling, renovation and renovation in the past four years.

Currently, the campus has 185 dormitory rooms for students within Harder Hall, Reiger Hall, Ford Hall and Schmitt Hall, modern classrooms of various sizes, the campus library within the Chatter Academic Center, learning labs for computer usage, broadcast skills, music, and aviation education, Suckau Chapel, the Dirks Student Lounge, the Duerksen Dining Commons, administrative and faculty offices, and parking space and parking areas. The Jim Classen Stadium with double courts and seating for 10,000 fans is dedicated in August, 2003.

The library has a collection of over 48,000 volumes and over 230 current periodical subscriptions in hard copy and over 3,500 journal titles. The library's electronic resources include Britannica Online, FirstSearch databases, JSTOR's Academic Search Elite, Wilson Web, and the premier indexes in the fields of religion, education and psychology. The Library's collection includes over 5,500 e-books from NetLibrary. The library shares an online catalog with the Nebraska Independent College Library Consortium which results in having over 700,000 titles plus additional periodical journals available through an interlibrary loan. There are 14 networked computer workstations in the library for students to use both web-based and CD-ROM based, email, word processing, and general

internet access. The Library provides systematic instruction on information literacy (research skills) which is integrated into the undergraduate curriculum, and provided to new graduate students via a Blackboard class. You may visit the library's homepage at www.graceuniversity.edu/library/index.cfm.

Email and Internet access are available to all students and faculty through the Computer Center and other selected sites on campus. The University campus is wired in all classrooms, chapel, offices and dormitory rooms for convenient access to the Internet. In the past two years the university has invested heavily to develop a network infrastructure to serve this community of learners academically and administratively. Naturally, offices and dormitories have telephone connections. Grace University also maintains a Microsoft Software license allowing all faculty, staff and students common access to current license versions on school and private computers.

STUDENT LIFE



Dean of Men, and Dean of Women are responsible for student life in general. They provide special help to students in personal and social matters.

Academic Advising and Career Discovery
Each student is assigned a faculty advisor who can guide the student through the course selection, course sequencing, and program requirement information so that the student can complete his/her program. Each faculty member has received training to advise students about program requirements based on the University Catalog during the academic year in which the student begins his educational experience and course sequencing based on suggested course sequences listed within the Faculty Advising Handbook. The faculty advisor may also provide wisdom and counsel to the student pertaining to career discovery.

Career Counseling and Testing is coordinated through Grace Counseling Center. Every student has access to a battery of career assessments conducted by the University online through careerway.com. Students are strongly encouraged to use these professional assessments during the first semester of their final year. The staff and graduate interns at Grace Counseling Center are trained to advise students regarding career planning issues and the interpretation of results from the multiple assessment battery. Students may also explore other online assessments such as careerfit.org.

Students will receive additional training regarding resume development and interview skills during several courses within the four-year programs at Grace. These include, but are not limited to, Career Orientation, Senior Integration, and Principles of Leadership and Management.

Professional Counseling
The University recognizes that during the college years, students may need some professional counseling related to personal and relational aspects of life. Grace Counseling Center provides services for all students, spouses, and children. The student may contact the Counseling Center directly in order to maintain confidentiality, or the student may request a referral through the Student Development Office. At times, students on University probation may be referred to professional counseling as a component of the restoration process. For more information about services available through Grace Counseling Center, call 449-2909.

Residence

Housing Requirements
Normally, all students taking 9 or more hours at Grace University and under the age of 21 are required to live on campus in order to foster community and encourage personal growth. On-campus residence is seen as an important part of the total "Grace experience" for traditional age undergraduate college students.

Students living on campus are expected to enroll in at least 9 semester hours. In the case of cooperative programs, the expectation is a minimum of 9 semester hours between the various campuses.

Exceptions to the Housing Requirements include:

- Students living at home with their parents or legal guardian
- Married students
- Students 21 years of age before September 1 for the Fall semester or February 1 for the Spring semester
- Students taking 8 hours or less of classes
- Students in a Cooperative program taking no classes at Grace University
- Students whose employment requires off-campus housing
- Fourth-year Seniors

Furnishings

Rooms are furnished with beds, desks, dressers, and chairs. Students furnish towels, pillows, and bedding. Optional student furnishings may include computers, telephones, floor rugs, mini-refrigerators, and/or microwaves.

Married Student Housing

The University has a limited number of furnished and unfurnished apartments. Married students should inquire at the Business Office regarding University housing, availability, rates, etc.

Services

Advising

Students are assigned to members of the faculty who advise and assist them during their time at the University. Choosing the right program, selecting appropriate subjects, interpreting test results, and other academic and personal matters are areas in which special help is given. Academic grade reports are given to students by their advisors. The Vice-President for Student Services,

Grace World Outreach (GWO), is an organization committed to developing in students God's heart for the world. All students are members of this organization. Grace L.I.F.E., prayer, financial support of missionaries, and summer missions scholarships are among the major activities of this organization.

Married Students Fellowship (MSF), is sponsored by the University as a ministry to married students. MSF sponsors activities that build and strengthen marriages.

Student Music Association (SMA), is an organization for music majors. SMA promotes camaraderie and mutual encouragement among students who are training for music and music education careers.

Student Education Association (SEAN), is the local chapter of the Nebraska Education Association that promotes camaraderie and mutual encouragement among students who are training for education careers.

Publications

The *Charis* is the yearbook produced under the direction of a student editor. Other students and staff members assist in this publication.

Athletics

Grace University is a participating member in the National Christian College Athletic Association and Midwest Christian College Conference. Grace participates in intercollegiate competition in men's and women's basketball, women's volleyball and men's soccer. These activities provide for physical, moral and spiritual development. The annual Athletic Report is available upon request from the Academic Vice-President's Office. Academic requirements are established for all athletes.

Ambassador Ministry

The University schedules ministry teams to serve in the Omaha and surrounding areas during the school year and throughout the United States during the summer months. These teams may include vocal and instrumental music, drama, puppetry or other presentation media. Churches, schools, groups or individuals desiring student or faculty services should write or call the University Ambassador Office.

Student Life

Qual Activities
University considers the student's personal life of utmost importance. Listed below are some of the opportunities for spiritual growth and development.

Quiet times are encouraged for all students. Groups meet regularly in the residence. These groups meet for a time of mutual encouragement, accountability, fun, prayer and study. All resident freshman are a part of a group to help the transition to college.

Times are held regularly to intercede for worldwide outreach of the Gospel.

Prayer in Fall and Spring devote entire days to inspirational and group prayer sessions. Attendance is required.

L.I.F.E. (Life Integration for Excellence), takes in the Chapel Monday through Friday for half an hour. This bonding time for the family contributes to the development of community and involves such things as assignments, worship, prayer, and a wide variety of presentations from students, faculty, staff, etc. Student attendance is required.

Conferences

Ill Bible Conference is held during the first year and features Bible exposition by able members of the Word. Attendance is required.

Midwest Christian Conference is a highlight of the second semester. Missionaries and mission organizations working in various parts of the world converge on campus. Students, faculty and staff are challenged to reach the world for Christ. Attendance is required.

Associations

Student Body Association (SBA), of which the student is a member, fosters spiritual growth and directs student affairs. Its administration is carried out through an executive committee by the students.

Students are provided leadership and vocal opportunities through the following committees and clubs: Spiritual Life, Social and Christian, YOUTHFEST, Banquet, Civic and Community, and Student Music Association.

Placement Office

University operates a placement service through its Servant Leadership Training Office. Placement service includes a ministry placement website at ministrycareercenter.com, a database of organizations soliciting employees, and a free distribution service for graduating seniors alumni. The University also advises individuals seeking placement to contact other resources at monster.com, accessmaha.com, car-k.com, christianjobsmall.com, jobsingflash.org, jbleads.org.

Learning Assistance Lab (LAL)

Students come to Grace University with various academic needs. The LAL provides "reasonable accommodations" for individual and small group learning that would help the student achieve his or her full potential. The LAL also provides sessions on time management, writing, note taking, study skills among others. "Special accommodations" will be provided for those students who need the specific Learning Disorder and/or Attention Disorder criteria. Students are encouraged to contact the Student Development Office for information.

Job Employment

University maintains a bulletin board of jobs readily available to help students secure employment in the area. On-campus jobs are in the direction of the Vice President for Business and Finance.

Bookstore

Bookstore at Grace University maintains an excellent stock of Bibles, textbooks, reference materials and supplies.

Health Care

Health care for minor illness is provided through Student Health Office. More serious cases are referred to specialists or hospitals.

Health Insurance Program

Health and/or on-campus students are required to have health and accident insurance coverage. A privately-purchased plan or under a group health plan through their parents or guardians. International students are required to hold an individual health insurance policy through a United States based insurance company. The University Business Office assists in securing an insurance plan specifically designed for students.

Motor Vehicle Policy

All students must register their motor vehicle with the Student Development Office at the beginning of each semester and must abide by University regulations governing the use of vehicles. Also, in compliance with Nebraska laws, vehicle owners must carry liability insurance and have valid operator licenses.

Standards of Conduct

The University seeks to provide an atmosphere in which the students can fully give themselves to both academic pursuits and the development of Christ-like character. This is best accomplished when all students sense a deep responsibility for the welfare of one another and for the group as a whole.

Students are expected to participate in activities which build moral character. The University also maintains institutional preferences regarding entertainment and conduct. All students within the Grace community are expected to abstain from gambling, possession and use of alcoholic beverages (and all other non-medical drugs) and the possession and use of tobacco products while enrolled at the University.

Students must be neat and appropriate for Christian testimony. Specific dress and lifestyle standards appear in the current Student Handbook which is sent to each accepted student. Individuals may request a copy of the Student Handbook by contacting the Student Development Office or Admissions Office.

Undergraduate students are asked to willingly submit to these community standards. Disregard for community standards may result in suspension or dismissal. The University may dismiss any student whose attitude or behavior is not in harmony with University standards, and reserves the right to deal with all student issues in a manner which it believes is in the best interests of its institutional mission and objectives.

Admissions and Registration

Admissions Requirements

Grace University welcomes applications for admission from prospective students who possess the qualifications the University deems necessary for those anticipating Christian ministry careers and academic/professional fields of study.

Grace University selects its students based on information received from the application form, pastoral reference form, personal reference forms, transcripts from school(s) attended, and the ACT (American College Testing) results.

Grace University admits students on the basis of academic ability, moral character, and an expressed desire to study the Scripture. Grace University admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the University.

Christian Character

Candidates for admission must give evidence of a personal relationship with Jesus Christ. To assure some degree of spiritual maturity, normally the University expects that candidates have consistently walked with Christ for at least one year. The lifestyle and relationships of each candidate should reflect this commitment to Christ, and should reflect a commitment to obeying the mandates and directives found in Scripture.

Candidates for admission must adhere to biblical moral standards, must be committed to God's will as revealed in Scripture and must, in general, give evidence of commendable Christian character. Applicants sign a statement affirming their willingness to abide by the University's lifestyle expectations.

Academic Qualifications

Candidates for admission must have graduated from high school or present evidence of having completed equivalent requirements.

The University admits a few applicants as special students who have yet to achieve high school credentials. In such cases the person is not considered a candidate for graduation until high school or its equivalent is completed.

It is expected that students rank in the upper one-half of their graduating classes and have maintained a "C" average or above. Special action of the Admissions Committee is required for students not meeting these requirements.

Prospective students are urged to take college preparatory courses which include units in English, social science, natural science, mathematics, and foreign language.

Students planning to enroll in the Teacher Education Program should note carefully the special admissions requirements.

Pre-enrollment Examinations

Applicants for admission to the freshman class are required to take the American College Testing Program (ACT) examination, unless they are age 25 or older, or have 12 hours transfer credit.

Information regarding test registration, test date schedule, and location of test centers may be obtained from local high school principals or counselors, from Grace's Director of Admissions or by writing directly to:

American College Testing Program
Box 168 Iowa City, Iowa 52240

The University's ACT code number is 2454.

Application Process

Grace University maintains the position articulated in the unbridged doctrinal statement and "We Believe" brochure. Students who graduate from Grace University must write their own doctrinal statement.

In order to qualify for admission the following forms must be obtained and filled out completely:

- Application
- \$35 application fee (\$20 application fee online)
- Essay
- Pastoral Reference
- Character References (2)
- High School Transcripts
- ACT test results

These forms can be obtained by writing the Director of Admissions, Grace University, 1311 South Ninth Street, Omaha, Nebraska, 68108-3629, by calling 1-800-383-1422 or (402) 449-2831 or by visiting the web site at www.GraceUniversity.edu.

After applicants receive official word of acceptance, the next step is to submit a \$150 non-refundable tuition deposit to confirm their intention to enroll. This deposit is credited to the student's account at registration.

Admission
 Students who enroll in the University, but then drop out for two or more semesters must complete a Re-admit Application. A fee of \$35 must accompany the Re-admit Application. The student is also expected to submit a pastoral and two letter references. Former students wishing to re-enroll after an absence of three or more years must complete a new set of application forms.

Transfer Students
 Former students applying for admission from another college must file all forms and deposits at the time of first time application. In addition, candidates must submit an official transcript from the college(s) attended, including a statement of status at the time of withdrawal. Transcripts submitted to Grace University for admission or credit transfer become the property of Grace University and cannot be returned to the student or forwarded to other institutions.

Returning Education Students
 Former students who enroll for a second time are asked to complete a shortened application form.

Readmission Applicants
 Students who are readmitted to the University must complete the following requirements:

- Pay the estimated cost for the first year at Grace, including tuition, room and board, books, and other normal educational and personal expenses. This amount must be paid in full at least 20 days prior to the beginning of the semester. The amount required is obtained by contacting the Admissions Office.

Registration

The Registrar furnishes complete instructions concerning class enrollment procedures. Students are considered "registered" only after the payment of all charges are made or other financial arrangements are approved. A standardized health form must be submitted to the Health Office before a student can finalize registration.

Students may change their schedules or programs only after securing the permission of their advisors and the Registrar. A course may be added within the first week of classes and dropped within four weeks after the first day of classes.

Early Enrollment

Class schedules are developed during early enrollment with the approval of the students' advisors. Copies are filed with the Registrar.

Due to requirements of the United States Government, there are several forms which must be submitted to the University before the international candidate is considered for acceptance. In addition to the forms required of all students, the international student must also demonstrate the following:

- Be a graduate of an accredited high school with better than average grades.
- Be a born-again Christian who has been active in Christian work for a period of one year.
- Proficiency in the use of the English language, both in reading and writing. This is verified by taking the Test of English as a Foreign Language (TOEFL). A minimum TOEFL score of 550 on the paper-based exam and 213 on the computer-based exam is required. The Test of Written English is not required.
- Have three individuals send personal letters of recommendation. At least one of these persons should be acquainted with the type of study programs offered at Grace.
- Pay the estimated cost for the first year at Grace, including tuition, room and board, books, and other normal educational and personal expenses. This amount must be paid in full at least 20 days prior to the beginning of the semester. The amount required is obtained by contacting the Admissions Office.

Entrance Examinations

During the fall semester of each year, the University administers a series of examinations to students, including: Vocational Interest, Mental Ability, Bible Content, English Grammar and Usage, and Computer Proficiency.

Students wishing to enroll at Grace University who have not completed high school should apply for the General Educational Development (GED) test through their local high school, community college, or state board of education.

Advanced Standing

Students who have completed work in another college or university may apply for advanced standing upon the presentation of an official transcript from the institution previously attended. Work done is evaluated on the following basis:

Full credit is granted for courses completed in an accredited institution, provided such courses are applicable to the programs at Grace University and are completed with "C" or above.

Credits from non-accredited institutions are valued by examination or by demonstrating the ability to maintain at least a "C" average in 30 semester-credit-hours of work.

Credit for educational experiences in the armed services is based upon suggested credit recommendations in *A Guide to the Evaluation of Educational Experiences in the Armed Services* or on the basis of transcripts from service schools, (e.g., Community College of the Air Force). Such credit transfer must meet all other requirements for credit transfer.

Students who have graduated from Christian high schools may be excused from equivalent 100 series Bible subjects, provided the grades were "B" or above and they secure an acceptable score on the Bible Content test. While students receive no actual college credit for these subjects, it enables them to concentrate on more advanced subjects. Permission is secured from the Academic Vice President and the chair of the department in which the student is enrolled.

Advanced Placement Program

Grace University participates in the Advanced Placement Program of the College Entrance Examination Board. Credit is awarded to students who perform satisfactorily in certain college level courses in secondary school and who receive a grade of "4" or "5" on the Advanced Placement Examinations. The Academic Vice President makes all credit decisions.

College Level Examination Program

The College Level Examination Program (CLEP) is used to establish credit in certain college courses. A maximum of 15 hours of credit are earned through examination. Please see additional information about CLEP in the Academic Policies Section.

Proficiency Examination Program

Grace University is a participating institution in the ACT Proficiency Examination Program (ACT-PEP), making it possible for individuals to obtain credit in a limited number of subjects on the basis of test scores. Providing the test score is "B" or above, the University allows three hours of credit as approved by the Academic Vice President. Registration packets are available from the Academic Vice President.

Financial Information

Grace University is a private, not-for-profit institution of higher education that is tuition driven. While the University receives gifts from churches, corporations, friends, and alumni to help offset the cost of education, the primary revenue to operate the daily operations of the University comes from the tuition and fees charged to students. The University seeks to keep tuition rates and fees as low as possible without jeopardizing the fiscal stability of the institution. Just as the expenses for private Christian college education may cause students to lose faith in the Lord to provide the necessary funds, these rates also cause University personnel to lose faith in the Lord as well.

Below are the established tuition and fees for undergraduate education at Grace University. Financial information is for the 2004-2005 academic year.

Tuition and Deposit Requirements

Tuition Fee (non-refundable)
 -time requirement provided
 inous enrollment.....\$35
 ne from web-site application.....\$20

Enrollment Deposit (non-refundable)

-time requirement provided continuous enrollment. Required for all new students after entrance by the University for admission. re to submit an Enrollment Deposit forfeits guarantee of registration for the targeted semester of entry.....\$150

Tuition Rates and Fees

Undergraduate Tuition.....\$370 per semester hour
 EL Tuition.....\$295 per semester hour
 ship Fee per semester hour
\$150 plus tuition
 Fee.....\$185 per semester hour
 in rates for students that entered prior to 2003 may receive lower rates based upon the they first enrolled.

endent, or I-Studies, courses are sold at the graduate tuition rate; and EXCEL students receive a 50% discount for Independent Studies s. See page 41 for more information.

orship Fee is charged in addition to the a for courses completed privately with a sor. See page 40 for more information.

An Audit Fee is charged in lieu of tuition for students who do not wish to receive college credit. See page 40 for more information.

Note Packets:

Enrolled over 6 hours per semester.....\$20
 Enrolled 6 hours or under per semester.....\$10

Health and Fitness Fees:

PE 240 Bowling per course.....\$80
 PE 151, PE 161, PE 171
 Swimming per course.....\$80
 PE 233, PE 234, PE 235
 Outdoor Recreation per course.....\$150
 PE 252 Skiing per course.....\$210
 PE 260 Racquetball per course.....\$150
 PE 212 Golf per course.....\$150

Applied Music Fees:

Private Lessons - 1 credit per semester.....\$150
 Private Lessons - 2 credits per semester.....\$240
 Private Lessons - 3 credits per semester.....\$315
 MU 100 Voice Class per course.....\$130

Practicum/Field Experience Fees:

Zero credit Practicum/Field Experience per course.....\$150

Room and Board

Residential Housing Security Deposit
 One-time requirement provided continuous enrollment.....\$150
 Housing:
 Double per semester\$1,200
 Single per semester\$1,500

Married Student Housing:

Available-contact Business Office
 Meal Plan:
 Any 20 Meals each week per semester.....\$1,450
 Any 13 Meals each week per semester.....\$1,200

Students living on campus must select one of the University's meal plans. Dining Commons is closed between semesters and during Fall Break, Thanksgiving Break, Spring Break and Summer. Dining for off-campus students is available.

Special Fees and Deposits

Student Services Fee:

Undergraduate Student
 (Student taking 6 hours or more).....\$115

Other Service Fees:

Challenge Exam Testing Fee.....\$75 per exam
 Challenge Exam
 Transcript Posting.....\$125 per semester hour

CLEP Exam Testing Fee
 (Contact Academic Office for specific information by test).....cost varies

CLEP Exam

Transcript Posting.....\$125 per semester hour
 Transcript Fee\$5 per transcript mailed
\$10 per transcript received at Registrar's Office

Degree Graduation Fee.....\$150

Certificate Graduate Fee.....\$50

Prescription and Inoculation Fee.....variable cost

Vehicle Registration &
 Parking Fee - Stanford Lot\$50

Health Insurance for Domestic Student
Contact Business Office for options and costs

Health Insurance for International Student
Contact Business Office for options and costs

General Financial Information

In order to illustrate the cost of education at Grace University the following semester expense example has been calculated. Basic on-campus student costs, excluding private music lessons and special fees, per semester are:

Student Services Fee
 (Students taking 6 hours or more).....\$115
 Tuition (16 hours).....\$5,920
 Housing and Meal Plan
 (Housing - Double and
 20 meals per week).....\$2,650
 Total.....\$8,685

tuition, fees, dining and housing are payable at the University Business Office at the beginning of each semester. The University anticipates that these obligations be funded through a combination of student and family resources, plus various scholarships, grants, aid, or loans. It is the student's responsibility to apply through the University Financial Aid Office in advance if he/she anticipates a need for scholarships, grants, aid or loans so that funds are approved prior to the start of each semester. Late fees are charged on the student's entire account balance.

Grace University will not impose any penalty on any student because of the student's inability to meet his or her financial obligations to the school as a result of the delayed disbursement of Title IV loan proceeds due to compliance with statutory and regulatory requirements applicable to the Title IV programs or delays attributable to the university.

A student not fulfilling their financial obligation may be denied continuation at the University and may not receive a transcript, degree, diploma or participate in graduation exercises.

All University fees, policies, and programs are subject to change. Notice of any change will be communicated through normal campus communication systems. Fees are established on a yearly basis; in the unlikely event of a fee change during the academic year, registered students will be notified in writing prior to the implementation of any rate change.

Refund Schedule

Various expenses, such as payments for faculty, support staff, equipment, and materials are incurred in anticipation of students who will attend the University. Therefore, the following refund schedule of institutional charges is applicable to withdrawals or class drops:

Fall 2004
 On or before August 19th.....100%
 Through August 31st.....90%
 Through September 17th.....50%
 Through October 15th.....25%
 From October 16th.....0%
 Winter Session 2005
 On or before January 3rd.....100%
 On January 4th.....90%
 On January 5th.....50%
 Through January 7th.....25%
 From January 8th.....0%

before January 18th.....	100%
18th January 31st.....	90%
18th February 17th.....	50%
18th March 18th.....	25%
March 19th.....	0%

before first day of each session (May 16th, 17th and June 20th).....100%

second day of each session (May 17th, 18th and June 21st).....90%

third day of each session (May 18th, June 19th and June 22nd).....50%

fourth & fifth days of each session (May 20, June 9 & 10 and June 23 & 24).....25%

sixth day of each session (May 21, 22 and June 25).....0%

Additional charges are tuition, fees, housing, and other charges assessed the student by the institution. Non-institutional costs may include, but are not limited to, books, supplies, transportation.

Amount of Title IV assistance withdrawn during period of enrollment in which the recipient attends, Grace University must calculate percentage and amount of Title IV assistance that did not earn and return those funds to the IV programs. If the day the student withdraws on or before the student completed 60 percent of the period of enrollment for which the aid was awarded, the amount of aid earned by the recipient is calculated by determining the percentage of the enrollment period completed by the total amount of Title IV aid that was disbursed (and that could have been disbursed) period of enrollment as of the day the student withdrew. If the day the student withdrew after the student has completed 60 percent of enrollment, the recipient has earned the percentage and amount not earned is the complement of the percentage of Title IV aid that was disbursed (and that could have been disbursed) to the student, or on the student's behalf for the period of enrollment, as of the day the student withdrew.

The University will refund any credit balance requested by the student and all Title IV Student Financial Aid (SFA) credit balances within 14 calendar days after the student's request or the date the Title IV SFA credit balance occurs. Full withdrawals are subject to an administrative fee of \$100. For more details or a copy of the federal refund policies, contact the Financial Aid Office.

Scholarships and Grants

Grace University offers a wide range of scholarships and grants. Detailed information regarding financial aid is available from the University's Financial Aid Office at (402) 449-2810 or on the web at www.graceuniversity.edu/financialaid/ 1217.cfm.

Scholarship or grant applicants must apply for admission and the Grace University Financial Aid Application by January 31 for the following fall semester. Applications received after January 31 are considered on a first-come basis. Grants and scholarships are subject to funds allocated.

Applicants must meet the general admissions requirements. The amount of financial aid granted by the University is determined by the Financial Aid Office within guidelines established by the University Scholarship and Financial Aid Committee. Typically, a student must be full-time (12 or more hours enrollment at Grace University) and may receive only one University grant and one University scholarship per semester. Non-University grants and scholarships may also be received. Decisions of the committee are final. Applicants and continuing students seeking any form of financial aid should inform parents or legal guardians that pertinent financial data may be required in the financial aid application process provided the student is a dependent. Failure to provide financial information can significantly impact funds available; falsification of documents is punishable by federal law.

Title IV Financial Aid for Undergraduates

Federal Pell Grants

The Free Application for Federal Student Aid (FAFSA) is available from high school counselors, the Financial Aid Office, or at www.fafsa.ed.gov. The amount of the grant is determined by the results of the family financial statement and the amount of money allocated by Congress. Students who already have a Bachelor's degree are ineligible for Pell Grant. The University identification number is 002547.

Grace University is qualified to process federally insured loans (Federal Stafford and PLUS) under the U.S. Department of Education. Loans require the approval of the lending institution selected by the student or his/her parents and the endorsement of the University Financial Aid Office. Processing of loan eligibility and applications requires approximately four weeks.

Federal Supplemental Educational Opportunity Grants

A Federal Supplemental Educational Opportunity Grant (FSEOG) is for undergraduates with exceptional financial need - that is, students with the lowest Expected Family Contributions (EFCs) - and gives priority to students who receive Federal Pell Grants. An FSEOG doesn't have to be paid back.

Federal Work-Study

The Federal Work-Study Program provides jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to your course of study.

Tuition Payment Plan

The University offers a Tuition Payment Plan for the 'out of pocket' portion of the student's bill. The Plan is administered by an outside firm, Tuition Management Systems, Inc. (TMS), Newport, RI. Every registered student and his/her family will be contacted directly by TMS and offered a Tuition Payment Plan. Students and their families are encouraged to take advantage of this opportunity.

Wisdom in Financial Planning for Education

Students anticipating occupations in ministry are cautioned about incurring substantial debt for their education. Because the typical compensation packages for ministry positions in the United States or overseas are relatively low, it is wise to either: solicit support for education from one's local church, or reduce the speed at which one completes his/her educational program so that one graduates without substantial debt for education. Many support based organizations require that appointees be debt free.

The student must maintain satisfactory progress to maintain eligibility for Title IV financial aid. Required minimum GPAs are 1.5 after the first semester, 1.75 after the second and third semesters, and 2.0 thereafter.

Title IV financial aid for the ensuing semester. However, the GPA must be raised to the required level during the probationary semester if the student is to maintain eligibility for Title IV financial aid. The Academic Appeals Committee may waive these requirements under extenuating circumstances.

Detailed policy information is available from the Financial Aid Office.

ACADEMIC POLICIES



Academic Accreditation

University is an institution of higher education offering undergraduate and graduate programs leading to several Associate, Baccalaureate, and Master's degrees. Grace College of the Bible is an academic unit within Grace University that offers Associate and Baccalaureate degrees. Grace College of Graduate Studies is the academic unit that offers Master's degrees. Grace College of Continuing Education provides adult education opportunities and alternative delivery methods for institutional programs.

University is accredited by the Higher Education Commission and a member of the National Association of Colleges and Universities and the by Accrediting Association of Colleges. Refer to address information in the section titled "Accreditation and Accreditation Standing." Regional and professional accreditation assures students and the public that the University has clearly defined goals, and that the University is committed to those goals, to a reasonable degree, are accomplished in student lives. Graduate schools and professional seminaries generally recognize the University's degree earned at Grace. In addition, the University and colleges normally transfer credits earned at Grace to other institutions of higher education when students change to other fields of study.

Program Offerings

The University Catalog provides the academic programs established for freshmen students and continuing degree programs over the next four-year period. This catalog serves as the 2004-2005 University Catalog of Record. Should degree requirements change in future years, the requirements of this catalog will provide the basis for graduation requirements. Should a student withdraw from continuing education at Grace, and should the student desire to re-enroll in the University Catalog at a future date, the University will serve as the basis for readmission. Changing programs during the University Catalog year is also sufficient to change the Catalog of Record to the University's Catalog.

Information regarding tuition and fees in this catalog only represents the rates for the stated academic year. These rates are reviewed and adjusted on an annual basis. The University makes no promise of constant financial policy information will be constant during the next four years.

Semester System

Grace University offers academic credit on a semester system. One semester hour of academic credit represents clock time instruction of one fifty-minute class period per week for fifteen weeks plus a final examination week. To meet faculty expectations, the student will need one and a half to two hours of preparation time outside of class for each fifty-minute class period.

The University reserves the right to configure instruction time in formats different than traditional fifty-minute sessions. Thus, a three-credit course may meet on a once per week basis, a twice per week basis, or a three times a week basis based on the University's plan for distributing courses. Computation of the academic schedule is based on the University's plan for distributing courses. Computation of the academic schedule is based on computation of instructional minutes per each semester hour of academic credit.

Each course is defined by the number of semester credits granted for completion of the course. Most courses carry two of three semester credit hours. Information regarding the Course Numbering System and Course Abbreviations is available. Course descriptions and credit hours assigned to each course are designated in the section of the Catalog for Course Descriptions.

In addition to the traditional Fall and Spring semesters, the University offers courses during a two-week Winter Session in early January, and in three distinct two-week Summer Sessions in May and June.

Disclaimer of Contractual Obligation

While course offerings are scheduled based on program requirements listed within the University Catalog, the University reserves the right to reschedule and/or cancel courses based on factors such as course enrollment size. Suggested course schedules available through the Registrar's office should be viewed as exactly that—suggested; they should not be viewed as a binding contract on the part of the University. In the unusual event that the University exercises its right to cancel a required course, the Academic Vice President in consultation with the Department Chair and the Registrar may substitute a relevant course work to meet program requirements.

Academic Honesty and Integrity

As an institution of higher learning that reflects Christian standards for honor, scholarship, and character, Grace University maintains honesty and integrity in all academic work as a high virtue. A student who cheats on quizzes or tests, who submits work other than his/her own, who falsifies course documents or reports, who fails to credit the research of other scholars within his/her work, or who lies about one of the above stated ethical violations is subject to penalty. Plagiarism is the theft of any part of another person's ideas, writings, or research contained in print or electronic materials; failure to appropriately cite the works of others will not be tolerated.

While some institutions mandate immediate dismissal when the honor code is broken, a Grace University faculty member will "zero" any single work that does not reflect academic honesty and integrity based on sound evidence or testimony and will require the student to resubmit the assignment as a course requirement without a grade. In flagrant situations, a faculty member has the right to dismiss the student from the course. A repeat offender within the academic community is subject to a range of penalties including, but not limited to, academic probation, dismissal from an academic program, academic suspension, and/or dismissal from the University by action of the Academic Vice President.

Grading System

Letter system. The letter system of marking is used to indicate the student's achievement. The grading symbols together with their approximate percentage and grade point values (GPV) are as follows:

A	Excellent	94-100%	4 GPV
B	Good	87-93%	3 GPV
C	Acceptable	78-86%	2 GPV
D	Poor	70-77%	1 GPV
F	Failure	Below 70%	0 GPV
P	Pass		0 GPV
S	Satisfactory	Non-Credit-Bearing Reg.	0 GPV
U	Unsatisfactory	Non-Credit-Bearing Reg.	0 GPV
W	Withdrawal	Withdrawal with a C or above	0 GPV

Withdrawal-Failing

WU
I
AU

Withdrawal-Unsatisfactory
Incomplete
Audit

Withdrawal with a Grade of less than C
Withdrawal with an Unsatisfactory Evaluation
Final Grade Not Recorded at Time of the Grading Report
Course Complete without Expectation of Academic Credit

Grade Point System

A student's academic standing is computed by the numerical value assigned to each course grade. For example, every credit hour of "A" has the value of four points; every credit hour of "B" has a value of three points, etcetera. The total grade points earned, divided by the number of credit hours attempted, gives the grade point average. Graduation requirements and scholastic honors are determined on this basis. Subjects graded on a Pass/Fail basis are not included in the student's grade point average. The Registrar computes the official GPA for each student each semester and cumulatively for his/her education at Grace.

Dropping a Course

A student may drop a course upon filing a completed Drop/Add Form with the Registrar's Office. When a student officially drops a course during the first four weeks of the semester, no grade is recorded. After this time he/she receives a grade of "W" in all courses in which he/she is doing acceptable work at the time of withdrawal. If he/she is not doing acceptable work (C or better), a "WF" is recorded. The "WF" is computed in the student's grade point average (GPA).

Pass/Fail Grades

Pass/Fail grades, not used in calculating grade-point averages, are given in physical education classes (except for Orientation to Total Fitness), music ensembles, and Challenge Examinations. If a student fails a Pass/Fail course, it is recorded as a "U". If he/she withdraws while doing unacceptable work, the grade is recorded as a "WU".

and all appeals regarding grades must be completed within 7 days of the faculty member submitting his/her response to the "Disputed Grade Request." No grade appeal will be heard without a student first using the "Disputed Grade Request" policy.

If the error is clerical, mechanical, or incidental and can be documented by the Registrar's Office, then the Registrar can approve and authorize adjustments to disputed records.

An "incomplete" grade changing to an "F" after the designated time for correction cannot be disputed using the "Disputed Grade Request" because the incomplete grade paperwork is a separate grade process. If a faculty member has failed to submit an appropriate grade within the allocated time to replace an "incomplete," the Registrar may make those corrections to the records. The Registrar need not make corrections beyond 30 days past the allocated time.

If a "Disputed Grade Request" is not filed according to this policy, no administrative action can be taken to change a student record by the student, faculty member, or administration.

Scholastic Probation

A student's academic standing is determined by his grade point average. To be eligible to continue in school a student must have the following cumulative grade point averages as a minimum:

Semesters in Attendance	Cumulative GPA
After one semester	1.50
After two or three semesters	1.75
After four semesters	2.00

When a student's grade point average drops below that specified minimum cumulative grade point average, he/she is placed on scholastic probation and may remain in school only by special permission of the Academic Review Committee.

V.A. benefits are generally withheld when a veteran is placed on scholastic probation. The Title IV benefits are withheld according to the guidelines presented under the Title IV Financial Aid for Undergraduates information.

Classification of Students

At the beginning of each school year the University classifies students on the basis of credits and grade points earned or transferred. These classifications are as follows:

incomplete grades are held on the record for two weeks following the close of the grading period. In the event of prolonged illness, students are allowed a length of time that they have been absent, but not exceeding one month. The incomplete grade provides opportunity for a student who experienced an emergency during the semester to attempt to complete all course requirements. If the student completes course within the extra time period, the professor may amend the incomplete grade to another grade. If the work is not completed, the "I" automatically becomes an "F".

Grades

Students are considered final two weeks after they have been issued by the Registrar's Office. Any changes after that date require special permission from the Academic Vice President.

Withdrawal from College

A student wishes to withdraw from college during a semester, the student must consult with the Registrar of Men or Women and submit a withdrawal form to the Registrar's Office, complete all necessary paperwork, participate in an exit interview with the Student Development Office, and finalize financial arrangements with the Business Office; and with the Financial Aid Office. Refer to the "Withdrawing a Course" for implications about final grades. Refund policies are described in the Financial Information Section of the catalog.

Retained Grade Policy

A student believes a grade is incorrectly placed on his student's record, or a student disputes the grade of a faculty member's grade, the student may file a "Disputed Grade Request" with the Registrar within 2 weeks of the semester grade being released by the Registrar's Office. Disputed Grade Request immediately establishes a "grade pending" category to the course for which the student is disputing the grade. Academic records until the error or dispute is resolved and/or resolved. The Registrar then forwards the Request to the specific faculty member for resolution. The faculty member submitting a grade must review and sign any changes to the Request from a Disputed Grade Request. All changes for correction and/or resolution of a final grade will be completed within 30 days of the student's "Disputed Grade Request."

Resolution occurs between the faculty member and the student regarding a disputed grade, an appeal may be heard by the Academic Vice President in accordance with appeal policy. Any

Graduation Honors

The University awards graduation honors to students who have earned a minimum of 62 semester credit hours at Grace University and who have achieved cumulative grade point averages according to the following chart.

Honor	GPA
<i>Cum Laude</i>	3.20 to 3.49 Cum. GPA
<i>Magna Cum Laude</i>	3.50 to 3.79 Cum. GPA
<i>Summa Cum Laude</i>	3.80 to 4.00 Cum. GPA

Who's Who Among Students in American Universities and Colleges

Each year the faculty and administration select members from the senior class for membership in Who's Who Among Students in American Universities and Colleges. Criteria used are scholarship, leadership, Christian character and promise of future usefulness. A certificate of recognition is awarded by the organization and presented by the University. A written description also appears in the annual publication of the organization.

Donald J. Tschetter Servant Leadership Award

Each year the faculty select a male and female from the senior class to receive the Donald J. Tschetter Servant Leadership Award. This is the highest honor that any Grace student can receive. Criteria for this award are well-balanced Christian character, scholarship, and spiritual leadership that best embodies and portrays the ideals of Grace University.

Records Retention and Transcripts

The Registrar's Office retains a variety of records pertinent to the academic progress of students. These records are available to school officials who have legitimate educational interest in the student.

The University retains documents received in the Admissions Office for those who apply but do not enroll for up to two years. For students who do enroll, the University retains documents in their official files for five years beyond the date of last attendance at Grace. High school transcripts, college transcripts, and the official records of academic achievement at Grace University are retained permanently.

The Family Educational Rights and Privacy Act of 1974 governs students' rights of privacy and access to their educational records. Students have the right to inspect their files and all materials therein, except those items specifically waived by the student. Students wishing to view their files must make an appointment with the Registrar.

select high school students may be authorized for

enrollment in Independent Study prior to full University admission by permission of the Academic Vice President. Independent Study courses offered by Grace University include:

Course No.	Title	Semester Hours
BS 102C	New Testament Survey	4
BS 110C	Evangelism & Spiritual Life	2
BS 204CC	Gospels	3
BS 204DC	Gospels	4
BS 306C	Daniel & Revelation	3
BS 306C	Daniel & Revelation	4
BS 311C	I Corinthians	3
BS 406C	Romans	3
HU 221C	Intro to Philosophy	3
HU 412C	Apologetics	3
IT 101C	Introduction to Computing	3
IT 201C	Computer Applications	3
PSY 300C	Intro to Biblical Counseling	3
CE 300C	Counseling Youth in Crisis	3
SS 100C	General Psychology	3
SS 231C	Church History	3
TH 300C	Truth Twisters	3

Independent Study courses are offered at the standard undergraduate tuition rate. Books and other supplies are not included within the tuition. Withdrawal and refund procedures are consistent with other undergraduate policies and are clearly articulated within the study guide for each Independent Study. All courses offered at Grace are recorded on official student transcripts and calculated into grade point averages.

Students are assessed a CLEP exam transcript Posting Fee. Fees for testing materials are assessed to all students taking CLEP examinations. Fees are listed in the Financial Information section of this catalog. For additional information write to the Academic Vice President. The University is a CLEP Test Center, and its code number for the CLEP examination report is 6248. See the Appendices for a listing of CLEP Subject Exams accepted by Grace University.

Challenge Examinations

An undergraduate student may choose to test out of a course required in the current Grace University catalog even where no CLEP examination is available. A maximum of 15 hours of credit can be earned by Challenge Examinations. While Challenge Examinations reflect the equivalent knowledge and skills of a student who would receive a "C" grade or above in the classroom, exams will be graded on a pass/fail basis. Transcripts will identify all credits earned by Challenge Examination. Procedures for requesting a Challenge Examination are available in the Academic Affairs Office.

Students are assessed a fee for credit that is allowed by examination. Fees for testing materials are assessed to all students taking Challenge Examinations. For additional information, contact the Academic Vice President.

Independent Study

In an Independent Study, students are required to complete a variety of assignments. Delivery systems for independent studies may include correspondence study with significant reading assignments, video and/or audio study guides, telecommunications based study, and computer or web-based study. Course requirements and grading standards for "I Studies" courses must demonstrate approximate equivalence to traditional courses offered on campus.

A student may accumulate a maximum of 21 credit hours of Independent Study and apply those credits into a degree program at Grace University. All "I Studies" course work required for graduation requirements must be completed by April 15 prior to graduation in order to insure appropriate posting by the Registrar. Duration of a course is one semester for traditional or full-time students with financial aid. Registration periods are not restricted to the traditional academic calendar; students can enroll at any time of the year provided financial aid is not required. Enrollment in "I Studies" courses must be approved by the Academic Vice President.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Grace University to comply with the requirements of FERPA.

If you have more questions about your rights as a student, please see the Registrar.

Auditing

In some cases students may wish to enroll in a course for informational purposes only. Although auditors are required to attend classes and come under the same general regulations as other students, they may or may not be required to do the assignments and/or to take the examinations. Auditors should seek clarification on expectations from the faculty of record. No credit is given for courses audited. Since attendance is the basic requirement, when absences in an audited course are in excess of three times the number of class sessions per week, the student forfeits the right to have the class noted on the transcript. No appeals are permitted. Courses involving active participation, such as physical education classes and music ensembles, may not be audited. All auditors must have the approval of the Academic Vice President. The fee is non-refundable.

Private Tutorship

In unusual circumstances a student's program may require that he/she take a course not offered during a given semester. It is possible to arrange to take this course by private tutorship, but prior approval is required from the instructor and the Academic Vice President. A special fee is charged for a private tutorship in addition to regular tuition.

CLEP Examinations

The College Level Examination Program (CLEP) is used to establish credit in certain college courses. A total of 15 hours of credit can be earned through CLEP subject examinations; however no credit is allowed for CLEP general exams. Credit can only be offered in fields of studies that are equivalent to those offered or approved by the University. CLEP exams are approved by the University, minimum raw score requirements for credit, and credit hours approved per course are listed in the Appendix of this catalog.

Credit earned by CLEP examination is not counted towards residency requirements for graduation. If the course has been taken by audit, or if the student has already completed one semester of a year-long course sequence such as English or History, credit is not given by CLEP examination.

University students and alumni are entitled to receive a reasonable number of copies of their academic transcripts reflecting their completed work. Upon the written request of the student with signature and appropriate fee, the Registrar's Office will issue an official transcript to appropriate institutions, individuals, or agencies. Transcripts will not be issued for students who have financial obligations with the University.

Notice Designating Directory Information

University designates the following student information as Directory Information; name, address, phone number, e-mail address, date of full-time/half-time status, major fields of study, dates of attendance, degrees/awards and honors received, admission/enrollment status, location, athletic information, and photograph.

University may disclose any of these items without prior written consent, unless the student notifies the Registrar in writing to the contrary by the first week of the respective semester. Unless a student has officially filed a written request restricting his or her information by this date, all aspects of the student's Directory Information may be included in appropriate University or University directories, publications and released by officials in response to inquiries concerning individual students.

The printed campus directory is published once each semester, names and/or other information will not be removed once it has been published. A student must be enrolled at Grace University in order to modify his or her restriction directory information.

Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include the right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students have the right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students have the right to consent to disclosures of personally identifiable information contained in student's education records, except to the extent that FERPA authorizes disclosure without consent.

attendance is of prime importance to academic achievements and is under the jurisdiction of the Academic Vice President. Students should be held to a minimum making certain that absence from class is for a reason more important than their God-given tasks to show themselves approved. Class attendance is of critical importance for those who have a grade point average of 2.00 or less.

The university's class absence policy is as follows:
 1. University's expectation is that students attend all classes.
 2. Absences impact the quality of learning.
 3. Excessive absences have consequences.
 4. Maximum number of absences without penalty for any reason (e.g., sickness, university-sponsored activities) shall not exceed twice the number of times a class meets per week. If a student exceeds the maximum number of absences, the following penalties are applied:

- 1. Excess Absence = Reduction of one letter on grade
- 2. Excess Absences = Reduction of two letters on grade
- 3. Excess Absences = Reduction of two letters on grade
- 4. Excess Absences = Reduction of two letters on grade
- 5. Excess Absences = Reduction of two letters on grade

Professor may make exceptions, but only in highly unusual circumstances (e.g., severe illness because of University-sponsored activities followed by injury in a car accident or hospitalization).

As a result, EXCEL, and Graduate courses have a minimum attendance requirements.

Students Are Personally Responsible to Record of All Absences

Excuses occur on days when tests and other student assignments are scheduled, the student may be made up only if the professor deems it excused. In any event, the student is responsible for all work due and for all class work. The instructor is under no obligation to provide tutoring to students who have absences.

The recommended academic load for each semester is indicated by the number of semester credit hours suggested in the various programs; usually this is 15-17 credit hours. The University has defined a minimal full-time load as 12 semester credit hours. Students may enroll in more than 18 semester credit hours only if their grade point average the previous semester was 2.8 or over, and if they receive special permission from the Academic Vice President. Credits earned in music are counted toward the maximum load.

The employment load assumed by each student should be only as many hours as absolutely necessary to pay actual school expenses if the student is single. Married student expectations are adjusted based on family responsibilities. New students are limited to approximately 24 hours of employment per week for the first year. Married students who need employment in excess of 28 hours per week should plan to carry a reduced academic load.

All students should maintain a proper balance between academic load and employment. Returning students enrolled in 16 semester credit hours are encouraged to limit employment to 28 hours per week. When increased responsibility makes additional work necessary, students should adjust their academic loads accordingly. The Vice President for Student Services grants any exceptions to this policy.

Eligibility for Extra-Curricular Activities

In our commitment to academic excellence, the minimum academic standard for participation in University-sponsored extra-curricular activities (inter-collegiate athletics, traveling music groups, student government, etc.) eligibility is restricted to (1) students maintaining a 2.0 cumulative GPA or above, or (2) students maintaining a 2.0 GPA during the previous semester. Eligibility requirements for each extra-curricular activity are clearly defined. Consult with the Student Development Office for specific details.

Music Elective Limitations

A maximum of four (4) credit hours of applied music and four (4) credit hours of ensemble may be applied towards graduation requirements in any of the non-music programs.

Students who anticipate completing the requirements for an undergraduate degree are responsible for filing an application for graduation with the Registrar's Office. The deadlines for submitting graduation applications are: *May Graduation: December 1; August Graduation: May 31; December Graduation: September 30.* Students alone assume the responsibility that all requirements are met prior to the deadline for graduation. Requirements include the following:

Character and Doctrine

Each student who graduates from Grace University must give evidence of strong Christian character and soundness of doctrine. By writing their own doctrinal statement, candidates for graduation demonstrate a sound doctrinal position which is generally consistent with the statement published in this catalog. A preliminary evaluation is made by the faculty during the final semester of the junior year, but final approval for graduation is given during the last semester of the senior year.

The character and reputation of all candidates for graduation is reviewed by the faculty during the student's final year. In addition to general review of character, no student is permitted to graduate from the University while on academic or disciplinary probation.

The University reserves the right to withhold graduation from any student who disqualifies himself/herself in respect to character or orthodox doctrine at any time prior to commencement exercises.

Senior Assessments

Students graduating with Associate or Bachelor's degrees are required to verify that the Bible, General Education, and Professional Studies objectives of their programs have been accomplished. Examples of assessment include a one-credit capping course called Senior Integration, comprehensive examinations, standardized tests, projects and portfolios requirements. Students should contact Division and Program Directors for details.

Scholastic Rating

The student must satisfactorily complete the required subjects of the program chosen, have the prescribed number of semester credit hours and a grade point average of 2.0 or better.

Since the University seeks to train for effective service, it expects that students show commendable zeal and faithfulness in their Servant Leadership Training. Each student's total SLT experience is evaluated by the faculty in the final semesters of the junior and senior years. The degree may be withheld on the basis of an unsatisfactory Servant Leadership Training record even though the student fulfills all other requirements.

Residency Requirements

In order to provide the University with a realistic opportunity to evaluate all the requirements for graduation including Christian character, basic doctrinal orthodoxy, scholastic ratings, and SLT experience, a student must complete at least thirty semester hours of credit at Grace University. The final fifteen credit hours of a student's degree program must be earned at Grace University.

A student who withdraws from school with 15 or less hours remaining in a program has one year following the semester in which he terminated enrollment to complete the program in which he/she was enrolled. After one year, he must complete the program as structured in the current catalog and complete a minimum of 15 semester credit hours at Grace University.

Finances

All financial obligations to the University must be settled to the satisfaction of the Vice President of Business and Finance prior to graduation.

Participation in Commencement Ceremonies

The University holds an annual spring commencement ceremony. Students completing their requirements the first semester or during the summer have the option of receiving their degrees at those respective times or waiting until the spring Commencement. Participation in Commencement exercises is required of all graduating students except those who have completed early and elected to take their diplomas or have moved out of the community or have petitioned to graduate "in absentia". Only those students who complete all graduation requirements or who file a request of variances by April 15 (specified below) are permitted to participate in the Commencement exercises. There is no waiver or adjustment of graduation fees for students.

Petitioning for Program Variance

Unusual circumstances may provide a student with sufficient grounds whereby the student may petition for a variance to specifically stated program requirements. Should a student believe he/she has sufficient grounds to request variance, the student should submit a petition form to the Academic Vice President. The Academic Vice President, in consultation with the Deans' Council, will make a recommendation on Variance Petitions to the full faculty.

Articulated Agreements to Enhance Learning

Grace University offers students educational opportunities beyond traditional program requirements. Several of these opportunities are offered to Grace students based on an articulated agreement with other institutions and organizations.

Focus on the Family Institute

Grace University holds an articulated participation agreement with the Focus on the Family Institute located on the campus of Focus on the Family in Colorado Springs, Colorado. Because of this relationship, a Grace student has an advantage when competing for limited openings to study for a semester in Colorado. Students are able to complete up to 15 semester credits at Grace through the training experience at Focus on the Family that can enhance their training from Grace. Courses offered are listed below. For more information, contact the Academic Vice President.

- PSY 426 Christian Worldview Studies 3
- PSY 427 Family, Church & Society Studies 3
- PSY 453 Marriage & Leadership Studies 3
- PSY 454 Family Life Studies 3
- PSY 458 Practicum 3

Bethsaida Excavation Project

Grace University is an active member in a consortium of colleges and universities actively excavating the ancient site of Bethsaida in Israel. As an active research institution, Grace students have the opportunity to study archeology on site in Israel and cooperate with students from other institutions in the ongoing excavation of this historical biblical site. For more information contact the Academic Vice President.

Students with deficient academic hours may request permission to participate in the May commencement exercises provided they have more than 6 semester hours or 1 academic course remaining in their program and they meet all graduation requirements. Additional regulations are specified on the petition form. This petition can be requested by contacting the Academic Vice President's Office.

Options

The faculty decides on any exceptions to the graduation requirements listed above.

Students Eligible to Take Graduate Courses

Students in baccalaureate programs are eligible to take graduate level courses and apply credits towards their undergraduate degree provided (1) the graduate course meets the objectives of the undergraduate program, and (2) the student has gained permission from the Dean of the Graduate College to register for the graduate course.

Graduate courses completed to fulfill undergraduate program needs cannot be counted as credit towards a graduate program should a student apply into a graduate program at Grace. A petition course may be applied for any course used within an undergraduate program.

Second Bachelor's Degree Requirements

Students who wish to earn a second Bachelor's degree at Grace University may do so provided that at least one year has lapsed between the completion of the two degrees, (2) subsequent to completion of the first degree at Grace, at least 24 additional hours are taken at Grace University, and (3) all program objectives within the second program are fully met. Individuals earning Bachelor's degrees from another accredited institution may receive a second Bachelor's degree provided (1) they complete a minimum of 30 semester hours of residency at Grace University, and (2) all objectives within the second program are fully met.

Evangelical Training Association

Grace University is an active member of the Evangelical Training Association. All graduates, who complete the Association's requirements receive the Standard Diploma. Graduates within the professional ministry programs meet the requirements for the diploma as a part of their regular course of study, and students in other degree programs may qualify for the diploma by completing 90 semester hours, including twelve (12) semester credits of Bible and fifteen (15) semester credits of approved ministry courses.

An associate diploma is available upon completion of 60 semester credits, including six (6) semester credits of Bible and six (6) semester credits of ministry courses. Recipients of the Diploma have their names registered in the E.T.A. office and are qualified to conduct teacher training classes in local churches using E.T.A. materials.

Jerusalem University College

Grace University is a member of the Consortium of Associated Schools of Jerusalem University College (formerly known as the Institute for Holy Land Studies) whereby Grace University students can travel and study in Israel in short courses (3 weeks) or through extended study (a semester or year). Jerusalem University College has a specialized curriculum designed to introduce students to the study of Palestine and the Near East. Courses are available in the languages and literature of Near Eastern cultures and peoples of ancient times, as well as in the cultures and peoples of today with their roles in the present world scene. The curriculum of JUC has been designed to take advantage of the distinctive resources of study and research available in Jerusalem and throughout Israel. Historical and cultural aspects of the land are covered thoroughly in a variety of courses. These courses, together with geographical, archaeological, and linguistic studies, provide a unique on-the-scene exposure. This exposure is ensured through a staff of scholars and lecturers resident in the land. The use of local Jewish and Arab expertise in some of the classes contributes to the unique character of the program.

The major portion of the instruction is done in the English language by the staff that has been recruited from the faculties of the Hebrew University and the University of Tel Aviv. Students desiring transfer credit in a particular program should consult the Registrar prior to enrolling in courses.

For more information contact the Academic Vice President.

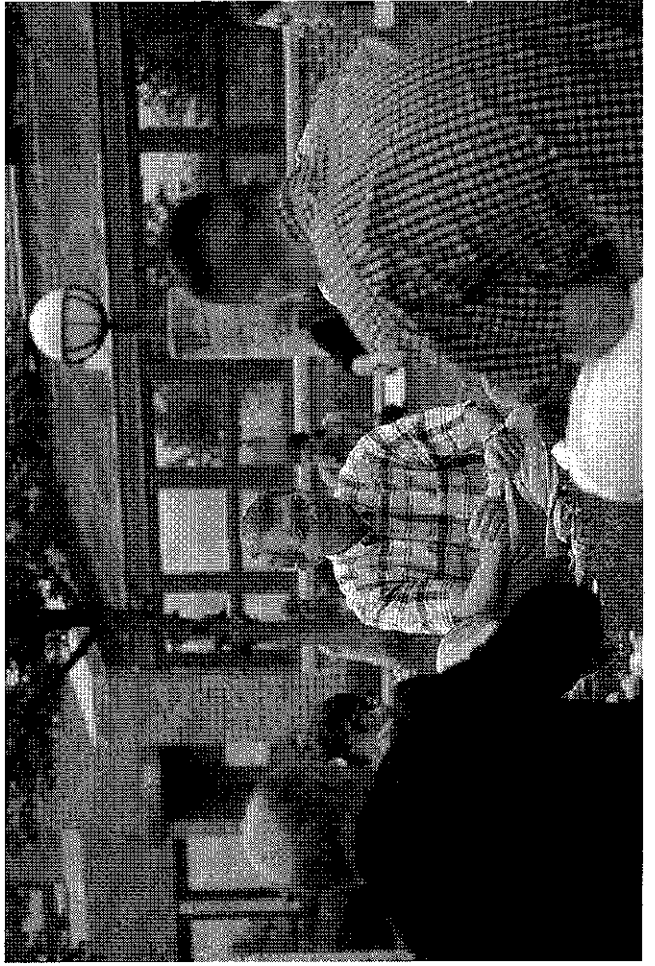
Children's Ministry Institute

Grace University has an agreement with the Children's Ministries Institute (CMI), operated by Child Evangelism Fellowship in Warrenton, Missouri, whereby Grace University students can participate in a one semester, specialized training program for potential leaders and directors in Children's Ministries. In addition to classroom instruction, this program requires extensive practicum experience within the Christian Education program at Grace University. Acquiring credit for this educational experience is based on permission from the Christian Education Program Director and the Academic Vice President and admission into the program by CMI.

Limited Transfer of Credit for Continuing Students Not Enrolled in Cooperative Programs

Students currently enrolled at Grace, other than students in cooperative programs, may not enroll in courses at other institutions to meet Grace University program requirements without the written permission of the Academic Vice President. This permission must be secured in advance and recommended by the student's advisor.

DEGREE PROGRAMS



on Chair:

. Pagenkemper, Th.D.

At Grace University, the Bible is central to each area of study. The faculty and the administration feel that there is nothing more important to a believer than growth in knowledge and understanding of the scriptures. Accordingly, all students pursuing a Bachelor degree, and most pursuing an Associate degree, are required to complete a major in Bible consisting of 30-42 semester hours of Bible and theology, the areas of which depend upon one's particular area of study.

We believe that every student should complete a Bible Studies major for the following reasons:

The Bible is God's written, inerrant revelation concerning who He is and what He desires for creation, a desire most fundamentally revealed in the person, work and reign of Jesus Christ;

Bible provides a unifying matrix by which Christians can integrate their particular disciplines of study with their obligations to kingdom living;

Bible-centered education helps a student evaluate competing systems of thought readied in one's surrounding culture;

and study of the scriptures lays a necessary foundation for transformation into Christlikeness; and

and study of scripture lays a foundation for understanding one's vocation in the church and in the world.

The following objectives of the Division of Biblical Studies are applicable to all programs offered by Grace University and are listed below rather than with each program. We desire:

1. that students gain an understanding into the meaning of scripture through (a) an extensive investigation of its contents, (b) the application of sound interpretive principles to that content, and (c) the presentation and the development of a sound theological system of its teachings (grounded in a dispensational framework);
2. that a student be able to demonstrate the ability to think logically and critically from a biblical worldview;
3. that a student improve his or her proficiency in the personal study of Scripture through the mastery of the tools necessary for sound Bible study;
4. that a student demonstrate his or her respect and commitment to God and his written revelation through (a) personal growth in prayer, worship, Bible study and obedience, and through (b) contributions to the corporate expressions of the community of believers;
5. that each student be responding to his or her understanding of the Scriptures in such a way that the combination of Scriptures and the Holy Spirit effect spiritual transformation; and
6. that the student be able to effectively communicate his or her understanding of the teachings of Scriptures to others.

Biblical Studies Program

Certificate — One-Year Program

Associate in Bible Degree — Two-Year Program

Two levels of education are available in preparation for various ministries. The levels are completely compatible and integrated with each other so that students may decide as they move through the program whether to complete one or two years. Graduates are awarded the Discipleship Certificate for completing one year and the Associate in Bible Degree for completing two years.

The purpose of the One Year Discipleship Certificate and Associate in Bible Degree is that all Christians are called to ministry. Every person serves God equally in the responsibility to advance the cause of Christ (2 Cor. 5:17ff; Eph. 4:12-13). God's will is that people be saved and that the church be expanded and advanced through the ministry of the congregation.

DISCIPLESHIP CERTIFICATE

Objectives

Students who complete the Discipleship Certificate should demonstrate:

1. a general understanding of Scripture;
2. a sense of world mission;
3. skill in personal witness;
4. a Christian understanding of human behavior; and
5. the ability to communicate effectively.

Biblical/Theological Requirements

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics and Bible Study	4

Methods³

BS 110	Evangelism and Spiritual Life	2
BS xxx	Choose a Bible elective	3
TH 200	Survey of Theology	2
TH 203	Theology of Church Mission	2

General Education Requirements

HU 414	Ethics	3
PE 101	Orientation to Total Fitness	1
SP 120	Oral Communications	3
SS 101	Career Orientation	1

Professional Requirements

BU 300	Principles of Leadership and Management	4
CE 303	Fundamentals of Instruction and Mentoring	2
S.L.T. & Grace L.I.F.F.E. Requirements		2

2 semesters each

TOTAL HOURS 32

ASSOCIATE IN BIBLE DEGREE

Objectives

Graduates of the Associate in Bible Degree, in addition to the benefits of the Discipleship Certificate, should demonstrate:

1. greater maturity in the interpretation and understanding of the Bible;
2. a basic understanding of the major doctrines of Scripture;
3. ability to communicate effectively;
4. the ability to work effectively with people in the local church; and
5. development in some general studies or specialized ministry area.

Biblical/Theological Requirements

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics and Bible Study	4
BS 110	Evangelism and Spiritual Life	2
BS XXX or	Choose Bible or	3
TH XXX	Theology Electives	15
TH 200	Survey of Theology	2
TH 203	Theology of Church Mission	2

General Education Requirements

EN 101	College Composition	3
EN 102 or	Choose Creative Writing or	3
EN 103	Technical Writing	3
HU 221 or	Choose Introduction to	3
HU 414	Philosophy or	3
HU xxx or	Ethics	3
MU xxx	Choose an Art or	3
MA 201 or	Music course	3
MA 211	Choose College Algebra or	3
PE 101	Statistics	3
PE xxx	Orientation to Total Fitness	1
SCI xxx	Choose two P.E. courses	2
	Choose a Science course	3

DIVISION OF General Education

Division Chair:
Stanley V. Udd, Th.D.

In addition to the requirements of Biblical and Professional Studies, Grace University maintains a Division of General Education. In each program, students will take courses in basic oral and written communication skills, science, math, social science, humanities, and technology which are offered by the General Education Division. The goal of the division is to challenge students to be critical thinkers who integrate Biblical truth with knowledge about God's created universe and the culture in which they live.

GENERAL EDUCATION COMMON CORE

Within the General Education Division, a common core has been established for all bachelor level students. The Bachelor of Science Degree includes the following minimum core:

- Communications (written & oral) 9 *
- Social Science 9 *
- Philosophy or Worldview 3
- Music or Art 3
- Literature 3
- Math 3
- Science 3
- Physical Fitness 4
- Career Orientation & Senior Integration Seminars 2
- Basic computer Competency ** 2

*Includes a two sequence course offering

**All students are expected to have a working knowledge of Microsoft Office prior to starting at Grace University. This will allow each student to be most effective in using the campus network and use library and computer lab resources. During the Fall orientation, new students will be permitted to demonstrate that competency via a test. For any student who does not have basic computer competency, each will be enrolled in IT 095 Microsoft Office Basics and charged for this course as a one credit course. While this course is listed as a one credit course, it is not viewed as a college level (100 level) course.

1	Career Orientation	3
3	Choose a Social Science course	3
4	Principles of Leadership and Management	1
2	Fundamentals of Instruction and Mentoring	4
2	Grace L.I.F.E. Requirements	3
64	Grace L.I.F.E. Requirements	1
64	Professional Requirements	6
	Principles of Leadership and Management	7
	Fundamentals of Instruction and Mentoring	2
	Oral Communications	2
	Career Orientation	2
	Choose a Social Science sequence	2
	Choose a P.E. elective	2
	Choose a Science course	2
	Statistics	2
	Choose College Algebra or Computing	2
	Introduction to Basic Computing	2
	Orientation to Total Fitness	2
	MA 201 or MA 211	2
	PE 101	2
	PE xxx	2
	SCI xxx	2
	SP 120	2
	SS 101	2
	SS xxx	2
	CE 303	2
	XX xxx	2
	Choose courses from any division based on interest	2
	S.L.T. & Grace L.I.F.E. Requirements	3
	4 semesters each	3
	TOTAL HOURS	67

Note: Any student who takes 25% or more of their General Education requirement at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

IF ARTS DEGREE

Who complete this two-year program to transfer to another college or university to complete a Bachelor's degree in a non-art field.

Understanding of the Bible and world mission; personal witness; and an understanding of the basic areas of education.

- Old Testament Survey 26
- New Testament Survey 4
- Hermeneutics and Bible Study Methods 4
- Evangelism and Spiritual Life 3
- Romans 2
- Choose Bible or Theology electives 3
- Survey of Theology 6
- Theology of Church Mission 2
- College Composition 34
- Choose Creative Writing or Technical Writing 3
- Choose Introduction to or Ethics 3
- Choose a Literature course 3

In addition to the common core listed above, the faculty established a standard that one academic year of a foreign language (minimum) is required in order to receive a Bachelor of Arts degree.

The objectives of the General Education Division are applicable to most programs and are listed below, rather than with each program:

1. the student should demonstrate the development of a world view that integrates a broad knowledge of human history, behavior, and culture with biblical truth;
2. the student should demonstrate the skills essential to effective oral and written communication;
3. the student should develop on aesthetic sense of the arts through exposure to the humanities;
4. the student should display a biblically-informed appreciation for the human body in an individualized fitness program and exposure to activities that have immediate and lifelong health benefits;
5. the student should demonstrate the ability to draw conclusions from research data using the scientific method; and
6. the student should demonstrate the ability to use computer application software to construct printed materials or multimedia presentations.

General Studies Program (BA)

General Education Division directs a or of Arts degree program offering a double in Bible and General Studies. This program is specifically designed for individuals who are entering graduate study in social science fields, (w), or contemplating attendance at a theological seminary.

Students should have an adequate background in general education and Bible required for advanced theological education, advanced social science education, or professional degree program;

Students should demonstrate an understanding of human history that includes a social, economic, and cultural perspective.

Students should demonstrate an understanding of human history that includes a social, economic, and cultural perspective.

General Studies (BA)

General Education Requirements	63
EN 101 College Composition	3
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
FL xxx Choose at least one year of a Foreign Language	6
HU 221 Introduction to Philosophy (HU 221 C)	3
HU 412 Apologetics (HU 412 C)	3
HU 414 Ethics	3
HU xxx Choose two Literature courses	6
HU xxx or MU xxx Choose an Art or Music course	3
IT 101 Introduction to Basic Computing (IT 101 C)	3
MA 201 or MA 211 Choose College Algebra or Statistics	3
PE 101 Orientation to Total Fitness	1
PE xxx Choose three P.E. courses	3
SCI xxx Choose a Science course	3
SP 120 Oral Communications	3
SS 100 General Psychology	3
SS 101 Career Orientation	1
SS 331 World Civilization 1	3
SS 332 World Civilization 2	3
SS 400 Senior Integration	1
SS 431 American Civilization 1	3
SS 432 American Civilization 2	3
Professional Requirements	25
BU 300 Principles of Leadership and Management	2
CE 303 Fundamentals of Instruction and Mentoring	2
XX xxx Choose two courses in professional studies	6
XX xxx Choose electives based on an individualized study plan	15
S.L.I. & Grace L.I.F.E. Requirements	8 semesters each
TOTAL HOURS	128

Note: Any student who takes 25% or more of their General Education requirement at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

Division of Professional Studies

Division Chair:
David M. Schrader, M.A.S.

LEADERSHIP CORE

The faculty has established a common core of courses that are known as the "Leadership Core" curriculum. These courses help develop the servant leadership skills necessary for the Grace Graduate to serve as an effective leader in the home, the church, and in society in general. This core also assists the student in developing the skills to be successful at Grace University in the varied dimensions of life. This integrative leadership core includes the following 14 semester hours:

SS 101 Career Orientation	1	Career Orientation	Teacher Education Program
BS 103 Hermeneutics & Bible Study Methods	3	Hermeneutics & Bible Study Methods	Urban Ministries Program
BS 110 Evangelism and Spiritual Life	2	Evangelism and Spiritual Life	Cooperative Programs
TH 203 Theology of Church Mission	2	Theology of Church Mission	EXCEL Degree Completion Program
PE 101 Orientation to Total Fitness	1	Orientation to Total Fitness	Reserve Officers Training Corps (ROTC)
BU 300 Principles of Leadership and Management	2	Principles of Leadership and Management	
CE 303 Fundamentals of Instruction and Mentoring	2	Fundamentals of Instruction and Mentoring	
SS 400 Senior Integration*	1	Senior Integration*	

*not required for certificate or associate level programs

Objectives for each program are presented with each specific program.

Aviation Program

Business and Technology Program

Communications Program

Christian Education Program

Intercultural Studies Program

Music Program

Nursing Program

Pastoral Ministries Program

Psychology Program

Teacher Education Program

Urban Ministries Program

Cooperative Programs

EXCEL Degree Completion Program

Reserve Officers Training Corps (ROTC)

Aeronautical Science (BS)

am Director:
I.M. Schrader, M.A.S.

aviation industry is an expanding and diverse field that has generated strong demand for professionals with technical and leadership skills. Aviation Program is designed to prepare students for careers as aviation professionals in military, government, public and nonprofit agencies, business and industry.

Aviation Program offers a Bachelor of Science Degree with majors in both Bible and Aeronautical Science. Students may select from the three specialized areas of concentration within the Aeronautical Science major: Aviation, Flight Education, and Aviation Maintenance. The three concentrations are centered around a common core of aeronautical science courses that provide the student with a understanding of the essential interdisciplinary components of Aeronautical Science.

Aviation concentration is a rigorous program in both professional flight and aviation maintenance. These skills are essential in preparing graduates for ministry careers as mission aviators. This program consists of 163 hours of course work within a five-year program.

Flight Education concentration is designed to prepare graduates for careers in professional operations in the aviation industry and government agencies. The focus of this major is in providing aeronautical knowledge, skill, and proficiency in professional pilot operations. This program consists of 128 hours of course work within a four-year program.

Aviation Maintenance concentration is designed to prepare graduates for careers in the aviation maintenance and manufacturing industry. The focus of this major is in developing aeronautical knowledge, experience, and skill sufficient to certification as an Aviation Maintenance Technician for mission aviation, air carriers, or general aviation. This program consists of 141 hours of course work within a four-year program.

Maintenance courses are taken at Iowa Western Community College through a cooperation with Grace University. Iowa Western's curriculum follows the guidelines set by the Federal Aviation Administration in Part 147 and provides the student with

training on both fixed-wing and rotor-wing aircraft along with reciprocating and turbine-powered aircraft systems. The student must successfully pass the required FAA written, oral, and practical tests to receive a Mechanic's Certificate with Airframe and Powerplant ratings. For the A&P Certificate, Grace University accepts a block transfer of 52 semester credits (maximum) into this dual major program. Iowa Western's program leading to the A&P Certificate requires more than 79 semester hours prior to testing. Credits listed in Aviation Maintenance Technology by course reflect Iowa Western's program requirements.

The goal of the Aviation Program is to prepare Christians with the basic skills, attributes, and qualities of the aviation professional.

Objectives

The student who completes the Aviation Program should be able to:

1. Demonstrate knowledge and understanding of the physical, economic, political, regulatory, and social environments within the national and international aviation and aerospace systems;
2. Demonstrate safe and efficient management and operation of a vehicle in the aviation and aerospace system;
3. Demonstrate knowledge, understanding, and competence in aeronautical decision-making and judgment;
4. Successfully obtain the necessary professional certifications, ratings, and endorsements for their chosen specialization;
5. Fulfill the objectives of the Biblical studies Division; and
6. Fulfill the objectives of the General Education Division.

MISSION AVIATION CONCENTRATION

Biblical/Theological Requirements	40
BS 101 Old Testament Survey	4
BS 102 New Testament Survey (BS 102 C)	4
BS 103 Hermeneutics and Bible Study Methods	3
BS 110 Evangelism and Spiritual Life	2
BS 306 or BS 316 Choose Daniel & Revelation or Genesis	3
BS 406 Romans (BS 406 C)	3
BS xxx Choose Bible electives	6
TH 200 Survey of Theology	2

TH 203 Theology of Church Mission	2	Technical Flight Development	4
TH 302 Theology 2	3	Tail-Wheel Flight	2
TH 303 Theology 3	3	Mountain Flight	2
TH 310 Contemporary Theological Issues	3	Choose Flight Instructor or Multi-engine Flight	2
General Education Requirements	40	Mission Aviation - Maintenance	52
AS 455 Human Factors in Aviation (General Education)	3	Required Courses*	
BU 300 Principles of Leadership and Management	2	AVI 620 T IWCC Aviation General	1
CE 303 Fundamentals of Instruction and Mentoring	2	AVI 630 T IWCC Aviation General	2
EN 101 College Composition	3	AVI 622 T IWCC Aviation Airframe (IT Requirement)	1
EN 102 or EN 103 Choose Creative Writing or Technical Writing	2	AVI 623 T IWCC Aviation Airframe (IT Requirement)	2
HU 221 or HU 222 Choose Introduction to Philosophy or Worldviews	3	AVI 624 T IWCC Aviation Airframe	3
HU 323 Worldviews	3	AVI 625 T IWCC Aviation Airframe	4
HU xxx Choose a Literature course	3	AVI 626 T IWCC Aviation Powerplant	1
HU xxx or MU xxx Choose an Art or Music course	2	AVI 627 T IWCC Aviation Powerplant	2
MA 202 Calculus	3	AVI 628 T IWCC Aviation Powerplant	3
PE 101 Orientation to Total Fitness	1	AVI 629 T IWCC Aviation Powerplant	4
PE xxx Choose three PE courses	3	S.L.T. & Grace L.I.F.E. Requirements	8
SCI 211 Applied Physics	3	semesters each	
SCI 252 Meteorology	3	TOTAL HOURS	163
SP 120 Oral Communications	3		
SS 101 Career Orientation	1		
SS 400 Senior Integration	1		
Professional Requirements	83		
Aeronautical Science Core			
AS 251 Introduction to the Air Transportation System	3		
AS 353 Aerodynamics	3		
AS 354 Air Traffic Control	3		
AS 455 Human Factors in Aviation (General Education)	3		
SCI 252 Meteorology	3		
Mission Aviation - Flight			
Required Courses	22		
AS 220 Private Pilot Theory	3		
AS 221 Technical Flight Development I (IT Requirement)	2		
AS 225 Instrument Flight Theory	3		
AS 226 Technical Flight Development 2	2		
AS 320 Commercial Pilot Theory	2		
AS 321 Technical Flight Development 3	2		

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

**Grace University awards 52 hours of credit for the 79 transfer hours from Iowa Western Community College (2:3 ratio, refer page 9 CAA Accreditation Standards Manual.)*

AVIATION MAINTENANCE CONCENTRATION	AVIATION MAINTENANCE CONCENTRATION	AVIATION MAINTENANCE CONCENTRATION	AVIATION MAINTENANCE CONCENTRATION
40	40	40	40
Bible/Theological Requirements	Bible/Theological Requirements	Flight Education Concentration	Bible/Theological Requirements
BS 101	BS 101	AS 220	BS 101
BS 102	BS 102	AS 221	BS 102
BS 103	BS 103	AS 225	BS 103
BS 110	BS 110	AS 226	BS 110
BS 306 or	BS 306 or	AS 320	BS 306 or
BS 316	BS 316	AS 321	BS 316
BS 406	BS 406	AS 322	BS 406
BS xxx	BS xxx	AS 331	BS xxx
TH 200	TH 200	AS 401	TH 200
TH 201	TH 201	AS 402	TH 201
TH 203	TH 203	AS 420 or	TH 203
TH 302	TH 302	AS 425	TH 302
TH 303	TH 303	AS 462	TH 303
TH 310	TH 310	AS xxx	TH 310
General Education Requirements	General Education Requirements	Aeronautical Science Core	General Education Requirements
AV 455	AV 455	AS 251	AV 455
BU 300	BU 300	AS 353	BU 300
CE 303	CE 303	AS 354	CE 303
EN 101	EN 101	AS 455	EN 101
EN 102 or	EN 102 or	SCI 252	EN 102 or
EN 103	EN 103	S.L.T. & Grace L.I.F.E. Requirements	EN 103
HU 221 or	HU 221 or	8 semesters each	HU 221 or
HU 323	HU 323	TOTAL HOURS	HU 323
HU xxx	HU xxx	128	HU xxx
HU xxx or	HU xxx or	Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.	HU xxx or
MU xxx	MU xxx		MU xxx
MA 202	MA 202		MA 202
PE 101	PE 101		PE 101
PE xxx	PE xxx		PE xxx
SCI 211	SCI 211		SCI 211
SCI 252	SCI 252		SCI 252
SP 120	SP 120		SP 120
SS 101	SS 101		SS 101
SS 400	SS 400		SS 400

Private Pilot Theory
 Technical Flight Development 1 (IT Requirement)
 Instrument Flight Theory
 Technical Flight Development 2
 Commercial Pilot Theory
 Technical Flight Development 3
 Technical Flight Development 4
 Aircraft Systems and Propulsion
 Crew Resource Management
 High Altitude Flight Operations
 Choose Flight Instructor or Multi-engine Flight
 Air Carrier Operations
 Choose Aeronautical Science electives

Old Testament Survey
 New Testament Survey (BS 102 C)
 Hermeneutics and Bible Study Methods
 Evangelism and Spiritual Life
 Choose Daniel & Revelation or Genesis
 Romans (BS 406 C)
 Choose Bible electives
 Survey of Theology
 Theology 1
 Theology of Church Mission
 Theology 2
 Theology 3
 Contemporary Theological Issues

Human Factors in Aviation
 Principles of Leadership and Management
 Fundamentals of Instruction and Mentoring
 College Composition
 Choose Creative Writing or Technical Writing
 Choose Introduction to Philosophy or Worldviews
 Choose a Literature course
 Choose an Art or Music course
 Music course
 Calculus
 Orientation to Total Fitness
 Choose three P.E. courses
 Applied Physics
 Meteorology
 Oral Communications
 Career Orientation
 Senior Integration
 Choose Social Science elective

Introduction to the Air Transportation System
 Aerodynamics
 Air Traffic Control
 Human Factors in Aviation (General Education)
 Meteorology
 S.L.T. & Grace L.I.F.E. Requirements
 8 semesters each
 TOTAL HOURS
 141
 Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.
 *Grace University awards 52 hours of credit for 79 hours transferred from Iowa Western Community College (2:3 ratio, refer page 9 CAA Accreditation Standards Manual.)

Business and Technology Program

Program Director:
/in J. Overman, M.S.

Business and Technology Program is focused providing students with a degree in a business technology field that is based on a foundation of Christian world view that is integrated into business and technology courses. The program offers students the opportunity to impact their world for Christ by combining the study of the Bible with an applied professional study in a business or technology related field. The business program at Grace University is distinctive from studies at other educational institutions because of the influence of the Christian world view. The basis of our program at Grace University is that an understanding of biblical and theological principles, when applied to business, is essential to business practices. This is accomplished by integrating each course with a study of the biblical and theological principles that are pertinent to the student who graduates from the program. The student will have created a philosophy of business built on the biblical and theological principles taught in all of the courses. The program is designed to prepare students for business and technology positions in mission organizations, church para-church ministries, "tent-making," missionary service, or as Christian witnesses in the workplace. Study in the Business and Technology Program leads to one of the following degrees:

- Bachelor of Science in Bible/Business with a concentration in Business Administration
- Bachelor of Science in Bible/Business with a concentration in Nonprofit Administration
- Bachelor of Science in Bible/Business with a concentration in Intercultural Administration
- Bachelor of Science in Bible/Business with a concentration in Internet Technologies
- Bachelor of Science in Bible/Business with a concentration in Agribusiness Management (Cooperative Program)
- Bachelor of Science in Bible/Accounting (Cooperative Program)
- Bachelor of Science in Bible/Computer Information Systems Networking (Cooperative Program)
- Bachelor of Science in Bible/Computer Information Systems Web-Based Networking (Cooperative Program)

Bachelor of Science in Bible/Computer Information Systems Software Programming (Cooperative Program);

Bachelor of Science in Bible/Computer Information Systems in Business (Cooperative Program);
Bachelor of Science in Bible/Management and Organizational Leadership (EXCEL Degree Completion Program)

There are four primary objectives of the Business and Technology Program. Students who graduate with a business or technology degree should be able to:

1. Devise a personal philosophy of business that incorporates a Biblically based, Christian world view into their business or technology degree and concentration;
2. Demonstrate skills that are needed to competently perform as a business or technology professional in their place of employment, whether in a Christian or secular setting;
3. Demonstrate interpersonal and relationship skills that promote an active Christian witness and effective conflict management; and
4. Demonstrate proficiency in the practice of scripture, ethics, human relations, management, marketing, ministry promotion, business law, accounting, finance, and servant leadership.

The Business and Technology Program is accredited by the International Assembly for Collegiate Business Education (IACBE). Grace University sought accreditation of the Business and Technology Program as a means to assure students, parents, and the business community that the business degree earned at Grace University is of high quality. This means that the courses, concentrations, and majors are sufficiently strong to be ranked as quality courses and programs, and that the academic business program is functioning effectively (e.g. excellent student learning outcomes).

The benefit to the student of studying in an accredited business program is significant in several ways:

1. by having the quality of their Business and Technology Program validated by an external accrediting body;
2. by being able to place "graduated with a degree from an accredited business program" on their resume and on a transcript;

3. by enrolling in a prospective employer that their education is from an accredited business program;

4. by having a transcript from an accredited business program when applying for entry into graduate programs; and
5. by having the student's employer pay for tuition (adult learners) when there is a requirement that they must attend a program that has specialized accreditation.

The Business and Technology Program benefits by participating in a business accreditation program in the following ways:

1. by participating in annual professional development programs offered by IACBE;
2. by establishing an Advisory Board composed of business and nonprofit leaders who can assist the academic program in outcomes assessment;
3. by participating in a mission-based, outcomes-driven type accreditation, which helps to identify where changes and improvements are needed in the program;
4. by developing a closer linkage with the business and nonprofit community who like to be associated with programs of high quality, which is evidenced through specialized accreditation; and
5. by developing mutually beneficial cooperative agreements with other institutions of higher education that permit the Grace University Business and Technology Program to offer more specialized degree options.

Through the accreditation process, IACBE has reviewed the program and determined that the mission, goals, and objectives of the Business and Technology Program are being met according to the outcomes assessment of the program. By submitting to the accreditation process, Grace University has demonstrated its commitment to providing students a high quality education that prepares them to confidently enter into their career.

Bible/Business (BS)

Bachelor of Science in Bible/Business with a concentration in Business Administration

Bachelor of Science in Bible/Business with a concentration in Nonprofit Administration

Bachelor of Science in Bible/Business with a concentration in Intercultural Administration

Bachelor of Science in Bible/Business with a concentration in Internet Technologies

Bachelor of Science in Bible/Business with a concentration in Agribusiness Management

In addition, students with a concentration in Business Administration, Non-Profit Administration or Intercultural Administration may choose an emphasis in one of the following areas:

- Finance
- Human Resource Management
- Management
- Marketing

Biblical/Theological Requirements 40

BS 101	Old Testament Survey	4
BS 102	New Testament Survey (BS 102 C)	4
BS 103	Hermeneutics and Bible Study Methods	3
BS 110	Evangelism and Spiritual Life	2
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	3
BS 406	Romans (BS 406 C)	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology 1	3
TH 203	Theology of Church Mission	2
TH 302	Theology 2	3
TH 303	Theology 3	3
TH 310	Contemporary Theological Issues	2

General Education Requirements 39

EN 101	College Composition	3
EN 103	Technical Writing	3
HU 414	Ethics	3
HU xxx	Literature Elective	3
HU xxx or MU xxx	Choose an Art or Music course	3
MA 211	Statistics	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three P.E. courses	3
SCI xxx	Choose a Science course	3

Course Number	Course Title	Prerequisites	Credits	Description
01	Finance Emphasis		3	
01	Belleue University Course Listing		3	
02	Choose 3 of the following:		3	
03	BA 402 Risk Management		3	
04	BA 416A Investments		3	
05	BA 417 International Finance		3	
06	BA 420 Cash Management		3	
07	BA 495 Independent Study on Finance		3	
08	Human Resource Management Emphasis		3	
09	Belleue University course listing		3	
10	Choose two of the following:		3	
11	BA 435 Labor Relations		3	
12	BA 436 Compensation & Performance Management		3	
13	BA 438 Human Resource Law		3	
14	Management Emphasis		3	
15	Belleue University course listing		3	
16	BA 434A Organizational Management & Theory		3	
17	BU 311 Human Resource Management (GU)		3	
18	Choose one of the following:		3	
19	BA 437 Global Management		3	
20	BA 465A Business Law		3	
21	Marketing Emphasis		3	
22	Belleue University		3	
23	Choose two of the following:		3	
24	BA 455 Internet Marketing		3	
25	BA 457 Multinational Marketing		3	
26	BA 458 Sales Management		3	
27	Nonprofit Administration Concentration		24	
28	Business - Nonprofit Administration Concentration: This program is designed to provide students with an educational foundation for a career in direction or administration of a nonprofit organization. The program offers courses that address topics that are unique to successfully managing a nonprofit organization. The program offers courses with content that is targeted to a nonprofit organization and includes finance, organizational communication, and management. Students also are required to serve in an internship to gain field experience in a nonprofit organization.		3	
29	BU 303 Nonprofit Finance		3	
30	BU 304 Nonprofit Relations		3	
31	BU 314 Nonprofit Organizational Behavior		3	
32	BU 424 Nonprofit Operations Management		3	
33	BU 431-452 Business Internship with a Nonprofit Organization & Capstone Project		3	
34	BU xxx Business Elective		9	
35	Hours		128	
36	By student who takes 25% or more of their general requirements at another institution is required to follow HU 414 Ethics or HU 323 Worldviews as a new integration requirement.			
37	Options Available:			
38	Business Administration Concentration: This program is designed to provide students with an educational foundation for a career in for-profit business. Courses include accounting, finance, organizational management, and the economy. Students also are required to serve in an internship to gain field experience in business. Within the concentration the student may elect to focus their studies on the student may elect to focus their studies on the selected business area of particular interest as indicated below in the subject Emphasis.			
39	Business Administration Concentration		24	
40	Corporate Finance		3	
41	Organizational Behavior		3	
42	Principles of Marketing		3	
43	Production and Operations Management		3	
44	Business Internship & Capstone Project		3	
45	Business electives or emphasis		9	
46	Business - International Management Concentration: This program is designed to provide students with an educational foundation for a business career in the field of agriculture management. Students will take courses that will emphasize marketing and management principles that are specific to agriculture. The experience includes 21 hours of classes that are taught at Iowa Western Community College. Students are also required to serve in an internship to gain field experience in the field of agribusiness management.			
47	AGR 566T Commodity Marketing		3	
48	AGR 601T Survey of the Animal Industry		3	
49	AGR 609T Ag Management Methods		3	
50	AGR 802T Ag Business Management		3	
51	AGR 807T Ag Computer Records		3	
52	AGR 810T Ag Law and Taxation		3	
53	Business - Information Systems Concentration: This program is designed to provide students with an educational foundation for a business career in the field of information systems. Students will take courses that will emphasize marketing and management principles that are specific to information systems. The experience includes 21 hours of classes that are taught at Iowa Western Community College. Students are also required to serve in an internship to gain field experience in the field of information systems management.			
54	IS&T Capstone Course		6	
55	ISQA 4900 Internet Software Engineering		3	
56	BU 431-452 Business Internship & GU Capstone Project		3	
57	Agribusiness Management Concentration		24	
58	This program is designed to provide students with an educational foundation for a business career in the field of agriculture management. Students will take courses that will emphasize marketing and management principles that are specific to agriculture. The experience includes 21 hours of classes that are taught at Iowa Western Community College. Students are also required to serve in an internship to gain field experience in the field of agribusiness management.			
59	AGR 566T Commodity Marketing		3	
60	AGR 601T Survey of the Animal Industry		3	
61	AGR 609T Ag Management Methods		3	
62	AGR 802T Ag Business Management		3	
63	AGR 807T Ag Computer Records		3	
64	AGR 810T Ag Law and Taxation		3	

WORLD-WIDE NETWORKING MAJOR

BIBLICAL/THEOLOGICAL REQUIREMENTS

CIS SOFTWARE PROGRAMMING PROFESSIONAL REQUIREMENTS FROM BELLEVUE UNIVERSITY

Course	Prerequisites	Credits	Description
01	02	4	Old Testament Survey
02	03	4	New Testament Survey (BS 102 C)
03	10	3	Hermeneutics and Bible Study Methods
10	06 or 06 or	2	Evangelism and Spiritual Life
06 or	16	3	Choose Daniel & Revelation or Genesis
16	00	3	Romans (BS 406 C)
00	01	6	Choose Bible electives
01	03	2	Survey of Theology
03	02	3	Theology of Church Mission
02	03	3	Theology 2
03	10	3	Theology 3
10		2	Contemporary Theological Issues
General Education Requirements			
1	3	33	Upper Level courses
3	3	3	College Composition
3	3	3	Technical Writing
4	3	3	Ethics
x	3	3	Choose a Literature course
x or	3	3	Choose an Art or Music course
x	3	3	Math course (see Bellevue)
x	3	3	Orientation to Total Fitness
	3	3	Choose three P.E. courses
	3	3	Choose a Science course
	3	3	Oral Communications
	3	3	Career Orientation
	3	1	Senior Integration
	3	3	Choose a Social Science course
CIS Web-Based Networking Professional Requirements from Bellevue University			
AC 207		4	Accounting for CIS Majors
CIS 205A		4	Introduction to Structured Programming
CIS 210		3	Foundation in Computer Information Systems
CIS 240		2	Introduction to UNIX
CIS 251		3	Intermediate Programming Using C++
CIS 306		3	Advanced UNIX Administration
CIS 321		6	Structured System Analysis and Design
CIS 340A		3	Business Telecommunications
CIS 345		2	Web-Based Programming
CIS 347A		3	Introduction to Microsoft Servers
CIS 402A		3	Intranetworking Using Java, C, and the Web
XX xxx		33	Upper Level courses
(Recommended courses BA 341, MA 241, CIS 248, CIS 306, CIS 349A)		3	
Other Professional Requirements			
BU 300		7	Principles of Leadership and Management
BU 431-452		2	Business Internship with an Intercultural Organization & Capstone Project
CE 303		3	Fundamentals of Instruction and Mentoring
S.L.T. & Grace L.I.F.E. Requirements			
8 semesters each			
TOTAL HOURS			
		128	

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

01	Old Testament Survey (BS 102 C)	40	Introduction to Web Design	3
02	New Testament Survey (BS 102 C)	4	Management and Design of Database Systems	3
03	Hermeneutics and Bible Study Methods	4	Structured System Analysis and Design	3
10	Evangelism and Spiritual Life	3	Business Telecommunications	3
06 or 16	Choose Daniel & Revelation or Genesis	2	CIS 341A or Cisco Networking or CIS 347A	3
06	Romans (BS 406 C)	3	Upper Level Courses (Recommended Electives MA 241, CIS 240, CIS 242)	9
x	Choose Bible electives	6	Other Professional Requirements	7
00	Survey of Theology	2	BU 300 Principles of Leadership and Management	2
01	Theology 1	3	BU 431-452 Business Internship with an Intercultural Organization & Capstone Project	3
03	Theology of Church Mission	2	CE 303 Fundamentals of Instruction and Mentoring	2
02	Theology 2	3		
03	Theology 3	3		
10	Contemporary Theological Issues	3		
	General Education Requirements	33	S.L.T. & Grace L.I.F.E. Requirements	
01	College Composition	3	8 semesters each	
03	Technical Writing	3	TOTAL HOURS	128
14	Ethics	3	Bible/Management & Organizational Leadership (BS)	
xx or xx or xx	Choose a Literature course	3	The Business and Technology Program offers a Bachelor of Science in Bible/Management and Organizational Leadership degree that is earned in the EXCEL Degree Completion Program. The EXCEL Degree Completion Program is a non-traditional program serving adults age 25 and older who have already completed 62 semester credit hours of college. Details of the Bible/ Management and Organizational Leadership degree program are contained in the EXCEL Degree Completion Program section of this catalog.	
xx	Choose an Art or Music course	3		
xx	Math course (see Bellevue)	3		
1	Orientation to Total Fitness	1		
x	Choose three P.E. courses	3		
xx	Choose a Science course	3		
0	Oral Communications	3		
1	Career Orientation	1		
0	Senior Integration	1		
1	Choose a Social Science course	3		
	Business Program Professional Requirements	15		
01	Introduction to Business	3		
01	Financial Accounting	3		
02	Managerial Accounting	3		
2	Principles of Marketing	3		
03	Legal Environment of Business	3		
	Business Technology Requirements from the University	33		
1	Computers in Management	3		
05A	Introduction to Structured Programming	3		
10	Foundation in Computer Information Systems	3		

Christian Education Program Bible/Christian Education (BS)

Program Director: Gregory C. Carlson, Ph.D.

The University offers three concentrations designed to prepare students for Christian Education ministries. They lead to the following degrees:

- Bachelor of Science with a concentration in Church Education;
- Bachelor of Science with a concentration in Youth Ministry; and
- Bachelor of Science with a concentration in Christian Camping.

The general objectives of the Christian Education Program are:

1. that the student who successfully completes one of the Christian education major concentrations should be able to devise a personal philosophy of education that integrates biblical, historic and contemporary educational philosophical concepts;
2. that the student who successfully completes one of the Christian education major concentrations should be able to effectively teach the Scriptures to selected age groups;
3. that the student who successfully completes one of the Christian education major concentrations should demonstrate interpersonal and relationship skills;
4. that the student who successfully completes one of the Christian education major concentrations should exhibit organizational, administrative, and servant leadership skills; and
5. that the student who successfully completes one of the Christian education major concentrations should manifest necessary skills for continuing Christian education ministry.

CHRISTIAN CAMPING CONCENTRATION

This concentration is designed for students who desire to work in a Christian camp or related ministry. This program is offered in cooperation with Camp Forest Springs located in Westboro, Wisconsin. The camp site covers over 500 acres along the shores of James Lake. The camp program is strongly evangelical in faith and practice and is operated under very capable leadership.

While the students are completing the first two or three years at Grace University, they make application for admission to Camp Forest Springs. Students who apply visit the camp prior to acceptance into the program. (This is usually arranged through the camp and the Chair of Christian Education during the fall semester of the Freshman or Sophomore year.) Applications must have at least a 2.5 grade point average, be recommended by the Chair of Christian Education, and be approved by Camp Forest Springs. Those selected spend their training year at the camp site in Wisconsin. The experiences of this year are carefully designed to expose the students to all of the operational areas of a year-round Christian camp. Students return to the University campus to complete the program if any requirements remain.

Objectives

The student who completes the Christian Camping Concentration should be able to:

1. manifest the attitude of a servant leader;
2. provide evidence of proficiency in the skills of Christian camping;
3. organize and administer a Christian camping program;
4. fulfill the objectives of the Biblical Studies Division; and
5. fulfill the objectives of the General Studies Division.

Biblical/Theological Requirements

BS 101	Old Testament Survey	4
BS 102	New Testament Survey (BS 102 C)	4
BS 103	Hermeneutics and Bible Study Methods	3
BS 110	Evangelism and Spiritual Life	2
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	3
BS 406	Romans (BS 406 C)	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology 1	3
TH 203	Theology of Church Mission	2
TH 302	Theology 2	3
TH 303	Theology 3	3
TH 310	Contemporary Theological Issues	2

CHURCH EDUCATION CONCENTRATION

This concentration is designed for the student who desires to major in religious education in preparation for entrance to a Christian education ministry in the local church or other Christian organizations. The program, therefore, is flexible to meet the needs of associate staff.

Objectives

The student who completes the Church Ministry Concentration should be able to:

1. assume the responsibilities of a full-time Church Education ministry;
2. organize and administer a total educational program;
3. minister with people as a servant-leader;
4. teach for response at all age levels;
5. fulfill the objectives of the Biblical Studies Division; and
6. fulfill the objectives of the General Studies Division.

Biblical/Theological Requirements	40
BS 101 Old Testament Survey	4
BS 102 New Testament Survey (BS 102 C)	4
BS 103 Hermeneutics and Bible Study Methods	3
BS 110 Evangelism and Spiritual Life	2
BS 306 or BS 316 Choose Daniel & Revelation or Genesis	3
BS 406 Romans (BS 406 C)	3
BS xxx Choose Bible electives	6
TH 200 Survey of Theology	2
TH 201 Theology 1	3
TH 202 Theology of Church Mission	2
TH 302 Theology 2	3
TH 303 Theology 3	3
TH 310 Contemporary Theological Issues	2

General Education Requirements

EN 101 College Composition	40
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose an Art or Music course	3
HU 221 or HU 323 Choose Introduction to Philosophy or Worldviews	3
HU xxx Choose a Literature course	3

CHURCH MINISTRIES INSTITUTE

Grace University has an agreement with the Childrens Ministries Institute (CMI), operated by Child Evangelism Fellowship in Warrenton, Missouri, whereby Grace University students can participate in a one semester, specialized training program for potential leaders and directors of Childrens Ministries. In addition to classroom instruction, this program requires extensive practicum experience. Students receive academic credit for the learning experience within the Christian Education program at Grace University. Acquiring credit for this educational experience is based on permission from the Christian Education Program Director and the Academic Vice President and admission into the program by CMI. The training includes the following courses includes:

Children's Ministries

CM 101 Teaching Children Effectively (Level 1)	9
CM 102 Understanding Today's Child	2
CM 201 Progressive Methods of Child Evangelism	2
CM 202 Teaching Children Effectively (Level 2)	3

Teacher Training

TT 201 Dynamics of Teacher Training	3/4
TT 301 Instructor of Teachers Course (Level 1 by invitation only)	3

Leadership Development

LD 101 Distinctives of Child Evangelism Fellowship	0
LD 201 Ministry Strategy and Development	3
LD 202 Dynamics of Christian Leadership	3

The CMI training program leads to a "CMI Diploma" and evaluation transcripts. Grace University faculty believe completion of the CMI Diploma program is a valuable educational experience for those seeking full-time ministry within Christian Education directing programs for early childhood and children, especially those seeking appointment with Child Evangelism Fellowship. The training represents a maximum of 19/20 semester credits of academic course work at Grace University. Completion of the CMI training program substitutes for the following Christian Education program requirements:

CE 312 Christian Education of Children	3
CE 320 Curriculum and Instruction	3
CE 403 Organization and Administration	3
CE 442 CE Field Work	3
CE xxx Electives within the Professional Studies Division	6/7

Professional Requirements

BU 300 Principles of Leadership and Management	2
CE 303 Fundamentals of Instruction and Mentoring	2
CE 320 Curriculum and Instruction	3
CE 400 People and Ministry Skills	3
CE 402 History & Philosophy of Christian Education	3
CE 403 Organization and Administration in Christian Education	3
CE 442 Christian Education Field Work	3
CE xxx Choose two of the following:	6
CE 301 Christian Education of Youth (3)	3
CE 312 Christian Education of Children (3)	3
CE 401 Christian Education of Adults (3)	3
CE xxx Choose electives within the Christian Education Program	6
ED 316 *Instructional Technology (IT Requirement)	3
XX xxx Choose electives based on personal interest	3
XX xxx Choose electives within Professional Studies Division	11

S.L.T. & Grace L.I.F.E. Requirements

8 semesters each

TOTAL HOURS

128

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

CHURCH EDUCATION CONCENTRATION

This concentration is designed for the student who desires to major in religious education in preparation for entrance to a Christian education ministry in the local church or other Christian organizations. The program, therefore, is flexible to meet the needs of associate staff.

Objectives

The student who completes the Church Ministry Concentration should be able to:

1. assume the responsibilities of a full-time Church Education ministry;
2. organize and administer a total educational program;
3. minister with people as a servant-leader;
4. teach for response at all age levels;
5. fulfill the objectives of the Biblical Studies Division; and
6. fulfill the objectives of the General Studies Division.

Biblical/Theological Requirements	40
BS 101 Old Testament Survey	4
BS 102 New Testament Survey (BS 102 C)	4
BS 103 Hermeneutics and Bible Study Methods	3
BS 110 Evangelism and Spiritual Life	2
BS 306 or BS 316 Choose Daniel & Revelation or Genesis	3
BS 406 Romans (BS 406 C)	3
BS xxx Choose Bible electives	6
TH 200 Survey of Theology	2
TH 201 Theology 1	3
TH 202 Theology of Church Mission	2
TH 302 Theology 2	3
TH 303 Theology 3	3
TH 310 Contemporary Theological Issues	2

General Education Requirements

EN 101 College Composition	40
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose an Art or Music course	3
HU 221 or HU 323 Choose Introduction to Philosophy or Worldviews	3
HU xxx Choose a Literature course	3

CHURCH MINISTRIES INSTITUTE

Grace University has an agreement with the Childrens Ministries Institute (CMI), operated by Child Evangelism Fellowship in Warrenton, Missouri, whereby Grace University students can participate in a one semester, specialized training program for potential leaders and directors of Childrens Ministries. In addition to classroom instruction, this program requires extensive practicum experience. Students receive academic credit for the learning experience within the Christian Education program at Grace University. Acquiring credit for this educational experience is based on permission from the Christian Education Program Director and the Academic Vice President and admission into the program by CMI. The training includes the following courses includes:

Children's Ministries

CM 101 Teaching Children Effectively (Level 1)	9
CM 102 Understanding Today's Child	2
CM 201 Progressive Methods of Child Evangelism	2
CM 202 Teaching Children Effectively (Level 2)	3

Teacher Training

TT 201 Dynamics of Teacher Training	3/4
TT 301 Instructor of Teachers Course (Level 1 by invitation only)	3

Leadership Development

LD 101 Distinctives of Child Evangelism Fellowship	0
LD 201 Ministry Strategy and Development	3
LD 202 Dynamics of Christian Leadership	3

The CMI training program leads to a "CMI Diploma" and evaluation transcripts. Grace University faculty believe completion of the CMI Diploma program is a valuable educational experience for those seeking full-time ministry within Christian Education directing programs for early childhood and children, especially those seeking appointment with Child Evangelism Fellowship. The training represents a maximum of 19/20 semester credits of academic course work at Grace University. Completion of the CMI training program substitutes for the following Christian Education program requirements:

CE 312 Christian Education of Children	3
CE 320 Curriculum and Instruction	3
CE 403 Organization and Administration	3
CE 442 CE Field Work	3
CE xxx Electives within the Professional Studies Division	6/7

Professional Requirements

BU 300 Principles of Leadership and Management	2
CE 303 Fundamentals of Instruction and Mentoring	2
CE 320 Curriculum and Instruction	3
CE 400 People and Ministry Skills	3
CE 402 History & Philosophy of Christian Education	3
CE 403 Organization and Administration in Christian Education	3
CE 442 Christian Education Field Work	3
CE xxx Choose two of the following:	6
CE 301 Christian Education of Youth (3)	3
CE 312 Christian Education of Children (3)	3
CE 401 Christian Education of Adults (3)	3
CE xxx Choose electives within the Christian Education Program	6
ED 316 *Instructional Technology (IT Requirement)	3
XX xxx Choose electives based on personal interest	3
XX xxx Choose electives within Professional Studies Division	11

S.L.T. & Grace L.I.F.E. Requirements

8 semesters each

TOTAL HOURS

128

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

list of CMI trainers, course descriptions, competencies, and general policies in the CMI Catalog. The CMI Catalog describes documentation by which Grace assesses the educational experience, student competency, and offers academic credit. Consult with the Christian Education Program Director for specific information regarding CMI training program option, for details of the CMI Catalog, and/or details regarding financial arrangements for this program on Grace University and CMI.

MINISTRY CONCENTRATION

concentration is designed for the student who is to be involved in youth ministry in the local church or para-church organization. This program is normally regarded as terminal in nature.

Students who completes the Youth Ministry concentration should be able to:

- minister with youth in meeting their needs;
- show proficiency in the skills of youth programming;
- develop lay and youth leadership in youth ministry;
- function as an associate staff in a local church or para-church organization;
- minister with people as a servant-leader;
- fill the objectives of the Biblical Studies divisions; and
- fill the objectives of the General Studies division.

General Education Requirements

Old Testament Survey	4
New Testament Survey (BS 102 C)	4
Hermeneutics and Bible Study Methods	3
Evangelism and Spiritual Life	2
Choose Daniel & Revelation or Genesis	3
Romans (BS 406 C)	3
Choose Bible electives	6
Survey of Theology	2
Theology 1	3
Theology of Church Mission	2
Theology 2	3
Theology 3	3
Contemporary Theological Issues	2

College Composition	3
Choose Creative Writing or Technical Writing	3
Choose Introduction to Philosophy or Worldviews	3
Choose a Literature course	3
Choose an Art or Music course	3
Choose College Algebra or Statistics	3
Orientation to Total Fitness	1
Choose three P.E. courses	3
Choose a Science course	3
Oral Communications	3
Career Orientation	1
Senior Integration	1
Choose three Social Science courses including one sequence	9

Professional Requirements

Principles of Leadership and Management	2
Christian Education of Youth	3
Fundamentals of Instruction and Mentoring	2
Leadership and Discipleship in Youth Ministry	3
Curriculum and Instruction	3
People and Ministry Skills	3
History & Philosophy of Christian Education	3
Organization and Administration in Christian Education	3
Christian Education Field Work	3
Choose one of the following:	3
Christian Education of Children (3)	3
Christian Education of Adults (3)	3
Choose Youth or Christian Education electives	9
*Instructional Technology (IT Requirement)	3
Choose Professional Studies electives	3
Choose electives based on personal interest	6

S.L.T. & Grace L.I.R.E. Requirements

8 semesters each	2
TOTAL HOURS	128

Communications Program Bible/Communications (BS)

Program Director: Ronald J. Shope, Ph.D.

The purpose of the Communications Program is to give students the tools they need to serve Jesus Christ in the Broadcast and in Mass Communications areas. The coursework integrates both Mass Communication theory and skills with a Biblical Worldview that is developed in both the biblical Studies and General Education courses.

In the program, students take courses from the Communications Core and choose a concentration in Radio. Students have access to production equipment and computer technology to help them develop their skills.

All students are required to fulfill an internship that can be done either in the United States or overseas. They also gain valuable experience through their involvement in the student radio station. Students are also encouraged to apply for available positions and internships at KGBI-FM, a 100,000 watt FM station operated by the university.

Objectives

The student who completes the Communications Program should be able to:

- demonstrate through class assignments and internship opportunities the professional and leadership skills necessary to independently prepare, produce, and present mass communication content primarily for Christian media or church-related organizations;
- demonstrate knowledge of the concepts and issues associated with the U.S. mass communications system;
- demonstrate the ability to conduct original research that is targeted toward a specific and recommendations based on the data to develop a Biblically-based strategy that addresses the concerns raised by the data;
- demonstrate adequate background for further study in mass communications;
- fulfill the objectives of the Biblical Studies Division; and
- fulfill the objectives of the General Studies Division.

Old Testament Survey	4
New Testament Survey (BS 102 C)	4
Hermeneutics and Bible Study Methods	3
Evangelism and Spiritual Life	2
Choose Daniel & Revelation or Genesis	3
Romans (BS 406 C)	3
Choose Bible electives	6
Survey of Theology	2
Theology 1	3
Theology of Church Mission	2
Theology 2	3
Theology 3	3
Contemporary Theological Issues	2

General Education Requirements

EN 101	3
EN 102 or EN 103	3
HU 221 or HU 323	3
HU 323	3
HU 323 or MA 201 or MA 211	3
PE 101	1
PE 300	3
SCI 300	3
SP 120	3
SS 101	1
SS 400	1
SS 300	3

Professional Requirements

EN 101	3
EN 102 or EN 103	3
HU 221 or HU 323	3
HU 323	3
HU 323 or MA 211	3
PE 101	1
PE 300	3
SCI 300	3
SP 120	3
SS 100 or SS 222	3
SS 101	1
SS 204	3
SS 400	1
SS 300	3

Professional Requirements

BU 300	43
CE 303	2
COM 200	3

11	Orientation to Media Studies	1
18	Video Production	3
21	Introduction to Broadcasting	3
51-552	Broadcast Practicum	0
02 or	Choose Sociology of Mass Communications or Communications or	
12	Human Communication and Rhetoric	3
21	Broadcast Management and Operations	2
22	Broadcast News	3
31	Audio Production	3
32	Multi-Track Production	3
50	Broadcast Field Work	3
21	Radio/Television Writing	2
50	Media Ethics and Law	3
	Interpersonal Communication	3
	Choose electives based on personal interest	4

Grace L.I.F.E. Requirements
 128
 student who takes 25% or more of their general requirements at another institution is required to HU 414 Ethics or HU 323 Worldviews as a integration requirement.
 Requirement: Students are required to complete edit practices in their professional concentration.

Intercultural Studies Program Bible/Intercultural Studies (BA or BS)

Program Director:
 Michael A. Smith, M.Div.

Grace University's Intercultural Studies (IS) program is designed to prepare students for cross-cultural ministry in a variety of contexts. At the heart of the program is our unique, six-month, field-based, training experience called *The EDGE*. The *EDGE* includes six months of practical missions experience and 15 hours of IS coursework completed at one of four different study sites. During the summer and fall of each year (June-November) Grace University collaborates with mission organizations to implement this hands-on training experience in Asia, Africa, Latin America and Europe. University professors, qualified missionaries and national believers serve as instructors and mentors.

The IS program results in a Bachelor's degree (B.A. or B.S.) that includes a 40- hour major in Bible, a 31- hour major in Intercultural Studies, and a 18- hour Ministry Skills Concentration chosen by the student in consultation with the IS Program Director. Possible Ministry Skills Concentration options include:

- Teaching English as a Second Language (TESL)
- Urban Ministry
- Youth Ministry
- Foreign Language
- Children's Ministry
- Intercultural Business Administration (Nonprofit)
- Psychology
- Drug and Alcohol Counseling

Objectives

The student who completes the Intercultural Studies Program should be equipped in the following areas:

1. Academic – "Demonstrate the knowledge, skills, attitudes necessary for effective mission work including:
 - A biblical philosophy of mission as a global Christian.
 - Effective communication of the Gospel in intercultural contexts.
 - An understanding of the significance of the history and progress of world missions.
 - Critical evaluation of the basic issues and current trends in missions.
 - An accurate appraisal of and sensitivity toward divergent cultures and non-Christian religions in light of Christianity.
 - The ability to formulate strategies for effectively reaching the multi-faceted cultures of the world.
2. Vocational – "Confirm the believer's calling in relation to personal gifts and abilities."
3. Emotional/Affective – "Develop God's heart for the world and translate that spiritual passion for mission into long-term mission involvement."
4. Relational – "Manifest an ability to handle successfully the unique interpersonal challenges of intercultural ministry with regard to fellow mission personnel and national co-workers."
5. Ministry Style – "Value a team approach to ministry and demonstrate skills necessary for effective teamwork with fellow mission personnel and national co-workers."
6. Spiritual – "Evidence increasing maturity in their dependence on God and a lifestyle of serving others."
7. Organizational – "Consider long-term involvement with an organization committed to cross-cultural ministry."

Biblical/Theological Requirements

BS 101	Old Testament Survey	4
BS 102	New Testament Survey (BS 102 C)	4
BS 103	Hermeneutics and Bible Study Methods	3
BS 110	Evangelism and Spiritual Life	2
BS 306 or	Choose Daniel & Revelation or	
BS 316	Genesis	3
BS 406	Romans (BS 406 C)	3
BS xxx	Choose Bible electives	6
TIH 200	Survey of Theology	2

4. Music majors taking 12 or more hours in a semester are required to enroll for an ensemble.

Biblical/Theological Requirements 40

- BS 101 Old Testament Survey 4
- BS 102 New Testament Survey (BS 102 C) 4
- BS 103 Hermeneutics and Bible Study Methods 3
- BS 110 Evangelism and Spiritual Life 2
- BS 306 or BS 316 Choose Daniel and Revelation or Genesis 3
- BS 406 Romans (BS 406 C) 3
- BS xxx Choose Bible electives 6
- TH 200 Survey of Theology 2
- TH 201 Theology 1 3
- TH 203 Theology of Church Mission 2
- TH 302 Theology 2 3
- TH 303 Theology 3 3
- TH 310 Contemporary Theological Issues 2

General Education Requirements 39

- EN 101 College Composition 3
- EN 102 or EN 103 Choose Creative Writing or Technical Writing 3
- HU 221 or HU 323 Choose Introduction or Philosophy or Worldviews 3
- HU xxx Choose a Literature course 3
- IT 101 Introduction to Basic Computing (IT 101 C) 3
- MA 201 or MA 211 Choose College Algebra or Statistics 3
- PE 101 Orientation to Total Fitness 1
- PE xxx Choose three P.E. courses 3
- SCI xxx Choose a Science course 3
- SP 120 Oral Communications 3
- SS 101 Career Orientation 1
- SS 400 Senior Integration 1
- SS xxx Choose three Social Science courses including one sequence 9

Professional Studies Requirements 57

- MU 010-080 Performance Hour 0
- MU 121 Comprehensive Musicianship 1 4
- MU 122 Comprehensive Musicianship 2 4
- MU 221 Comprehensive Musicianship 3 4
- MU 222 Comprehensive Musicianship 4 4
- MU 313 Conducting 1 2
- MU 314 Conducting 2 2

Music Program Bible/Music (BS)

Program Director: Gregory D. Zielke, D.M.A.

The University offers a major that is designed to prepare students for music ministries. This major is designed to develop competent musicians who understand the role that music can play in Christian life and ministry; in addition it allows music students to focus on their primary areas of interest. Each music student takes a music core of 45 hours plus 10 hours in their chosen area of emphasis: voice/choral, instrumental, piano, worship and music, music recording and production, or theory/composition. The philosophy and skills gained in this major should prepare graduates to serve effectively in church music programs and schools, and/or attend graduate school. Students who desire teaching credentials should refer to the Teacher Education Program.

Objectives

The students who complete the music major should:

1. demonstrate a basic understanding of the Christian philosophy of music;
2. demonstrate proficiency in a major applied area of concentration such as keyboard, instrumental, or voice, and achieve minimum proficiency on piano;
3. demonstrate a basic understanding of music—its theory, history, and aesthetics;
4. demonstrate expertise in their chosen concentration;
5. demonstrate ability to perform at a high level in an instrumental or choral ensemble and leadership skills in choral and instrumental preparation and actual performance;
6. fulfill the objectives of the Biblical Studies Division; and
7. fulfill the objectives of the General Education Division.

Special Information:

1. For Music Education program, see The Teacher Education Program.
2. The music major is eligible to prepare and perform the senior recital after reaching 400 level in applied music.
3. Music majors must pass 8 semesters of performance hour to graduate. Bible/Music (BS)

World's Living Religions

- IS 321 World's Living Religions 3
- IS 401 World Mission Survey 3
- IS 405 Intercultural Communications 3
- IS 412 The Contemporary World and Mission 2
- IS 420 Intercultural Ministry Field Experience 3
- XX xxx Ministry Skills Concentration 18

Ministry Skills Concentration in TESL includes:

- ED 481 English as a Second Language Methods 3
- ED 482 Assessment and Evaluation of Second Language Learners 3
- ED 483 ESL Practicum 3
- FL xxx Foreign Language Electives 6
- XX xxx TESL Related Electives 3

S.L.T. & Grace L.I.R.E. Requirements

8 semesters each

TOTAL HOURS

128

Note:

1. Students taking 25% or more of their general education requirements at another institution are required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.
2. A minimum of 6 credit hours of foreign language is required to grant a Bachelor of Arts degree; the Bachelor of Science degree does not require a foreign language. Ministry Skills Concentration hours are used for foreign language options.
3. All incoming students are required to complete a Basic Computing Proficiency Exam with a requirement to have the test turned in to the I-Studies Office by Oct 30th. Students who do not complete the Proficiency Exam successfully will be enrolled in IT095 in the spring semester.
4. Ministry Skills Concentration hours are subject to Advisor approval.

International Requirements

- 2 Principles of Leadership and Management
- 3 Introduction to Finance
- 2 Fundamentals of Instruction and Mentoring
- 3 Introduction to Linguistics
- 1 Intercultural Ministry Practicum
- 3 Intercultural Relationships
- 3 Strategies for Evangelism and Church Planting

5	Survey of Music History & Literature 1	3	MU 220	Philosophy of Christian Music	3
6	Survey or Music History & Literature 2	3	MU 421	Contemporary Christian Music Arranging and Directing	2
0	Music Field Experience	0	MU 422	Choral & Instrumental Arranging	3
2	Senior Recital	1	MU 430	Introduction to World Music	3
x	Choose Applied Music Lessons	8	MU 450	Vocal Literature	1
x	Choose Music Ensemble options*	8	MU 460	Keyboard Literature	1
x	Choose concentration area	10	MU 470	Choral Literature	1
80	Basic Piano Fundamentals Class 1	1	MU 480	Instrumental Literature	1
90	Basic Piano Fundamentals Class 1	1	MU xxx	Applied Composition	7
01	Applied Piano	1	Instrumental Music (Select 10 Credits)		
02	Applied Piano	1	MU 220	Philosophy of Christian Music	3
			MU 223	Brass Methods & Materials	1
			MU 224	Woodwind Method & Materials	1
			MU 325	String Methods	1
			MU 326	Percussion Methods	1
			MU 411	Conducting 3	2
			MU 422	Choral & Instrumental Arranging	3
			MU 480	Instrumental Literature	1
			MU xxx	Applied Instrumental	1
			Piano (Select 10 Credits)		
			MU 220	Philosophy of Christian Music	3
			MU 312	Piano Pedagogy	2
			MU 440	Accompanying & Service Playing	2
			MU 460	Keyboard Literature	1
			MU xxx	Applied Piano	5
			Music Recording & Production Technology (Select 10 Credits)		
			COM 331	Audio Production	3
			COM 332	Multi-Track Production	3
			MU 220	Philosophy of Christian Music	3
			MU 421	Contemporary Christian Music Arranging and Directing	2
			MU 426	Survey of Music Business & Technology	3
			MU 499	Directed Studies	1-4
			S.L.T. & Grace L.I.F.E. Requirements		
			8 semesters each		
			TOTAL HOURS		136

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

* Music majors are expected to be in at least one ensemble each semester they are enrolled full-time.

Nursing Program

Associate of Arts Degree and Practical Nursing Diploma

Program Advisor:
Joyce Nelson, R.N.

Associate of Arts Degree (Grace University) and Practical Nursing Diploma (Clarkson College)

This program is based on an articulation agreement with Clarkson College in Omaha, Nebraska.

Upon graduation, students are prepared to practice collaboratively with colleagues in other disciplines in a variety of settings. Practical Nursing graduates are eligible to write the National Council Licensure Examination (NCLEX-PN) for Practical Nurses. Graduates, upon successful completion of the NCLEX-PN, will be able to articulate into programs of study leading to licensure as a registered nurse.

Any student matriculating at Grace University into this cooperative program is considered a Clarkson College student, providing that the student meets the standardized testing and required high school courses stipulated by Clarkson College. Grace University provides Clarkson College with appropriate admissions related documentation upon formal acceptance into the program for admissions planning purposes and program management.

In this cooperative program the Practical Nursing Diploma is granted by Clarkson College, and the Associate of Arts degree is granted by Grace University upon 1) the positive recommendation by the faculties of both institutions and 2) successful completion of both program requirements (including payment of fees to both institutions).

Graduates are considered alumni of both institutions. Any and all documentation and/or attestations required for state licensing requirements within the profession of nursing are coordinated by Clarkson College. Student tuition and fees are paid by the student directly to the respective institution based on each institution's tuition and fee structure.

Objectives

The student who completes this program should be able to:

1. Demonstrate the ability to operationalize nursing as the human science of caring at the practical nurse level.

2. Fulfill the objectives of Grace University's Biblical Studies Division.

3. Fulfill the objectives of Grace University's General Education Division

Biblical/Theological Requirements

BS 101 Old Testament Survey 4

BS 102 New Testament Survey (BS 102 C) 4

BS 103 Hermeneutics and Bible Study Methods 3

BS 110 Evangelism and Spiritual Life 2

TH 200 Survey of Theology 2

TH 203 Theology of Church Mission 2

General Education Requirements

BI 120 CC Basic Nutrition Science 2

BI 211 CC Anatomy 4

EN 101 College Composition 3

HC 102 CC Health Care Communications (IT Requirement) 3

HU 323 or Worldviews or 3

HU 414 Ethics 3

PE 101 Orientation to Total Fitness 1

PY 200 CC Human Development 3

SP 120 Oral Communications 3

SS xxx Social Science Elective 3

Professional Requirements

NUR 100 CC Drug Calculations 1

NUR 110 CC Medical-Surgical Nursing I 6

NUR 120 CC Health Care of Women 6

NUR 130 CC Medical Surgical Nursing II 9

NUR 140 CC Medical Surgical Nursing III 5

NUR 150 CC Pediatrics: Health Care Needs and Common Acute Incidents 4

NUR 160 CC Medical Surgical Nursing IV 5

S.L.T. & Grace L.I.F.E. Requirements

4 semesters each

TOTAL HOURS

78

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

Course numbers followed by CC indicate courses taken at Clarkson College. Descriptions for courses taken at Clarkson College can be obtained by contacting: Clarkson College, 101 S. 42nd St.; Omaha, NE 68131; 1-800-647-5500; www.clarksoncollege.edu.

Nursing (BS)

Cooperative program with Clarkson College

This program is based on an articulation agreement with Clarkson College in Omaha, Nebraska.

The program design meets current licensing requirements as a "Registered Nurse" within the state of Nebraska, and complies with appropriate nursing care training standards as defined by the Board of Nursing in Nebraska. Any student matriculating at Grace University into this cooperative program is considered a Clarkson College student, providing the student meets the standardized testing requirements of high school courses stipulated by the Board of Nursing in Nebraska.

Grace University provides Clarkson College with appropriate admissions related documentation for formal acceptance into the program for nursing planning purposes and program completion.

The program is cooperative, the Bachelor of Science in Nursing and Nursing is provided by Grace University upon 1) the positive recommendation by the faculties of both institutions and 2) successful completion of all program requirements (including payment of fees to both institutions). Graduates are considered alumni of Grace University.

All documentation and/or attestations required for state licensing requirements within Nebraska are coordinated by Grace University. Student tuition and fees are based on each institution's tuition and fee schedule.

Students who complete this program should demonstrate proficiency in the professional field of nursing as established by Clarkson College.

The objectives of Grace University's Liberal Studies Division.

The objectives of Grace University's Liberal Education Division

The objectives of Grace University's Liberal Education Division

Biblical/Theological Requirements

- BS 101 Old Testament Survey 4
- BS 102 New Testament Survey (BS 102 C) 4
- BS 103 Hermeneutics and Bible Study Methods 3
- BS 110 Evangelism and Spiritual Life 2
- BS 316 Genesis 3
- BS 406 Romans (BS 406 C) 3
- BS xxx or TH xxx Choose Bible or Theology courses 7
- TH 200 Survey of Theology 2
- TH 203 Theology of Church Mission 2

General Education Requirements

- BI 120 CC Basic Nutrition Science 2
- BI 121 CC Therapeutic Nutrition 1
- BI 207 CC Pathophysiology 3
- BI 210 CC Microbiology 4
- BI 211 CC Anatomy 4
- BI 213 CC Physiology 4
- CH 120 CC Biochemistry 4
- EN 101 College Composition 3
- HC 102 CC Health Care Communications (IT Requirement) 3
- HC 315 CC Issues in Healthcare 2
- HU 414 Ethics 3
- MA 211 Statistics 3
- PE 101 Orientation to Total Fitness 1
- PE xxx Choose one P.E. course 1
- SP 120 Oral Communications 3
- SS 100 General Psychology 3
- SS 101 Career Orientation 1
- SS 400 Senior Integration 1

Professional Requirements

- NS 110 CC World of Professional Nursing 2
- NS 120 CC Basic Nursing Skills 2
- NS 121 CC Basic Nursing Skills Clinical 2
- NS 200 CC Drug Calculations 1
- NS 206 CC Pharmacology 3
- NS 210 CC Professional Nurse Caring Seminar 1
- NS 230 CC Health Assessment 2
- NS 231 CC Health Assessment Clinical 2
- NS 250 CC Professional Nurse Caring w/Adults I 4
- NS 251 CC Professional Nurse Caring w/Adults I Clinical 4

Scientific Investigation in Health Care

- NS 309 CC Professional Nurse Caring Seminar II 3
- NS 310 CC Professional Nurse Caring - Health 1
- NS 330 CC Professional Nurse Caring - Health 3
- NS 331 CC Professional Nurse Caring - Health Clinical 4
- NS 350 CC Professional Nurse Caring w/Adult II 4
- NS 351 CC Professional Nurse Caring w/Adults II Clinical 4
- NS 410 CC Professional Nurse Caring Seminar III 1
- NS 430 CC Professional Nurse Caring w/Families 2
- NS 431 CC Professional Nurse Caring w/Families Clinical 2
- NS 440 CC Professional Nurse Caring w/Maternal/Child 4
- NS 441 CC Professional Nurse Caring w/Maternal/Child Clinical 4
- NS 450 CC Professional Nurse Caring in Public Health 2
- NS 451 CC Professional Nurse Caring in Public Health Clinical 2
- NS 460 CC Professional Nurse Caring w/People having multi-system disorders 3
- NS 464 CC Professional Nurse Leadership/Management 3
- NS 465 CC Leadership/Management of people w/Multi Systems Disorders Clinical Application 3

S.L.T. & Grace L.I.F.E. Requirements

- 8 semesters each
- TOTAL HOURS** 150
- Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.*
- Course numbers followed by CC indicate courses taken at Clarkson College. Descriptions for courses taken at Clarkson College can be obtained by contacting: Clarkson College; 101 S. 42nd St.; Omaha, NE 68131; 1-800-647-5500; www.clarksoncollege.edu.*

Pastoral Ministries Program

Bible/Pastoral Ministries (BA)

Program Director:
Richard M. Dahlquist, D.Min.

The Pastoral Ministry Program offers one major leading to a Bachelor of Arts Degree that is designed for men who feel called of God to enter the pastoral ministry. The Pastoral Ministry Program lays a foundation for an effective ministry of expository preaching of the Bible and of leadership of the local church. The program gives special emphasis to pastoring smaller churches.

Objectives

- The student who completes the Pastoral Ministry Program should be able to:
 1. communicate God's Word effectively both through preaching and teachings;
 2. evidence creativity and biblical insight into the areas of music and worship for the local church;
 3. demonstrate interpersonal relationship skills;
 4. exhibit the ability to make use of the Greek text in ministry;
 5. exhibit an awareness of the local church's strategic role in carrying out God's redemptive plan for the world;
 6. evidence skill in pastoral areas such as church administration, counseling, performing weddings and funerals, and administering the ordinances;
 7. fulfill the objectives of the Biblical Studies Division; and
 8. fulfill the objectives of the General Education Division.

Biblical/Theological Requirements

- BS 101 Old Testament Survey 4
- BS 102 New Testament Survey (BS 102 C) 4
- BS 103 Hermeneutics and Bible Study Methods 3
- BS 110 Evangelism and Spiritual Life 2
- BS 306 or BS 316 Choose Daniel & Revelation or Genesis 3
- BS 406 Romans (BS 406 C) 3
- BS xxx Choose Bible electives 6
- TH 200 Survey of Theology 2
- TH 201 Theology 1 3
- TH 203 Theology of Church Mission 2
- TH 302 Theology 2 3
- TH 303 Theology 3 3
- TH 310 Contemporary Theological Issues 2

Psychology Program Bible/Psychology (BS)

Program Director:
Lisa L. Harder, M.A.

The psychology major is designed to introduce the student to the empirical study of human behavior. Psychology is an academic discipline which applies the scientific method to the study of humans, their thinking, and behavior. There is a long tradition of theories and research investigation into these concerns. There is also an on-going tradition of examining this psychological knowledge base from a biblical perspective. This major provides the student an opportunity to study a wide variety of psychological topics from a Christian world view. Each student will learn the basic skills to allow them to access the professional literature and to understand the research process. Students will become skilled at being able to critically think and write about psychological topics.

The major is designed with considerable flexibility for the student. There are basic core classes required for each student, but they are then free to choose from a wide variety of classes to fulfill the requirements of the degree. This degree does not typically lead to professional employment as most careers in this field require graduate degrees. This degree will prepare the student for entry into most masters programs, such as the Masters of Counseling degree here at Grace University. For those who do not choose to pursue graduate study, a career may develop in welfare work, business, church work, or any area where psychological/relational skills training is beneficial.

Objectives

The student who completes the psychology program should be able to:

1. demonstrate a general understanding of human beings, their strengths and problems and overall general functionalities;
2. demonstrate the skills necessary to evaluate psychological knowledge in light of a Christian worldview, and demonstrate an ability to apply that worldview in several different areas;
3. demonstrate skills at accessing the vast body of psychological literature. They will demonstrate an ability to write papers in an APA format. They will demonstrate the ability to formulate research questions and write research proposals;

General Education Requirements

01	College Composition	3
02 or 03	Choose Creative Writing or Technical Writing	3
21 or 23	Choose Introduction to Philosophy or Worldviews	3
xx	Choose a Literature course	3
xx	Choose an Art or Music course	3
1	Introduction to Basic Computing (IT 101 C)	3
01 or 011	Choose College Algebra or Statistics	3
1	Orientation to Total Fitness	1
x	Choose three P.E. courses	3
0	Choose a Science course	3
0	Oral Communications	3
0	General Psychology	3
0	Career Orientation	1
1	Church History (SS 231 C)	3
1	Senior Integration	1
0	Choose a Social Science sequence	6

Professional Requirements

0	Principles of Leadership and Management	2
3	Fundamentals of Instruction and Mentoring	2
1	Greek Grammar 1	3
1	Greek Grammar 2	3
1	Greek Exegesis 1	3
1	Greek Exegesis 2	3
0	Christian Worship: Principles of Design & Organization	3
1	Ministry in 21st Century	3
1	Pastoral Foundation	3
2	Pastoral Administration	3
1	Preaching 1	3
4	Pastoral Internship	3
2	Preaching 2	3
0	Introduction to Biblical Counseling (PSY300C)	3
0	Choose Bible or Professional electives	6

S.L.T. & Grace L.I.F.E. Requirements

131

HOURS

Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

A minimum of 6 credit hours of foreign language is required to grant a Bachelor of Arts degree; the Bachelor of Arts degree does not require a foreign language. The Business Administration Program maintains a two-year language requirement.

Division; and

4.	fulfill the objectives of the Biblical Studies Division;	40
5.	fulfill the objectives of the General Studies Division.	4
	Biblical/Theological Requirements	
	BS 101 Old Testament Survey	4
	BS 102 New Testament Survey (BS 102 C)	4
	BS 103 Hermeneutics and Bible Study Methods	3
	BS 110 Evangelism and Spiritual Life	2
	BS 306 or BS 316 Choose Daniel & Revelation or Genesis	3
	BS 406 Romans (BS 406 C)	3
	BS xxx Choose Bible electives	6
	TH 200 Survey of Theology	2
	TH 201 Theology 1	3
	TH 203 Theology of Church Mission	2
	TH 302 Theology 2	3
	TH 303 Theology 3	3
	TH 310 Contemporary Theological Issues	2
	General Education Requirements	42
	EN 101 College Composition	3
	EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
	HU 221 or HU 223 Choose Introduction to Philosophy or Worldviews	3
	HU 323 Choose a Literature course	3
	HU xxx or HU xxx or MU xxx Choose an Art or Music course	3
	MA 211 Statistics	3
	PE 101 Orientation to Total Fitness	1
	PE xxx Choose three P.E. courses	3
	SCI xxx Choose a Science course	3
	SP 120 Oral Communications	3
	SS 100 General Psychology	3
	SS 101 Career Orientation	1
	SS 204 Introduction to Social Science Research Methods (IT Requirement)	3
	SS 400 Senior Integration	1
	SS xxx Choose a Social Science sequence	6

TOTAL HOURS

128

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.

Professional Requirements

BU 300	Principles of Leadership and Management 2	2
CE 303	Fundamentals of Instruction and Mentoring 2	2
PSY 201	Interpersonal Communication	3
PSY 410	Spiritual Issues in Counseling Practicum	3
PSY 432	Senior Research Project	1
PSY 490	Choose Psychology courses and/or related fields	2
PSY xxx	Choose electives based on personal interest	27
XX xxx	Choose electives based on personal interest	6
	S.L.T. & Grace L.I.F.E. Requirements	
	8 semesters each	
	TOTAL HOURS	128

TEACHER EDUCATION PROGRAM ADMISSIONS REQUIREMENTS

In addition to general University admission requirements, the Teacher Education Program has five additional program admissions requirements pursuant to 92 NAC 23. These additional requirements are:

1. Overall grade point average of a least 2.5 on a 4.0 scale with at least 30 semester hours attempted. A "C" or above must be earned in all professional coursework.
2. Minimum acceptable scores on the basic skills test approved by the Nebraska Department of Education. The acceptable test is the Pre Professional Skills Test (PPST). Satisfactory scores for the PPST include a 170 on the reading component, 171 on the mathematics component, and 172 on the writing component.
3. Recommendations by two faculty members who are in a position to assess the student's potential as a prospective teacher.
4. Evidence of proficiency in English and Mathematics as indicated by a grade of "C" or above in college level courses or scores at or above the fiftieth percentile on the English or Mathematics sections of the ACT.
5. 92 NAC 20 requires that the following regulations and appeal process be in effect:

Nebraska Felony and Misdemeanor Policy

All teacher education institutions shall require the prospective student teacher to affirm under oath that he or she has no felony convictions of any kind nor any misdemeanor convictions involving abuse, neglect, or sexual misconduct.

A person with a conviction as indicated in the rule shall not be allowed to participate in pre-student teaching field, laboratory, and classroom experiences, or student teaching without approval by the Commissioner or the Board.

The affirmation under oath that the student has no felony convictions or any misdemeanors involving abuse, neglect, or sexual misconduct must be established in the student file prior to participation in any pre-student teaching field, laboratory, and classroom experiences, or student teaching.

In compliance with this rule, the following Grace University policies are in effect:

- No student will be allowed to participate in pre-student teaching field, laboratory, and

ments as specified in 92 NAC 20-24, and the Association of Christian Schools International (ACSI) requirements for teacher certification.

The educational objectives for the Teacher Education program are as follows. Students who complete the program should be able to:

1. Demonstrate an understanding of and appreciation of the philosophy, history, and operation of the private and public school, especially of the private Christian school.
2. Demonstrate proficiency in the subject areas in which one will be instructing students.
3. Show familiarity with current curriculum, methods, and materials essential for a new teacher within the scope of the teacher's endorsement area.
4. Demonstrate the necessary teaching strategies and skills, management techniques, and personal attitudes normally expected of a successful new teacher consistent with the 10 Principles of Assessment established by INTASC.
5. Demonstrate an understanding of, a concern for, and a desire to teach students.
6. Fulfill the objectives of the Biblical Studies Division.
7. Fulfill the objectives of the General Education Division.
8. Fulfill the objectives of the Leadership Core components of the Professional Studies Division either through Leadership Core courses or through Teacher Education courses that accomplish the objectives.

POLICY ON HUMAN RELATIONS AND MULTICULTURAL EDUCATION

Grace University is committed to preparing teachers to serve effectively in cross-cultural and multicultural settings with the United States and around the world. Critical to this preparation for new teachers is (1) an understanding of human relations in our pluralistic world, (2) an understanding of personal and cultural biases, and (3) an understanding of how human biases impact a community and its educational processes. In this context and consistent with the institution's mission, Grace is committed to multi-ethnic and cross-cultural educational opportunities welcoming normally acceptable diversity. This program is therefore open to Christians without regard to race, color, ethnic origin, disability, or socioeconomic status, and seeks to maintain compliance with Nebraska law.

Supplemental means an endorsement that exists by itself on a certificate but is added to a certificate only in the presence of other endorsements.

Special Services Counseling

Special Services Counseling means endorsements in areas of specialization such as speech pathologists, school nurse, and school psychologist.

Grace University's Teacher Education program is designed to meet endorsement requirements in the following areas:

Field Endorsements:

Elementary Education (K-6)

Middle School (4-9)

Mathematics (7-12)

Music (K-12)

Social Science (7-12)

Subject Endorsements:

Basic Business (7-12)

English (7-12)

Instrumental Music (K-6) or (7-12)

Religious Education (K-12)

Vocal Music (K-6) or (7-12)

Supplemental Endorsements:

Coaching (7-12)

English as a Second Language (K-12)

TEACHER EDUCATION PHILOSOPHY AND OBJECTIVES

In order to maintain the highest standards in competency for our graduates, the Grace University Teacher Education Program is designed as a competency-based, portfolio-oriented professional teacher education program. By this, we mean that satisfactorily completing a set of courses will not automatically mean the graduate is qualified for teacher certification. Grace University requires that each professional educator demonstrate competency within the appropriate endorsement requirements, and evidence of that competency (as defined by the Teacher Education faculty) must be included in the graduate's portfolio for review prior to the University's Certification Officer submitting appropriate paperwork to the Nebraska Department of Education and the Association of Christian Schools International for appropriate certification. Program objectives and requirements are derived from principles established by the Interstate New Teacher Assessment and Support Consortium (INTASC), the Nebraska Department of Education require-

ment is designed for students who are to teach in public schools or private schools. Because of the growing Christian school movement and its need for teachers who have a Christian philosophy of education, we integrated their knowledge of the Bible, professional and general knowledge sub-area University launched this program in Grace also recognized that qualified persons can have a significant impact on society as educators in other educational settings such as private sectarian or religious or public education.

Teacher Education program offers a Bachelor of Science degree with majors in both Field and Teacher Education. The program has earned approval status with the Nebraska Department of Education. The goal of the program is to prepare educators in defined areas of education who meet the certification requirements of the Nebraska Department of Education as well as the Association of Christian Schools International (ACSI).

CERTIFICATE AND ENDORSEMENT AREAS

The University of Nebraska requires that professional educators in Nebraska public and private schools hold a valid teaching certificate from the Nebraska Department of Education. Each certificate indicates one or more endorsement areas. There are several different categories of certificates or endorsements. Of primary importance to us is considering a career in teacher education. The types of endorsements available, and their requirements include:

There are two or more subjects, which constitute a single area of study, represents a wider or narrower range than that of a subject.

Means a specific course or narrow range of subjects taught and offered in a school.

Supervisory

Supervisory is supervisory in nature; endorsement as a curriculum director, principal, or superintendent are within this category.

The person, at the time of consideration for admission into the teacher education program, is disqualified when he/she has been acquitted of a criminal charge on the basis of a finding of insanity in this state or another state unless a court, subsequent to the acquittal, has found the person not dangerous to himself, herself, or others and has released the person from court ordered treatment.

The person, at the time of consideration for admission into the teacher education program is disqualified when a court has appointed a conservator or made other protective order(s) due to a court's finding that the individual is unable to manage his/her property or property affairs effectively for reasons of (a) mental illness, (b) mental deficiency, (c) chronic use of drugs, or (d) chronic intoxication in this state or another state and no court order has been entered that the disability has ceased.

ACCEPTANCE OF TRANSFER CREDIT

All students transferring into the Teacher Education program must (1) complete at least 30 semester hours at Grace University, (2) be classified as a "senior" for at least one semester, (3) satisfactorily complete student teaching under supervision of Grace University faculty, and (4) meet all program requirements in order to graduate from the Teacher Education program. Students who (1) transfer 60 or more semester hours from other approved institutions (meeting teacher education program standards of the Nebraska Department of Education within Nebraska or meeting teacher education program standards established by another state), (2) meet GPA requirements, (3) meet all regular University admissions requirements, and (4) comply with the Nebraska Felony and Misdemeanor Policy may enroll in upper division Teacher Education courses during their first semester at Grace only with the permission of the Teacher Education Program Director. Transfer students must (1) apply for admission into the program, (2) meet all program admission requirements, and (3) be admitted into the Teacher Education program before enrolling in additional Teacher Education courses beyond the first semester. Transfer students should discuss their specific needs with the Program Director.

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Physical and Emotional Incapacity

A person who has been determined to have a physical or emotional incapacity to practice the profession as evidenced by a legal adjudication or declaration thereof or by other lawful means must obtain certification by the Department of Education and are not allowed to practice in pre-licensing field, laboratory, or classroom settings, or student teaching. Appropriate evidence to determine emotional or mental capacity will be provided.

A person, at the time of consideration for admission into the teacher education program, is disqualified when he/she has been acquitted of a criminal charge on the basis of a finding of insanity in this state or another state unless a court, subsequent to the acquittal, has found the person not dangerous to himself, herself, or others and has released the person from court ordered treatment.

The person, at the time of consideration for admission into the teacher education program is disqualified when a court has appointed a conservator or made other protective order(s) due to a court's finding that the individual is unable to manage his/her property or property affairs effectively for reasons of (a) mental illness, (b) mental deficiency, (c) chronic use of drugs, or (d) chronic intoxication in this state or another state and no court order has been entered that the disability has ceased.

All students transferring into the Teacher Education program must (1) complete at least 30 semester hours at Grace University, (2) be classified as a "senior" for at least one semester, (3) satisfactorily complete student teaching under supervision of Grace University faculty, and (4) meet all program requirements in order to graduate from the Teacher Education program. Students who (1) transfer 60 or more semester hours from other approved institutions (meeting teacher education program standards of the Nebraska Department of Education within Nebraska or meeting teacher education program standards established by another state), (2) meet GPA requirements, (3) meet all regular University admissions requirements, and (4) comply with the Nebraska Felony and Misdemeanor Policy may enroll in upper division Teacher Education courses during their first semester at Grace only with the permission of the Teacher Education Program Director. Transfer students must (1) apply for admission into the program, (2) meet all program admission requirements, and (3) be admitted into the Teacher Education program before enrolling in additional Teacher Education courses beyond the first semester. Transfer students should discuss their specific needs with the Program Director.

READMISSION AND PROGRAM RETENTION

If a student who has been admitted to the Teacher Education program is suspended from the University he/she automatically is removed from the Teacher Education program. If he/she should later be readmitted to the University it is necessary for him/her to re-apply for admission to the Teacher Education program should he/she desire to pursue the Teacher Education program again. While basic skills test scores need not be resubmitted, if the student's enrollment lapses more than 365 days, it will be necessary for the student to submit a new affirmation statement regarding the felony and misdemeanor policy. Student progress is reviewed each semester to guarantee that all students who have been admitted to the program continue to maintain the standards set at entry. If a student falls below the admission standard, or in other ways demonstrates unprofessional behavior as identified by the Teacher Education faculty, the student will be informed by the Teacher Education Program Director that he/she is being withdrawn from the program. The student may appeal this decision to the Dean's Council. If the student is removed from the Teacher Education program for any reason, it is necessary for him/her to re-apply for admission to the program.

ADMISSION TO STUDENT TEACHING

Students preparing for their student teaching experience must submit an application for student teaching two semesters prior to the student teaching term. To be eligible to enter student teaching, students must meet the following requirements:

1. The student must have official notification of acceptance into the Teacher Education program.
2. The student must have an overall grade point average of 2.5 or above on a 4.0 scale. All professional coursework must be a "C" or above.
3. The student must have a minimum of 30 hours of credit at Grace University.
4. The student must have successfully completed all practicum requirements prior to the student teaching experience.

Program Scheduling

Students scheduling course work in any endorsement area should consult the Teacher Education handbook with an assigned faculty advisor. While a theoretical schedule is designed to demonstrate

completion in four years, the Teacher Education faculty recommends course work completion in four years with the student teacher experience following. Some individuals may desire a slower pace in order to maintain GPA requirements, enroll in additional elective courses, or spend time in extracurricular activities at the University. Furthermore, in considering time commitments for any endorsement at Grace, it is important to remember that in addition to meeting normal field endorsement requirements, every graduate also meets the requirements for a Nebraska Department of Education endorsement in religious education and meets the requirements for ACSL teacher certification.

Teacher Education Program Requirements

Listed on the following pages are the Teacher Education program requirements and specific endorsement area requirements offered by Grace University designed to meet Nebraska Department of Education, Association of Christian Schools International, and Grace University academic requirements.

ELEMENTARY EDUCATION ENDORSEMENT

Persons with the Elementary Education field endorsement may teach children in all elementary subjects in kindergarten through grade 6 in all schools and in grades seven through eight in self-contained classrooms.

Biblical/Theological Requirements	30
BS 101 Old Testament Survey	4
BS 102 New Testament Survey (BS 102 C)	4
BS 103 Hermeneutics and Bible Study Methods	3
BS 110 Evangelism and Spiritual Life	2
BS 306 or BS 316 Choose Daniel & Revelation or Genesis	3
BS 406 Romans (BS 406 C)	3
BS xxx or TH xxx Choose Bible or Theology electives	7
TH 200 Survey of Theology	2
TH 203 Theology of Church Mission	2
General Education Requirements	55
EN 101 College Composition	3
EN 102 Creative Writing	3
EN 103 Technical Writing	3
HU 382 American Literature	3
HU 414 Ethics	3
MA 201 College Algebra	3
MA 211 Statistics	3

1	Orientation to Total Fitness	1	ELJ 522	Practicum in Math and Science	0	1.11 xxx	1	Theology electives	7	ED 312	Teaching Science in Elementary/Middle Schools	3
3	Choose three P.E. courses	3	ED 421	Practicum in Literacy	0	TH 200	2	Survey of Theology	2	ED 313	Teaching Social Studies in Elementary/Middle Schools	3
3	Child Development	3	ED 422	Development	0	TH 203	2	Theology of Church Mission	2	ED 314	Teaching Math in Elementary/Middle Schools	3
4	Principles of Biology & Lab	4	ED 423	Practicum in Human/Cultural Development	0	General Education Requirements			55	ED 411	Teaching Reading in Elementary/Middle Schools	3
3	Physical Science	3	ED 424	Practicum in Special Education	0	EN 101	3	College Composition	3	ED 413	Diagnostic and Remedial Reading Skills	3
3	Oral Communications	3	S.L.T. & Grace L.I.F.E. Requirements	Student Teaching Experience	13	EN 102	3	Creative Writing	3	ED 415	Literature for Children through Adolescence	3
3	General Psychology	3	8 semesters each	S.L.T. & Grace L.I.F.E. Requirements	13	EN 103	3	Technical Writing	3	ED 417	Middle School Educational Design & Operations	2
1	Career Orientation	1	TOTAL HOURS	8 semesters each	145	HU 382	3	American Literature	3	Teacher Education Practicum Experience		
3	World Civilization 1	3	Notes:	TOTAL HOURS	145	HU 414	3	Ethics	3	ED 321	Practicum in Language Arts & Social Studies	0
3	World Civilization 2	3	1. Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.	Notes:	145	MA 201	3	College Algebra	3	ED 322	Practicum in Math and Science	0
1	Senior Integration	1	2. Teacher Education Core - In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, students must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.	Notes:	145	MA 211	3	Statistics	3	ED 421	Practicum in Literacy Development	0
3	American Civilization 1	3	3. Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.	Notes:	145	PE 101	1	Orientation to Total Fitness	1	ED 422	Practicum in Human/Cultural Development	0
3	American Civilization 2	3	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.	Notes:	145	PE xxx	3	Choose three P.E. courses	3	ED 423	Practicum in Special Education	0
60	Professional Requirements	60	MIDDLE SCHOOL ENDORSEMENT	Notes:	145	PSY 211	3	Child Development	3	ED 424	Student Teaching Experience	13
20	Teacher Education Core	20	154-184 Minimum - dependent on Subject Area Requirements	Notes:	145	SCI 341	4	Principles of Biology & Lab	4	Middle School Endorsement Areas:		
2	*Orientation and Field Experience	2	Requirements	Notes:	145	SCI 342	3	Physical Science	3	Business Education		
3	*Educational Psychology	3	Persons with the Middle School field endorsement may teach either: a) any and all subject in self-contained classroom in grades 4 through 9, b) the areas of special preparation in an integrated team planning/teaching/organizational pattern in grades 4 through 9, or c) the areas of special preparation in classrooms with other organizational patterns in grades 4 through 9.	Notes:	145	SP 120	3	Oral Communications	3	BU 100	Basic Business Keyboarding	1
2	Classroom Management in Elementary/Middle Schools	2		Notes:	145	SS 100	3	General Psychology	3	BU 201	Financial Accounting	3
2	*Pluralism & Cultural Diversity	2		Notes:	145	SS 101	3	Career Orientation	3	BU 311	Human Resource Management	3
2	*Assessment, Tests, & Measurements	2		Notes:	145	SS 331	3	World Civilization 1	3	BU 312	Principles of Marketing	3
3	*Introduction to Special Education	3		Notes:	145	SS 332	3	World Civilization 2	3	BU 411	Management Information Systems	3
3	*Instructional Technology (IT Requirement)	3		Notes:	145	SS 400	3	Senior Integration	3	SS 201	Principles of Economics 1	3
2	History & Philosophy of Education	2		Notes:	145	SS 431	3	American Civilization 1	3	SS 202	Principles of Economics 2	3
27	Teacher Education Methods	27		Notes:	145	SS 432	3	American Civilization 2	3	Language Arts		
2	*Art Exploration in Education	2		Notes:	145	ED 200	2	*Orientation and Field Experience	2	EN 101	College Composition	3
2	*Health & Physical Education in Elementary/Middle Schools	2		Notes:	145	ED 201	3	*Educational Psychology	3	EN 102	Creative Writing	3
4	*Elementary & Middle School Music Methods in Education	4		Notes:	145	ED 202	3	Classroom Management in Elementary/Middle Schools	3	EN 103	Technical Writing	3
1	Teaching Language Arts in Elementary/Middle Schools	1		Notes:	145	ED 203	2	*Pluralism & Cultural Diversity	2	HU 381	English Literature	3
2	Teaching Science in Elementary/Middle Schools	2		Notes:	145	ED 301	3	*Assessment, Tests, & Measurements	3	HU 382	American Literature	3
3	Teaching Social Studies in Elementary/Middle Schools	3		Notes:	145	ED 302	3	*Introduction to Special Education	3	HU 383	Non-Western Literature	3
3	Teaching Reading in Elementary/Middle Schools	3		Notes:	145	ED 316	3	*Instructional Technology (IT Requirement)	3	SP 120	Oral Communications	3
13	Teacher Education Experience	13		Notes:	145	ED 402	3	History & Philosophy of Education	3	Mathematics		
0	Practicum in Language Arts & Social Studies	0		Notes:	145	Teacher Education Methods			27	MA 201	College Algebra	3
3	Diagnostic and Remedial Reading Skills	3		Notes:	145	ED 112 or ED 214	3	*Art Exploration or Elementary & Middle School Music Methods in Education	3	MA 202	Calculus	3
5	Literature for Children through Adolescence	5		Notes:	145	ED 212	2	*Health & Physical Education in Elementary/Middle Schools	2	MA 211	Statistics	3
1	Practicum in Language Arts & Social Studies	1		Notes:	145	ED 311	3	Teaching Language Arts in Elementary/Middle Schools	3	MTH 509	Discrete Mathematics	3
				Notes:	145					MTH 521	Geometry	3
				Notes:	145					MTH 543	Number Theory	3

Area	Requirement	Prerequisite	Hours	Notes	
2A	1 World Civilization 1		3	Persons with this endorsement may teach basic business courses in grades 7 through 12.	
	2 World Civilization 2		3		
	3 American Civilization 1		3		
	4 American Civilization 2		3		
	at least three of the following course				
	3 General Psychology		3		
	4 Cultural Anthropology		3		
	2 Principles of Sociology		3		
	3 Marriage and the Family		3		
	3 American Government		3		
3B	& Grace L.I.F.E. Requirements				
	8 semesters each				
	0 General Psychology		3	Persons with this endorsement may teach writing, language, and literature in grades 7 through 12.	
	4 Cultural Anthropology		3		
	2 Principles of Sociology		3		
	3 Marriage and the Family		3		
	3 American Government		3		
	3 General Psychology		3		
	4 Cultural Anthropology		3		
	2 Principles of Sociology		3		
3 Marriage and the Family		3			
3 American Government		3			
4C	English Subject Endorsement				
	Persons with this endorsement may teach writing, language, and literature in grades 7 through 12.				
	30 Biblical/Theological Requirements		30	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.	
	BS 101 Old Testament Survey		3		
	BS 102 New Testament Survey		3		
	BS 103 Hermeneutics and Bible Study Methods		3		
	BS 110 Evangelism and Spiritual Life		2		
	BS 306 or BS 316 Choose Daniel & Revelation or Genesis		3		
	BS 406 Romans (BS 406 C)		3		
	BS xxx or TH xxx Choose Bible or Theology electives		3		
TH 200 Survey of Theology		2			
TH 203 Theology of Church Mission		2			
5D	General Education Requirements				
	EN 101 College Composition		3	Persons with this endorsement may teach writing, language, and literature in grades 7 through 12.	
	EN 102 Creative Writing		3		
	EN 103 Technical Writing		3		
	HU 382 American Literature		3		
	HU 414 Ethics		3		
	HU xxx or MU xxx Choose an Art or Music course		3		
	MA 201 College Algebra		3		
	MA 211 Statistics		3		
	PE 101 Orientation to Total Fitness		1		
PE xxx Choose three P.E. electives		3			
6E	Teacher Education Core				
	ED 200 *Orientation and Field Experience		2	Persons with this endorsement may teach writing, language, and literature in grades 7 through 12.	
	ED 201 *Educational Psychology		3		
	ED 203 *Pluralism & Cultural Diversity		2		
	ED 301 Introduction to Special Education		3		
	ED 315 Principles and Methods in Secondary Education		3		
	ED 316 Instructional Technology (IT Requirement)		3		
	ED 402 History & Philosophy of Education		3		
	Endorsement Requirements				
	BU 100 Basic Business Keyboarding		1		
BU 201 Financial Accounting		3			
BU 302 Organizational Behavior		3			
BU 311 Human Resource Management		3			
BU 312 Principles of Marketing		3			
BU 401 Business Law		3			
BU 411 Management Information Systems		3			
BU 412 Entrepreneurship and Small Business		3			
BU 422 Production and Operations Management		3			
IT 101 Introduction to Basic Computing (IT 101 C)		3			
SS 201 Principles of Economics 1		3			
SS 202 Principles of Economics 2		3			
Teacher Education Practicum Experience					
ED 300 Practicum in Education 1		0			
ED 350 Practicum in Education 2		0			
ED 400 Practicum in Education 3		0			
ED 423 Practicum In Special Education		0			
ED 424 Student Teaching Experience		13			
ED 450 Practicum in Education 4		0			
S.L.T. & Grace L.I.F.E. Requirements					
8 semesters each					
TOTAL HOURS					
158					
Note:					
1. Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.					
2. Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.					

SC.1 342	Physical Science	3	2. Teacher Education Core - In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, students must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.
SP 120	Oral Communications	3	
SS 100	General Psychology	3	
SS 101	Career Orientation	1	
SS 331	World Civilization 1	3	
SS 332	World Civilization 2	3	
SS 400	Senior Integration	1	
SS 431	American Civilization 1	3	
SS 432	American Civilization 2	3	
Professional Credits (Minimum number of hours)			
50			
Professional Credits minimum of 50			
Teacher Education Core			
ED 200	*Orientation and Field Experience	2	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.
ED 201	*Educational Psychology	3	
ED 202	Classroom Management in Elementary/Middle Schools	2	
ED 203	*Pluralism & Cultural Diversity	2	
ED 301	*Assessment, Tests, & Measurements	2	
ED 302	*Introduction to Special Education	3	
ED 315	Principles and Methods in Secondary Education	3	
ED 316	*Instructional Technology (IT Requirement)	3	
ED 402	History & Philosophy of Education	3	
Endorsement Requirements			
MA 201	College Algebra	3	
MA 202	Calculus	3	
MA 211	Statistics	3	
MTH 246	Calculus II	3	
MTH 431	History of Mathematics	3	
MTH 509	Discrete Mathematics	3	
MTH 521	Geometry	3	
MTH 529	Linear Algebra	3	
MTH 543	Number Theory	3	
MTH 562	Inferential Statistics	3	
MTH 581	Abstract Algebra	3	
S.L.T. & Grace L.I.F.E. Requirements			
8 semesters each			
TOTAL HOURS			
151			
Notes:			
1. Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.			
2. Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.			
3. Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.			
* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.			
MATH ENDORSEMENT			
Persons with this endorsement may teach any math course in grades 7-12.			
Biblical/Theological Requirements			
BS 101	Old Testament Survey	30	
BS 102	New Testament Survey (BS 102 C)	4	
BS 103	Hermeneutics and Bible Study Methods	4	
BS 110	Evangelism and Spiritual Life	2	
BS 306 or	Choose Daniel & Revelation or	3	
BS 316	Genesis	3	
BS 406	Romans (BS 406 C)	3	
BS xxx or	Choose Bible or	3	
TH xxx	Theology electives	7	
TH 200	Survey of Theology	2	
TH 203	Theology of Church Mission	2	
General Education Requirements			
EN 101	College Composition	58	
EN 102	Creative Writing	3	
EN 103	Technical Writing	3	
HU 382	American Literature	3	
HU 414	Ethics	3	
HU xxx or	Choose an Art or	3	
MU xxx	Music course	3	
MA 201	College Algebra	3	
MA 211	Statistics	3	
PE 101	Orientation to Total Fitness	1	
PE xxx	Choose three PE courses	3	
PSY 211	Child Development	3	
SCI 341	Principles of Biology & Lab	4	
SCIENCE REQUIREMENTS			
147			
SCIENCE & Grace L.I.F.E. Requirements			
8 semesters each			
TOTAL HOURS			
147			
Religious Education Endorsement			
Completion of the Biblical Studies Division requirements provide the basis for endorsement requirements. These requirements are established by the University consistent with AABC requirements in Bible and adequately meets ACSI Bible requirements. While the Nebraska Department of Education authorizes the Religious Education subject endorsement, it does not determine endorsement criteria.			
Biblical/Theological Requirements			
BS 101	Old Testament Survey	4	
BS 102	New Testament Survey (BS 102 C)	4	
BS 103	Hermeneutics and Bible Study Methods	3	
BS 110	Evangelism and Spiritual Life	2	
BS 306 or	Choose Daniel & Revelation or	3	
BS 316	Genesis	3	
BS 406	Romans (BS 406 C)	3	
BS xxx or	Choose Bible or	3	
TH xxx	Theology electives	7	
TH 200	Survey of Theology	2	
TH 203	Theology of Church Mission	2	
General Education Requirements			
EN 101	College Composition	58	
EN 102	Creative Writing	3	
EN 103	Technical Writing	3	
HU 382	American Literature	3	
HU 414	Ethics	3	
HU xxx or	Choose an Art or	3	
MU xxx	Music course	3	
MA 201	College Algebra	3	
MA 211	Statistics	3	
PE 101	Orientation to Total Fitness	1	
PE xxx	Choose three PE courses	3	
PSY 211	Child Development	3	
SCI 341	Principles of Biology & Lab	4	

18	ED 424	18	13	0	0	13	0	13	0
	ED 450	2	13	4	0	4	0	4	0
	S.L.T. & Grace L.I.F.E. Requirements	3	4	0	0	4	0	4	0
	8 semesters each								
	TOTAL HOURS								
	Note:								
	Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.								
	Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.								
	Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.								
	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.								

INSTRUMENTAL MUSIC ENDORSEMENT

Persons with this endorsement may teach instrumental music in kindergarten through 6 grade or 7 through 12 grade.

Biblical/Theological Requirements

BS 101 Old Testament Survey 30

BS 102 New Testament Survey 4

BS 103 Hermeneutics and Bible Study Methods 4

BS 110 Evangelism and Spiritual Life 3

BS 306 or BS 316 Choose Daniel & Revelation or Genesis 2

BS 406 Romans (BS 406 C) 3

BS xxx or TH xxx Choose Bible or Theology electives 3

TH 200 Survey of Theology 7

TH 203 Theology of Church Mission 2

General Education Requirements

EN 101 College Composition 40

EN 102 Creative Writing 3

HU 382 American Literature 3

HU 414 Ethics 3

HU/MU Art/Music Requirement in Professional Area 3

19	ED 424	19	13	0	0	13	0	13	0
	ED 450	2	13	4	0	4	0	4	0
	S.L.T. & Grace L.I.F.E. Requirements	3	4	0	0	4	0	4	0
	8 semesters each								
	TOTAL HOURS								
	Note:								
	Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.								
	Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.								
	Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.								
	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.								

20	ED 424	20	13	0	0	13	0	13	0
	ED 450	2	13	4	0	4	0	4	0
	S.L.T. & Grace L.I.F.E. Requirements	3	4	0	0	4	0	4	0
	8 semesters each								
	TOTAL HOURS								
	Note:								
	Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.								
	Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.								
	Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.								
	* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.								

Teacher Education Practicum Experience

ED 300 Practicum in Education 1

ED 350 Practicum in Education 2

ED 400 Practicum in Education 3

ED 423 Practicum In Special Education 0

ED 424 Student Teaching Experience 13

ED 450 Practicum in Education 4

S.L.T. & Grace L.I.F.E. Requirements

3 semesters each

TOTAL HOURS 144/145

Students with this endorsement may teach vocal music in kindergarten through grade 6 or grades 7 through 12.

Biblical/Theological Requirements 30

- 01 Old Testament Survey 4
- 02 New Testament Survey (BS 102 C) 4
- 03 Hermeneutics and Bible Study Methods 3
- 10 Evangelism and Spiritual Life 2
- 06 or 16 Choose Daniel & Revelation or Genesis 3
- 06 Romans (BS 406 C) 3
- xx or xx Choose Bible or Theology electives 7
- 00 Survey of Theology 2
- 03 Theology of Church, Mission 2

General Education Requirements 40

- 01 College Composition 3
- 02 Creative Writing 3
- 08 American Literature 3
- 14 Ethics 3
- 04 Art/Music Requirement in Professional Area 0
- 01 or 11 Choose College Algebra or Statistics 3
- 1 Orientation to Total Fitness 1
- 5 Choose three PE. courses 3
- 11 Child Development 3
- 41 or 42 Choose Principles of Biology & Lab or Physical Science 4/3
- 0 Oral Communications 3
- 0 General Psychology 3
- 0 Career Orientation 1
- 0 Senior Integration 1
- 0 Choose a Social Science sequence 6

Additional Requirements 68

- 0 *Orientation and Field Experience 18
- 1 *Educational Psychology 2
- 3 *Pluralism & Cultural Diversity 3
- 1 *Assessment, Tests, & Measurements 2
- 2 *Introduction to Special Education 3
- 3 *Instructional Technology (IT Requirement) 3

History & Philosophy of Education

Teacher Education Methods 37

- ED 214 *Elementary & Middle School Music Methods in Education 2
- MU P080 Basic Piano Fundamentals Class 1
- MU P090 Basic Piano Fundamentals Class 1
- MU P101 Applied Piano 1
- MU P102 Applied Piano 1
- MU V101-202 Applied Voice 4
- MU 010-080 Performance Hour 0
- MU 121 Comprehensive Musicianship 1
- MU 122 Comprehensive Musicianship 2
- MU 313 Conducting 1 2
- MU 314 Conducting 2 2
- MU 335 Survey of Music History & Literature 1 3
- MU 336 Survey of Music History & Literature 2 3
- MU 350 Children/Youth Choir Methods and Materials 2
- MU 422 Choral & Instrumental Arranging 3
- MU 450 Vocal Literature 1
- MU 470 Choral Literature 1
- MU xxx Ensemble options 2

Teacher Education Practicum Experience 13

- ED 300 Practicum in Education 1 0
- ED 350 Practicum in Education 2 0
- ED 400 Practicum in Education 3 0
- ED 423 Practicum In Special Education 0
- ED 424 Student Teaching Experience 13
- ED 450 Practicum in Education 4 0

S.L.T. & Grace L.I.F.E. Requirements 8 semesters each

TOTAL HOURS 137/138

Note:

1. *Biblical/Theological Requirements - Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-western perspective and should be viewed in the curriculum as non-western studies.*
2. *Professional Requirements (Teacher Education Core) - In addition to the Biblical/Theological requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.*
3. *Any student who takes 25% or more of their general education requirements at another institution is required to take either HU 414 Ethics or HU 323 Worldviews as a world view integration requirement.*
- * *Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.*

ENGLISH AS SECOND LANGUAGE SUPPLEMENTAL ENDORSEMENT

This is a supplemental endorsement and assumes the individual has or is capable of having a valid certificate in Nebraska. These endorsements are designed to meet specific requirements established in 92 NAC 24.

Teacher Education Supplemental Endorsement Requirements 21

- ED 481 English as a Second Language Methods 3
- ED 482 Assessment and Evaluation of Second Language Learners 3
- ED 483 ESL Practicum 3
- FL xxx Complete one year of Foreign Language other than a Native Language 6
- HU 210 Introduction to Linguistics 3
- SS 214 Cultural Anthropology 3

COACHING SUPPLEMENTAL ENDORSEMENT

Persons with this endorsement may coach interscholastic athletic events for participants in grades 7 through 12. As a supplemental endorsement, one must already hold or complete the requirements for a teaching certificate. These endorsement requirements are designed to meet specific requirements established in 92 NAC 24.

Teacher Education Supplemental Endorsement Requirements 14

- PE 100 Fitness for Living 1
- PE 101 Orientation to Total Fitness 1
- PE 110 Fitness for Living 2 1
- PE 220 Physical Training 1 1
- PE 300 Care and Prevention of Athletic Injuries 2
- PE 400 Concepts of Coaching and Officiating 2
- PE 401 Philosophy & Psychology of Coaching 2

Select at least 2 of the following:

- PE 402 Coaching Basketball 2
- PE 411 Coaching Soccer 2
- PE 412 Coaching Volleyball 2
- PE 421 Coaching Baseball and Softball 2
- PE 422 Coaching Track and Field 2

Urban Ministries Program Bible/Urban Ministries (BS)

Program Director: Michael A. Smith, M.Div.

This program is designed for students who desire to work in an urban ministry such as: urban missionary; rescue mission; jail and prison ministry; or social worker. The student will learn about cities both at home and around the world, how they are designed, the people of the city, the urban dilemma and the exciting opportunities for ministry. The student will learn how to minister in the inner city by participating in various learning experiences. Areas of studies will include: gangs, drugs, immorality, the bureaucracy, and the inner city church. Students spend time in the field doing their SLT, Practica, and Field Work.

Objectives

The student who completes the Urban Ministries Program should be able to:

1. demonstrate an understanding of the "urban dilemma" and show a biblical solution;
2. demonstrate an understanding of other peoples and their cultures both locally and globally;
3. provide a biblical perspective on society;
4. give evidence of an ability to understand and cooperate with public administrators while maintaining a commitment to the "great commission;"
5. demonstrate a working knowledge of human development and the family as a vital unit in society;
6. construct a working model of an urban ministry with a biblical perspective.
7. fulfill the objectives of the Biblical Studies Division; and
8. fulfill the objectives of the General Studies Division.

Biblical/Theological Requirements 40

- BS 101 Old Testament Survey 4
- BS 102 New Testament Survey (BS 102 C) 4
- BS 103 Hermeneutics and Bible Study Methods 3
- BS 110 Evangelism and Spiritual Life 2
- BS 306 or BS 316 Choose Daniel & Revelation or Genesis 3
- BS 406 Romans (BS 406 C) 3

xxx	Choose Bible electives	6	UM 400	Urban Ministry Practicum	1
200	Survey of Theology	2	UM 412	Urban Ministries	3
201	Theology 1	3	UM 423	Senior Seminar	3
203	Theology of Church Mission	2	UM xxx	Choose electives as approved	15
302	Theology 2	3		by advisor	
303	Theology 3	3	S.L.T. & Grace L.I.F.E. Requirements		
310	Contemporary Theological Issues	2	8 semesters each		
	General Education Requirements	42	TOTAL HOURS		128
101	College Composition	3			
102 or 103	Creative Writing or Technical Writing	3			
221	Introduction to Philosophy (HU 221 C)	3			
xxx	Choose a Literature course	3			
xxx or xxx	Choose an Art or Music course	3			
01	Introduction to Basic Computing (IT 101 C)	3			
101 or 111	Choose College Algebra or Statistics	3			
01	Orientation to Total Fitness	1			
x	Choose three P.E. courses	3			
xx	Choose a Science course	3			
0	Oral Communications	3			
1	Career Orientation	1			
2	Principles of Sociology	3			
0	Senior Integration	1			
1	Choose a Social Science course	6			
0	Principles of Leadership and Management	46			
3	Fundamentals of Instruction and Mentoring	2			
3	Pluralism & Cultural Diversity	2			
1	World's Living Religions	2			
2	Apologetics	3			
4	Ethics	3			
1	Introduction to Urban Ministries	3			
1	Introduction to Public Administration	3			
0	Field Work	3			

EXCEL Degree Completion Program

WHAT IS THE DEGREE-COMPLETION PROGRAM?
The EXCEL Degree Completion Program is a nontraditional program serving adults age 25 and older who have already completed 62 semester credit hours of college with a cumulative 2.0 GPA or better, and who now would like to complete their bachelor's degree. EXCEL Degree Completion Program adult learners typically are employed full-time during the day; thus the program is offered in the evening. One night per week for 56 weekly four-hour sessions provides the adult learner with the opportunity to earn 40 semester hours of upper division credit in class. In addition, a unique aspect of the EXCEL Degree Completion Program is the opportunity for adult learners to earn up to 22 (average credits earned is 6 to 10) semester hours of college credit for life experience. The facilitators and counselor guide the students through a complete assessment of prior learning including life experiences (in personal life, at home, on the job, and within the church), professional schools and training, and independent studies of the Bible.

Classes are taught in a manner that is conducive to learning for adults. An atmosphere of sharing experiences in family, career, and church promotes self development among the adult learners.

While in the EXCEL Degree Completion Program, adult learners will routinely spend 10 to 15 hours in preparation for each weekly class meeting.

The EXCEL Degree Completion Program enables adult learners to develop:

1. interpersonal and intrapersonal skills;
2. written and oral communication skills;
3. problem-solving and decision-making skills;

4. understanding of Biblical and professional research techniques and applications; and
5. evangelism and edification skills through servant leadership; training.

ACADEMIC CALENDAR

The EXCEL Degree Completion Program operates on a semester hour basis with two to three groups of adult learners beginning seasonally each year, typically in September and January. Each group consists of 6-12 students called a "cohort." Each cohort is given a specific schedule that indicates the exact dates the group meets during the fourteen-month Core period of enrollment. Included in the schedule is a two-week break for summer and Christmas plus occasional one-week breaks for other major holidays.

ADMISSION CRITERIA

1. Completion of 62 or more semester hours of credit from an accredited college/post-secondary institution.
2. Age of 25 or older.
3. Cumulative grade point average of 2.0 (on a 4.0 scale) or better on all prior academic work.
4. Completion of appointment with the EXCEL Academic Counselor to outline a tentative degree plan.
5. Completion of application paperwork (Application, 2 Character References, Pastoral Reference, and Writing Sample) and payment of \$35 non-refundable application fee.

When all of the above criteria have been met, the EXCEL Degree Completion Program Committee will consider the admission application. Any exceptions will be considered by the Admissions Committee of the EXCEL Degree Completion Program.

ADMISSIONS PROCEDURES

Admission to Grace University's EXCEL programs are contingent upon completing the following items:

Application for Admission

Submit a completed application form including a non-refundable application fee payable to Grace University. Applicants must be Christians and articulate a clear personal commitment to Jesus Christ.

Transcripts

You must have official transcripts sent from your high school and all institutions/universities attended, including a military DD214, if applicable, to the EXCEL office. Student copies are not official transcripts. (When ordering your official copies, order additional student copies to include in your portfolio.) Check with the Registrar from each institution for the appropriate transcript fee. The Assessment Officer completes an official transcript assessment for each student.

Pastor's Recommendation

A recommendation from your pastor is required. Please give your pastor the appropriate form along with a postage paid envelope addressed to the EXCEL office. If you cannot obtain your pastor's recommendation, the form may be completed by a church officer.

Character Recommendations

Two recommendations from employers or other persons qualified to assess your academic or professional traits are required. Please give them the appropriate forms and have them returned to you in a sealed envelope. These should be submitted with your application paperwork.

Writing Sample

This one-to-two page letter is used to assess your ability to communicate effectively in written form. Admission to the program is contingent upon the successful completion of this assignment, as determined by a University English Instructor. Any student who wishes to challenge the essay evaluation is given the opportunity to write another paper using a different topic.

Acceptance

Receive the approval of the Admissions Committee.

Program Deposit

Once a decision is made about a preferred starting date, pay the enrollment deposit of \$150 to reserve a spot in that group providing that space is currently available.

Exception

Recognizing that like experience may bring maturity, if a prospective EXCEL student has less than a 2.00 GPA and supplemental records reflect that the student is capable of performing at the college level, then the student may be admitted at the discretion of the Admission committee.

OF ADMISSIONS

application is reviewed by the EXCEL Admissions Committee. The EXCEL Program is open to students on three levels:

Individual EXCEL Acceptance

Individual Acceptance may be granted:

- prospective students under 25 who have been away from college for more than one year and who are presently employed
- prospective students with fewer than 62 semester hours.

Students being admitted conditionally will be under a written agreement stipulating the conditions under which they are admitted.

General University Admission

Students who meet all admission requirements considered for admission at the University. In addition, students are eligible to take general and non-traditional courses offered at Grace University.

EXCEL Admission

Students admitted into the EXCEL program, students must have a minimum of 62 semester hours of college ("C" level or above) completed. This includes credits at Grace University as well as transfer credits from other accredited colleges or universities.

EXCEL CREDIT

Students with a grade of "C" or above from regionally accredited colleges or universities may be granted credit in transfer.

IN ESCROW

The "in-escrow" policy permits students from regionally accredited institutions to enter the EXCEL program with the possibility of having some transfer credits accepted in the future if they are successful in the EXCEL Core. A minimum grade of "C" in the first three EXCEL core courses is required. Upon satisfactory completion of this credit-in-escrow program, students are eligible to transfer applicable credits with some limitations, from a non-accredited institution, provided they received a grade of "C" or better in the course(s) in question, the course(s) fit into academic requirements, and no other institution policies are violated.

In all such cases, the University reserves the right to require the applicant to demonstrate the required proficiency by scoring at acceptable levels on departmental examinations in related subject areas, by undergoing a probationary period of residence at Grace University, or by fulfilling both of these requirements.

ACADEMIC CREDITS

Courses are assessed into one of three categories:

- (1) Biblical Studies, (2) General Education, and (3) Open Electives.

EVALUATION OF PRIOR CREDIT

Adult learners who have completed courses in other regionally accredited colleges may receive up to 84 semester hours of credit. The amount of credit, the courses to be accepted, and the method of evaluation will be determined on an individual basis by the nature of the courses and the type of institution. An applicant who has attended any college or university after graduation from high school must submit an official transcript from each institution. All official evaluations will be done by the EXCEL Assessment Officer.

If a student enters the EXCEL Degree Completion Program with fewer than 84 semester hours (62 is the minimum number for admission), or if he/she must still meet Open Elective requirements, the student could earn up to 22 semester hours through Portfolio and Credit for Prior Learning. General Education requirements must be taken as (1) traditional academic courses at Grace or other accredited institution of higher education, (2) correspondence as distance learning academic courses, or (3) challenged through CLEP or Challenge Exams. Life experience cannot apply to general education requirements.

EXCEL Degree Completion Program adult learners may earn up to 22 (average credit earned is 6 to 10) semester hours of credit for prior learning by submitting a portfolio that has been evaluated by the EXCEL Assessment Officer. Adult learners entering the EXCEL Degree Completion Program with fewer than 84 transferable hours or not meeting the general education requirements will need to make an appointment with the EXCEL Assessment Officer and/or EXCEL Academic Counselor who will estimate the number of prior learning credits the adult learner might earn through the portfolio option prior to beginning the program.

The 22 (average credit earned is 6 to 10) semester hours can be from a number of different sources, including workshops, seminars, self-study, training programs and/or work experiences. It is the prior learning (not just the experience) from these sources that must be documented. The Assessment Officer will determine the appropriate amount of credit awarded. In the admission process, the EXCEL Academic Counselor will provide adult learners with an estimate of the number of Life Experience Electives they may receive when they enter the program.

ACADEMIC OPTIONS FOR GENERATING

ADDITIONAL CREDITS

If the adult learner requires additional credits to complete the degree or to reach the minimum of 62 credits required to begin the EXCEL Degree Completion Program, he or she can receive these through a number of options:

Traditional Courses

Traditional day courses at Grace University.

Grace Intensives

Condensed evening/weekend courses through Grace University.

IBSE (Independent Bible Study Essays)

Concentrated self-study of particular books of the Bible. [Applies only to Bible Studies or Open Electives Requirements]

Correspondence

Self-study correspondence courses through Grace University or other accredited institutions. [21 hours maximum]

Life Learning Electives

Professional Schools/Training/Certifications on a case-by-case evaluation of Student Portfolios. [Applies only to Open Electives]

Grace Challenge Exams

Grace University course's challenged for credit.

CLEP/DANTE

(College Level Examination Program/Military Equivalent of CLEP)

DELA

(Documented Experiential Learning Analysis) • Research papers outlining personal experiences integrated with current research and learning outcomes. [Applies only to Open Electives]

These options should be discussed with EXCEL Academic Counselor.

Assessed credits must fall under one of the following categories with the minimum credit requirements met in each category:

BACHELOR DEGREE REQUIREMENT

Biblical Studies

11 hours in Biblical Studies (may be completed before, during or after the EXCEL Core through independent study; correspondence courses, Bible challenge exams, or accredited Bible classes).

General Education

A common core of general education courses is required:

- 6 hours in Natural Science, (one Mathematics may be substituted for a Natural Science)
- 3 hours in Humanities
- 6 hours in Social Science
- 3 hours in English Composition

- 18 hours of General Education Electives (may be completed while enrolled in the EXCEL Core through traditional courses, or accredited institutions)

Subjects commonly included in General Education are, Natural Science, Mathematics, Communication, Social Science, Humanities and Physical Education. Some courses listed by category are:

Natural Science: Biology, Chemistry, Botany, Physics, Zoology, Anatomy, Physiology, Physical Geography, Geology, Astronomy.

Social Science: Anthropology, Economics, Political Science, Sociology, History, Geography.

Humanities: Apologetics, Ethics, Literature, Foreign Language, Philosophy, World Religions, and an introductory course in Art, Drama, Music, Painting or Sculpture.

Open Electives

Students are allowed 37 hours of Open Electives. These credits may consist of 22 hours of Life Experience, Vocational and Technical Training, as well as additional hours earned over and above the requirements of Biblical Studies and General Education.

EXCEL Core

The 12 upper division core courses (often referred to as "Core") are completed one night per week over a fourteen month time period. Students are grouped together into a "cohort" that works together throughout the entire fourteen months; the cohorts are designated as either "MOL" or "PSY." Two instructors become the primary teaching team for each cohort; one for the biblical studies curriculum, and the other specializing in either the MOL or the PSY curriculum.

MANAGEMENT & ORGANIZATIONAL LEADERSHIP REQUIREMENTS (BS)

451E	Life Assessment	0
452E	Intrapersonal & Interpersonal Communication	4
466E	Leading and Managing	4
3E	Practical Application of Biblical Hermeneutics	3
4E	The Law and History of Israel	3
5E	The Sages and Prophets of Israel 1 (0.T.)	4
477E	Principles of Human Resource Management	4
478E	Business Finance	3
8E	Jesus Christ Our Lord	3
9E	The Church Unhindered	3
479E	Ethics: Integration of Faith and Work	3
471E	Organizational Behavior	3
2E	The Church Triumphant	3

PSYCHOLOGY COURSE

EMENTS (BS)

51E	Life Assessment	0
52E	Intrapersonal & Interpersonal Communication	4
73E	Lifespan Development	4
3E	Practical Application of Biblical Hermeneutics	3
4E	The Law and History of Israel	3
5E	The Sages and Prophets of Israel 1 (0.T.)	4
74E	Marriage & Family	4
75E	Personality Theories	3
8E	Jesus Christ Our Lord	3
9E	The Church Unhindered	3
76E	Abnormal Psychology	3
77E	Social Psychology	3
7E	The Church Triumphant	3

In addition to our articulated Aviation Cooperative Program (Iowa Western Community College), Business and Technology Program (Bellevue University), and our Nursing Cooperative Program (Clarkson College), Grace University offers individualized second majors in academic and vocational-technical fields using cooperative agreements with other institutions of higher education. Institutions collaborating with Grace to meet student needs are Bellevue University, University of Nebraska at Omaha, Clarkson College, Metropolitan Community College, Nebraska Christian College and Iowa Western Community College. Currently, Grace University has general articulated agreements with the University of Nebraska at Omaha and the Air Force for their Reserved Officers Training Corps program. Listed below is a sampling of academic options available through cooperative arrangements: Computer Science, History, Foreign Language, Mathematics, Political Science, Sociology and Studio Art.

In addition to academic fields, Grace University is also willing to incorporate Vocational-Technical training into an individualized second major. Listed below is a sampling of Vocational/Technical training options available in the Omaha area: Agriculture, Art, Administrative Assistant/Office Services, Automotive Technology, Bookkeeping, Construction Technology, Drafting & Design, Electronic Imaging & Graphics, Food Arts & Management, Microcomputer Technology, Nursing, Office Technology, Photography, Sign Language Interpreting, Software Applications Management and Welding.

In order for the student to be successful at completing a second major through a cooperative program, it is important to establish an academic plan prior to the first semester on campus. Students should advise Admissions Personnel of their interest in individualized second majors via cooperative programs. Admission as a student into Grace University does not assure admission into another institution for a cooperative program. An articulated academic plan, approved by the Academic Vice President, should be established between the student and Grace noting institution requirements established by a cooperating institution.

Cooperative Program Objectives

The students who complete these programs should be able to:

1. fulfill the objectives of the Biblical Studies Division;
2. fulfill the objectives of the General Education Divisions;
3. demonstrate familiarity with the following areas of church-related ministry: missions, evangelism, and Christian education;
4. function effectively as a Christian within one's home, community, and vocation;
5. use academic or vocational-technical disciplines in church-related or community-related service; and
6. provide evidence that the requirements for entry into a particular vocational-technical field have been satisfactorily completed.

BIBLE/INDIVIDUALIZED SECOND MAJOR

Biblical/Theological Requirements 40

BS 101	Old Testament Survey	4
BS 102	New Testament Survey (BS 102 C)	4
BS 103	Hermeneutics and Bible Study Methods	3
BS 110	Evangelism and Spiritual Life	2
BS 306 or	Choose Daniel & Revelation or	3
BS 316	Genesis	3
BS 406	Romans (BS 406 C)	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology 1	3
TH 203	Theology of Church Mission	2
TH 302	Theology 2	3
TH 303	Theology 3	3
TH 310	Contemporary Theological Issues	2

General Education Requirements

EN 101	College Composition	3
EN 102	Creative Writing	3
HU 221 or	Choose Introduction or Philosophy or	3
HU 323	Worldviews	3
HU xxx	Choose a Literature course	3
HU xxx or	Choose an Art or	3
MU xxx	Music course	3
MA xxx	Choose Math course	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three P.E. courses	3
SCI xxx	Choose a Science course	4
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS 400	Senior Integration	1
SS xxx	Program defined or open to student selection	9

Professional Requirements

XX xxx	Individualized Second Major Requirements (44 credits++)	8
BU 300	Principles of Leadership and Management	2
CE 303	Fundamentals of Instruction and Mentoring	2

S.L.T. & Grace L.I.F.E. Requirements

8 semesters each

TOTAL HOURS 128

(Completed at a cooperating institution in an academic or vocational-technical discipline)

+ May be reduced to 32 credits to allow additional course work within vocational-technical requirements if the program requires more than 44 credits.

++ If an academic or vocational-technical cooperative program does not require a minimum of 44 credits, the remaining credits will be selected from either Grace or the cooperating institution consistent with the student's academic plan.

+++ If an academic or vocational-technical cooperative program requires more than 44 credits, Grace University will require the requirements as specified by the cooperating institution in order to insure fulfillment of program objectives and/or competency within the discipline.

ve Officers Training Corps

(C)

re ROTC

ACE STUDIES

University in cooperation with the Department of Aerospace Studies of the University of Nebraska at Omaha functions according to the rules and policies of the Air Force ROTC program and those of the USAF. The Air Force ROTC program is open to both men and women and is designed to develop the skills and attitudes of the career professional Air Force officer. Successful completion of the Air Force ROTC program and graduation from the University, cadets are commissioned Second Lieutenants, USAF. Instruction includes a two-year course (General Military Course - GMC) and a two-year advanced course (Specialized Officer Course - POC).

All in the POC course, applicants must complete either the college GMC program or a Specialized Officer Course (FT) program at an Air Force ROTC station. Applicants for the six-week FT must complete such training prior to completing their first year. A number of Air Force ROTC scholarships are available to outstanding students. For complete information on the Air Force ROTC program contact the Professor of Aerospace Studies (PAS), 402-554-2318.

Aerospace Studies, on all levels, are presented to students as professional courses. The curriculum of Air Force ROTC consists of distinct general courses. The General Officer Course is a continuing freshman-sophomore course of two academic years. The Specialized Officer Course is a junior-senior course of two academic years. Air Force ROTC leadership laboratory activities, which are offered in each course, offer students many opportunities for practical leadership training. The curriculum emphasizes the potential of leadership power. Courses are designed to provide the student with aerospace power and leadership in support of our national mission. The courses are open to all full-time students. Textbooks and uniforms are provided at government expense. All students are encouraged to gain leadership experience through participation in leadership laboratory activities.

The GMC courses also include voluntary trips to various Air Force installations throughout the United States. Students enrolled in GMC courses are not in the military service and assume no military obligation. Students with prior military service or high school ROTC experience may receive credit for portions of the GMC program. Entering freshmen should register for AS 1310 and AS 0010 during registration.

The POC curriculum emphasizes communicative skills, civil-military relations, leadership, human relations, problem solving, and decision making. Courses are open to students who have either completed the GMC program, or attended a six-week summer field training course at an Air Force Base in lieu of the GMC program.

Students not enrolled in the GMC program should contact Air Force ROTC by February to be tested and processed for the fall semester. POC cadets enlist in the Air Force Reserve and receive approximately \$2,000 for their two-year participation. POC cadets manage all leadership laboratory activities.

AIR FORCE ROTC COLLEGE SCHOLARSHIP PROGRAM

Air Force ROTC College Scholarships are available to both male and female cadets enrolled in the AFROTC program. These scholarships provide full tuition, laboratory expenses, incidental fees and an allowance for books and supplies. Scholarship cadets also receive \$100 a month in non-taxable allowances. For complete information on each AFROTC program and these scholarships, contact the UNO Department of Aerospace Studies.

COURSE DESCRIPTIONS



Graduate Course criptions

Numbering

Subjects numbered 100-199 are normally freshmen, 200-299 for sophomores, 300-399 juniors, and 400-499 for seniors. Subjects with odd numbers are offered in the first semester, and subjects with even numbers are offered in the second semester. Subjects with numbers ending in 0 are offered both semesters.

Subjects with the letter C after the department are offered by independent study.

The university reserves the right to withdraw a subject and/or course in which there are no students enrolled.

Abbreviation

The curriculum offered at Grace University is divided into the following three divisions. The subjects in each division with a course abbreviation:

Semester Hours

Division of Biblical Studies

Biblical Studies
Theology

Division of General Education

English
Foreign Language
Humanities

Information Technology

Mathematics

Physical Education
Science

Speech

Social Science

Division of Professional Studies

Aeronautical Science
Business Administration
Camping

Christian Education

Communications

Intercultural Studies

Management and Organizational
Leadership

MU

NS

PM

PSY

SLT

ED

UM

Division of Biblical Studies

Bible

BS 101 Old Testament Survey 4
This course is a general survey of the Old Testament books from Genesis to Malachi. It relates each book to the total scope of the Bible. This study provides a general understanding of the Old Testament books and prepares the student for further biblical study. Attention is given to such issues as authorship, chronology, geography, personal application, and the development of God's divine program.

BS 102 New Testament Survey 4
(BS 102 C)
This course is a general survey of the New Testament books from Matthew through Revelation. This study provides a general understanding of the New Testament books and prepares the student for further biblical study. Particular emphasis is given to authorship, date, recipients, background, distinctive features, personal applications, and the major contribution of each book. Prerequisite: BS 103.

BS 103 Hermeneutics and Bible Study Methods 3
This course introduces and develops the literal-grammatical-historical approach to interpreting Scripture. Various interpretive schemes are examined to familiarize the student with different views. Through this, the student is guided into a proper handling of the Word of God, interpretive principles are explained, proper exegesis is instituted, and biblical applications are drawn as the basis for a lifelong study, practice, and ministry of the Scriptures. Various interpretive methods are developed so that the student will have more breadth of skills. A leadership core requirement.

BS 110 Evangelism and Spiritual Life 2
This course is a study of the practical aspects of sanctification. Using selected portions of Scripture from the New Testament, students are given instruction and practical methods for per-

sonal discipleship in their own life. Biblical principles are developed for methods, motives, and strategy of personal evangelism. Additionally, attention is also given to meeting various arguments and cultic problems with Biblical solutions. A leadership core requirement.

BS 204 Gospels (BS 204 CC/DC) 3/4
This course is a study of the four Gospels with special emphasis on the kingdom in Matthew. The earthly ministry of Christ is discussed. Attention is given to the political, religious, biblical, and geographical backgrounds. A chronology of events and a harmony of the Gospels are established. Biblical passages are analyzed. The character and purpose of the Gospels and of the person and ministry of Christ is analyzed. Prerequisite: BS 103.

BS 302 Isaiah 3
This course is an exposition of Isaiah. Particular attention is given to authorship, historical background, the suffering Savior, the coming Messiah, and millennial prophecies. Prerequisite: BS 103.

BS 303 Joshua, Judges, and Ruth 3
This course is an expositional study of these three Old Testament books. Special emphasis is given to historical background, synthesis, and literary continuity. These three books are studies in the context of the developing historical narrative of the Pentateuch as well as the remaining historical books. Prerequisite: BS 103.

BS 305 Wisdom Literature 3
This course is an exposition of selected portions from Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention is given to interpretive methodology and practical application. Prerequisite: BS 103.

BS 306 Daniel and Revelation 3/4
(BS 306 CC/DC)
This course is an exposition of Daniel and Revelation. Attention is given to the pre-millennial, pre-tribulation interpretation of these two books. Additionally, emphasis will be given to the authorship, background, history, and development of interpretive skills. Prerequisite: BS 103.

BS 307 Minor Prophets 3
This course is an expositional study of the Minor Prophets. Emphasis is placed on the background, chronology, author, prophetic significance, and unique contribution to canon. Prerequisite: BS 103.

BS 310 Geographical and Historical

Settings of the Bible 4
A study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various regions. Preparatory map study and class previews provide the background to each trip in the field. Relevant archaeological, historical, and biblical material is correlated with sites, roads, and features in each region. Regions studied and visited include Galilee, Golan Heights, Judah, Samaria, Negev, Shephelah, Jordan and Jezreel Valleys, Benjamin, Sharon Plain, and Philistia. Courses are taken at Jerusalem University College.

BS 311 1 Corinthians (BS 311 C) 3
This course is a detailed exposition of this crucial epistle giving special emphasis to the divisions, disorder, and difficulties of the Corinthian church. Special consideration is also given to the nature of spirituality, as well as spiritual gifts. Prerequisite: BS 103.

BS 312 Prison Epistles: Ephesians, Philippians, Colossians, Philemon 3
This course is an expositional study emphasizing the church as the body and bride of Christ, and presenting Him as the model, the example, and the sufficient and supreme source of truth and life. Prerequisite: BS 103.

BS 314 Pastoral Epistles 3
This course is a detailed exposition of 1 and 2 Timothy and Titus that stresses the organization and discipline of the New Testament church, as well as the role of women in the church. Prerequisite: BS 103.

BS 316 Genesis 3
This course is an exposition of Genesis emphasizing the historical, doctrinal, and devotional features of the book. Prerequisite: BS 103.

BS 318 General Epistles 3
This course is an exposition study of James through Jude. It stresses the authorship, date, historical background, and unique contribution of each book to the canon. Prerequisite: BS 103.

BS 320 Galatians and James 3
This course is an expositional study, noting the problem of law versus grace. Paul's strenuous defense of pure grace and Christian liberty is given careful attention. The practical aspect of these doctrines is considered from the perspective of James. Prerequisite: BS 103.

expression of ideas. Emphasis is placed on work-
place communication, project proposals and
reports, and formal communications. Prerequisite:
EN 101 College Composition or Instructor's
Permission.

EN 113 Interpretive Writing Evaluation 2
Interpretation of writing and the evaluation of
techniques used in writing poetry, fiction, and
non-fiction are explored. Publisher and editorial
requirements will also be investigated.

Foreign Languages

FL 351 Greek Grammar 1 3
An introduction to Koine' Greek grammar.
Emphasis is on basic vocabulary, verb forms, and
case structure. Skills to learn a foreign language
are addressed.

FL 352 Greek Grammar 2 3
A continuation of Koine' Greek grammar.
Emphasis is on mastery of vocabulary, verb forms,
and case structure. Translation of first-century
Johannine literature begins this semester.
Prerequisite: FL 351 Greek Grammar 1.

FL 371 Spanish 1 3
The study of the essentials of the Spanish lan-
guage. Emphasis is on establishing a basic vocab-
ulary, reading and writing grammar, and conver-
sational phrases.

FL 372 Spanish 2 3
Part two of a one-year sequence in the Spanish
language. Emphasis is continued on establishing a
basic vocabulary, basic reading and writing syn-
tax, conversational dialogue, idioms, and Latino
culture. Prerequisite: FL 371 Spanish 1.

**FL 373 Spanish Language Immersion
Program 6**
An intensive format Spanish language acquisition
program designed to immerse the student in the
language in an intensive summer format. The
course may be scheduled to occur within a
Spanish speaking community or country. This
program addresses basic vocabulary, reading and
writing skills, conversational dialogue, idioms,
and Latino culture.

FL 451 Greek Exegesis 1 3
Based on one's knowledge of Koine' Greek, the
emphasis is on refinement of grammar and syntax.
Translation and exegesis of first century Greek liter-
ature especially the Gospel of John. Prerequisite: FL
352 Greek Grammar 2 or Instructor's Permission.

TH 300 Truth Twisters (TH 300C) 3
This course is a survey of religious groups that
claim to be "Christian" but whose theological
positions are inconsistent with orthodox
Christianity. Historical data about each group
and its religious roots as well as a systematic com-
parison of each group's Theology as compared to
Scripture is emphasized.

TH 302 Theology 2 3
This course is a study of the systematic theology of
Angels, Humanity, Sin, and Salvation. Prerequisite:
TH 200.

TH 303 Theology 3 3
This course is a study of the systematic theology
of the Church and Last things. Selected current
theological issues are also studied. Prerequisite:
TH 200.

TH 310 Contemporary Theological Issues 2
This course is a study of contemporary issues,
thinkers, and trends in theology.

TH 499 Directed Studies 1-4
See Biblical Studies for course description.

Division of General Education

English and Speech Courses

EN 099 English Grammar 0
A remedial course to aid the student needing to
improve identifiable weaknesses in writing in the
English language. This fifteen-clock hour intensive
seminar is offered by referral of an instructor for
the student who appears not to communicate effec-
tively in written form using the English language.

EN 101 College Composition 3
Study and practice in the processes of academic
research and writing, culminating in a research
paper. Emphasis is placed on grammar and syntax,
logic and organization, MLA and APA standards,
university style requirements, information acqui-
sition literacy, and research honesty. Students must
pass this course with a "C" grade or above to be
admitted into professional programs.

EN 102 Creative Writing 3
Students write short stories, essays, skits, and poet-
ry. Fiction, poetry, drama, and other literary forms
are the focus of the course. Prerequisite: EN 101
College Composition or Instructor's Permission.

EN 103 Technical Writing 3
Students produce technical papers, communica-
tions, and reports demonstrating clear written

BS 452 Greek Exegesis 2 3
This course involves the exegesis of selected
Scripture passages in the original languages while
developing greater insight into the grammar and
syntax of Koine' Greek. Passages are chosen with
regard to potential controversy, significance to the
Christian life, and importance to the local church
and its function. Prerequisite: BS 451.

BS 462 Hebrew Exegesis 4
This course involves the practical demonstration
and application of grammar, reading, and exegesis
in the Hebrew Old Testament. Prerequisite: FL 461.

BS 499 Directed Studies 1-4
The special area of investigation must be selected
with the guidance and supervision of the
Department Chair, and the instructor who directs
the study. The Academic Vice President must also
approve the subject. Students are expected to collect,
analyze, and present the findings of their research
in a scholarly way. Regular written reports, com-
plete bibliography, and a critical paper are
required. Attendance at regular seminars may be
required. This course is only open to Juniors and
Seniors with permission. The number of hours is
limited to not more than three in one area. An
alternative to the above is a special apprentice-
ship/discipleship type program open to outstand-
ing seniors in their final semester before gradua-
tion. To be eligible students must have a least a
cumulative grade point average of 3.5 and have
the recommendation of the Professor, Division
Chair, and the Academic Vice President. The stu-
dent and professor will meet regularly throughout
the semester while the student is engaged in spe-
cialize research and various projects assigned.

Theology

TH 200 Survey of Theology 2
This course is an introduction to all areas of
Theology. The student is familiarized with the terms
and concepts associated with theological study to
form the base from which deeper study may occur.

TH 201 Theology 1 3
This course is a study of systematic theology in
regard to the issues of the Bible, God the Father,
Christ, and the Holy Spirit. Prerequisite: TH 200.

TH 203 Theology of Church Mission 2
This course evaluates ecclesiology from a person-
al and practical standpoint. The church is exam-
ined as an organism and as an organization.
Emphasis is given to the believer's role in and
responsibility to the church. The students also
analyze the relationship of the gospel and the
church to culture in this country and throughout
the world. A leadership core requirement.

BS 452 Greek Exegesis 2 3
This course involves the exegesis of selected
Scripture passages in the original languages while
developing greater insight into the grammar and
syntax of Koine' Greek. Passages are chosen with
regard to potential controversy, significance to the
Christian life, and importance to the local church
and its function. Prerequisite: BS 451.

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Department Chair, and the instructor who directs
the study. The Academic Vice President must also
approve the subject. Students are expected to collect,
analyze, and present the findings of their research
in a scholarly way. Regular written reports, com-
plete bibliography, and a critical paper are
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Seniors with permission. The number of hours is
limited to not more than three in one area. An
alternative to the above is a special apprentice-
ship/discipleship type program open to outstand-
ing seniors in their final semester before gradua-
tion. To be eligible students must have a least a
cumulative grade point average of 3.5 and have
the recommendation of the Professor, Division
Chair, and the Academic Vice President. The stu-
dent and professor will meet regularly throughout
the semester while the student is engaged in spe-
cialize research and various projects assigned.

EN 099 English Grammar 0
A remedial course to aid the student needing to
improve identifiable weaknesses in writing in the
English language. This fifteen-clock hour intensive
seminar is offered by referral of an instructor for
the student who appears not to communicate effec-
tively in written form using the English language.

EN 101 College Composition 3
Study and practice in the processes of academic
research and writing, culminating in a research
paper. Emphasis is placed on grammar and syntax,
logic and organization, MLA and APA standards,
university style requirements, information acqui-
sition literacy, and research honesty. Students must
pass this course with a "C" grade or above to be
admitted into professional programs.

EN 102 Creative Writing 3
Students write short stories, essays, skits, and poet-
ry. Fiction, poetry, drama, and other literary forms
are the focus of the course. Prerequisite: EN 101
College Composition or Instructor's Permission.

EN 103 Technical Writing 3
Students produce technical papers, communica-
tions, and reports demonstrating clear written

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This course involves the exegesis of selected
Scripture passages in the original languages while
developing greater insight into the grammar and
syntax of Koine' Greek. Passages are chosen with
regard to potential controversy, significance to the
Christian life, and importance to the local church
and its function. Prerequisite: BS 451.

BS 462 Hebrew Exegesis 4
This course involves the practical demonstration
and application of grammar, reading, and exegesis
in the Hebrew Old Testament. Prerequisite: FL 461.

BS 499 Directed Studies 1-4
The special area of investigation must be selected
with the guidance and supervision of the
Department Chair, and the instructor who directs
the study. The Academic Vice President must also
approve the subject. Students are expected to collect,
analyze, and present the findings of their research
in a scholarly way. Regular written reports, com-
plete bibliography, and a critical paper are
required. Attendance at regular seminars may be
required. This course is only open to Juniors and
Seniors with permission. The number of hours is
limited to not more than three in one area. An
alternative to the above is a special apprentice-
ship/discipleship type program open to outstand-
ing seniors in their final semester before gradua-
tion. To be eligible students must have a least a
cumulative grade point average of 3.5 and have
the recommendation of the Professor, Division
Chair, and the Academic Vice President. The stu-
dent and professor will meet regularly throughout
the semester while the student is engaged in spe-
cialize research and various projects assigned.

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A remedial course to aid the student needing to
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research and writing, culminating in a research
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Students write short stories, essays, skits, and poet-
ry. Fiction, poetry, drama, and other literary forms
are the focus of the course. Prerequisite: EN 101
College Composition or Instructor's Permission.

EN 103 Technical Writing 3
Students produce technical papers, communica-
tions, and reports demonstrating clear written

HU 310 Literature of the Bible 3
Primarily designed to increase one's understanding of the Bible and to assist in interpreting it by recognizing and coming to understand the literary forms and devices used therein. It should increase one's understanding of these literary forms and devices by seeing them exemplified in the Bible.

HU 320 Survey of the Christian Writings of C.S. Lewis 3
A course designed to acquaint the student with the enormous contributions C.S. Lewis has made to present-day Christian thinking and understanding. The course involves the reading of complete books by C.S. Lewis (with the exception of selections out of *Poems* and *The Weight of Glory*...), ranging from fiction to expository apologetics, from fantasy to strict, measured logic, from doctrinal discussion to spiritual autobiography, from children's-level fiction to adult-level fiction, from prose to poetry.

HU 321 World's Living Religions 3
Background descriptions on the world's religions as to classification, history and doctrines, comparing them with biblical Christianity. The study includes the origin of the concept and the origin of the principle characteristics. (Class listed with IM 321)

HU 323 Worldviews 3
The course is an exploration of the 'worldview' concept. The sociological, philosophical and theological presuppositions (issues such as ethics, knowledge, reality and humanness) from primary writings of worldviews will be analyzed through critical thinking skills. Also, an examination of the philosophical, theological and spiritual benefits of clothing the Christian faith in the garment of worldview.

HU 381 English Literature 3
A brief survey of the major contributions to British literature by outstanding English writers.

HU 382 American Literature 3
A survey of the major contributions to American literature by outstanding American writers.

HU 383 Non-Western Literature 3
A course to explore the historical development of literature outside of British or American Literature. Classic and contemporary literature from Asia, Africa, South America, and the Middle East will be examined.

12 Greek Exegesis 2 3
Studied exegesis of first century Greek literature with special emphasis on passages with exegetical controversy or significance for Christian life. Prerequisite: FL 451 Greek is I or Instructor's Permission.

1 Hebrew Grammar 1 4
Study of the essentials of Hebrew grammar, including the alphabet, vocabulary, and the major forms. The importance of accurate translation emphasized.

2 Hebrew Grammar 2 4
Practical demonstration and application of grammar, reading, and exegesis in the Hebrew Testament. Prerequisite: FL 461 Hebrew Grammar 1.

10 Introduction to the Arts 3
Study of historic paintings, sculptures, and structures along with a "hands-on" introduction of basic principles of design, space, and texture in sketching, painting, and pottery, music, theatre, and cinema are also introduced as art forms. Field experiences are a critical part of this course. A Christian philosophy of art assessed.

10 Introduction to Linguistics 3
Designed to introduce the student to the study and concepts of modern linguistics, the student develop insight into the linguistic phenomena of one's native language and sound systems of languages (phonetics, morphology, and phonemes), word formation (etymology), sentence formation (syntax), and the meaning (semantics) are introduced. A survey of the English language is included. The course is intended to develop in the student a love and enthusiasm for language and language learning.

1 Introduction to Philosophy (HU 221 C) 3
This class the student explores the philosophical foundations of Christian theism and the biblical view, so that one may appreciate the intellectual and moral foundations of belief in God. A brief review of logic, fundamental Christian beliefs are developed philosophically, with emphasis on the nature of faith, the lives of persons, the existence and nature of God. The readings are drawn from both classical and contemporary sources.

HU 412 Apologetics (HU 412 C) 3
This class develops a biblically based, philosophically-detailed defense and statement of Christian theism and belief in God. Topics include: (1) the aims and methods of apologetics, (2) the existence of God, (3) religious language, (4) the problem of evil, (5) miracles and Scripture, (6) the nature of science, and other contemporary topics relevant to showing the rationality of Christian belief. The readings are drawn from both classical and contemporary sources.

HU 414 Ethics 3
Designed to help the student build a Christian world and life view, biblical and general studies are integrated so that the student can answer current moral, intellectual, and social questions of the day.

Information Technology
IT 095 Microsoft Office Basics 1
An introduction to competencies in the basic Microsoft applications (Word, Excel, PowerPoint and Access). A student can demonstrate competency by examination in lieu of this course.

IT 101 Introduction to Basic Computing (IT 101 C) 3
An introduction to the basic components and operation of microcomputers, the student develops basic competencies in introductory applications (word-processing, database management, spreadsheets, and electronic communications including mail merge). The course includes exploration of local area networks, wide area networks, and the World Wide Web. A student with basic computer competency can demonstrate competency by examination in order to substitute another course for this one.

IT 132 Desktop Publishing and Presentation 3
Students will produce computer generated slide shows, overhead transparencies, newsletters, signs and brochures using Microsoft PowerPoint and Adobe PageMaker. They also use a flatbed color scanner along with Optical Character Recognition (OCR) and graphic editing software to manipulate text and graphics. Prerequisite: IT 101 Introduction to Basic Computing.

IT 140 Web Page Design 3
In this hands-on computer course, the student learns to design and create a web site using HTML and Netscape Communicator. The student will explore via the Internet current trends in web design, and will create a ministry-related web page that is posted on the World Wide Web. Prerequisite: IT 101 Introduction to Basic Computing.

IT 201 Advanced Computer Applications (IT 201C) 3
Understand the in-depth capabilities and uses in today's world for computer applications. Using Microsoft Office 2000 as the foundational tool for computer applications this class will give a deeper grasp of Word, Excel and PowerPoint. In addition using resources available over the World Wide Web the student will have opportunity to use the tools and features available to produce needed documents and presentations. Prerequisite: IT 101 Intro to Basic Computing.

Mathematics
MA 201 College Algebra 3
This course covers fractional expressions; solving quadratic, fractional, polynomial, and radical equations; relations and functions; quadratic and polynomial functions; systems of equations and inequities; exponential and logarithmic functions; and matrices.

MA 202 Calculus 3
This course deals with trigonometric functions, oblique triangles, advanced algebra, introductory analytic geometry, and calculus. Emphasis centers on application of the mathematical principles.

MA 211 Statistics 3
An introduction to basic statistical methods, including central tendency, parametric, non-parametric procedures (e.g., tests of association, correlation and comparison).

Science
SCI 211 Applied Physics 3
This introduction emphasizes the mechanical principles of physics. Subject areas include vectors, equilibrium, laws of motion, work and energy principles, conservation laws, work, energy, motion, and the use of mathematics to solve problems.

SCI 252 Meteorology 3
An introductory study in meteorology with application to aviation. Topics presented will include, atmospheric composition and structure, temperature, moisture, cloud development and forms, precipitation processes, pressure and wind, air masses, the mid-latitude cyclone, and thunderstorms. There will also be an introduction to weather services and products used forecasting, analysis, and flight planning. Prerequisite: MA 202 Calculus and SCI 211 Physics.

310 Geographical and Historical

4 Settings of the Bible
Study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various areas. Preparatory map study and class previews of the background to each trip in the field. Unit: archaeological, historical, and biblical. Material is correlated with sites, roads, and features in each region. Regions studied and visited: Galilee, Golan Heights, Judah, Samaria, Shephelah, Jordan and Jezreel Valleys, Sharon Plain, and Philistia. This course taken at Jerusalem University College.

441 Principles of Biology & Lab
Introductory course covering the chemical and physical aspects of life, cell theory, cellular energy, genetics, basic concepts of taxonomy, and a survey of the five kingdoms. A two-week laboratory period is required.

442 Physical Science
Introductory course dealing with the interaction of matter and energy. It examines forms of energy such as mechanics, heat, light, sound, electricity, and magnetism. It introduces the disciplines of chemistry, physics, geology, meteorology, astronomy, and ecology.

45 Ecology and Resource

3 Conservation
Study of the interrelationships of organisms and their living and non-living environment; population dynamics, communities, ecosystems, and the impact of human activities on the environment with an emphasis on conservation of resources and biblical stewardship of the creation.

30 Fitness for Living 1
Designed to improve cardiovascular fitness (Men and Women). Graded on a Pass/Fail basis.

1 Orientation to Total Fitness
Designed to orient the student to the importance of physical fitness by considering the scriptural foundations regarding the body, learning how the body functions and what is harmful to it, and strategies for improving the level of physical fitness. This course receives a letter grade. A core requirement.

0 Fitness for Living 2
Designed to continue the cardiovascular fitness program begun in Fitness for Living 1 (Men and Women). Graded on a Pass/Fail basis.

PE 151 Elementary Swimming
Designed for the non-swimmer and beginning swimmer including instruction in the American crawl, elementary backstroke and general water safety (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 161 Intermediate Swimming
Develops skill and stamina in several basic swimming strokes (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 171 Life-Saving Swimming
Taught in conjunction with the YMCA, the student is certified by the Red Cross as a lifesaver. Prerequisite: PE 161 (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 200 Aerobics 1
Designed to use aerobic exercise to develop physical fitness (Women). Graded on a Pass/Fail basis.

PE 210 Aerobics 2
Designed to continue the aerobic exercise program begun in Aerobics 1 (Women). Graded on a Pass/Fail basis.

PE 212 Golf
The fundamentals of golf are given emphasis (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 220 Physical Training 1
Designed to develop general physical conditioning, with emphasis on muscular strength and endurance, through the use of weight training (Men and Women). Graded on a Pass/Fail basis.

PE 223 Volleyball
An elementary course in the basic fundamentals and rules of playing volleyball (Men and Women). Graded on a Pass/Fail basis.

PE 230 Physical Training 2
Designed to continue the weight training program begun in Physical Training 1 (Men and Women). Graded on a Pass/Fail basis.

PE 233 Outdoor Recreation (Backpacking)
This unique class involves a backpacking experience in a small group environment that emphasizes safety, personal and ecological responsibility. Specific attention is given to god's use of the wilderness in his people. The physical demands required on this trip necessitate that participants be in good physical condition. The activity fee covers the needed equipment. Special fee. Graded on a Pass/Fail basis. Not open to first year students.

PE 234 Outdoor Recreation

(Rock Climbing)
This unique class involves an introduction to the sport of rock climbing. Attention is given to proper climbing ethics, terminology, knots, and use of equipment. The class stresses safety and personal and ecological responsibility. Specific attention is given to issues of trust, fear, and interdependence. It is assumed that participants have no prior experience climbing, although anyone may take the class. Special fee. Graded on a Pass/Fail basis.

PE 235 Outdoor Recreation (Canoeing)
This unique class involves a canoeing trip that emphasizes safety and personal and ecological responsibility. Specific attention is given to God's use of the wilderness in his people and the beauty of His creation. Participants must be able to swim to take this class. Special fee. Graded on a Pass/Fail basis.

PE 237 Basketball
A beginning course designed to instruct in basic skills of individual and team play (Men and Women). Graded on a Pass/Fail basis.

PE 240 Bowling
The fundamentals and techniques of bowling (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 250 Tennis
An elementary course in rules, techniques and fundamentals of tennis (Men and Women). Graded on a Pass/Fail basis.

PE 252 Skiing
Instruction in beginning down hill skiing at the Crescent Ski facility. Special fee. Graded on a Pass/Fail basis.

PE 260 Racquetball
The fundamental skills of racquetball (Men and Women). Special fee. Graded on a Pass/Fail basis.

PE 270 Intercollegiate Basketball
Participation in intercollegiate basketball (Men and Women). Graded on a Pass/Fail basis. A maximum of three hours of intercollegiate athletics is counted toward meeting the required hours in physical education.

PE 273 Intercollegiate Volleyball
Participation in intercollegiate volleyball (Women). Graded on a Pass/Fail basis. A maximum of three hours of intercollegiate athletics is counted toward meeting the required hours in physical education.

PE 275 Intercollegiate Soccer

Participation in intercollegiate soccer (Men). Graded on a Pass/Fail basis. A maximum of three hours of intercollegiate athletics is counted toward meeting the required hours in physical education.

PE 300 Care and Prevention of Athletic Injuries

This course surveys basic prevention, intervention, and injury care procedures in athletics for coaches and athletic trainers. This course serves as an introduction to sports medicine issues for non-medically trained educators. This course receives a letter grade.

PE 304 Health and Physical Education
Surveys the curricular materials and methods for teaching health and physical education on the elementary level. It also provides for the integration and correlation of health and physical education with general education. This course receives a letter grade.

PE 402 Coaching Basketball
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for basketball at the middle school and high school level. Emphasis is placed on player motivation and official regulations of play. This course receives a letter grade.

PE 411 Coaching Soccer
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for soccer at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play. This course receives a letter grade.

PE 412 Coaching Volleyball
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for volleyball at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play. This course receives a letter grade.

PE 421 Coaching Baseball and Softball
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for baseball and softball at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play. This course receives a letter grade.

SCI 342 Physical Science 3
An introductory course dealing with the interaction of matter and energy. It examines forms of energy such as mechanics, heat, light, sound, electricity, and magnetism. It introduces the disciplines of chemistry, physics, geology, meteorology, astronomy, and ecology.

SCI 345 Ecology and Resource Conservation 3
A study of the interrelationships of organisms with their living and non-living environment; includes populations, communities, ecosystems, and biomes with an emphasis on conservation of resources and biblical stewardship of the creation.

Division of Professional Studies

Aviation Program

AS 251 Introduction to the Air Transportation System 3
An introductory study for students preparing for a career as an aviation professional. Topics include, the history and development of the air transportation system, attributes of the aviation professional, career planning and certification, and a survey of aviation law and the regulatory environment.

AS 353 Aerodynamics 3
A study of aerodynamics and aircraft performance relevant to aviators. Topics will include, wing design, airfoils, aerodynamic forces, stability and control, and their effects upon aircraft performance. Prerequisite: MA 202, SCI 211.

AS 354 Air Traffic Control 3
A study in the development, operation, and future of the Air Traffic Control system. Topics will include the Air Traffic Control operating environment, structure, procedures, and communications, including planned systems and technologies for Global Navigation, Surveillance, and Datalink.

AS 455 Human Factors in Aviation (General Education) 3
A study of human factors issues in aviation. Topics will include, system safety, flight physiology, information processing, control, workload and fatigue, human error, communications, and accident prevention, programs, and statistics.

122 Coaching Track and Field 2
A study of basic developmental skills, training strategies for track and field events at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play. This course requires a letter grade.

195 Concept of Coaching 3
A course is designed to help educators develop a philosophy of coaching consistent with Judeo-Christian values that integrates an understanding of coaching psychology. Discussion of ethics as it relates to competition is included. This course requires a letter grade.

Physical Sciences

211 Applied Physics 3
Introduction emphasizes the mechanical principles of physics. Subject areas include vectors, equilibrium, laws of motion, work and energy principles of mathematics to solve problems.

252 Meteorology 3
Introductory study in meteorology with application to aviation. Topics presented will include, atmospheric composition and structure, temperature, moisture, cloud development and forms, circulation processes, pressure and wind, air masses, the mid-latitude cyclone, and thunderstorms. There will also be an introduction to weather services and products used for forecasting, analysis, and flight planning. Prerequisite: MA Calculus and SCI 211 Physics.

310 Geographical and Historical

Settings of the Bible 4
A study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various regions. Preparatory map study and class previews will be the background to each trip in the field. The archeological, historical, and biblical material is correlated with sites, roads, and features in each region. Regions studied and visited include Galilee, Golan Heights, Judah, Samaria, Shephelah, Jordan and Jezreel Valleys, Sharon Plain, and Philistia. This course is taken at Jerusalem University College.

341 Principles of Biology & Lab 4
Introductory course covering the chemical and physical aspects of life, cell theory, cellular energy, genetics, basic concepts of taxonomy, and a survey of the five kingdoms. A two-week laboratory period is required.

AS 220 Private Pilot Theory 3
A study of the fundamental areas of aeronautical knowledge as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Private Pilots. Students will receive ground instruction as appropriate to satisfy the requirements for the Private Pilot Certificate (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), aerodynamics, meteorology, navigation, performance, communication, and aeronautical decision-making for use in private pilot operations.

AS 221 Technical Flight Development 1 (IT Requirement) 2
A study of the fundamental areas of pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Private Pilots. Students will receive flight instruction and supervision from a FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Private Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on safe and professional operating practices and decision-making. Prerequisite: AS 220 and satisfaction of 14 CFR Part 61.103.

AS 225 Instrument Flight Theory 3
A study of aeronautical knowledge as it relates to the Code of Federal Regulations (14 CFR) Part 61.65 for the Instrument Rating. Students will receive ground instruction as appropriate to satisfy the requirements for the Instrument Rating (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), meteorology, cartography, navigation, and operating practices within the U.S. Air Traffic Control system as they relate to pilot operations under Instrument Flight Rules (IFR). Prerequisite: Private Pilot Certificate or instructor approval.

AS 226 Technical Flight Development 2 2
A study of the areas of pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part 61.65 for the Instrument Rating. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor - Instrument (CFII) as appropriate to satisfy the requirements of FAR Part 61.65 for the Instrument Rating (Single-engine, Airplane). Emphasis will be placed on the development of safe and efficient IFR flight skills, operating practices, and aeronautical decision-making. Prerequisite: Satisfaction of 14 CFR Part 61.65(a).

AS 320 Commercial Pilot Theory 2
An advanced study of the areas of aeronautical knowledge appropriate for airplanes as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive ground instruction as appropriate to satisfy the requirements for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), aerodynamics, meteorology, cartography, navigation, performance, procedures, and aeronautical decision-making as appropriate for use in commercial pilot operations. Prerequisite: Private Pilot Certificate with an Instrument Rating and satisfaction of FAR Part 61.123 or Instructor approval.

AS 321 Technical Flight Development 3 2
A study of advanced pilot operations involving the development of aeronautical experience and flight proficiency as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as they gain additional skill and flight experience for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on the development of safe and professional operating practices and aeronautical decision-making while developing precision and skill in pilot operations. Prerequisite: AS 226.

AS 322 Technical Flight Development 4 2
A study of advanced pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on the development of safe and professional operating practices and aeronautical decision-making while developing precision and skill in pilot operations. Prerequisite: AS 321, AS 322.

AS 420 Flight Instructor 2
A study of the principles, procedures, and techniques appropriate for Flight Instructors under the Code of Federal Regulations (14 CFR) Part 61 for Flight Instructors. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Certified Flight Instructor Rating (Airplane). Emphasis is placed

text of personal life, family life, church life, work-place life, and societal life. A Leadership Core Course.

BU 301 Corporate Finance 3
A basic financial management course introducing students to essential financial concepts such as the analysis of financial statements, the time value of money, stock and bond valuation, risk and return, capital budgeting and the cost of capital. The course will challenge students to use their practical knowledge to analyze the financials of a publicly traded company of their choice. Both national and international business finances are covered in the course. Prerequisites: BU 202 and SS 202 or permission of the instructor.

BU 302 Organizational Behavior 3
This course covers the interactions of business organizations within the framework of applied social science. Communications, culture, motivation, perception formation, leadership, change processes, and learning theory will be included in the course of study.

BU 303 Nonprofit Finance 3
An introduction to nonprofit financial policies regarding the allocation, acquisition, and flow of funds. The study of finance is closely related to economics and accounting and this course integrates all three areas in the context of managing the financial health of a nonprofit organization. This finance course addresses such areas as financial analysis and planning for a nonprofit organization, working capital management, the capital budget process and sources of financing such as grants and donations. Prerequisites: BU 202 and SS 202 or permission of the instructor.

BU 304 Nonprofit Relations 3
A study of relationships within a nonprofit organization including relationships between the staff and the board of directors, committees, and other organizational components. The course also covers relationships with external organizations and agencies to include governmental agencies, contributor organizations and individuals, and grant-giving organizations.

BU 305 Intercultural Finance 3
An introduction to financial policies regarding the allocation, acquisition and flow of funds in an intercultural organization. This course integrates economics, accounting and finance together in the context of managing the financial health of an organization that must comply with requirements from multiple countries. It addresses such areas as financial analysis and planning for a non-profit

AS 464 Corporate Aviation Operations 3
A study in Corporate and Business Aviation operations. Topics will include, the history and development of corporate and business aviation, tangible and intangible benefits of business aircraft, procurement and finance, travel analysis, operational structures and management, and current and future issues.

AS 490 Internship in Aviation 3
A practicum designed to introduce the student to the operational aspects of a specialized area of interest to the student. Students may select internships in: Mission Aviation, Corporate Aviation, or Commercial Aviation. The internship must be selected with the guidance and supervision of the Aviation Program Director and also have final approval by the Academic Vice-President. To be eligible students must be of junior or senior standing with a minimum GPA of 3.0.

AS 499 Directed Studies 1-4
See Biblical Studies for description.

Business Administration

BU 100 Basic Business Keyboarding 1
A seminar and self-paced proficiency program for basic keyboarding for both computer keyboards and basic 10 key machines. The seminar establishes speed and accuracy proficiency levels.

BU 101 Introduction to Business 3
An overview of the functions and environment of business, nonprofit, and intercultural organizations. The course also provides an overview of the disciplines within an organization.

BU 201 Financial Accounting 3
The fundamentals of financial accounting are explored by setting up financial records with an emphasis on creating and understanding financial statements that are used in business and nonprofit organizations.

BU 202 Managerial Accounting 3
The place of accounting in the manager's decision-making process is the essence of this course. Emphasis is on the development and use of accounting information for managerial decisions. Prerequisite: BU 201 or permission of the instructor.

BU 300 Principles of Leadership and Management 2
A study of leadership styles and skills. Emphasis is placed on motivational techniques and their effectiveness. Simulation activities assist in learning about management by objectives and resolving conflict. Leadership will be examined in the con-

AS 325 Tail-Wheel Flight 2
A study of pilot operations leading to the Tail-wheel Endorsement. Topics will include, rudder control, differential braking, ground-loop avoidance, crosswind techniques, wheel landings, three-point landings, porpoise avoidance, soft and rough field techniques, and flight characteristics, care, and operation of the tail-wheel aircraft. Prerequisite: Private Pilot Certificate.

AS 331 Aircraft Systems and Propulsion 3
A study of the theory, design, and operation of aircraft systems and propulsion. Topics will include the theory, design, and operating characteristics of piston and turbine engines and a survey of aircraft systems: electrical, hydraulic, pneumatic, de-ice and anti-ice, fuel, guidance, and environmental.

AS 401 Crew Resource Management 3
A study in the theory and development of behavioral techniques and procedures that reduce human error and improve cockpit safety efficiency. Topics include, situational awareness and aeronautical decision making for both multi-crew and single pilot environments, cultural issues, problem solving, information transfer, and team building.

AS 402 High Altitude Flight Operations 2
A study in high altitude pilot operations. Topics will include high altitude flight physiology, weather, operational considerations, aircraft performance and systems. Prerequisite: SCI 252, AS 331, AS 322, or instructor approval.

AS 426 Mountain Flight 2
A study of advanced pilot operations involving the development of aeronautical knowledge, flight proficiency, and experience as they relate to mountain flight. Students will integrate aerodynamics, aircraft performance, cartography, meteorology, navigation, and physiology with flight operations into mountainous environments. Emphasis will be placed on the importance of pilot performance, aeronautical skill, and decision-making as they apply to mountain flight. Prerequisite: Commercial Pilot Certificate with an Instrument Rating or instructor approval.

AS 462 Air Carrier Operations 3
A study in Air Carrier operational structures, procedures, and issues. Topics will include, air carrier operations and procedures, flight planning, weight and balance, safety programs and issues, and professional responsibilities. Prerequisite: AS 353, AS 251, AS 331 or instructor approval.

development instructional skills, performance, and analysis of standard flight training procedures, including a review of the aeronautical and flight maneuvers for private and commercial pilots. Prerequisites: CE 303 and satisfaction of 14 CFR Part 61.183.

21 Instrument Flight Instructor 2
Study of the principles, procedures, and techniques appropriate for Flight Instructors under Code of Federal Regulations (14 CFR) Part 61.183 Instrument Flight Instructors. Students receive flight instruction and supervision from an FAA Certified Flight Instructor - Instrument (CFII) as appropriate to satisfy the requirements for the Certified Flight Instructor (CFI) - Instrument (Single-engine, Airplane). Emphasis is placed on the development instructional skills, performance, and analysis of standard flight training procedures, including a review of aeronautical subjects and flight maneuvers. Prerequisite: Instrument Rating. Prerequisite: satisfaction of 14 CFR Part 61.183.

22 Multi-Engine Flight Instructor 2
Study of the principles, procedures, and techniques appropriate for Flight Instructors under Code of Federal Regulations (14 CFR) Part 61.183 Multi-Engine Flight Instructors. Students receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Multi-Engine Flight Instructor Rating - Multi-Engine Instrument (Airplane). Emphasis is placed on development instructional skills, performance, and analysis of standard flight training procedures, including a review of the aeronautical subjects and flight maneuvers for multi-engine aircraft. Prerequisite: Satisfaction of 14 CFR Part 61.183.

23 Multi-Engine Flight Instructor 2
Study of advanced pilot operations involving development of aeronautical knowledge, proficiency, and experience as they relate to Code of Federal Regulations (14 CFR) Part 61.183 Commercial Pilots with an airplane multi-engine rating. Students will receive ground and flight instruction from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Commercial Pilot Certificate with an airplane multi-engine rating. Emphasis is placed on the development of safe and sound operating practices and aeronautical decision-making while developing precision and accuracy in pilot operations. Prerequisite: Commercial Pilot Certificate with an Instrumental Rating.

ation, working capital management, the financing process and sources of financing such as 202 or donations. Prerequisite: BU 202 or permission of the instructor.

BU 203 Introduction to Organization and Administration 3

Introduction to organization and administration is targeted for non-business degree students. This course provides a high-level understanding of areas that are typically found in management administration of a business or nonprofit organization. The course is offered for non-business students who desire an overview of the areas of organizational behavior, human resource management and management information systems.

BU 204 Human Resource Management 3

Study of the practices, theories and laws that apply in the human resource function. The course will use cases to examine recruiting, selecting, evaluating, promoting, and disciplining personnel within a business, nonprofit, or governmental organization. It will also consider the relationship of working with unions and other organizations in international settings.

BU 205 Principles of Marketing 3

Principles of marketing affecting the domestic and international marketing of goods and services. The course addresses the nature of marketing activities, marketing institutions, and the functions and responsibilities of an effective marketing system within the context of the economy.

BU 210 Nonprofit Organizational Behavior 3

This course covers the interactions of nonprofit organizations with emphasis on integrating paid and volunteer staff into a cohesive organization. In addition, the course incorporates the interactions between the nonprofit organization, its donors and organizations that provide funds and those who receive services. Topics include: communications, culture, motivation, perception, leadership, change processes and theory will be included in the course.

BU 215 Introduction to Finance 3

This course is an introduction to finance targeted for business degree students. This course includes high-level introduction to accounting and financial statements. Subjects covered include basic financial statements, ratios, the time value of money, budgeting and financial controls. The course is focused on providing students with a solid understanding of financial concepts and a day-to-day for-profit and non-profit

BU 402 International Business 3

This course examines the international dimensions of business such as industry globalization, development and implementation of international strategy, cross-cultural human resource management and ethical considerations unique to international business. Other areas impacting international business will also be examined including government action, finance and marketing.

BU 403 Legal Environment of Business 3

This course is designed to introduce the student to the legal and regulatory process in which business decisions are made. The application of legal concepts to management and associated management activities is examined as well as broad applications of regulatory law. In applying these concepts to business decisions regarding its basic function, special emphasis is placed on the ethical issues faced by a decision-maker.

BU 411 Management Information Systems 3

An introductory course in the needs analysis, development and operation of an information system in an organization. The course presents a view of information systems from a business user perspective as opposed to an information technology perspective. Emphasis is placed on understanding the business need for an information system, defining that need in business terms using Business Systems Engineering techniques, and ensuring that the system that is provided meets the needs using end-user testing techniques. The course also explores emerging technology and investigates ways to use the emerging technology in business. The major project involves working in group to build a web site. This course satisfies the Information Technology requirement.

BU 412 Entrepreneurship and Small Business 3

This course examines many aspects of the entrepreneurial business to gain an understanding of requirements necessary to start and run a new business. The course will cover the needs of the entrepreneur from legal, human resource, financial and marketing perspectives. Students will analyze case studies that highlight various aspects of entrepreneurship and will complete a "New Business Idea" paper. Outside speakers will be used to examine practical issues facing entrepreneurs today.

BU 422 Production and Operations Management 3

The management of operations variables and their part in the overall business strategy. Topics include: allocation of resources, inventory control, cost control, quality control, operations layout and standards development.

BU 424 Nonprofit Operations Management 3

The management of operations variables and their part in the overall strategy of the nonprofit organization. The primary focus of the course is managing the operation of a service-oriented, nonprofit organization. Topics include: Business Process Engineering, allocation of resources, cost control, quality control, and standards and procedures development.

BU 426 Intercultural Operations Management 3

The management of operations variables and their part in the overall strategy of the intercultural organization. The primary focus of the course is managing the operations of a service-oriented, non-profit organization that is located in an intercultural environment. Consideration is given to understanding the cultural norms and how to merge the cultures to create a cohesive operation that respects the values of each culture. Topics include: Business Process Engineering, allocation of resources, cost control, quality control, and standards and procedures development.

BU 431-452 Business Internship 1-6

The internship is designed to provide the student with work experience that will facilitate the integration of practice and theory, to give business majors insight into current policies, procedure and problems in all types of organizations. The experience will include interactions with the internship supervisor and with the supervising faculty member. This course should not be taken prior to the end of the freshman year and preferably not before the end of the sophomore year. All business majors must take a minimum of three hours. Prerequisite: Permission of the department.

BU 499 Directed Studies 1-4

See Biblical Studies for description.

Camping

CA 300 Camp Management 3

Overview of the managerial responsibilities of a camp administrator, showing God's plan for Christian leadership vs. the secular. Site selection and development, facilities and equipment. These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

CA 310 Camp Maintenance 3

Theoretical and practical approach to maintenance of grounds, equipment, and facilities. Maintenance schedules, priority of the program, service and public image, record systems, inventory, special projects, and standards of excellence. These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

CA 320 Promotion and Public Relations 3

Methods and techniques of publicity used to gather a constituency or keep it informed. Publications, types of printing, layout and design, media presentations, public image, personal contact, and mailings. These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

CA 330 Food Service Management 3

Experiential and classroom exposure to menu planning, nutrition, food purchasing, preparation of food, systems of serving, sanitation, budgeting, cost controls, standards, and supervision of personnel. These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

CA 340 Camp Counseling 2 or 3

Introduction to counseling, preparing the counselor to counsel, counseling skills and techniques, scriptural support, how to counsel, areas of counseling need, spiritual perspectives, camper characteristics, role playing, and individual conferences. (Married students take 2 hours and single students take 3 hours.) These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

with, significance, and current status of camping - relationship to American Camping Association and Christian Camping International. Developing an operating philosophy and an organizational system. Relationship of supervisor/staff organization and program supervisory techniques to the philosophy, developing a comprehensive paper/project which presents the model of camp organization. These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

342 Camp Administration 3
Administrative structure and principles for camp-leadership from a biblical perspective - the ser-leader, are outlined. Issues such as finance and less procedure, legislation, and legal matters, ance, and personnel relations are discussed. e courses are offered at Camp Forest Springs meet the requirements of the Christian ing Concentration. They normally require a ar at Camp Forest Springs to complete.

150 Camp Programming 5 or 4
amming experience and theory for the year-1 camp - youth camps, family camps, is, trip and travel camps, outdoor education, special events. Thorough exposure to all tional and leadership opportunities avail- t Camp Forest Springs; instructor level skills used. Training and instructing campers in ty of program, instruction areas including eachings, archery, air rifles, waterfront, crafts, ng skills and winter sports. (Married students hours and single students take 4 hours.) courses are offered at Camp Forest Springs meet the requirements of the Christian ing Concentration. They normally require a ar at Camp Forest Springs to complete.

155 Camp-Church Relationships 1
ration techniques and philosophy to ze the ministry relationship between the and the church.

70 Camp Safety 1
ance of a continual attitude of safety con- es in all areas of work or program planning mplementation. Multimedia first aid course. courses are offered at Camp Forest Springs meet the requirements of the Christian ing Concentration. They normally require a ar at Camp Forest Springs to complete.

CE 402 History & Philosophy of Christian Education 3
Designed to expose students to the worldview underpinnings of the educational process. By ana- lyzing various philosophies of education and comparing them with biblical principles, the stu- dents develop a philosophy of Christian educa- tion that is essential to working effectively with people in the local church or school.

CE 403 Organization and Administration in Christian Education 3
This course develops organizational skill in lead- ing people in Christian education ministry con- texts, and administrative skill in directing the educational cycle in local church and para church settings.

CE 430 Christian Education Research/Practicum 2 or 3
Designed to permit the senior Christian Education student to do either research or practical work in a particular area of interest. Time is spent in the class- room as well as on individual work in the selected area. Both research and practical work must be approved by the instructor. The student develops a written and an oral presentation of the work. Prerequisite: Permission of instructor.

CE 442 Christian Education Field Work 3
Designed to provide the student with direct lead- ership experience under supervision of a qualified minister of Christian Education in a local church or a qualified Camp Director in a Christian camp and the Chair. Eight weeks of field work are required. This experience comes during the sum- mer between Junior and Senior years. Students must carry a 2.0 GPA to be eligible for this course.

CE 499 Directed Studies 1-4
See Biblical Studies for description.

CE 312 Christian Education of Children 3
A study of the child's characteristics and needs in order to develop a philosophy of ministry to chil- dren. Included in this study is the development of methods and materials to implement this philo- sophy. Prerequisite: CE 303 (Alternates with CE 302).

CE 320 Curriculum and Instruction 3
This course builds upon Fundamentals of Instruction and Mentoring for the professional within Christian Education. Particular emphasis is given to curriculum development and teaching skills for a variety of age levels and learning envi- ronments. Prerequisite: CE 303.

CE 322 Camping 3
Taken during the summer in an approved situa- tion. The student is given practical experience while under the supervision of qualified camp directors.

CE 334 Women and Ministry 3
A gender-specific study targeting women, their physical, mental, emotional, social, and spiritual needs, and para-church organizations that sup- port women and their families consistent with Scripture. The concept of gender-restrictive offices in local churches along with spiritual gift utilization outside of gender-restrictive offices will be discussed. Potential ministry opportunities for women and personnel requirements around the world will be highlighted. Restricted Admission.

CE 341-342 Christian Education Field Experience 1, 2 1 hour each semester
A practical learning experience in the education program of the local church or para-church organization. Students participate in activities such as teaching, planning, organizing and devel- oping programs while being mentored by an experienced Christian educator.

CE 400 People and Ministry Skills 3
This course focuses on developing confidence in relationship building, communication and min- istry skills. The emphasis is educational ministries within the church and para-church ministry, but examples from intercultural, business, and other areas are given.

CE 401 Christian Education of Adults 3
Designed to help students understand and appre- ciate the basic characteristics and needs of adults and develop a philosophy of adult ministry. Students engage in research and discussion of var- ious phases of adult responsibility, ministry and problems in the local church, society and home. Prerequisite: CE 303. Alternates with CE 321).

CE 300 Counseling Youth in Crisis (CE 300 C) 3
A basic exploration of adolescent counseling top- ics and crisis intervention strategies for adults working in youth ministry as non-counseling pro- fessionals. Topics and case studies include: addic- tion, violence and abuse, family crises, depres- sion and grief, disorders, suicidal issues, pregnan- cy, and community crisis. Referral procedures to professional counselors are also addressed.

CE 301 Christian Education of Youth 3
Taught from the standpoint of the youth worker in the local church. Acquaints the student with the nature and needs of early, middle and later adolescence. Specific attention is given to devel- oping a philosophy of youth ministry and to cor- relating the total youth ministry of the local church. Prerequisite: CE 303.

CE 302 Christian Education Programming 3
Considers those programs of Christian Education that have been developed to work with the min- istry of the local church. Effective support of edu- cational ministries, the education cycle, and vari- ous programming opportunities are consid- ered. Prerequisite: CE 303. (Alternates with CE 312).

CE 303 Fundamentals of Instruction and Mentoring 2
Designed to acquaint the student with the dynamics and principles of the teaching-learning process and with methodologies that are age- appropriate. Students are given the opportunity to design a training module and write lesson plans. Basic relational skills necessary to mentor others while providing instruction or training is also addressed. Instruction and mentor settings will be evaluated based on formal, informal, and non-formal education categories. A Leadership Core requirement.

CE 310 Leadership and Discipleship in Youth Ministry 3
Designed to develop a philosophy and methodol- ogy for discipleship in youth ministries. Helping others develop cognitively, emotionally and spir- itually is the thrust as the life of Christ and New Testament guidelines are applied to contemporary youth leadership. Prerequisite: CE 301 or Permission.

CE 401 Christian Education of Adults 3
Designed to help students understand and appre- ciate the basic characteristics and needs of adults and develop a philosophy of adult ministry. Students engage in research and discussion of var- ious phases of adult responsibility, ministry and problems in the local church, society and home. Prerequisite: CE 303. Alternates with CE 321).

CE 402 History & Philosophy of Christian Education 3
Designed to expose students to the worldview underpinnings of the educational process. By ana- lyzing various philosophies of education and comparing them with biblical principles, the stu- dents develop a philosophy of Christian educa- tion that is essential to working effectively with people in the local church or school.

CE 403 Organization and Administration in Christian Education 3
This course develops organizational skill in lead- ing people in Christian education ministry con- texts, and administrative skill in directing the educational cycle in local church and para church settings.

CE 430 Christian Education Research/Practicum 2 or 3
Designed to permit the senior Christian Education student to do either research or practical work in a particular area of interest. Time is spent in the class- room as well as on individual work in the selected area. Both research and practical work must be approved by the instructor. The student develops a written and an oral presentation of the work. Prerequisite: Permission of instructor.

CE 442 Christian Education Field Work 3
Designed to provide the student with direct lead- ership experience under supervision of a qualified minister of Christian Education in a local church or a qualified Camp Director in a Christian camp and the Chair. Eight weeks of field work are required. This experience comes during the sum- mer between Junior and Senior years. Students must carry a 2.0 GPA to be eligible for this course.

CE 499 Directed Studies 1-4
See Biblical Studies for description.

COM 312 Writing For Children/ Youth 3
The focus of this course is on the writing techniques needed to produce materials for the children and youth markets. This course stresses both fiction and non-fiction work.

COM 340 Journalism/Writing Field Work 3
Supervised professional experience with a media organization. The student is required to work a minimum of 240 hours and complete a journal and an Applied Learning Paper outlining the experience. This course is normally taken during the summer between the Junior and Senior years. The field experience is either in the U.S. or abroad and must be approved by the Department Chair. Prerequisite: Journalism/Writing Practicum. Students must carry a 2.0 GPA to be eligible.

COM 411 Layout and Production 3
Centers on layout techniques used in newspapers and magazines. Where possible, the student works with the Publications Director. Prerequisite: IT 101 and 132.

COM 260 Professional Seminars 1
Students are required to attend and review a professional seminar approved by the instructor.

COM 360 Introduction to Drama 3
An introduction to dramatic presentations including acting, technical theatre, play direction and production, and the history of the theatre. Dramatic reading and improvisation are also taught. Instruction includes participation in a campus dramatic production.

COM 499 Directed Studies 1-4
See Biblical Studies for description.

Inter-cultural Studies

IS 201 Intercultural Ministry Practicum 1
The purpose of the practicum is that the student will gain experience in working in a cross-cultural environment with people from one or more ethnic groups other than their own. Prerequisite: TH 203.

IS 218 Intercultural Relationships 3
A study of missionary life and responsibility beginning from the time the Holy Spirit leads a person to consider intercultural ministry. Subjects covered include God's call, spiritual and academic preparation, purposes and goals, relationships with the mission organization, the church at home, the church overseas, and co-workers. Prerequisite: IS 201 and TH 203.

COM 332 Multi-Track Production 3
Focuses on the use of the multi-track recorder in spot, music and drama production. During the class, students have the opportunity to work on both group and individual projects. Prerequisite: COM 331 or experience.

COM 350 Broadcast Field Work 3
Supervised professional experience with a media organization. The student is required to work a minimum of 240 hours and complete a journal and an Applied Learning Paper outlining the experience. This course is normally taken during the summer between the Junior and Senior years. The field experience may either be in the US or abroad and must be approved by the Department Chair. Prerequisite: 3 Broadcast Practicums. Students must carry a 2.0 GPA to be eligible.

COM 421 Radio/Television Writing 2
Focuses on the techniques needed for writing material for the broadcast medium. It reviews script format and introduce techniques for writing radio spots, music programs, news features, and drama.

Communication Electives

COM 202 News Writing and Reporting 3
This course focuses on writing and reporting techniques used in print, broadcasting and public relations. It also deals with ethical and legal issues which face journalists

COM 222 Public Relations Writing 3
An overview of the writing techniques used in public relations. Students will be exposed to techniques used in both the print and electronic media.

COM 224 Copy Editing 3
An overview of the procedures used to edit news and feature copy including the symbols used in copy editing. Students will practice these techniques in class and using studied publications.

COM 241-342 Journalism/Writing Practicum 0
Practical experience in journalism/writing by working on the Charis staff under the supervision of the faculty advisor for Charis. A report of the student's progress becomes part of the student's portfolio.

COM 311 Feature Writing 3
Covers the techniques needed to write features for newspapers and magazines. The students are encouraged to submit work for publication. Students are required to successfully complete the requirements of one level practicum before moving on to the next course.

Communications 3
sociological approach to the study of mass communications systems. The course focuses on the social and cultural factors that have shaped the mass communications system of a country. While major focus is on the U.S. mass communications system, application is made to other countries throughout the course. Alternates with COM 412.

COM 412 Human Communication and Rhetoric 3
overview of theories that address the rhetoric of message construction and interpretation in interpersonal, group, public, and mass communication settings.

COM 450 Media Ethics and Law 3
overview of the legal and ethical environment of print and electronic media.

COM 221 Introduction to Broadcasting 3
introductory course to the electronic media. course will cover broadcast equipment and procedures. Alternates with COM 331.

COM 251-352 Broadcast Practicum 0
practical experience in broadcasting. Students will gain practical experience in broadcasting skills under the supervision of Communications faculty. Students are required to work on the staff of campus FM radio station, in the areas of management, staff announcer, production, and music. Positions are assigned by the student manager. A report of the student's progress becomes part of the student's portfolio. Students are required to successfully complete one level before moving on to the next level.

COM 331 Audio Production 3
covers the production techniques needed to produce radio spots, PSAs, news features and music programs. Students produce projects using the production lab. Alternates with COM 221.

COM 321 Broadcast Management and Operations 2
overview of programming, economics, staffing management operations of a radio station. course will examine both commercial and non-commercial stations.

COM 322 Broadcast News 3
introduction to news gathering and reporting techniques used in the broadcast media. This course will discuss issues in broadcast news.

IS 312 Strategies for Evangelism and Church Planting 3
A study of problems and principles involved in the development of strategy for the communication of the gospel and the planting and development of churches in the various cultures of the world. Case studies and field research are used to demonstrate the application of principles. Prerequisite: IS 201, IS 311, and TH 203.

IS 321 World's Living Religions 3
Background description of the world's religions as to classification, history and doctrines, and comparison with biblical Christianity. The study includes the origin of the concept of religion, its universality, philosophy and principle characteristics. Prerequisite: IS 201, IS 311, and TH 203.

IS 401 World Mission Survey 2
A study of the history of the missionary movement from apostolic days to the present. Emphasis is given to modern mission work and mission societies with a presentation of specific opportunities for service in the various fields. Prerequisite: IS 201, IS 311, and TH 203.

IS 402-403 Mission Research Seminar 1-4
Permits the student to do independent research on some subject within the scope of the total missionary endeavor. The instructor provides guidance to the students in the process of their research projects. Students present the findings of their research to the class. Prerequisite: Prerequisite: IS 201, IS 311, TH 203, completion of the EDGE program, and senior standing or Permission of the Program Director.

IS 405 Intercultural Communication 3
Addresses the theory and challenges of communication in general and the unique challenges of effective cross-cultural communication in particular. Prerequisite: IS 201, IS 311, and TH 203.

IS 412 The Contemporary World and Mission 2

A critical evaluation of the concepts and programs of significant movements affecting the contemporary mission enterprise. Emphasis is placed on partnership in missions, the present state of world evangelization, current cultural and generational trends, and attrition in missions. Careful consideration is given to the responsibility of the church and the missionary in the light of these trends. Prerequisite: IS 201, IS 311, TH 203, completion of the EDGE program, and senior standing or Permission of the Program Director.

Experience

3 A field-based integration of theory and practice under the supervision of a missionary leader and the Program Director. Prerequisites: IS 201, IS 311, and TH 203. Students must carry a 2.0 GPA to be eligible for this course.

S 499 Directed Studies

1-4 See Biblical Studies for description.

Music

Music General Course Descriptions

MU 211 Fundamentals of Music

3 This course is an introduction to the fundamentals of music and music theory. The students will learn to read musical notation, play a simple song on the piano/keyboard, sight sing, conduct and lead group singing, write musical notation, harmonize a simple melody, and read chord symbols. Equivalent semester hours (Band, Choral, Handbell Choir) completed at Grace University may substitute for the general education requirement in Music (MU 1 or MU 213) for those students who receive approval from Music Department Chair. Approval granted to students who demonstrate sufficient background in music to qualify to be a member of the Choral, Band, or Handbell Choir. Students enrolled in the Elementary Education Program are required to take MU 211.

U 499 Directed Studies

1-4 Biblical Studies for description.

Theory

J 121-122 Comprehensive

Musicianship 1, 2

4 Comprehensive study of basic music theory, ear analysis, sight reading, ear training, and historical aspects of music. Provides a foundation for integration of the following skills: analysis, theoretical knowledge, composition, sight reading, training, performance.

J 221- 222 Comprehensive

Musicianship 3, 4

4 Comprehensive study of advanced theory, harmony, analysis. Includes a continuation of development of sight singing and ear training. Prerequisite: MU 121-122.

421 Contemporary Christian Music

2 Arranging and Directing student learns to write arrangements for, and direct a contemporary music ensemble (piano,

guitar, drums, and vocalists). This involves adapting lead sheets or other sources for full rhythm section and singers. In addition, the students learn about available technologies, i.e., sequencing and sound systems. Instructors approval required.

MU 422 Choral & Instrumental

Arranging

3 A three-unit course in music arranging. Unit 1: Using "Finale" music writing software. Unit 2: Composition in the various styles of arrangement for typical choral ensemble combinations as well as arrangements of accompaniments for these harmonizations. Unit 3: The study of ranges, timbre, and transpositions of orchestral and band instruments, and the completion of orchestration exercises and projects. Prerequisite: MU 121 122, 221-222.

History and Literature

MU 213 Music Appreciation

3 This course is an introduction to music. The aim of this class is to teach students techniques for engaging emotionally and intellectually in music. The students will be taught listening skills that equip them with the capacity for critical judgment in both classical and popular music settings.

MU 335-336 Survey of Music

History & Literature 1, 2 3 A historical approach to music literature from the ancient Greek and Roman period to the present. Students are tested in the following areas: general knowledge, score analysis, essay and listening analysis. Prerequisite: MU 121, 122. (Alternates with MU 313, 314.)

MU 426 Survey of Music Business &

Technology

3 An introduction and overview of the different aspects of music business and music technology. Topics include music industry, copyright, MIDI, sequencing, notational software, music promotion and marketing, computer assisted instruction in music, and music on the internet.

MU 430 Introduction to World Music

3 Serves as an introduction to the musical styles and forms of non-Western cultures.

MU 450 Vocal Literature

1 Guides the student through the vast amount of vocal literature according to the needs and requirements of the teaching studio, the voice recital, and Christian ministry and worship.

MU 400 Keyboard Literature

1 A study of significant solo piano literature including representative repertoire from Baroque, Classical, Romantic and Modern Eras. Required for keyboard majors.

MU 470 Choral Literature

1 Guides the student through the vast amount of choral music available for school choirs—public and Christian—and for church choirs. Examples of choral music of all styles are studied.

MU 480 Instrumental Literature

1 Designed to cover the major material for orchestras and bands with the primary focus being on the materials for school ensembles.

Conducting

MU 313 Conducting 1

2 Focuses on developing basic conducting techniques—posture, beat patterns, and expressive and stylistic techniques. Emphasis is on instrumental music. (Alternates with MU 335).

MU 314 Conducting 2

2 Techniques are taught for developing and training groups in matters of tone quality, pitch and ensemble. Emphasis on choral music. Prerequisite: MU 313. (Alternates with MU 336).

MU 411 Conducting 3

2 Designed to teach advanced conducting techniques, score study and preparation. Prerequisite: MU 313, 314.

Studies in Christian Music

MU 220 Philosophy of Christian Music

3 Designed to help the student develop a Christian philosophy of music for life and ministry and worship.

MU 420 Christian Worship: Principles of

Design & Organization

3 A study of biblical principles of worship and of the biblical/historical patterns of worship. The course is designed to give students guiding principles for designing and organizing corporate worship.

MU 424 History of Church Music

3 A study of the development and use of sacred music through the Old and New Testaments and throughout church history including a study of hymnody as it relates to various periods of church history.

MU 440 Accompanying & Service

Playing

2 Practical experience in studio, ensemble, recital, and church service accompanying. Includes a study of the elements of recitals, concerts and services that produce effective, polished performances as accompanist or soloist. Also, the following topics are covered: modulation, improvisation, transposition, rehearsal techniques, sight reading, open score reading, chord symbols, and use of the synthesizer as accompaniment.

Applied Music

Applied music instruction is open to all students; it is required for music majors. Students who take applied music will study one-on-one with the instructor. An s.h. of credit is earned by satisfactorily completing 14 half-hour lessons. Two hours of credit are earned by completing 28 half-hour lessons or 14 one-hour lessons. All applied music students need to satisfactorily perform a jury at the end of the semester.

Jury performances are used to assess the student's achievement in his/her applied area. Music faculty sit on the jury. The applied level is determined through jury performances. There are four applied levels: 100, 200, 300, and 400. Students are advanced on the recommendation of the jury.

Intermediate and advanced music majors are required to practice 1 hour daily 5 days a week. Beginning music students are required to practice 30 minutes daily 5 days a week.

Music majors are required to take ten (10) hours in their major applied instrument (e.g., voice, piano, trumpet, etc.). Special fees apply.

Students must receive instructor's consent before enrolling in applied organ.

Music majors who need to pass the piano proficiency requirement must take applied piano.

MU V101-402 Voice 1

MU P101-402 Piano 1

MU B101-402 Brass 1

MU Q101-402 Percussion 1

MU S101-402 Strings 1

MU W101-402 Woodwinds 1

MU G101-402 Guitar 1

MU O101-402 Organ 1

MU C101-402 Composition 1

WU 131-422 Women's Chorale 0-1
The Women's Chorale is open to women following a successful audition. Many styles of sacred choral literature are used to teach good singing techniques, musicianship, and aspects of Christian ministry and music. The Women's Chorale performs 10-15 concerts each year. Graded on a Pass/Fail basis.

PM 410 Church Health 3
A study of the principles and characteristics that make for a growing healthy local church in the 21st century. Special emphasis will be given to a study of the Pastoral Epistles and how they relate to church life in a postmodern culture.

PM 411 Preaching 1 3
A study and practice of the principles of sermon preparation and delivery. It develops issues such as sermon preparation, audience analysis, personal style, arranging material, plot development, illustrations, and transitions. Additionally the student presents sermons in class to be evaluated by class members and the instructor.

PM 414 Pastoral Internship 3
Practical experience in the pastoral field under the direct mentoring of a qualified local pastor and the program director. The student must participate in actual hands-on ministry as the local pastor involves him in such activities as preaching, visitation, board meetings, teaching, and administration. Normally this course is completed during the summer between the Junior and Senior years.

PM 421 Rural/Small Church Ministry 2
A study of the unique features of rural and small church ministry. It deals with such issues as special problems faced by pastors in rural and small churches, character traits of rural and small church members, understanding the rural and small church mentality, and dedication to such ministries.

PM 422 Church Planting 2
A study of the principles and methods used to start and grow churches in various settings. It involves both practical elements employed by churches actually involved in church planting and growth as well as the theories utilized in developing new churches.

PM 432 Preaching 2 3
A practical development of additional skills in biblical preaching. Various methods and means of presenting sermons will be developed and practiced. Additionally the student demonstrates creativity in sermonic delivery by utilizing different means of structure and types of biblical material. Prerequisite: PM 411.

PM 499 Directed Studies 1-4
See Biblical Studies for description.

MU 161-462 Concert Band 0-1
An ensemble open to all students by audition who play a band instrument. Instruction and experience in ensemble playing is provided through rehearsals and performance opportunities. Graded on a Pass/Fail basis.

MU 181-482 Handbell Choir 0-1
An ensemble open to all students desiring participation in handbell ringing. Members are selected by audition. Performances include school and church concerts, public concert series, annual tour. Graded on a Pass/Fail basis. Music students are required to be enrolled in an ensemble each semester they are registered as a full-time student. Students may also choose to enroll in an ensemble for 0 hours credit at 25% of the tuition.

Nursing Courses

Course descriptions for nursing classing offered at Clarkson College can be obtained by contacting:
Clarkson College
101 S. 42nd Street.
Omaha, NE 68131
1-800-647-5500
www.clarksoncollege.edu

Postoral Ministries Courses

PM 201 Church Ministry in the 21st Century 3
This course will study trends of how the church will function and minister in the 21st century. Parts of this course will concentrate on where specifically each student will fit into church ministry in the future.

PM 401 Pastoral Foundation 3
A study of the pastor's call and personal responsibilities to God, family, community, and ministry. It deals with such issues as personal devotions, finances, priorities and use of time, planning, administration and individual ministry.

PM 402 Pastoral Administration 3
A study of the pastor's ministry responsibilities as it relates to leading a local congregation. Pastoral Ministry related to the shepherding a local church will be examined. Special emphasis is placed on

MU 325 String Methods & Materials 1
Alternates with MU 223.

MU 326 Percussion Methods & Materials 2
Alternates with MU 224. Methods and Materials courses are designed to give basic instruction in proper tone production and technique.

MU 330 Band Methods & Materials 2
Designed to teach student to 1) select appropriate music, 2) conduct effective rehearsals, and 3) manage a band program in middle school and high school settings.

MU 350 Children/Youth Choir Methods and Materials 2
The course is designed to train students to direct church or community children/youth choirs. Major emphasis is given to voice building philosophy and methods. In addition, the students learn to select materials and literature for various age groups and singing abilities, to administrate and organize a children's choir program, rehearsal techniques, and the role children's choir program can have in worship and in the church's Christian Education program.

MU 410 Music Field Experience 0
Music students gain practical experience by working at a church with a music director or in a music education setting with a music teacher. Special fee.

Music Ensembles

MU 131-432 Grace University Community Chorus 0-1
GUCC prepares a major Christmas Concert with orchestra and guest artist. Enrollment is open to anyone. In the spring semester GUCC joins with other Grace University ensembles to prepare and perform The Masterwork's Concert. Rehearsals are held once a week for 2 hours. Graded on a Pass/Fail basis.

MU 141-442 Grace Chorale 0-1
Designed to teach excellence in choral singing. Many styles of sacred choral literature, including music of non-western cultures are used to teach good singing technique, musicianship, and aspects of Christian ministry and music. The Chorale performs 15 to 20 concerts each year. Students are admitted following a satisfactory audition with the director. Generally, the student is expected to make a year-long commitment to the Chorale. Graded on a Pass/Fail basis.

Class
100 Voice class 1
A class is offered each semester. It is a course designed for the beginning singer or for the student who has never taken private lessons. Group instruction. Not for music majors specializing in voice. Special fee.

101-080 Performance Hour 0
A performance hour is a twice monthly venue in which music majors perform for each other and for performances by faculty and guest artists. The purpose of performance hour is to develop student's artistry and musicianship. All music majors are required to enroll in performance hour. Graded on a Pass/Fail basis.

102 Senior Recital 1
Students enroll concurrently with 1 s.h. of recital music in major instrument. Special fee.

223 Brass Methods & Materials 1
Alternates with MU 325.

224 Woodwind Method & Materials 1
Alternates with MU 326.

230 Choral Methods & Materials 2
Designed to teach the student to: 1) select appropriate choral literature, 2) conduct effective rehearsals, and 3) build healthy singing technique in middle school and high school classes.

312 Piano Pedagogy 2
Principles, procedures and materials for teaching piano or organ.
Required for all music majors specializing in piano or organ.

PSY 302 Theories of Personality 3
A study of the major theories of personality. Emphasis is given to understanding the development, structure and dynamics of the various theories and evaluating them from a biblical context.

PSY 303 Abnormal Psychology 3
A study of the etiology, diagnosis and treatment of abnormal behavior. The student is introduced to the DSM IV.

PSY 305 Multicultural Counseling 2
A study of the cultural, social and economic factors that apply to specific cultural, ethnic and racial minority populations. Special attention will be given to African American, Hispanic, Native American, and Asian cultures. Special counseling techniques when working with these groups will be addressed.

PSY 306 Cognitive Psychology 3
A study of the major principles, research methods, and empirical findings of cognitive psychology. The course will consider such topics as learning, memory, attention, thinking functions and structures, and artificial intelligence.

PSY 311 Physiological Psychology 3
A study of human physiology with special emphasis on the primary mechanisms that control emotional, cognitive, and behavioral functions. Prerequisite: SCI 341 Principles of Biology or equivalent.

PSY 400 Social Psychology 3
A study of the social and psychological processes of human interaction. Major topics to be covered include conformity, aggression, self-justification, persuasion, prejudice, attraction and interpersonal communication. Analysis of social behavior, including social cognition, attitude formation and change, conformity, prejudice, group processes, etc. Both theory and research findings will be examined.

PSY 401 Professional Ethics and Issues 1
A study of the standards of conduct and ethics as they apply to human services and chemical dependency counseling. These include: legal issues, client welfare, professionalism, counselor values and conflicts, dual roles, confidentiality, informed consent, professional development, burnout and self-care. Ethical codes of various professional organizations will be examined as well.

PSY 410 Spiritual Issues in Counseling 3
This course provides an overview of the issues of faith and psychology. Models of integrative thought and practice are explored and evaluated.

PSY 100 Seminar in Residence Life 1
Focus on preparing students for leadership roles campus in Residence Life. Students are trained leadership skills, listening skills, and other relationship building abilities. Prerequisite: involvement in student leadership.

Y 105 Leadership Seminar 1
Course will focus on the necessary skills to provide effective leadership on campus. Topics addressed will include understanding personal leadership styles, advanced listening skills, crisis intervention, mentoring and small group skills. Students will utilize these skills within the context of their current leadership role. Prerequisite: PSY 100.

Y 200 Educational Psychology 3
Study in the psychological principles underlying learning and effective teaching, the effect of social personality factors on the learning process, the application of learning theory to teaching. The course is designed to build upon knowledge gained in the General Psychology course treatment. Cross-listed as ED 201. Prerequisite: 00 General Psychology.

Y 201 Interpersonal Communication 3
Class examines the theories and development interpersonal relationships and counseling issues. Principles of communication, relationship building and interpersonal growth within various contexts are covered.

Y 211 Child Development 3
Study of the basic theories, principles, research findings and ideas about child and adolescent development from a psychological perspective, covering from conception to adolescence. Factors which influence the child and adolescent are noted regard to their effect on the child's physical, cognitive, social, and personality development.

Y 212 Adult Development 3
Examination of the developmental processes which take place during normal adult life. The theories in this area will be examined and applied. An integration of spiritual maturity and life experiences will be made.

300 Introduction to Biblical Counseling (PSY 300C) 3
Designed to integrate Scripture, psychology and faculty counseling, the course focuses on issues and problems of being a people helper.

PSY 411 Theories of Counseling and Psychotherapy 3
This course will provide an introduction to the major theories and techniques of behavior change and counseling. Counseling techniques focused on establishing rapport will be practiced and evaluated. A critical evaluation of theory and techniques are stressed. Emphasis will be given to practice and acquisition of basic counseling skills.

PSY 412 Group Dynamics 3
An overview of the principles of group theory, dynamics and process, as applied to various therapeutic settings and problems. There is an experiential component of group exercises and interaction in the class.

PSY 453 Marriage & Home Leadership Studies 3
The purpose of this course is to enhance students' understanding of how to have a successful marriage (focusing on the principle of the permanence of marriage), while emphasizing what it means to be a leader of others. Students will be exposed to typical issues that singles and spouses face in today's society. Biblical teachings, existing research, and current popular techniques will be reviewed, with the goal of aiding each students' understanding of leadership and marital issues. (This course taught at Focus on the Family Institute.)

PSY 454 Family Life Studies 3
The purpose of this course is to enhance students' appreciation of the importance of proper parenting, and the sanctity of human life. Students will be exposed to typical problematic issues that most parents are forced to confront as they attempt to raise healthy children. Additionally, students will be exposed to the principles that life is sacred, unique, broken, beautiful, and deserving of love and truth. Biblical teachings, existing research, and current popular techniques will be reviewed, with the goal of aiding each student in their development of a personal strategy for dealing with problematic parenting areas. (This course taught at Focus on the Family Institute.)

PSY 468 Practicum 1-2
Supervised experiences in helping activities in mental health agencies and institutions.

PSY 473 Alcohol/Drug Assessment, Case Planning and Management 2
This course will cover the process of collecting relevant data about clients/client systems and their environment, and evaluating the data for making decisions regarding alcohol/drug disorder diagnosis, treatment and/or referral. Identifying and prioritizing client treatment goals and collaboration and coordination with other services, agencies and resources to achieve those goals will be included. The student will also practice assessing and managing cases, including the development of sample case records, using the client's written record to guide and monitor services with emphasis on the development of the social history and intake, initial assessment, individual treatment plan with measurable goals and objectives, and documentation of progress and ongoing assessment.

PSY 475 Medical and Psychosocial Aspects of Alcohol/Drug Use, Abuse and Addiction 3
This course will include the study of the physiological and sociological aspects of alcohol/drug use, abuse and dependence. The classification and basic pharmacology of drugs, basic physiology and the effects of drug use on the systems of the body, and alcohol and drug tolerance will be addressed. The course will also include etiological, behavioral, cultural and demographic aspects and belief systems about alcohol/drug use along with the processes of dependence and addiction including signs, symptoms and behavior patterns.

PSY 477 Clinical Treatment Issues in Chemical Dependency 2
This course will include the study of treatment issues specific to alcohol/drug disorders, including dual diagnosis and the impact of physical and mental health disorders on treatment, historical and generation influences, the family disease concept and 12-step philosophies. Also covered are special populations and how they affect the assessment of, response to and delivery of alcohol and drug treatment.

PSY 490 Senior Research Project 2
This class will give the student an opportunity to apply their skills to a topic of their choice. The requirements of this class can be fulfilled either through a research project or a research paper. Prerequisite: MA 211 and SS 204.

PSY 499 Directed Study 1-4
See Biblical Studies for description.

PSY 4401-4419 Selected topics in Psychology 1-3
Each seminar module focuses on a specific, contemporary issue in the field of psychology.

ier Education

her Education Core Courses

00 Orientation and

Field Experience

critical orientation to the Teacher Education program, state and ACSI teacher certification requirements, and completion of all program assignments documents. The prospective teacher observes student behavior, teacher responsibility and the execution of activities and methods elementary or middle school a minimum of six hours. The orientation and field experience provide an informed basis on which the student can make decisions about teaching as a profession. Prerequisite: Sophomore standing.

01 Educational Psychology 3
focuses on the psychological principles underlying learning and effective teaching, the effect of social and personality factors on the learning process, and the application of learning theory to teaching. The course is designed to build upon knowledge gained in General Psychology course requirement. Prerequisite: PSY 200. Prerequisite: SS 100 General Psychology.

02 Classroom Management in

Elementary/Middle Schools

2
designed to provide prospective elementary and middle school teachers with the opportunity to understand the relationship between classroom management and effective teaching, to evaluate current theory in classroom management, and to apply personal management styles and classroom management techniques in order to maximize student attention and discipline. Instruction theory is a significant aspect within the classroom management.

03 Pluralism & Cultural Diversity 2
focuses on the history and cultural diversity of American pluralism and cultural diversity, identifying issues of sensitivity to biases, and the perpetuation of biases in society especially in the area of language, text books, and other classroom materials. This course develops skills to evaluate respect for human dignity, diversity, and civil rights without compromising convictions, Constitutional rights, and enhance relationships particularly in the classroom.

06 Classroom Management in

Middle and Secondary Schools

2
designed to provide prospective middle school and secondary teachers with the opportunity to discuss the relationship between classroom management,

and to analyze personal management styles and classroom planning in order to minimize wasted time and maximize student attention and discipline. Motivation theory is a significant aspect within this discussion of classroom management.

ED 301 Assessment, Tests, &

Measurements

2
Emphasizes the procedures for constructing tests, evaluating test validity and reliability, and applying proper testing principles to evaluating student progress. Basic statistical principles are also appropriate when using, analyzing, and interpreting test results; focus is also placed on standardized tests and their value in educational assessment.

ED 302 Introduction to Special

Education

3
Designed to provide a survey of the areas of exceptionality in the field of special education. The course will identify significant changes that have occurred in the education and exceptional populations, learn methods of teaching students with handicapping conditions and alternative multi-disciplinary team approaches, and provide an introduction to the various characteristics and classifications of handicapping conditions as defined by the Nebraska Department of Education.

ED 316 Instructional Technology

(IT Requirement)

3
Explores the various instructional technologies to enhance teaching. This course provides an introduction to instructional technology for elementary, middle grades and secondary educators. Special emphasis is placed on instructional software packages for classroom, computer learning centers, web design and internet resources. Special Fee.

ED 402 History & Philosophy of

Education

3
A historical and philosophical analysis of educational theorists and their contributions to current educational thought. Worthy of discussion are educational philosophies like idealism, realism, pragmatism, existentialism, Marxism, analytical theories, and naturalistic theories and their proponents. The student develops the skills to analyze and evaluate the philosophical presuppositions in various educational philosophies, textbooks, methodologies, trends, or subject matter being used in the educational community. This course is designed to meet the ACSI philosophy of Christian school education requirements.

ED 500 Web-Based Instruction Skills 3
Exploration of instructional applications for web technology platforms. Students are introduced to basic web-based instructional technologies resulting in each student designing and launching an educational module using Blackboard software for an age-appropriate and content-appropriate unit of study. Students will also explore internet based resources and search engines to enhance traditional library investigation. Prerequisite: ED 316 and IT 101 or Instructors Permission.

Teacher's Education Endorsement

Related Courses

ED 112 Art Exploration in Education 2
A study of the purpose of art education in the elementary and middle school programs. The student is presented with a survey of the history and philosophy of art and experiences art activities designed for elementary and middle schools. Attention is also given to basic principles related to line, shape, space, form, texture, and two-dimensional and three-dimensional design. It is designed to help classroom teachers not specializing in art education to understand the role of art in cultural development.

ED 212 Health & Physical Education in

Elementary/Middle Schools

2
Studies methods and materials used in teaching physical education and health in elementary and middle schools. Emphasis is placed on principles of human development in terms of physiology. Consideration of personal, school, and community health problems are addressed along with a discussion on the debate over the education community's role in sex education.

ED 214 Elementary & Middle School

Music Methods in Education

2
A survey of basic teaching techniques used by elementary and middle school teachers to address music concepts such as rhythm, beat, scales, voice development, music instrument identification, musical styles, music appreciation, and music's impact on cultural development. Designed for the classroom teacher not specializing in music education.

ED 311 Teaching Language Arts in

Elementary/Middle Schools

3
Methods of teaching composition, grammar, mechanics, oral communication, listening, spelling and handwriting; emphasizes integrated learning and writing across the curriculum. Prerequisite: Corequisite: ED 313, Teaching Social Studies in Elementary/Middle Schools and ED 321, Practicum in Language Arts and Social Studies.

ED 312 Teaching Science in

Elementary/Middle Schools

3
Examines content, materials, and instructional methods used to teach science in elementary and middle grades; emphasizes a process approach, hands-on laboratory experiences, and individual and cooperative learning guides in the development of an activity file; and focuses on teaching the scientific method of research. Prerequisite: Corequisite: ED 314, Teaching Math in Elementary/Middle Schools and ED 322, Practicum in Science and Math.

ED 313 Teaching Social Studies in

Elementary/Middle Schools

3
Examines content, materials, and instructional methods used in teaching social studies in elementary and middle grades; emphasizes active student involvement, individual and cooperative learning, and integration with the language arts by writing in the social studies classroom. Prerequisite: Corequisite: ED 311 Teaching Language Arts in Elementary/Middle Schools and ED 321, Practicum in Language Arts and Social Studies.

ED 314 Teaching Math in

Elementary/Middle Schools

3
This study builds on a philosophical base of mathematics, sequential learning processes, effective teaching methods, and learning activities appropriate for elementary and middle grade students; emphasis on meeting individual needs, using manipulatives, and teaching for transfer to real life situations. Prerequisite: Corequisite: ED 312, Teaching Science in Elementary/Middle Schools and ED 322, Practicum for Science and Math.

ED 315 Principles and Methods in

Secondary Education

3
An examination of instructional methodologies appropriate for 7th through 12th grade, educational principles necessary for effective student learning, student motivation, and classroom management. Emphasis is placed on best practices. Prerequisite: Admission to Teacher Education Program.

ED 423 Practicum in Special Education 0
This 20 clock hour practicum is designed to help students integrate classroom theory and practice with elementary, middle school, and secondary experience in areas of special education. Practicum requires an exposure to the learning styles and pedagogy necessary to work with the wide range of special needs population in the classroom. This practicum follows completion of ED 302 Introduction to Special Education. Special fee.

ED 424 Student Teaching Experience 13
This capstone course, designed to integrate knowledge, skills, and experience, can only be scheduled after admission to student teaching. This requirement involves full-time teaching experiences in either one elementary or middle school classroom (within one's field endorsement area) or in a combination of classrooms (within one's field endorsement area) for at least 15 weeks. Placement must be in an accredited and/or approved school as defined by the Nebraska Department of Education. Detailed procedures and evaluations for this student teaching experience may be found in the Grace University Student Teaching Handbook. Special fee.

ED 450 Practicum in Education 4 0
This practicum requires a minimum of 10 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified school setting for the purposes of exposure to specific instructional activity within ones endorsement area(s). Special fee.

**Note: An additional 25 clock hours of field-based experience is scheduled within the Orientation and Field Experience course identified within the Teacher Education Professional Core.*

ED 322 Practicum in Math and Science 0
To be taken concurrently with Teaching Math in Elementary/Middle Schools and Teaching Science in Elementary/Middle Schools, this practicum provides field experiences in elementary and middle schools related to teaching math and science. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.

ED 350 Practicum in Education 2 0
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified middle or secondary school setting for the purposes of general exposure. Special fee.

ED 400 Practicum in Education 3 0
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified school setting for the purposes of exposure to specific instructional activity within one's endorsement area(s). Special fee.

ED 421 Practicum in Literacy Development 0
To be taken concurrently with Teaching Reading in Elementary/Middle Schools and Diagnostic and Remedial Reading Skills, this practicum provides field experiences in elementary and middle schools related to teaching reading and literacy skills. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.

ED 422 Practicum in Human/Cultural Development 0
This 10 hour practicum is designed to help students integrate classroom theory and practice with elementary and/or middle school experience. This practicum follows the completion of ED 112 Art Exploration in Education, ED 212 Health and Physical Education in Elementary/Middle Schools, ED 214 Elementary and Middle School Music Methods. Special fee.

ED 481 English as a Second Language Methods 3
A course focused on exploring instructional methods and materials to teach English as a Second Language (ESL). Methods and materials will be evaluated for age appropriateness and cultural sensitivity.

ED 482 Assessment and Evaluation of Second Language Learners 3
Designed to acquaint educators with assessment instruments and evaluation procedures including language proficiency testing, entry and placement procedures, theories of second language acquisition, and selection, development, and evaluation of curriculum based on language proficiency.

ED 483 ESL Practicum 3
A practical experience teaching English as a Second Language in a age-appropriate setting under supervision. Prerequisite: Include ED 481, 482, and foreign language competency.

ED 499 Directed Studies 1-4
See Biblical Studies for description.
Teacher Education Field-Based Experience Courses

All Teacher Education Field-Based Courses are graded on a pass/fail basis.

ED 300 Practicum in Education 1 0
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified middle or secondary school setting for the purposes of general exposure. Special fee.

ED 321 Practicum in Language Arts & Social Studies 0
To be taken concurrently with Teaching Language Arts in Elementary/Middle Schools and Teaching Social Studies in Elementary/Middle Schools, this practicum provides field experiences in elementary and middle schools related to teaching language arts and social studies. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.

ED 301 Teaching Reading in Elementary/Middle Schools 3
An overview of the reading process (using phonetic, semantic, and syntactic aspects of age) focusing on historic and current philosophies of reading instruction. This course assists students with the developmental reading process in elementary and middle grades preparing a variety of instructional approaches, uses current materials and ways to organize classroom for reading instruction, emphasizes reading-writing connection, and the value of literature. Prerequisite: ED Diagnostic and Remedial Reading and ED Practicum in Literacy Development.

ED 302 Diagnostic and Remedial Reading Skills 3
Designed to broaden the teacher's knowledge and understanding of diagnostic and remedial reading techniques; this course includes examination of the instruction and interpretation of diagnostic tests, causes of reading problems, remedial techniques, special motivation factors designed to aid and troubled readers, and diagnostic administrative procedures necessary for early identification of students with reading difficulties to reading specialists. Prerequisite: Corequisite: ED 301, Teaching Reading in Elementary/Middle Schools and ED 421, Practicum in Literacy Development.

ED 303 Literature for Children through Adolescence 3
An overview of literature for children through adolescents with an emphasis on various genre of literature for children and adolescents. Surveys winners of the Caldecott, Newbery, and Golden Awards; providing creative experiences and methodologies by which students can increase their understanding of the books. This course also focuses on motivation techniques usage readers to develop life-long reading habits. Prerequisite: Corequisite: ED 421, Practicum in Literacy Development.

ED 304 Middle School Educational Design & Operations 2
Designed to provide educators with a background in curriculum, history, and philosophy of the middle school. It investigates the organizational structure, team planning, collaborative teaching, and student advising roles that are unique to middle grades in early adolescence.

er to Christian Education Courses.

on Ministries

1 201 Introduction to

Urban Ministries

3 introduction to the study of ministry in the urban setting. The material is divided into 3 sections which include: (1) the history of the city, (2) dynamics of the city including a comparison of cities in the U.S. and other countries; the conditions which result from racial and cultural diversity in the city; the social and economic structure of the city; and the urban dilemma, (3) how to minister in the city with all its unique characteristics problems (the urban dilemma).

301 Introduction to Public

Administration

3 introduction to the study of Public Administration (bureaucracy). This course will include a study of the history of public administration in the US with comparison made to other countries. Important laws having to do with the public administration will be discussed and their implications upon our lives and our cities. Different theories of leadership will be discussed so that the student will understand the perspective of the bureaucrat. The student will be given the Servant Leader as the one best used to work with the bureaucrat and to accomplish ministry in the city.

330 Field Work

3 Work consists of one semester of ministry in a specific field of choice. The ministry must have the approval of the Director of Field Education (see the Field Education Manual under Sciences) and the department chair.

400 Urban Ministry Practicum

1 Practicum is to be completed in conjunction with ED 203 Pluralism and Cultural Diversity. The purpose of the practicum is that the student gain experience in working in a cross-cultural environment with people from one or more groups other than their own.

412 Urban Ministries

3 as an advanced class in Urban Ministries the student will concentrate on the theology of the city; on urban planning and on the development of a non-profit corporation including raising. All of these elements are brought together so that a student will be able to develop an ministry from the ground up.

UMI 423 Senior Seminar

3 This is a research and a Practicum in the specific area of interest. The student, in cooperation with the department chair, will research a specific area of interest in urban ministry. This research will include on-site visits as a Practicum complete with interviews and actual experience in the field of research. Areas of research may include, but are not limited to: the inner city church; rescue mission ministry; transitional living programs; drug and alcohol rehabilitation; para-church organizations in the inner city; and the delivery of social services.

EXCEL

Management and Organizational Leadership

MOL 451E Life Assessment

0 An orientation seminar for all EXCEL students whereby new students explore their expectations about degree completion and are introduced to life assessment concepts. The seminar will provide instruction regarding program requirements, life experience portfolio development, and basic library and writing skills for re-entry into higher education.

MOL 452E Intrapersonal & Interpersonal Communication

4 A study of how one communicates intrapersonally and interpersonally. There will be an emphasis on one's own development looking at personal goals, values and beliefs and realistically preparing for the future. Principles of communication, relationship building, and conflict resolution will be addressed within a variety of contexts.

MOL 466E Leading and Managing

4 A study of leadership styles and skills. Emphasis is placed on motivational techniques and their effectiveness. Simulation activities assist in learning about management, leadership, and dealing with conflict.

BS 463E Practical Application of Biblical Hermeneutics

3 Principles of biblical hermeneutics are applied to various genre, styles and types of biblical writing. Particular emphasis is given to critical analysis, interpretation, and application of selected passages. Time will be spent in the study of the doctrine of bibliography.

BS 464E The Law and History of Israel

3 This course consists of an overview of the Pentateuch and Historical Books. The doctrines of anthropology and hamartology are studied. The student will also study the first stages of the drama of redemption and the anticipation of Messiah in the Old Testament.

BS 465E The Sages and Prophets of Israel 1 (0.T.)

4 This course will overview the wisdom and prophetic literature of the Old Testament. The doctrine of God will be studied against the background of the wisdom and prophetic books. The study of the drama of redemption and the anticipation of Messiah in this literature will also be investigated.

MOL 477E Principles of Human Resource Management

4 This course addresses issues pertinent to personnel management, recruitment, selection, training, evaluation, discipline, and dismissal.

MOL 479E Ethics: Integration of Faith and Work

3 An examination of values and ethics, especially in business, with an emphasis upon the integration of belief and lifestyle. The analysis of situations calling for moral thinking and reflection on one's own life are key elements of this course.

BS 468E Jesus Christ Our Lord

3 The Gospels and their background will be surveyed. In conjunction with the studies in the Gospel, the student will also study the doctrine of Christ's person and work. Time will also be spent in learning how to share one's faith with others.

BS 469E The Church Unhindered

3 Against the backdrop of the book of Acts, the student will study the development of the unhindered church from Pentecost to the present age. The doctrines of ecclesiology and pneumatology will be studied.

MOL 478E Business Finance

3 An introduction to business and financial policies regarding allocation, acquisition, and flow of funds. The manager is introduced to basic accounting terms and principles along with developing skills in reading financial statements.

MOL 471E Organizational Behavior

3 This course seeks to bring together the fields of organizational psychology and counseling, communication, and personnel management, and vocational functioning within a Christian world-view.

BS 472E The Church Triumphant

3 This course is a study of the New Testament epistles from Romans to Revelation. The doctrines of angelology and eschatology will be investigated. The student will also present a point-counterpoint topic in class.

Psychology

PSY 451E Life Assessment

0 An orientation seminar for all EXCEL students whereby new students explore their expectations about degree completion and are introduced to life assessment concepts. The seminar will provide instruction regarding program requirements, life experience portfolio development, and basic library and writing skills for re-entry into higher education.

PSY 452E Intrapersonal & Interpersonal Communication

4 A study of how one communicates intrapersonally and interpersonally. There will be an emphasis on one's own development looking at personal goals, values and beliefs and realistically preparing for the future. Principles of communication, relationship building, and conflict resolution will be addressed within a variety of contexts.

PSY 473E Lifespan Development

4 This course will focus on the physical, cognitive, psychological and spiritual development processes which take place during childhood, adolescence and adulthood. The major theories will be examined and reviewed.

BS 463E Practical Application of Biblical Hermeneutics

3 Principles of biblical hermeneutics are applied to various genre, styles and types of biblical writing. Particular emphasis is given to critical analysis, interpretation, and application of selected passages. Time will be spent in the study of the doctrine of bibliography.

BS 464E The Law and History of Israel

3 This course consists of an overview of the Pentateuch and Historical Books. The doctrines of anthropology and hamartology are studied. The student will also study the first stages of the drama of redemption and the anticipation of Messiah in the Old Testament.

PSY 474E Marriage & Family 4
 This course will focus on the basic concepts of establishing and maintaining a home including defining marriage and exploring family structures. Emphasis is given to understanding the social and psychological forces which impact marriage and family life. It will include a Biblical model of marriage, family life, and parenting. We will consider the effects of modern thought, cultures, and behaviors on family structures. The role of the church in marriage and family development will also be explored.

Israel 1 (O.T.) 4
 This course will overview the wisdom and prophetic literature of the Old Testament. The doctrine of Israel will be studied against the background of the Old and prophetic books. The study of the doctrine of redemption and the anticipation of Messiah in this literature will also be investigated.

PSY 477E Social Psychology 3
 A study of the social and psychological processes of human interaction. Major topics to be covered include conformity, aggression, self-justification, persuasion, prejudice, attraction and interpersonal communication. A special emphasis will be placed on group dynamics.

PSY 476E Abnormal Psychology 3
 A study of the etiology, diagnosis and treatment of abnormal behavior. The student is introduced to the DSM-IV.

BS 472E The Church Triumphant 3
 This course is a study of the New Testament epistles from Romans to Revelation. The doctrines of angelology and eschatology will be investigated. The student will also present a point-counterpoint topic in class.

PSY 475E Personality Theories 3
 A study of the major theories of personality. This course emphasizes the understanding of the development, structure and dynamics of the various theories. These will be evaluated from a Biblical perspective.

BS 478E Jesus Christ Our Lord 3
 Gospels and their background will be surveyed. In conjunction with the studies in the New Testament, the student will also study the doctrine of Christ's person and work. Time will also be spent learning how to share one's faith with others.

BS 469E The Church Unhindered 3
 A study of the background of the book of Acts, the student will study the development of the unhindered church from Pentecost to the present age. The doctrines of ecclesiology and pneumatology will be studied.

DIRECTORIES



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Arch - Papillion, Nebraska
 Administrator, BoysTown National Research Center

Baughard - Omaha, Nebraska
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 Assistant Football Coach, University of Nebraska

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 Evangelical Bible Church

Hofer - Fort Calhoun, Nebraska
 Assistant Hofer Construction, Inc.

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 Wagon Bed Feeders, LLC

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 Pastor, District 20

Walker - Lincoln, Nebraska
 Director, Co-Director, Mission Nebraska

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B.A., Gulf Coast Bible College; M.M., Morehead State University. *Grace University, 2001.*

Michael Friesen, Biblical Studies
B.A., Grace College of the Bible; Th.M., Dallas Theological Seminary. *Grace University, 1997.*

Doris M. Fyfe, Teacher Education
York College; Assoc. E.E., Scottsbluff Junior College; B.S., Peru State Teachers College; M.S., University of Nebraska at Omaha. *Grace University, 1984.*

Ronald G. Gann, Music
B.M., University of Southern Mississippi; M.M., University of Nebraska at Lincoln. *Grace University, 2001.*

Michael A. Hartwig, Biblical Studies
B.A., Faith Baptist Bible College; M.Div., Grace Theological Seminary; Ph.D., Trinity Evangelical Divinity School. *Grace University, 2000.*

David W. Hoesch, Biblical Studies
B.S.Ed., University of Nebraska at Lincoln; Th.M., Dallas Theological Seminary. *Grace University, 1999.*

Donna E. Holmes, Counseling
B.S., Grace University; M.A., Denver Conservative Baptist Seminary. *Grace University, 2000.*

Darryl W. Keeney, Management and Organizational Leadership
S.D., School of Mines & Technology; B.A., Grace College of the Bible; M.Div., Western Conservative Baptist Seminary. *Grace University, 1994.*

Greg A. Koehn, Sociology and Philosophy
B.A., Grace College of the Bible; M.S., University of Nebraska at Omaha; Ph.D. Candidate, University of Nebraska at Lincoln. *Grace University, 1994.*

Timothy L. Bohlke, Christian Education
B.A., University of Nebraska at Lincoln; M.A., University of Nebraska at Lincoln. *Grace University, 1997.*

Frank E. Bowers, Counseling
B.A., Houston Baptist University; M.Div., New Orleans Baptist Theological Seminary; M.S., William Carey College; Ph.D., University of Southern Mississippi. *Grace University, 1997.*

John J. Burdick, Management and Organizational Leadership
B.S., Eastern New Mexico University; M.B.A., University of Nebraska at Lincoln; M.A., Denver Conservative Baptist Theological Seminary. *Grace University, 1995.*

Stephanie A. Burdick, Teacher Education
B.A., University of Northern Colorado; Coursework, Rockmount College, Providence Seminary; M.S., University of Nebraska at Omaha. *Grace University, 2000.*

Jennifer L. Burns, Psychology
B.S., Northern State University; M.S., Creighton University. *Grace University, 2002.*

John A. Colyer, Management and Organizational Leadership
B.A., Baptist Bible College; M.Div., Calvary Baptist Seminary - Tennessee Temple Seminary. *Grace University, 2000.*

Sheldon N. Crapo, Biblical Studies
B.S., Taylor University; Diploma, Western Michigan University; M.Div., Trinity Evangelical Divinity School. *Grace University, 1993.*

Larry E. Crippen, Psychology
B.A., Northwestern College; M.A., Liberty University; Course Work, Barrington College. *Grace University, 2000.*

Leland W. Flickinger, Music
B.A., Grace University; B.M.E., University of Nebraska at Lincoln; M.M., University of Nebraska at Lincoln. *Grace University, 2001.*

Alumni Association

Purpose

The purpose of the Association is to maintain communication between the alumni and University, to promote fellowship among the alumni, to foster prayer and support for the University and one another, and to encourage alumni to uphold the spiritual, evangelistic, and academic emphasis of the University.

Membership

Section 1 - Active Members. All graduates and former students who have completed 24 credit hours or were grand fathered in the 20th century rules under "associate members". These have the privilege to vote and to hold office within the Association.

Section 2 - Associate Members. All former and current full time faculty/staff who do not qualify as active members and have successfully completed at least one year of full time employment. They may vote and hold office within the Association but may not serve on the Executive Committee.

Section 3 - Honorary Members. All Honorary Alumnus and Alumna of the Year award recipients are considered honorary members. These may not vote nor hold office in the Association.

Program

This University strives to help Grace Alumni stay connected with Grace. The Alumni Association Executive Committee works to provide activities and opportunities for the Alumni to stay connected with the school. Besides planning the Annual Alumni Day, we are committed to providing other program opportunities.

Alumni are a vital part of the continuing excellence that is Grace University. Alumni serve on our Executive Team, as faculty and staff, as Trustees, on our Foundation Board, and on the Advisory Council. The Alumni of Grace truly are shaping the future of Grace by providing effective leadership in all aspects of the university.

Looking for ways to get involved? Try these ideas.

- Attend Bible Conference
- Use the University Library
- Listen to KGBI-FM
- Visit the Grace University web site regularly www.GraceUniversity.edu
- Attend a Dinner Meeting in your area
- Receive Prayer & Praise e-mail and pray regularly for Grace University
- Host the Ambassadors, Trombone Troubadours, Carillon Hand Bell Choir, Sounds of Silver Flute Trio, Grace Chorale, or Grace Concert Band
- Attend a Grace Royals game
- Put a Grace Alum license plate holder on your car
- Wear a Grace shirt
- Help recruit a new student
- Attend World Christian Conference
- Financially support the Annual Alumni Campaign
- Hire a Grace graduate
- Attend a University-sponsored concert
- Send someone to YOUTHFEST
- Include Grace University in your Estate Plan
- Visit the growing Grace campus
- Participate in the Annual Alumni Day
- Encourage your church to include Grace in their missions budget

Examine the many ways you can be involved with Grace. Our prayer for you and for Grace is that God uses us to make a difference for eternity.

Don W. Swaggard, Music - French Horn
Cleveland Institute of Music, Omaha
Symphonic Orchestra. *Grace University, 1997.*

Darrell K. Webb, Computer Science, Biblical Studies

B.A., Western State College; M.A., Grace University. *Grace University, 2000.*

Alan T. Wibbels, Management and Organizational Leadership

B.S., University of Nebraska at Lincoln; Graduate Study, University of Nebraska at Lincoln; M.A., University of Northern Colorado; Graduate Study, Kearney State College. *Grace University, 1993.*

Novak, Music - Guitar
University of Nebraska at Omaha. *Grace University, 1993.*

A. Nye, Music-Bassoon
Eastman School of Music; M.M., USC
University of Music, Los Angeles. *Grace University, 1994.*

as A. Orange, Teacher Education
Cate, Metropolitan Communication
es; Coursework, University of Nebraska at
Lincoln; A.A., Grand Rapids Junior College;
Salvin College; B.A., Grand Rapids Baptist
College; M.S., University of Kansas; Doctoral
Study, University of Nebraska at Omaha. *Grace University, 1999.*

e L. Paschold, Management and Organizational Leadership, and EXCEL
ology
University, 2001; M.A., University
of Nebraska at Lincoln. *Grace University, 1994.*

x Petkau, Camping
B.B.S., Prairie Bible Institute; M.A.,
University of Nebraska at Lincoln. *Grace University, 1989.*

L. Reimer, Music - Organ and Handbells
University of the Bible; M.M.,
University of Nebraska at Lincoln. *Grace University, 1994.*

cott, Business and Technology
Indiana University; M.A.T., Iowa
University. *Grace University, 1998.*

Slaughter, Teacher Education
M.S., University of Nebraska at Omaha;
Coursework, Peru State College. *Grace University, 2000.*

as Sommerville, Communications
San Francisco State University; M.A.,
Peru State College. *Grace University, 1994.*

t E. Strouffer, Management and Organizational Leadership
University of Minnesota; M.A.,
University of Missouri State; Ph.D., University of
Nebraska at Omaha. *Grace University, 2002.*

Statistical Information

University Undergraduate Enrollment

By Country	Enrollment
Austria	1
Bahamas	2
China	1
England	1
France	1
S. Korea	1
By Church Affiliation	
Assembly of God	18
Berean Fundamental	29
Christian	10
Christian & Missionary Alliance	42
Covenant	5
Evangelical Free	57
Fellowship of Evangelical Bible Churches	19
Independent	131
Independent Mennonite	7
Lutheran	13
Mennonite Brethren	10
Mennonite Church U.S.A.	11
Methodist	20
Other	51
Pentecostal	9
Presbyterian	9
Southern Baptist	31
Unaffiliated	44
Unidentified Baptist	45
Unknown	31
Wesleyan	6

*Data from Fall 2003, registration statistics.

Graduation Rate

The 2002 Spring graduation rate for the 1996 Fall entering class was 36%. This rate is based on full-time, first-time students completing a program within 150% of the normal time required for their program. Many students opt to extend the length of study due to employment needs, family issues, or academic achievement goals. The University has no statute of limitations regarding completion of associate or baccalaureate degrees. For a more complete analysis by demographic factors, contact the Academic Vice President.

Placement Rate

The 2002 Spring Graduation class reported the following objectives:

Placement Response Category	Percentage of Graduating Seniors Responding
Pursue Travel	1%
Pursue Additional Education	22%
Pursue non-employment activities (i.e., marriage, volunteer opportunities, etc.)	8%
Pursue employment in my vocational/professional field	35%
Pursue employment based on location, compensation, or other reasons than by vocation or professional field	16%
Already employed in my vocational/professional field	18%

For a complete placement report, contact the Academic Vice President's Office.

Title II: Higher Education Act Report

The University submitted its first Title II Higher Education Act Annual Report for Teacher Education. Contact the Academic Vice President for a copy of the report.

Equity in Athletics Disclosure Act Report

Since Grace students do not receive funds for athletic scholarships, the University is not required to submit an EADA Report; however, we do voluntarily submit the report data to the U.S. Department of Education. While a complete report can be reviewed by contacting the Academic Vice President, a brief summary of various sports demonstrating equity in athletics at Grace is listed below:

Gender	Sport
Men	Soccer
Women	Volleyball
Men	Basketball
Women	Basketball

Certified Public Accountant's Audit Report

Each year the University's financial records are audited by an independent certified public accounting firm. The results of this report are available for review. Contact the Vice President for Business and Finance for a copy of the report.

Campus Security Report

Each year, in accordance with the Higher Education Act requirements, the Student Development Office publishes a Campus Security Report regarding security policies, procedures, and crime statistics. Contact the Vice President of Student Services for a copy of the report.

Institutional Assessment Report

Each year the Faculty prepare a report evaluating the effectiveness of the institution in student learning and in other areas of institutional research and assessment. The evaluation is based on assessment of the stated goals and objectives of the University. The results of this report are available for review. Contact the Academic Vice President for a copy of the report.

College Level Examination Program (CLEP) to establish credit in certain college courses. A total of 15 hours of credit can be earned through CLEP subject examinations; however no credit is allowed for CLEP general exams. Credit will only be offered in fields of studies that are equivalent to those offered or approved by the University. CLEP exams are approved by the University, minimum raw score requirements for each exam and credit hours approved per course are listed in the Appendix of this catalog.

Credit earned by CLEP examination is not counted toward residency requirements for graduation. A course has been taken by audit, or if the student has already completed one semester of a course sequence such as English or History, credit is not given by CLEP examination. Exams are assessed a CLEP Exam Transcript Fee. Fees for testing materials are assessed on students taking CLEP examinations. Fees listed in the Financial Information section of this catalog. For additional information write to the Academic Vice-President. The University is a member of the American Council on Education's Test Center, and its code number for the examination report is 6248. See the Appendix for a listing of CLEP Subject Exams approved by Grace University.

Take CLEP Examinations for College Credit

CLEP Subject Exams Offered and Accepted by Grace University	Minimum Acceptable Test Score	Amount of Credit Awarded
American Literature	50	3
Analyzing and Interpreting Literature Composition	50	3
Freshman College (3) w/Essay Composition (6)	50	3-6
English Literature	50	3
French Language 2 or 4 s.h.	50/52	6-12
German Language 2 or 4 s.h.	50/63	6-12
Spanish Language 2 or 4 s.h.	50/54	6-12
American Government	50	3
Educational Psychology, Introduction to	50	3
History of the U.S. I (Pre-1865)	50	3
History of the U.S. II (Post 1865)	50	3
Human Growth and Development	50	3
Macroeconomics, Principles of	50	3
Microeconomics, Principles of	50	3
Psychology, Introductory	50	3
Sociology, Introductory	50	3
Western Civilization I (Ancient Near East to 1648)	50	3
Western Civilization II	50	3
(1648 to Present)-Social Science	50	3
Algebra, College	50	3
Algebra-Trigonometry, College	50	3
Biology	50	4
Calculus	50	3
Chemistry	50	4
Trigonometry	50	3
Accounting, Principles of	50	3
Business Law, Introductory	50	3
Information Systems and Computer Applications*	50	3
Management, Principles of	50	3
Marketing, Principles of	50	3

*All Science, Mathematics, Social Science, History, and Literature exams in addition to the CLEP Subject Exams in Information System and Computer Applications can also be used as General Education electives.

Campus Security Report	147	Federal Family Education Loans	33
Academic Honesty and Integrity	37	Federal Pell Grants	32
Academic Load and Employment	42	Federal Supplemental Educational Opportunity Grants	33
Admission Requirements	27	Federal Work-Study	33
Advanced Placement Program	29	Final Grades	38
Advised Standing	29	Financial Planning for Education	33
Advising	25	Focus on the Family Institute	44
Advisors Association	145	General Financial Information	31
Advisors Ministry	24	General Studies Program	52
Admission and Deposit Requirements	30	Grade Point System	37
Admission Process	27	Grading System	37
Advised Agreements	44	Graduation Rate	147
Distance Learning	44	Graduation Requirements	43
Disability	24	Incompletes Grades	38
Disability Services	40	Independent Study	41
Distance Learning Program	54	Institutional Assessment Report	147
Disability Excavation Project	44	Intercultural Studies Program	72
Distance Learning Studies Program	49	International Students	28
Distance Learning	26	Jerusalem University College	45
Distance Learning and Technology Program	58	Learning Assistance Lab (LAL)	26
Distance Learning	98	Limited Enrollment Applicants	28
Distance Learning	98	Limited Transfer of Credit for Continuing Students Not Enrolled in Cooperative Programs	45
Distance Learning	98	Married Student Housing	25, 30
Distance Learning	98	Motor Vehicle Policy	26
Distance Learning	98	Motto	13
Distance Learning	98	Music Elective Limitations	42
Distance Learning	98	Music Program	74
Distance Learning	98	Organizations	24
Distance Learning	98	Part-time Employment	26
Distance Learning	98	Participation in Commencement Ceremonies	43
Distance Learning	98	Pass/Fail Grades	37
Distance Learning	98	Petitioning for Program Variance	44
Distance Learning	98	Placement Office	26
Distance Learning	98	Placement Rate	147
Distance Learning	98	Private Tutorship	40
Distance Learning	98	Professional Program Admission	39
Distance Learning	98	Proficiency Examination Program	29
Distance Learning	98	Program Offerings	36

ogy Program	80	Statistical Information	146
oice Designating Directory Information	40	Student Health Insurance Program	26
ions	24	T	
ission	28	Title II: Higher Education Act Report	147
s Retention and Transcripts	39	Title IV Financial Aid for Undergraduates	32
Schedule	31	Transfer Students	28
ation	28	Tuition Payment Plan	33
ce	25	Tuition Rates and Fees	30
ncy Requirements	43	U	
and Board	30	Undergraduate Course Descriptions	106
		Urban Ministries Program	97
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rsships and Grants	32	Withdrawal from College	38
stic Accreditation	36		
stic Honors	39		
stic Probation	38		
d Bachelor's e Requirements	44		
ster System	36		
rs Eligible to Graduate Courses	44		
es	25		
al Fees and Deposits	31		
ual Activities	24		
ards of Conduct	26		

various factors, including governmental institutions, shape the choices that can be made.

SS 400 Senior Integration 1

Designed to assess student integration of biblical studies, general education, and professional studies, this course serves as a capping course for all bachelor degree programs. The course anticipates transition issues for seniors preparing to leave the university's undergraduate environment for employment and/or further training opportunities. A Leadership Core Requirement.

SS 431 American Civilization 1 3

A survey of American history from discovery by Europeans through the Civil War and reconstruction. The focus is on political, economic, social, cultural, and technological contributions of individuals and groups and their impact on modern America. Attention is placed on founding documents of the United States of America. A Christian philosophy of history is addressed.

SS 432 American Civilization 2 3

A survey of American history from the Civil War to the present. The focus is on political, economic, social, cultural, and technological contributions of individuals and groups and their impact on modern America. Attention is placed on late twentieth century post-modern philosophy and its promotion of pluralism, relativism, and individualism in American culture. A Christian philosophy of history is addressed.

SS 433 American Government 3

This course is an introduction to national government including a study of the structural function of the political system and the elements of constitutionalism, federalism, republicanism, and states rights. Analysis of the U.S. Constitution and Amendments, the political party structures and values, and current federal and state decision making processes are explored.

SS 499 Directed Studies 1-4

See Biblical Studies for description.

Page 123 Intercultural Studies Course Descriptions

The following courses IS 312, 321, 401, 402-403, 405, 412, 420 list prerequisite IS 311. This prerequisite has been replaced with IS 218 Intercultural Relationships (3).

IS 401 World Mission Survey is 3 semester hours.

Corrections to the

2004-2005

Grace University Undergraduate Catalog

July 1, 2004

The online version of the 2004-2005 Grace University Undergraduate Catalog is the most current version of the catalog. It reflects corrections to the printed version in addition to faculty decisions that are made during the 2004-2005 academic year.

Page 62 Business and Technology Program

Bible/Accounting(BS)

MA 201 College Algebra (3) should be counted as a General Education Requirement and not as part of the Business Program Professional Requirements.

Page 113 Physical Education Course Descriptions

- PE 400 Concepts of Coaching and Officiating 2**
This study identifies basic concepts of coaching and officiating athletic events for intramural and interscholastic educational programs at the elementary and secondary levels. Principles are applied within a variety of athletic sports.
- PE 491 Philosophy and Psychology of Coaching 2**
This course is designed to help educators develop a philosophy of coaching consistent with Judeo-Christian values that integrates an understanding of coaching psychology. Discussion of ethics as it relates to competition is included.

Page 114 Social Science Course Descriptions

These courses replace all of those listed in the print version of the catalog.

SS 100 General Psychology 3
Designed to introduce the students to the study of human behavior. Areas of study include: psychological research methods, developmental psychology, senses and perception, altered states of awareness, learning and conditioning, intelligence and testing, and the psychology of abnormal behavior. Each area of study is dealt with from a Christian perspective.

SS 101 Career Orientation 1
An introduction to personality, aptitude and ability, career path selection, with discussions about discerning divine purpose for life. Skill sets necessary for successful completion of post-secondary training and education will also be addressed including campus life involvement, time management, financial management, faculty expectations, and university objectives. Career assessments, personality inventories, learning style discoveries, and time management tools will be used in this course. A Leadership Core Requirement. Graded on a Pass/Fail basis.

SS 201 Principles of Economics 1 3
A study of the principles of Economics with a microeconomics perspective.

SS 202 Principles of Economics 2 3
A continuation of SS 201 with an emphasis on macroeconomics.

SS 203 Discovering Geography 3
This is an introductory course in geography. It will study the field of geography and will demonstrate the relevance of basic geographic concepts and methodologies.

SS 204 Introduction to Social Science Research 3

An overview of social science research methods and data analysis techniques for qualitative and quantitative studies.

SS 214 Cultural Anthropology 3

A study of the basic principles of cultural anthropology. The course provides a basis for understanding and appreciating other peoples and their cultures so that students can adjust more readily and work more effectively in an ever-increasing multicultural world.

SS 222 Principles of Sociology 3

An introduction to the study of society and culture, utilizing the research of the social scientist and interpreting it within a Christian framework.

SS 231 Church History (SS 231 C) 3

A chronological survey of the Christian Church that gives special emphasis to theological development and change.

SS 232 African-American History 3

This course is designed to be an intense investigation of the history, experiences and circumstances of African Americans within the larger "American" context from colonial times to the present. It seeks to deal with both the perspectives and realities of the African-American experience and the larger realities of racial attitudes and behaviors of the American context.

SS 303 Physical Geography 3

Physical geography uses a geographer's perspective to study the earth's surface and the forces that shape it. Because of the subject matter and the geographer's particular interest, the course will cover topics in geology and climatology as well as the scientific approach to asking and answering questions about our world.

SS 313 Marriage and the Family 3

A study of the basic concepts of establishing and maintaining a happy Christian home. This includes a study of roles and relationships in the family as well as relations between the home and the church.

SS 331 World Civilization 1 3

A survey of the history of selected civilizations from the origins of the first human civilizations to the Renaissance. It focuses on political, economic, social, cultural, and technological contributions of these civilizations, individually and collectively, to the modern world. A Christian philosophy of history is addressed.

SS 332 World Civilization 2 3

This course surveys the history of selected civilizations from the Renaissance to the present. It focuses on political, economic, social, cultural, and technological contributions of these civilizations, individually and collectively, to the modern world. A Christian philosophy of history is addressed.

SS 333 An Introduction to American Politics 3

This course is designed to provide students with an opportunity to learn about the history, structure, and functions of the United States political system. The focus of this course will be on the choices that people make in public life, and the ways that