



*Academic Excellence*  
*Life Change*  
*World Impact*

# 2002-2003 Catalog

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# School Calendar 2002-2003

## Fall Semester

Aug. 2, Fri. Faculty/Staff Conference  
 Aug. 17, Sat. Residence Halls open for New Students  
 Aug. 21, Wed. All-University Convocation  
 Aug. 22, Thur. Traditional Undergrad/Grad Classes begin  
 Aug. 28, Wed. Last day to ADD classes  
 Aug. 30, Fri. SLT Fair  
 Sept. 2, Mon. Labor Day: Admin. Offices Closed—No classes  
 Sept. 18, Wed. Last day to DROP classes  
 Sept. 27, Fri. Fall Enrollment closes  
 Oct. 7-11 Mid-Term Exams  
 Oct. 12, Sat. Homecoming  
 (Soccer Game at 2:00 p.m.)  
 Oct. 14-16 Bible Conference  
 Oct. 17 - 18 Fall Break (No Undergrad/Grad classes)  
 Nov. YOUTHFEST  
 Nov. 18 - Dec. 6 Early Registration for Winter, Spring 2003  
 Nov. 28, Thur. Thanksgiving Day: Admin. Offices closed—No classes  
 Nov. 29, Fri. No classes  
 Dec. 16 - 19 Final Exams (Undergrad/Grad)  
 Dec. 20, Fri. Residence Halls close at noon today  
 Dec. 24, Tue. Christmas Eve Day  
 Dec. 25, Wed. Christmas Day: Admin. Offices closed  
 Dec. 31, Tue. New Year's Eve Day  
 Jan. 1, Wed. New Year's Day: Admin. Offices closed

## Winter Session

Jan. 6 - 10, Mon. - Fri. Traditional Undergrad/Grad Classes begin  
 All University Convocation, 10:30 AM  
 Jan. 14, Tue. Last day to ADD classes  
 Jan. 20, Mon. World Christian Conference  
 Feb. 3 - 7 Spring Enrollment closes  
 Feb. 15, Wed. Last day to DROP classes  
 Feb. 17, Mon. High School Honor Choir and Band Day  
 Mar. 7, Fri. Mid-Term Exams  
 Mar. 10 - 13 Spring Break (Undergrad/Grad)  
 Apr. 14 - 25 Early Registration for Summer, Fall 2003  
 Apr. 20, Sun. Easter  
 May 5 - 7 Final Exams for Seniors/Grads  
 May 9, Fri. Baccalaureate/Honors Chapel  
 May 10, Sat. Commencement  
 May 12 - 15 Final Exams (Undergrad)

## Spring Semester

Jan. 14, Tue. Traditional Undergrad/Grad Classes begin  
 Jan. 14, Tue. All University Convocation, 10:30 AM  
 Jan. 20, Mon. Last day to ADD classes  
 Feb. 3 - 7 World Christian Conference  
 Feb. 15, Wed. Spring Enrollment closes  
 Feb. 17, Mon. Last day to DROP classes  
 Mar. 7, Fri. High School Honor Choir and Band Day  
 Mar. 10 - 13 Mid-Term Exams  
 March 31 - April 4 Spring Break (Undergrad/Grad)  
 Apr. 14 - 25 Early Registration for Summer, Fall 2003  
 Apr. 20, Sun. Easter  
 May 5 - 7 Final Exams for Seniors/Grads  
 May 9, Fri. Baccalaureate/Honors Chapel  
 May 10, Sat. Commencement  
 May 12 - 15 Final Exams (Undergrad)

## Summer Session 2003

May 19 - 30 First Session  
 June 2 - 13 Second Session  
 June 16 - 27 Third Session

# GRACE UNIVERSITY™

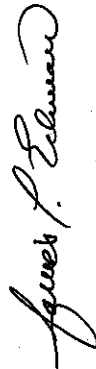
## A Personal Note from the President

By examining the Grace University catalog, you are obviously considering a strong, faith based university. You are doing so in the midst of the seemingly triumphant Postmodern worldview, with its radical hermeneutic, radical relativism, radical pluralism, radical morality and radical pragmatism. In contrast, Grace University unashamedly stands for the proposition that God exists and He has revealed himself. That revelation is the basis for Truth. Therefore, every student studies this revelation along with the other disciplines of human knowledge. Our goal is that you will develop a wholistic view of the truth that will enable you to serve God and people as a servant leader in the home, church and the world.

Grace University is therefore about worldview development. Grace focuses on the mind, the heart and the "hand."<sup>2</sup> The integrating of these three is what Grace is all about. Our goal is to prepare the next generation of leaders who have the Christian mind, are developing the Christian heart, so they can serve God and people. Welcome to a University that will enable you to acquire truth, coupled with the character, integrity and relational skills that define success in God's eyes.

May our Lord guide you as you pursue and internalize His truth as you pursue the eternally significant task of serving Him and people.

In His mighty grasp,



James P. Eckman, Ph.D.  
President

### **Catalog Limitations**

This catalog describes policies, programs, and procedures of Grace University that are in effect at the time of its preparation, February 2002.

Grace University reserves the right to change any of its rules and regulations at any time, including those relating to admissions, instruction and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar and to impose or increase tuition or other fees similarly is reserved. All changes are effective at such time as the proper authorities determine and may apply not only to prospective students but also to those who are already enrolled in the University.

The provisions of the catalog are not, and should not be construed to be a binding contract between students and the University.

## Correspondence Directory

Direct your questions or requests for information to the following University officials:

**Admissions and General Information**  
Terri L. Dingfield • Director of Admissions

**Business, Finances & Facilities**  
Timothy A. Hunley • Vice-President for Business and Finance

**Career Development and Placement**  
Vacant • Director of Servant Leadership Training  
**Training and Field Education**  
Greg R. Shook • Head Librarian

**Educational Program, Academic Advising Curriculum, Faculty**  
Dr. Patrick A. Blewett • Academic Vice-President  
**EXCEL Degree Completion Program**  
Troy H. Harden • EXCEL Administrative Director

**General University Policy**  
Dr. James P. Eckman • President

**Grace College of the Bible**  
Dr. Patrick A. Blewett • Academic Vice-President  
**Grace College of Graduate Studies**  
Dr. M. Richard "Dick" Dahlquist • Dean, Grace College of Graduate Studies

**Independent Studies (I-Studies)**  
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**Stewardship, Gifts, Grants and Donor Relations**  
Kathy J. Larsen • Vice President for University Advancement  
Melvin R. Friesen • Director of Gift Planning

**Alumni Relations**  
Robert A. Albano • Director of Alumni Relations

**Scholarships & Financial Aid**  
Lydia A. Thompson • Director of Financial Aid

**Student Life**  
Jared T. Burkholder • Vice-President for Student Services

**Women's Housing, Learning Needs, Special Accommodations**  
Lisa L. Harder • Dean of Women

**Men's Housing and Student Activities**  
Thad W. Mort • Dean of Men

**Transcripts, Academic Records**  
John D. Holmes • Registrar

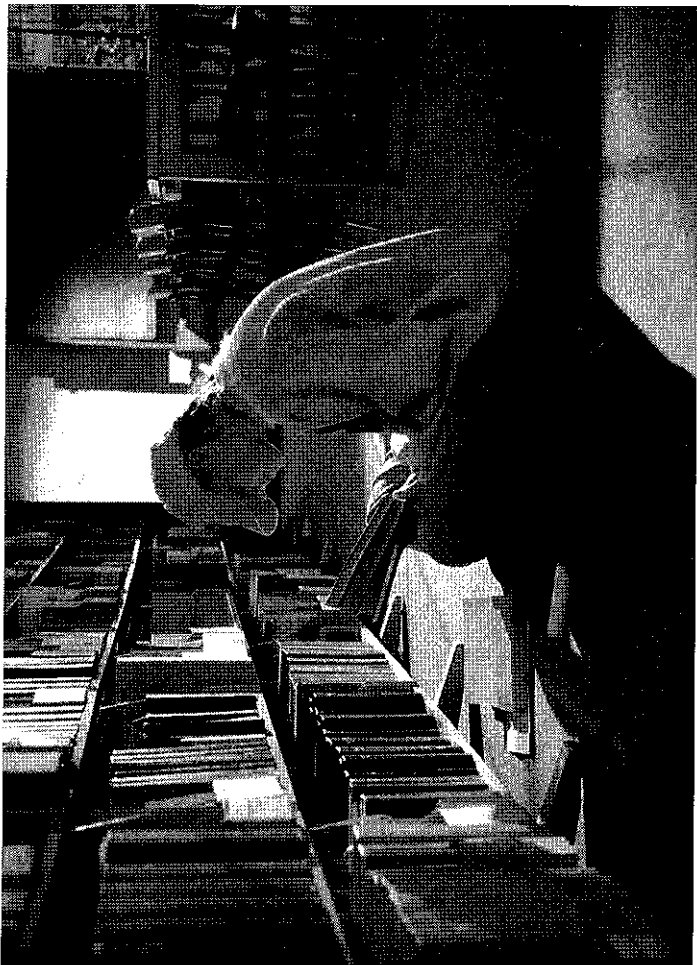
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Everett Greathouse

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GENERAL INFORMATION



## Our Mission

Grace University exists to develop servant leaders for the home, the church and the world through excellence in biblically-integrated education and through life change in a personal, discipling environment, all for the glory of God.

## Our Past

### 59 Years by the Grace of God

Grace University was born in prayer as a group of ten Mennonite ministers met in Omaha, Nebraska, on June 1, 1943, to pray and plan for a college-level institution that would be fundamental in doctrine, vitally spiritual in emphasis, and interdenominational in scope. The need for such Bible-centered education became increasingly apparent to these evangelical pastors. A number of them shared this common concern with each other during the commencement activities at the Oklahoma Bible Academy, in Meno, Oklahoma, in 1942. So in the providence of God, they selected Omaha as a central location for the meeting that led to the founding of Grace Bible Institute.

From June 1 through September 8, 1943, the Lord opened doors and removed obstacles in such unusual ways that all were convinced that this new venture of faith was from God. At the dedicatory service on September 8, 1943, Dr. C.H. Suckau, chairman of the Board of Directors and later a president of the college, mentioned seven specific answers to prayer:

1. Location—the Lord definitely led the original group of men to Omaha on June 1 and opened doors for them.
2. Temporary Facility—the Presbyterian Theological Seminary was made available for use without any financial obligation other than its upkeep.
3. Incorporation—the laws of Nebraska were such that incorporation under the existing laws was impossible. But these laws were revised just as the founders were faced with the alternative of having to locate Grace Bible Institute in some other state.
4. Faculty—the college opened with a complete staff of teachers, having received the consent of the last needed faculty member by telegram that very afternoon at 3:00.
5. Student Body—a total of 18 students

registered on the first day (and five more a few days later).

6. Funds—in a short time, the Lord sent in over \$7,000 in gifts.
7. Permanent facility—the Lord preserved Stuntz Hall for Grace Bible Institute, so that on the afternoon of September 8 the Board of Directors signed a purchase contract for the building in the amount of \$25,000.

In his book, *The Story of Grace*, Paul Kuhlmann documents many of the miraculous answers to prayer evident during the first 35 years of the University's history. It is a testimony of God's gracious provision and direction. The student enrollment grew rapidly in the early years so that by 1949 it had reached 331. The diversity of the student body in recent years indicates its interdenominational nature and widespread appeal to students who desire a Bible-centered college education.

In his book, *Committed to the Vision: 50 Years by the Grace of God*, Harold J. Berry gives highlights of each presidential administration and focuses attention on those who have served Grace University 25 years or more. The Board of Directors, Advisory Council, administrators, faculty and staff provide a rich spiritual heritage for the University.

Academic programs have been expanded and upgraded to reach each generation; the administrative structure has been revised and faculty has grown in size. Over fifty percent have doctorate degrees. Most significantly, the University has remained vigilant in upholding the fundamentals of the faith maintaining, without reservation, that the Bible is the inspired Word of God. In 1976, when a change of name was considered, "Grace Bible Institute" became "Grace College of the Bible."

The physical plant has been expanded through the construction and purchase of additional facilities. The expansions include Suckau Chapel (basement, 1949; main floor, 1957); Schmidt Hall (1962); Duerksen Center (1967); and the Donald J. Tschetter Academic Building (1975).

In 1977, the University purchased the St. Catherine's Hospital Center for Continuing Care. This acquisition added nearly 2.7 acres to the campus and doubled facility space, making it the largest and most significant property acquisition in the history of the University. Three wings - Stanford Hall, Rieger Hall, and Waldo Harder Hall—have been utilized as dormitory facilities. A fourth wing houses administrative offices, conference rooms, classrooms, music rooms. And a fifth wing houses

the faculty offices. Additional facilities in the complex will be renovated, as needed, for student housing, classrooms, and offices. Each facility expansion was an adventure of faith and a distinct answer to prayer.

In 1993, President Neal McBride proposed that Grace consider a new identity as Grace University. During the 1993-94 academic year the feasibility of restructuring was studied. In May 1994, the Trustees formally adopted restructuring as Grace University, which consists of Grace College of the Bible, Grace College of Graduate Studies and Grace College of Continuing Education.

On July 1, 1995, the institution's new corporate identity as Grace University became official. Today, President James P. Eckman leads Grace University as it transitions into the new millennium.

## Our Present

*The core values of academic excellence, life change, and world impact continue to shape the vision of Grace.*

During the past 59 years, more than 8,000 students have studied at Grace University. Many of our alumni are actively involved in full-time, church-related ministries, serving in world missions, pastoral work, Christian education, music, and radio communications. Others impact the marketplace for Christ and are lay leaders in local churches and church-related organizations.

Other significant ministries of the University include two radio stations, KGBI-FM on the University campus, and KROA-FM near Grand Island, Nebraska, Grace Counseling Center, and the Grace University Foundation.

KGBI-FM was established in 1966 with 29,000 watts of power to reach a primary listening area of 30 to 60 miles surrounding Omaha. In 1973, KGBI increased its power to 100,000 watts in stereo, expanding the outreach area of 75 to 100 miles into southwestern Iowa and east central Nebraska. Radio station KROA-FM was purchased in April, 1977 and serves south central Nebraska with 100,000 watts of power. Both stations feature nationally recognized Christian programming, contemporary Christian music, along with thorough news coverage. Additional locally owned translators provide expanded outreach into eastern Nebraska, northern Kansas and northwestern Iowa for both stations.

Grace Counseling Centers provides a full complement of professional counseling services offered by Christians who are professionally licensed in Nebraska.

The oversight of Grace University is vested in a strong, spiritually minded, Board of Trustees, representing various denominations and representing six states. A variety of advisory teams assist in guiding various operations of the University into a new millennium. Each academic program has a professional advisory team-guiding faculty. The Grace University Foundation works closely with Advancement in fundraising and investment management. The Parents Association works in association with the Student Development Office regarding student expectations. The Alumni Association, a vital advisory group, connects our strong heritage with our ongoing mission of preparing men and women as servant leaders for the home, the church, and the world.

Throughout its history, Grace University has had leaders of vision and faith. The following have served as presidents: Paul Kuhlmann (Acting, 1943), Dr. C.H. Suckau (1944-1950), Dr. H.D. Burkholder (1950-1955), Dr. Joseph W. Schmidt (1955-1960), the Rev. D.J. Unruh (Interim, 1960-1961), Dr. Waldo E. Harder (1961-1971), Dr. Robert W. Benton (1971-1984), Dr. Warren E. Bathke (1984-1993), Dr. Neal F. McBride (1993-1997), and Dr. James P. Eckman (1997-).

# Our Distinctives

*The education offered at Grace University differs from a liberal arts education or even a Christian liberal arts education in a number of ways. Students should note the following distinctives:*

## Academic Focus

The particular emphasis of the liberal arts college is to provide a broad, liberal education in the humanities and sciences as a foundation for many professions and vocations. Grace University, in contrast to this, gives primary focus to the Bible with the humanities and sciences serving as a supportive role. With our focus on the Bible and life application, Grace University's emphasizes basic life skills development for the home and family, active involvement in a local church as an expression of commitment to community, and Christian character development with a critically thinking, ethical mind for the work place.

## Integration of Knowledge and Skills

At Grace University, the Bible is the integrating dynamic of our curriculum. Each bachelor level student at Grace University pursues a double major — the first in Biblical Studies and the second in a professional or vocation field of his/her choice. All students at the bachelor level are required to complete a minimum of 30 hours in textual Bible and theology; most programs require approximately 40 hours. All students at the associate level are required to complete a minimum of 30-42 hours in Bible and theology. General Education requirements in all bachelor level programs require a minimum of 36 hours; many programs require approximately 40 hours. Students integrate their thinking about the world (General Education) and their understanding of the Word (Scripture and Theology). This core uniquely produces a unified Christian worldview and philosophical perspective on life.

On this integrated foundation of Biblical Studies and General Education, professional studies are added in order to fully round out the entry-level professional for his work place. These professional studies also provide leadership development skills and life-long learning skills whereby the student will not simply be limited to his initial vocational responsibilities. With time and maturity, we believe our graduates become ideal first level supervisors and managers, and some go on to become key leaders within their vocational fields. At Grace University, most professional programs at the bachelor level require an additional 40 to 50 hours of studies to fully train the individual for his/her stated vocation calling and for leadership capacities in the home, the church, and the world.

**Servant Leadership Training**  
Practical field experience and community volunteerism are integral parts of the education process at Grace University; thus, all certificate, associate, and bachelor degree students are required to participate in Servant Leadership Training. This program coordinates the activities of students throughout their educational at Grace; throughout each semester of full-time enrollment, each student volunteers in a ministry or community agency whereby they impact the lives of other people. These settings may include jail visitation, tutoring at risk youth, ministering to children and youth in church settings, assisting in disaster relief, YMCA youth programs, or senior citizen and hospice visitation programs. Each student's SLT assignment must be approved each semester, and students receive formal evaluation from our SLT Director as well as the agency or ministry supervisor. During the 2000-2001 school year, students participated in over 39,810 clock hours of community service in the greater Omaha community.

## Personal Spiritual Life

Grace University places heavy emphasis upon spiritual formation and ministry skill development no matter what vocational direction the student has chosen. Spiritual formation includes students developing a lifestyle of a daily quiet time to read Scripture, meditate and pray, and maintain a worshipful focus on God. Ministry skill development includes developing a Christ-honoring lifestyle including self-discipline, ethical decision-making, and abstaining from behavior and attitudes that Scripture calls sin. Ministry also includes developing the ability to share ones faith, speak about and teach Scripture publicly as needed in ministry settings, and engage in Christian worship being sensitive to various traditions and styles. Grace University offers a complement of weekly chapels, called Grace L.I.F.E. (Life Integration For Excellence), a Fall Bible Conference, a Spring World Christian Conference, a Day of Prayer each semester, lectureships & forums, campus mentoring programs, and support of local church ministries throughout the local area to help facilitate the development of the student's spiritual life.

## Faculty Commitments

Like other institutions of higher education, Grace University prides itself in its faculty and the academic freedom each has in accomplishing his/her duties in the classroom, in research, and in community service. What makes our faculty distinct is not their academic achievements, but their commitment to Christ, their commitment to their local churches and global missions, and their commitment to support the theological position of

men as the infallible Word of God (Jn. 17:17; 1 Thess. 2:13; Ps. 119:89).  
...That it is divine revelation, given by the Holy Spirit to holy men of God (2 Pet. 1:21; Acts 1:16; Jn. 16:3; 1 Cor. 2:13); verbally inspired in all its parts (Ex. 4:15) and therefore wholly without error as originally given of God (Matt. 5:18; Jn. 10:35); altogether sufficient in itself as our only infallible rule of faith and practice (2 Tim. 3:16, 17; Rom. 15:4; 1 Cor. 10:11) and everywhere centering in, and pointing to, the Person and work of our Lord Jesus Christ of Whom all Scripture testifies (Lk. 24:27, 44; Jn. 5:39; Acts 17:2-3; 18:28).

## Article II

### The Godhead

We believe...That God is spirit (Jn. 4:24), eternally existing in three Persons, the Father, the Son and the Holy Spirit (Matt. 28:19; 2 Cor. 13:14).  
...That these three are one God (Mk. 12:29). Who is perfect, infinite and eternal in His being, holiness, love, wisdom and power (Ps. 18:30; 147:5; Deut. 33:27; Ps. 135:6); absolutely separate from and above the world as its Creator (Gen. 1:1), yet everywhere present in the world as the Upholder of all things (Ps. 139:1-10; Ps. 104); self-existent and self-revealing (Jn. 5:26; Matt. 11:27).

...That each of the three Persons is worthy of equal honor, obedience and worship (Jn. 1:1-3; Acts 5:3-4; Jn. 5:23).

## Article III

### God The Father

We believe...That, although God is the Creator of the universe and of the human race (Gen. 1:1, 26, 27; 2:7, 21, 22; Acts 17:28, 29), He is the Father only of those who accept the Lord Jesus Christ as their personal Savior (Jn. 1:12, 13; Gal. 3:26; 1 Jn. 3:2).

We do not believe in the universal Fatherhood of God, nor the universal Brotherhood of man (Jn. 8:42-44; 1 Jn. 5:12).

## Article IV

### Jesus Christ

We believe...That the Lord Jesus Christ, the Second Person of the Triune God (Matt. 28:19), the Eternal and Only-begotten Son of God (Ps. 2:7; Jn. 1:18; 8:58), came into the world, as provided and purposed by God, and as pre-announced in the prophecies of the Scriptures (1 Pet. 1:10; Acts 2:23; Gen. 3:15), that he might become the Redeemer of a lost world (Lk. 19:10).

Grace University. Many private colleges are Christian in name, but their faculty promotes a worldview that is anything but Christian. At Grace University, faculty views their teaching responsibilities as being supportive of the values of the home and of the church. Faculty see themselves as key role models for students of godliness as well as scholarship. Our faculty do not see it as their role to undermine a student's confidence of Scripture or personal faith or to challenge the values of their parents; rather, our role is to encourage students and help integrate faith, the Word, and values into all aspects of life.

*In summary, this means that the students who complete certificate, associate, and bachelor level programs at Grace University should be Christ-like, maturing, responsible individuals who have basic knowledge of Scripture and the world, and have skill in integration of this knowledge. They are equipped, motivated, and dedicated to serve God as servant-leaders with the skills to accomplish the entry-level tasks in the vocational or professional field chosen, yet willing to go anywhere and do anything challenged by the Lord. Ultimately, they will become servant leaders for the home, the church, and the world.*

## Our Doctrinal Statement

The following is the unabridged doctrinal statement of the University and provides the basis for doctrinal agreement. Each member of the Board of Trustees, Administration, and Faculty is required to subscribe annually to the doctrinal statement. Copies of this document are available from the President's Office.

### Motto:

"Other foundations can no man lay than that is laid, which is JESUS CHRIST." (1 Cor. 3:11)  
Doctrinal Statement Every member of the Board of Trustees, the Advisory Council, and the Faculty is to be in whole-hearted accord with the Unabridged Doctrinal Statement, and is required to subscribe annually in writing to this unabridged Doctrinal Statement. No one shall ever preach or teach at Grace University any doctrine contrary to it. When teaching contrary to this Doctrinal Statement is discovered, the Board of Trustees is required to take action.

## Article I

### The Scriptures

We believe... That "all Scripture is given by inspiration of God" (2 Tim. 3:16), accepting unreservedly the writings of the Old and the New Testa-

...That it is neither merited nor secured, in part or whole, by any virtue or work of man (Rom. 4:4; 5: Jn. 6:28, 29), for no repentance, no confession, no feeling, no sincere efforts, no good resolutions, no submission to any rules or ordinances of any church can add in the least to the value of the Blood of Christ, nor be added in any sense to believing as a condition of salvation (Eph. 2:8, 9; Isa. 64:6; Gal. 3:11; Col. 2:13, 14).

...That this salvation has a threefold aspect: salvation from guilt and penalty of sin justification; salvation from the power of sin - sanctification; salvation from the presence of sin - glorification (Tit. 2:11-13; Heb. 9:24, 26, 28; Phil. 3:20, 21; Rom. 8:23), and includes the whole man - spirit, soul and body (1 Thess. 5:23).

...That true believers have as a present possession the gift of eternal life (1 Jn. 5:10-12), a perfect righteousness (Rom. 3:22), sonship in the family of God (Jn. 1:12; 1 Jn. 3:1, 2), every spiritual resource needed for life and godliness (Eph. 1:3; 2 Pet. 1:3) and deliverance from all condemnation (Jn. 5:24).

...That in view of this completeness in Christ (Col. 2:10) and the abiding, sanctifying presence of the Holy Spirit (Jn. 14:16, 17; Tit. 3:5), it is in no way required by God to seek a "second work of grace" (Gal. 3:3).

...That apart from Christ there is no possible salvation (Jn. 14:6; Acts 4:12; 13:39).

**Article VIII**

**Sanctification**

We believe... That sanctification, which is a setting-apart unto God, is threefold:

That it is already complete for every person because his position toward God is the same as Christ's position (Heb. 10:10, 14; 1 Cor. 6:11, RV).

...That while the standing of the believer is thus perfect "in Christ", his present state is as imperfect as his experience in daily life, and there is therefore also a progressive sanctification wherein the believer is to "grow in grace" and to be

"changed" by the unhindered power of the Holy Spirit (2 Cor. 7:1; 3:18; 2 Pet. 3:18).

...That, lastly, the child of God will yet be fully sanctified in his state, as he is now sanctified in his standing, when he shall see his Lord and "shall be like Him" (Jn. 3:2; 1 Thess. 3:13; 5:23).

evil in the world to the measure of the divine will (2 Thess. 2:7); the convicting of the world with respect to sin, righteousness and judgment (Jn. 16:8-11); the regenerating and cleansing of all believers (Jn. 3:5; Tit. 3:5); the indwelling of all who are saved (Rom. 8:9; Jn. 14:16, 17); the anointing of believers to teach them all truth (Jn. 16:13; 1 Jn. 2:20, 27); the sealing of believers unto the day of redemption (Eph. 1:13, 14; 4:30); the continued filling for guidance, power and service of those among the saved who are yielded to Him, and who are subject to His will (Eph. 5:18; Acts 4:31); and the bestowal of spiritual gifts upon the members of Christ's body according to His own will (1 Cor. 12:1, 8-11).

**Article VI**

**Creation and Fall of Man**

We believe... That man was the direct creation of God (Gen. 2:7; 18-22), spirit and soul and body (1 Thess. 5:23), and not in any sense the product of animal ancestry (1 Cor. 15:39), but made in the image and likeness of God (Gen 1:26, 27).

...That through personal unbelief and disobedience to the revealed will of God man fell (Gen. 2:17, 3:11), became a sinful creature (Mk. 7:21-23), lost his spiritual life (Eph. 4:18), became "dead in trespasses and sins" (Eph. 2:1), lives under the righteous judgment and wrath of God (Rom. 1:18; Jn. 3:36) and became subject to the power of the devil (Acts 26:18; Col. 1:13).

...That this spiritual death, or total depravity of human nature (Jer. 17:9; Rom. 7:18), has been transmitted to the entire human race (Gen. 5:3; Rom. 5:12), Jesus Christ only being excepted (Lk. 1:35), so that all are sinners both by nature and by practice (Eph. 2:3; Rom. 3:23) and are essentially and totally unable of themselves to gain recovery or salvation (Rom. 3:20; Jer. 13:23; Jn. 1:13; 2 Cor. 4:4).

**Article VII**

**Salvation Through Grace by Faith**

We believe... That our salvation is the free gift of God's grace (Rom. 6:23; Eph. 2:8).

...That we are justified solely on the ground of the shed Blood of our Lord Jesus Christ (Rom. 3:24; Heb. 9:22) who was made sin for us by His substitutionary death on the Cross (2 Cor. 5:21; 1 Pet. 2:24).

...That salvation is received only by personal faith in the Lord Jesus Christ (Acts 16:31; Jn. 3:16).

...That without any essential change in His divine Person (Heb. 13:8), He was conceived by the Holy Spirit (Matt. 1:18; Lk. 1:35), became a man through the miracle of the Virgin Birth (Matt. 1:23), received a human body and a sinless human nature (Jn. 1:14; 2 Cor. 5:21; 1 Pet. 2:22; 1 Tim. 3:16; Heb. 2:14, 17; 1 Jn. 3:5) and thus continues forever as both true God and true Man (Col. 2:9; Rev. 22:16), one Person with two natures (Rom. 1:3-4; 1 Tim. 2:5).

...That as a Man He was in all points tempted as we are, yet without sin (Heb. 4:15; Jn. 8:46).

...That as the perfect Lamb of God (Jn. 1:29) He gave Himself in death upon the Cross (Matt. 20:28; Phil. 2:8), shedding His own precious Blood (1 Pet. 1:18-19), bearing there our sin (1 Pet. 2:24) and suffering its full penalty of divine wrath as our substitute (Isa. 53:5-6; Gal. 3:13).

...That He arose from the dead and was glorified in the same body in which He suffered and died (Jn. 20:25-28; Acts 2:32, 33).

...That as our great High Priest He ascended into heaven (Heb. 4:14; Acts 1:9), there to appear before the face of God as our Advocate and Intercessor (Heb. 7:25; 9:24; 1 Jn. 2:1).

...That He will come again (Acts 1:11), first to receive from the earth His own (Jn. 14:3), and then to establish His righteous kingdom upon the earth (Acts 15:14-16).

**Article V**

**The Holy Spirit**

We believe... That the Holy Spirit, the Third Person of the Trinity (Matt. 28:19), is the divine Agent in nature, revelation and redemption (Gen. 1:2; Ps. 104:30; 1 Cor. 2:10; Tit. 3:5).

...That, though omnipresent from all eternity, He took up His abode in the world in a special sense on the Day of Pentecost, dwelling in each and all believers (Acts 2:1-4), baptizing them into one body, the Church of Christ (1 Cor. 12:13).

... That He will never take His departure from the Church (Jn. 14:16; Eph. 1:14), but is ever present to testify of Christ, seeking to occupy fill the believer with Him (Jn. 15:16; 16:14).

... That His abode in the world, in this special sense, will cease when the Church is completed, and when Christ comes to receive His own (2 Thess. 2:7; Jn. 14:16; Rev. 4:5).

... That in this age certain well-defined ministries are committed to Him, such as: the restraining of

**Article IX**  
**Assurance**  
We believe... That, because of the eternal purpose of God towards the objects of His love (Eph. 1:4; 2:6, 7) because of His freedom to exercise grace towards the meritless on the ground of the propitiatory Blood of Christ (Rom. 5:8-10; Jn. 10:28), because of the very nature of the divine gift of eternal life (Jn. 5:24; 1 Jn. 5:13), because of the present and unending intercession and advocacy of Christ in heaven (Heb. 7:25; 1 Jn. 2:1), because of the abiding and sealing presence of the Holy Spirit in the hearts of all who are saved (Jn. 14:16; Eph. 1:13, 14) we, and all true believers everywhere, can have a firm assurance of our salvation (Heb. 6:18, 19).

We believe also, however... that since God is a holy and righteous Father (1 Pet. 1:15, 16), and cannot overlook the sins of His children (Hab. 1:13), He will, when His children persistently sin and fail to judge themselves (1 Cor. 11:31), chasten them and scourge them in infinite love (Heb. 12:6) in order that He may at last present them blameless before the presence of His glory (1 Cor. 11:30, 31; Eph. 5:25, 26; 1 Cor. 5:5).

**Article X**

**The Church**

We believe... That the Church is the mystical Body and Bride of the Lord Jesus Christ (Col. 1:18; Rev. 21:9), which He began on the Day of Pentecost (Matt. 16:18; Acts 2:47), and will complete at His second coming (1 Thess. 4:16, 17; Rom. 11:25).

... That all true believers of this dispensation, irrespective of membership in the organized local churches of earth, have been baptized into this Body of Christ by the Holy Spirit (1 Cor. 12:12, 13; cf. 1:2).

... That the members of this one Body should wherever possible, assemble themselves together into local churches for worship, prayer, fellowship, and teaching (Heb. 10:25; Acts 2:42), and for the observance of the ordinances of baptism and the Lord's Supper (Matt. 28:19; 1 Cor. 11:23-26).

... That it is the solemn duty of its members to "keep the unity of the Spirit in the bond of peace" (Eph. 4:3), rising above sectarian differences (1 Cor. 3:3, 4), and loving one another with a pure heart (1 Pet. 1:22).

... That the first and foremost mission of the Church in the world today is to witness for Christ among the nations (Matt. 28:19, 20; Mk. 16:15; Acts 1:8).



Article XI

The Blessed Hope We believe... That the Second Coming of Christ (Heb. 9:28) will take place in two stages, the first being the Rapture (1 Thess. 4:13-17) when He comes as the "Morning Star" (Rev. 22:16), in the air (1 Thess. 4:17) to receive His own (Jn. 14:3) and the second being the Revelation (2 Thess. 1:7,8) when He comes as the "Son of Righteousness" (Mal. 4:2) to the Mount of Olives (Zech. 14:4) to be received by repentant Israel (Zech. 12:10);

...That, according to the Word of God, the next great event in the fulfillment of prophecy will be the pre-Tribulation coming of Christ (Rev. 3:10,11) in the air to receive to Himself His own, both those who have fallen asleep and those who are alive and remain unto His coming (1 Thess. 4:13-17; 1 Cor. 15:51, 52; Jn. 11:25, 26);

...That this is the "blessed hope" of the Church (Tit. 2:13), an event for which we should constantly be watching, the time being unrevealed but always imminent (Mk. 13:32-37; Rev. 22:12,20);

...That this event will be followed by the judgment of the believer's works for reward at the Judgment Seat of Christ (Rom. 14:10; 2 Cor. 5:10; 1 Cor. 3:11-15) a judgment which may result in the loss of rewards, but not the loss of salvation (1 Cor. 3:11-15) and by the Marriage of the Lamb just before the Lord returns in glory (Rev. 19:7-9).

Article XII

Christ's Glorious Appearing We believe... That the world will not be converted previous to the Second Coming of Christ, but is day by day ripening for judgment (Lk. 17:26).

...That this dispensation will end with a fearful apostasy in the professing Church (1 Tim. 4:1; 2 Tim. 4:3, 4; 2 Thess. 2:11, 12) which during the Great Tribulation (Matt. 24:21), will be headed by a personal Antichrist (2 Thess. 2:3, 4; 1 Jn. 2:18).

...That God's righteous judgements will then be poured out upon the world (Rev. 6:1-18:24).

...That at the close of this period (Matt. 24: 29, 30) the Lord Jesus Christ will personally, visibly, and gloriously descend from heaven (Rev. 1:7; 19:11-16) with the Church (Zech. 14:5; Jude 14) and His holy angels (2 Thess. 1:7) to bind Satan in the bottomless pit (Rev. 20:1-3), judge the living nations (Matt. 25:31-46), restore to Israel her land (Deut. 30:3-5; Ezek. 37:21; Isa. 11:11, 12),

establish His glorious and literal kingdom over all nations for a thousand years (Acts 15:16; Rev. 20:4-6), lift the curse which now rests upon the whole creation (Isa. 11:6-9; Rom. 8:19-23), and bring the whole world to the knowledge of the Lord (Isa. 11:9; Hab. 2:14).

...That at the end of the thousand years, Satan shall be loosed for a short season to deceive the nations (Rev. 20:7-9).

...That the unsaved dead shall then be raised, judged according to their works, and cast into the Lake of Fire prepared for the devil and his angels (Rev. 20:11-15; Matt. 25:41).

...That, as the Son of David (Lk. 1:32), Christ will finally deliver up the Messianic Kingdom to God the Father, in order that He, as the Eternal Son, may reign with the Father in the New Heaven and the New Earth eternally (1 Cor. 15:24-28; Rev. 21:1).

Article XIII

The Future Life

We believe... That the spirits of the SAVED at death go immediately to be with Christ in heaven (2 Cor. 5:8; Phil. 1:21-23), where they abide in joyful and conscious fellowship with Him until He comes for His own (1 Thess. 4:14), when their bodies shall be raised from the grave and changed into the likeness of His own glorious body (1 Cor. 15:25-58; Phil. 3:20, 21), and in that state forever to enjoy the presence of the Lord (1 Thess. 4:17) and to reign with Him on Earth (Rev. 5:10; 20:6) and throughout eternity (Rev. 22:5).

...That the spirits of the UNSAVED at death descend immediately into Hades (Lk. 16:23; Num. 16:33) where they are kept under conscious punishment and misery (2 Pet. 2:9, RV), until the judgment of the Great White Throne after the Millennium (Rev. 20:11), at which time Hades will deliver up its dead (Rev. 20:13) and their bodies shall be raised from the grave (Rev. 20:5); they shall be judged according to their works (Rom. 2:3-6; Rev. 20:12), and be cast into the Lake of Fire (Rev. 20:15; 21:8), not to be annihilated (cf. Rev. 19:20; 20:10), nor ultimately restored (Rev. 22:11), but to be punished with final and everlasting destruction away from the presence of the Lord (2 Thess. 1:9).

Article XIV

Angels, Fallen and Unfallen

We believe... That God created an innumerable company of sinless, spiritual beings, known as angels (Col. 1:16; Heb. 12:22).

...That one, Satan, a personal being of the highest rank (Ezek. 28:12-19) through pride (1 Tim. 3:16) and unworldly ambition (Isa. 14:12-15) rebelled against God and fell, thereby becoming completely depraved in character (Jn. 8:44) and the leader of a large host of evil angels and demons who followed him in his fall (Rev. 12:9; Matt. 12:24, RV; Jude 6).

...That a great company of angels kept their holy estate (Mk. 8:38), and are before the throne of God (Rev. 5:11) from whence they are sent forth as ministering spirits, to minister to the heirs of salvation (Heb. 1:13, 14).

...That Satan was judged at the cross (1 Jn. 3:8) and through subdely led our first parents into transgression (2 Cor. 11:3), accomplishing their moral fall (Gen. 3:1-7), and, as the "god of this world," subjecting them and their posterity to his own power (2 Cor. 4:4).

...That Satan was judged at the cross (Jn. 16:11; Col. 2:15), and, although that judgment was not immediately executed, he will ultimately be "cast into the lake of fire and brimstone" where, together with the fallen angels and all the unsaved, he will be "tormented day and night forever and ever" (Rev. 20:10,15; Jude 6).

Article XV

The Christian's Walk

We believe... That the believer is called with a holy calling (2 Tim. 1:9) to walk not after the flesh, but after the Spirit (Rom. 8:4) and so to live in the power of the indwelling Spirit, that he will not fulfill the lust of the flesh (Gal. 5:16-18).

...That as the flesh with its fallen Adamic nature in this life is never eradicated (Rom. 7:23; 1 Jn. 1:8; 1 Ki. 8:46; Phil. 3:12), it needs to be kept by the Spirit in constant subjection to Christ (Rom. 6:11-13; Eph. 4:22-24; 1 Cor. 10:12; 2 Cor. 10:5).

...That good works are in no sense the procuring cause of salvation (Eph. 2:8-10), but are its proper evidence and fruit (1 Jn. 3:9-10; Tit. 2:14; Matt. 7:16-20).

...That since our citizenship is in heaven (Phil. 3:20, RV), we as the children of God should live a consistent, separated Christian life (Rom. 12:2; 2

Cor. 6:14-17; Eph. 5:11), and abstain from all worldly amusements and unclean habits which defile mind and body (1 Thess. 5:22; 1 Pet. 2:11; Rom. 13:14; 1 Cor. 6:19, 20), and from such worldly practices as: the swearing of oaths (James 5:12), affiliation with secret societies (2 Cor. 6:14), using courts from settling disputes between believers (1 Cor. 6:1-8), taking personal vengeance and participating in carnal strife (Rom. 12:17-21; 2 Cor. 10:3, 4), and divorce as forbidden by the Lord (Matt. 19:9; Rom. 13:9).

...That the believer should keep the Word of the Lord (Jn. 14:23), seek those things which are above (Col. 3:1, 21), walk as He walked (1 Jn. 2:6), be careful to maintain good works (Tit. 3:8), and especially accept as a solemn responsibility the duty and privilege of bearing the Gospel (1 Cor. 5:19; Jn. 15:16), remembering that a victorious, fruitful life is possible only to those who in gratitude for the infinite and undeserved mercies of God have presented themselves wholly to Him for His service (Rom. 12:1, 2).

## Our Philosophy of Christian Education

Grace University is committed to a Christian philosophy of education. This means that every facet of the University program is conditioned and directed by a Christ-centered, biblical perspective. Questions relative to the meaning, purpose, and goals of education are answered in the light of Scripture. The following statements briefly present the University's Christian philosophy of education.

1. Ultimate reality is found beyond man in the Triune God who created and now sustains all things.
2. Man is morally depraved and is dependent upon and answerable to a holy God.
3. The Bible, God's inerrant, authoritative revelation to man, is the essence of truth.
4. The objective of Christian Education is to glorify God through salvation, maturation and service.
5. The Bible is the core and integrating factor for the entire curriculum.
6. The teacher and student are both significant in the educative process with the Holy Spirit being the chief source for both.
7. The faculty is committed to excellence, theological soundness and spiritual fervor.
8. The University is committed to the local church as the primary agency through which God works.

The alumni are considered a strategic force within the home, the church, and the world. This dynamic philosophy of education has been affirmed through 59 years. The University's current leadership is as deeply convinced today, as were the founding fathers, that the Bible is the only dependable lens through which all knowledge must be viewed in the search for truth. Grace University remains committed to offering an education that is distinctively biblical.

- a. Faithfully participating in Servant Leadership Training assignments.
  - b. Responsibly completing class assignments and reports when due.
  - c. Reflecting a servant attitude that is positive, responsible, supportive and edifying.
  - d. Preparing a portfolio of representative assignments and reflections to be reviewed by the student's advisor during the Senior Integration course.
  - e. Obeying the laws of the land.
  - f. Addressing contemporary social issues by integrating biblical truth in the political and cultural arenas of life.
7. By graduation, students should demonstrate an ability to function at a level of competency within their chosen area of study at their level of preparation (i.e., Certificate, Associate, Bachelor, or Master's level) accomplishment of this objective is assessed by:
    - a. Successfully completing all required professional courses.
    - b. Successfully completing all field-based practicums and internships.
    - c. Reflecting upon, reviewing and expressing confidence in the student's chosen area of study.
    - d. Being reviewed informally and/or formally by student peers, the faculty advisor, the department head, and practicum and internship supervisors.
  8. By graduation, students should demonstrate a commitment to a lifestyle of life-long spiritual, intellectual, emotional, relational, and physical health. Accomplishment of this objective is assessed by:
    - a. Demonstrating a mastery of life skills and study skills necessary for continued learning after the formal college experience.
    - b. Evidencing to faculty in course work, reading and discussions, the personal motivation for personal maturation.
    - c. Manifesting a willingness to consult others in discerning spiritual gifts and vocational direction.
    - d. Establishing and exhibiting personal disciplines which demonstrate balance in the various dimensions of life.

- a. Successfully completing required evangelism, missions and missions-related courses.
  - b. Attending chapel sessions and annual World Christian conferences that expand one's consciousness of the world and its need for redemption.
  - c. Participating in intercultural ministry including when possible, short-term missionary service.
  - d. Praying for and financially supporting world evangelization efforts.
  - e. Participating in local church programs of world evangelization and gospel outreach.
4. By graduation, students should exhibit a Christian worldview that integrates General Education studies with biblical truth. Accomplishment of this objective is assessed by:
    - a. Successfully completing required General Education courses.
    - b. Articulating within these General Education courses principles that relate biblical truth with human knowledge.
    - c. Demonstrating a commitment to biblical principles for life within campus and work situations and interpersonal relationships.
    - d. Successfully completing required "Leadership Core" courses.
    - e. Successfully completing the Senior Integration course.
  5. By graduation, students should demonstrate an ability to serve Christ effectively. Accomplishment of this objective is assessed by:
    - a. Successfully completing required professional courses.
    - b. Successfully completing required courses in oral and written communication.
    - c. Successfully completing Servant Leadership Training assignments.
    - d. Successfully completing field-based practicums and internships within the student's second major.
  6. By graduation, students should manifest a Christian value-system that is reflected in Christian character, attitudes, decisions and actions. Accomplishment of this objective is assessed by:

## Our Goals and Objectives

Three core values shape the goals and objectives of Grace University - academic excellence, life change and world impact. In line with its mission, the overall goal of Grace University is that each student become a well-balanced, Christ-like person who is a biblically literate student, an engaging citizen, a compassionate leader and a global Christian. Recognizing that Christian education is a process rooted in the Bible and directed by the Holy Spirit, the University establishes the following goals and objectives:

1. By graduation, students should give evidence of a comprehensive working knowledge of the Bible, including Bible doctrine. Accomplishment of this objective is assessed by:
  - a. Successfully completing required courses in Bible and theology.
  - b. Attending University-sponsored Bible conferences.
  - c. Evidencing acceptable progress on standardized Bible exams.
  - d. Demonstrating the ability to apply Scripture in life situations.
2. By graduation, our students should give evidence of a growing love for Christ and His people. Accomplishment of this objective is assessed by:
  - a. Articulating one's love for Christ through worship experiences including regular chapel sessions and other campus-oriented worship experiences.
  - b. Engaging in personal Bible study, prayer and godly behavior.
  - c. Attending and becoming involved in a local church.
  - d. Demonstrating respect for members of the Grace University family.
  - e. Abiding by the community standards of the University.
  - f. Communicating one's spiritual experience with others.
3. By graduation, students should give evidence of being a world Christian with a growing awareness of and involvement in God's worldwide program of redemption. Accomplishment of this objective is assessed by:

# Our Servant Leadership Training

Grace University recognizes that as a part of academic excellence, students need to develop practical skills for effective service. This is best accomplished through "hands-on" ministry.

Weekly Servant Leadership Training provides students with field experience in a variety of ministries. It provides opportunities for students to apply what they have learned in the classroom in an actual ministry situation. This should result in personal growth and the development of ministry skills—both of which are essential in preparing for effective service, no matter what vocational choice is made by the student.

The general objectives of Servant Leadership Training for students are:

1. Each student should become involved in ministries of evangelism and edification;
2. Each student should discover, develop and use his/her spiritual gifts;
3. Each student should demonstrate personal responsibility and accountability in ministry; and
4. Each student should develop character traits and ministry skills essential for effective service.

Servant Leadership Training is an integral part of the total educational program of the University; therefore it is listed along with all other courses students are expected to complete. All undergraduate students must successfully complete as many semesters of Servant Leadership Training as would be required in their programs of study. For example, students enrolled in four-year degree programs will complete a minimum of eight semesters of Servant Leadership Training; associate degree students will complete a minimum of four semesters of Servant Leadership Training.

All part-time students enrolled for six semester hours or less should complete one unit of Servant Leadership Training for every fifteen (15) academic credits earned at the University. Students enrolled in Cooperative Programs at Grace University, must register for regular, weekly Servant Leadership Training through their program.

Students must participate in Servant Leadership Training in the semester the student graduates. If a student plans to graduate in the summer, he/she should complete the Servant Leadership Training during the spring semester just prior to graduation.

tion or make special arrangements to complete Servant Leadership Training requirements during the summer.

Freshmen and transfer students begin their Servant Leadership Training with a series of orientation and workshop sessions, as well as a SLT Fair. The fair provides opportunities for the students to speak directly with representatives from churches and Christian organizations regarding possible ministries. Transfer students must complete Servant Leadership training units proportionate to the hours necessary to complete their degree requirements.

Students have many opportunities to participate in Servant Leadership Training at local churches, para-church and community service organizations. Students submit weekly accountability reports and permanent records are kept on each student's participation.

The faculty's Servant Leadership Training Committee evaluates student performance near the close of each semester. Students must successfully complete each semester of Servant Leadership Training to be eligible for graduation. Students are reviewed for graduation by the Director and the Servant Leadership Training Committee. The evaluation takes into consideration student performance and the weekly SLT reports, and evaluations submitted by ministry supervisors each semester.

The director of Servant Leadership Training provides encouragement, counsel, supervision, and leadership to assist students in gaining competence in specific areas of ministry.

# Our Accreditation and Academic Standing

(Accreditation and Membership)

GRACE UNIVERSITY is accredited by:

The Higher Learning Commission and a member of the

North Central Association  
30 North La Salle Street, Suite 2400  
Chicago, IL 60602-2504  
Phone 1-800-621-7440  
www.ncahigherlearningcommission.org  
Last ten year reaffirmation: 1998

The Accrediting Association of Bible Colleges  
5575 S. Semoran Blvd., Suite 26  
Orlando, FL 32822-1781  
Phone 407-207-0808  
www.aabc.org  
Last ten year reaffirmation: 1993

GRACE UNIVERSITY is listed in:

The current edition of Accredited Institutions of Postsecondary Education and Programs published for Council on Higher Education Accreditation (CHEA) by the American Council on Education (ACE).

The current edition of the Higher Education Directory.

GRACE UNIVERSITY is approved by:

The United States Department of Justice for the education of foreign students.

The Nebraska State Department of Education for the education of veterans and/or other persons eligible for Veterans Administration benefits.

GRACE UNIVERSITY is a member of:

American and Nebraska Associations of Collegiate Registrars and Admissions Officers

Association of Christian Schools International

Association of Independent Colleges and Universities of Nebraska

Christian Librarian's Fellowship

Council for Adult and Experiential Learning

Evangelical Training Association

Nebraska Association of Colleges of Teacher Education

Nebraska Independent College Library Consortium

GRACE UNIVERSITY has articulation agreements and special academic relationships with the following institutions and organizations:

The American Association of Christian Counseling and the Center for Biblical Counseling, Forest, Virginia

The American Association of Christian Counseling and is Center for Biblical Counseling; Forest, Virginia

Bellevue University; Bellevue, Nebraska (several Cooperative Programs)

Bethsaida Excavation Project; Kibbutz Ginnosar, Israel

Camp Forest Springs; Westboro, Wisconsin (Camping Program).

Clarkson College; Omaha, Nebraska (Nursing Cooperative Program)

Focus on the Family Institute; Colorado Springs, Colorado

Iowa Western Community College; Council Bluffs, Iowa (Aviation Program)

Jerusalem University College; Jerusalem, Israel

Metro Community College; Omaha, Nebraska

Nebraska Christian College, Norfolk, Nebraska

Shepherd Ministries; Dallas, Texas

Shepherd of the Ozarks; Harriet, Arkansas

## Our Facilities

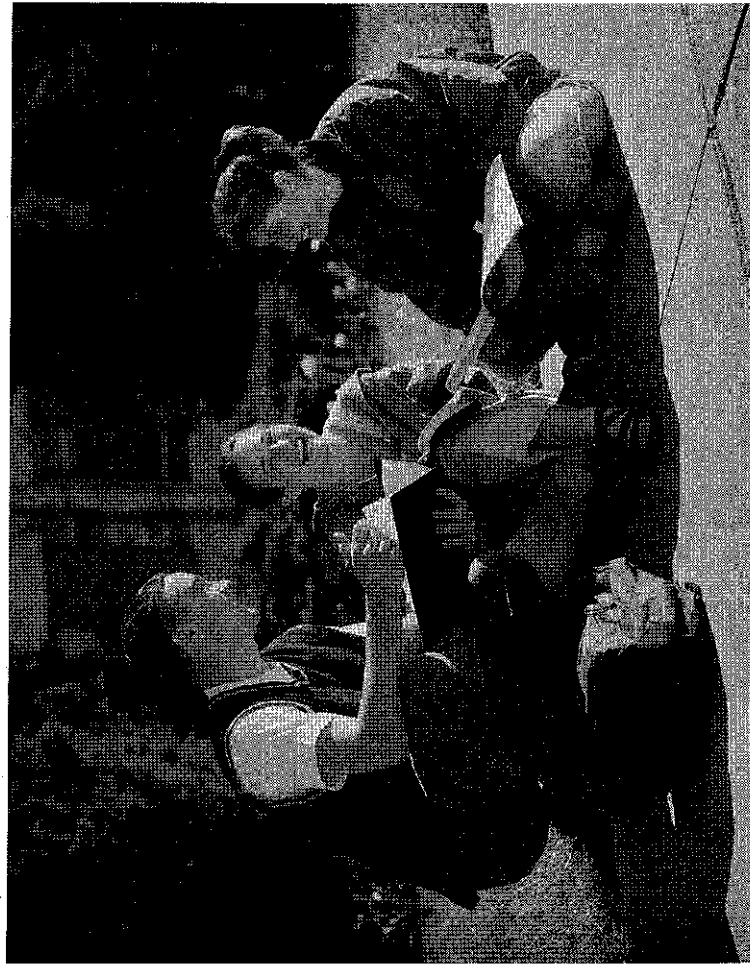
Grace University is a compact urban campus in beautiful Omaha, Nebraska. Our North Campus is located approximately two blocks from the historical downtown business district. The campus covers approximately six city blocks in the historic Dahlman Association neighborhood and is only nine blocks from the Botanical Gardens. Our South Campus is approximately halfway between the Old Market in downtown and the Henry Doerly Zoo and Rosenblatt Stadium (home of the NCAA College World Series). The campus consists of 20 acres with approximately 400,000 square feet of campus facilities. The section "Our Past" in this section of the catalog describes the development of the campus. This urban campus has seen over \$5,000,000 in remodeling, upgrades and renovation in the past four years.

Currently, the campus has 185 dormitory rooms for students within Harder Hall, Reiger Hall, Standford Hall and Schmitt Hall, modern classrooms of various sizes, the campus library within the Tschetter Academic Center, learning labs for computer usage, broadcast skills and journalism, music, and aviation, curriculum labs for teacher education and church education, Suckau Chapel, the Dirks Student Lounge, the Dining Commons, administrative and faculty offices, and green space and parking areas. A small gym/activity room and additional operations are beginning to locate on the new campus expansion two blocks south of our primary complex. Design and fund-raising are in the final development phase for a new health and fitness center to be located adjacent to the Duerksen Center.

The library has a collection of over 40,000 books and 220 current periodical subscriptions in hard copy. The library's electronic collection includes access to FirstSearch indexes including ATLA Religion Database, Christian Periodical Index, and PsychoInfo. The library also provides access to over 2,000 full-text periodicals in full-text database as well as over 2,600 electronic books from Net Library. The library shares an online catalog with the Nebraska Independent College Library Consortium (NICLC) which results in having over 700,000 volumes plus additional periodical journals available via interlibrary loan. The library has a seating capacity of approximately 160. You may visit the library's home page at [www.graceuniversity.edu/library](http://www.graceuniversity.edu/library).

Email and Internet access are available to all students and faculty through the Computer Center and other selected sites on campus. The University campus is wired in all classrooms, chapel, offices and dormitory rooms for convenient access to the Internet. In the past two years the university has invested heavily to develop a network infrastructure to serve this community of learners academically and administratively. Naturally, offices and dormitories have telephone connections. Grace University also maintains a Microsoft Software license allowing all faculty, staff and students common access to current license versions on school and private computers.

## STUDENT LIFE



# Student Life

## Spiritual Activities

Grace University considers the student's personal spiritual life of utmost importance. Listed below are some of the opportunities for spiritual growth and development.

Daily quiet times are encouraged for all students. Small Groups meet regularly in the residence halls. These groups meet for a time of mutual encouragement, accountability, fun, prayer and Bible study. All resident freshman are a part of a small group to help the transition to college.

Prayer Times are held regularly to intercede for the worldwide outreach of the Gospel.

Prayer Rooms, located in the Duertksen Center, are provided for the purpose of private prayer and mediation.

Days of Prayer in Fall and Spring devote entire mornings to inspirational and group prayer sessions. Attendance is required.

Grace L.I.F.E. (Life Integration for Excellence), is a Grace family time for worship, challenge, prayer, and exposure to contemporary issues and presenters. Students, faculty, and staff participate. Student attendance is required. Failure to attend may result in fines and/or academic probation.

## Conferences

The Fall Bible Conference is held during the first semester and features Bible exposition by able communicators of the Word. Attendance is required.

The World Christian Conference is a highlight of the second semester. Missionaries and mission representatives, especially Grace alumni, from many organizations working in various parts of the world converge on campus. Students, faculty and staff are challenged to reach the world for Christ. Attendance is required.

YOUTHFEST provides opportunities for high school and college-age young people to visit the University campus. Besides visiting classes and sharing in workshops, guests have opportunities to live in residence halls, share in musical concerts and hear outstanding youth speakers. Guests are invited to visit the campus on all weekdays to experience Grace University life firsthand. The Admissions Office welcomes advance contacts for scheduling tours, class visitation, etc.

Music Fest provides an opportunity for selected high school age musicians to visit Grace University each Spring. Contact the Music Department for more details.

The Thomas F. Staley Foundation has funded the Staley Distinguished Scholar Lecture Program on campus each Spring. Lecturers at Grace University in the recent past include:

- 2002 Dr. Jeff Myers (Philosophy)
- 2001 Mr. Don Wyrzten (Music)
- 2000 Dr. Duane Gish (General Education)
- 1999 Dr. H.B. London (Pastoral Ministry)
- 1998 Dr. Wayne Rice (Youth)
- 1997 Dr. Richard Chewning (Business)
- 1996 Dr. Quentin Schultze (Communications)
- 1995 Dr. Ramesh Richard (Theology)
- 1994 Mr. Ken Medema (Music)
- 1993 Dr. Bruce Lockertbe (Philosophy)

## Organizations

The Student Body Association (SBA), of which every student is a member, fosters spiritual growth and fellowship, promotes the welfare of the students, and directs student affairs. Its administration is carried out through an executive committee elected by the students.

Many students are provided leadership and vocational opportunities through the following committees and clubs: Spiritual Life, Social and Recreation, YOUTHFEST, Banquet, Civic and World Affairs, and Student Music Association.

Grace World Outreach (GWO), is an organization committed to developing in students God's heart for the world. All students are members of this organization. Grace L.I.F.E., prayer, financial support of missionaries, and summer missions scholarships are among the major activities of this organization.

Married Students Fellowship (MSF), is sponsored by the University as a ministry to married students. MSF sponsors social activities, seminars featuring the faculty, and a variety of other ministries specifically directed at married students. The fellowship also ministers to the wives of male students through a Bible study and occasional meetings of special interest.

Student Music Association (SMA) is an organization for music majors. SMA promotes camaraderie and mutual encouragement among students who are training for music and music education careers.

Student Education Association (SEAN) is the local chapter of the Student Education Association of Nebraska. SEAN promotes camaraderie and mutual encouragement among students who are training for education careers.

## Publications

The *Charis* is the yearbook produced under the direction of a student editor. Other students and staff members assist in this publication.

The *Griphati* is the student newspaper published twice a month. A student editor and student writers produce the paper.

## Athletics

Grace University is a participating member in the National Christian College Athletic Association and Midwest Christian College Conference. Grace participates in intercollegiate competition in men's and women's basketball, women's volleyball and men's soccer. These activities provide for physical, moral and spiritual development. The annual Athletic Report is available upon request from the Academic Vice-President's Office. Academic requirements are established for all athletes.

## Ambassador Extension Ministry

The University schedules extension teams to serve in the Omaha and surrounding areas during the school year and throughout the United States and Canada during the summer months. These teams may include vocal and instrumental music, drama, puppetry or other presentation media. Churches, schools, groups or individuals desiring student or faculty services should write or call the University Ambassador Office.

## Residence

### Housing Requirements

All students taking 9 or more hours at Grace University are required to live on campus in order to foster community and encourage personal growth. On-campus residence is seen as an important part of the total "Grace experience."

The minimum number of hours a student can take and still live on campus is 9 (this is combined in the case of co-op programs). Exceptions to the Housing Requirements:

- Students living at home with their parents or legal guardian.
- Married students.
- Students 21 years of age before September 1 of the Fall semester and February 1 of the Spring semester.
- Students taking 8 hours or less of classes (this is combined in the case of co-op programs).
- Students in a co-op program taking no classes at Grace University.
- Students whose employment requires off-campus housing.
- Fourth-year Seniors.

### Furnishings

Rooms are furnished with beds, desks, dressers, and chairs. Pillow cases and sheets are also provided by the University. Students furnish small rugs, towels, pillows, blankets, and bedspreads.

### Married Student Housing

The University has a limited number of furnished and unfurnished apartments. Married students should inquire at the Business Office regarding University housing, availability, rates, etc.

## Services

### Advising

Students are assigned to members of the faculty who advise and assist them during their time at the University. Choosing the right program, selecting appropriate subjects, interpreting test results, and other academic and personal matters are areas in which special help is given. Academic grade reports are given to students by their advisors. The Vice-President for Student Services, Dean of Men, and Dean of Women are responsible for student life in general. They provide special help to students in personal and social matters.

# Admissions and Registration

## Admissions Requirements

Grace University welcomes applications for admission from prospective students who possess the qualifications the University deems necessary for those anticipating Christian ministry careers and select academic/professional fields of study.

Grace University selects its students based on information received from the application form, personal reference, personal references, transcripts from school(s) attended, and the ACT (American College Testing) results.

Grace University admits students on the basis of academic ability, moral character, and an expressed desire to study the Scripture. Grace University admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the University.

## Christian Character

Candidates for admission must give evidence of a personal relationship with Jesus Christ. To assure some degree of spiritual maturity, normally the University expects that candidates have consistently walked with Christ for at least one year. The lifestyle and relationships of each candidate should reflect this commitment to Christ, and reflect a commitment to obeying the mandates and directives found in Scripture.

Candidates for admission must adhere to biblical moral standards, must be committed to God's will as revealed in Scripture and must, in general, give evidence of commendable Christian character. Applicants sign a statement affirming their willingness to abide by the University's lifestyle expectations.

## Academic Qualifications

Candidates for admission must have graduated from high school or present evidence of having completed equivalent requirements.

The University admits a few applicants as special students who have yet to achieve high school credentials. In such cases the person is not considered a candidate for graduation until high school or its equivalent is completed.

It is expected that students rank in the upper one-half of their graduating classes and have maintained a "C" average or above. Special action of the Admissions Committee is required for students not meeting these requirements.

## Standards of Conduct

The University seeks to provide an atmosphere in which the students can fully give themselves to both academic pursuits and the development of Christ-like character. This is best accomplished when all students sense a deep responsibility for the welfare of one another and for the group as a whole.

Students are expected to participate in activities which build moral character. The University also maintains institutional preferences regarding entertainment and conduct. All members of the Grace community are expected to abstain from gambling, possession and use of alcoholic beverages (and all other non-medical drugs) and the possession and use of tobacco products.

Student attire must be neat and appropriate for Christian testimony. Specific dress and lifestyle standards appear in the current *Student Handbook* which is sent to each accepted student. Individuals may request a copy of the *Student Handbook* by contacting the Student Development Office or Admissions Office.

Members of the Grace family are asked to responsibly submit to these community standards. A student who persistently disregards University standards is asked to withdraw. The University may dismiss any student whose attitude or behavior is not in harmony with University standards, and reserves the right to deal with all student issues in a manner which it believes is in the best interests of its institutional mission and objectives.

service for graduating seniors and alumni. The University also advises individuals seeking placement to contact other resources such as [monster.com](http://monster.com), [accessmaha.com](http://accessmaha.com), [careerlink.com](http://careerlink.com), [christianjobsmall.com](http://christianjobsmall.com), [jobsinflash.org](http://jobsinflash.org), and [jobleads.org](http://jobleads.org).

## Learning Assistance Lab (LAL)

Students come to Grace University with various academic needs. The LAL provides "reasonable accommodations" for individual and small group tutoring that would help the student achieve his or her full potential. The LAL also provides sessions on time management, writing, note taking, and study skills among others. "Special accommodations" will be provided for those students who meet the specific Learning Disorder and/or Attention Disorder criteria. Students are encouraged to contact the Student Development Office for more information.

## Part-time employment

The University maintains a bulletin board of jobs currently available to help students secure employment in the area. On-campus jobs are under the direction of the Vice-President for Business and Finance.

## Bookstore

Founders Bookstore at Grace University maintains an excellent stock of Bibles, textbooks, music, reference materials and supplies.

## Health

Medical care for minor illness is provided through the Health Office. More serious cases are referred to specialists or hospitals.

## Motor Vehicle Policy

All students must register their motor vehicle with the Student Development Office at the beginning of each semester and must abide by University regulations governing the use of vehicles. Also, in compliance with Nebraska laws, vehicle owners must carry liability insurance and have valid operator licenses.

## Student Health Insurance Program

Full-time and/or on-campus students are required to have health and accident insurance coverage through a privately-purchased plan or under a plan through their parents or guardians. International students are required to hold an insurance policy through a United States based insurance company. The University Business Office assists in securing an insurance plan specifically designed for students.

**Academic Advising and Career Discovery**  
Each student is assigned a faculty advisor who can guide the student through the course selection, course sequencing, and program requirement information so that the student can complete his/her program. Each faculty member has received training to advise students about program requirements based on the *University Catalog* during the academic year in which the student begins his educational experience and course sequencing based on suggested course sequences listed within the *Faculty Advising Handbook*. The faculty advisor may also provide wisdom and counsel to the student pertaining to career discovery.

Career Counseling and Testing is coordinated through Grace Counseling Center. Every student has access to a battery of career assessments conducted by the University online through [careerway.com](http://careerway.com). Students are strongly encouraged to use these professional assessments during the first semester of their final year. The staff and graduate interns at Grace Counseling Center are trained to advise students regarding career planning issues and the interpretation of results from the multiple assessment battery. Students may also explore other online assessments such as [careefit.org](http://careefit.org).

Students will receive additional training regarding resume development and interview skills during several courses within the four-year programs at Grace. These include, but are not limited, to Career Orientation, Senior Integration, and Principles of Leadership and Management.

## Professional Counseling

The University recognizes that during the college years, students may need some professional counseling related to personal and relational aspects of life. Grace Counseling Center provides services for all students. The student may contact the Counseling Center directly in order to maintain confidentiality, or the student may request a referral through the Student Development Office. At times, students under disciplinary procedures at the University may be referred to professional counseling as a component of the redemptive process. For more information about services available through Grace Counseling Center, call 449-2909.

## Placement Office

The University operates a placement service through its Alumni Affairs Office. The placement service includes a ministry placement website at [ministrycareercenter.com](http://ministrycareercenter.com), a database of organizations soliciting employees, and a resume' distribution



Class schedules are developed during enrollment with the approval of the students' advisors. Copies are filed with the Registrar.

### Entrance Examinations

During the fall semester of each year, the University administers a series of examinations to students, including: Vocational Interest, Mental Ability, Bible Content, English Grammar and Usage, and Computer Proficiency.

Students wishing to enroll at Grace University who have not completed high school should apply for the General Educational Development (GED) test through their local high school, community college, or state board of education.

### Advanced Standing

Students who have completed work in another college or university may apply for advanced standing upon the presentation of an official transcript from the institution previously attended. Work done is evaluated on the following basis:

Full credit is granted for courses completed in an accredited institution, provided such courses are applicable to the programs at Grace University and are completed with "C" or above.

Credits from non-accredited institutions are valued by examination or by demonstrating the ability to maintain at least a "C" average in 30 semester-credit-hours of work.

Credit for educational experiences in the armed services is based upon suggested credit recommendations in A Guide to the Evaluation of Educational Experiences in the Armed Services or on the basis of transcripts from service schools, (e.g., Community College of the Air Force). Such credit transfer must meet all other requirements for credit transfer.

Students who have graduated from Christian high schools may be excused from equivalent 100 series Bible subjects, provided the grades were "B" or above and they secure an acceptable score on the Bible Content test. While students receive no actual college credit for these subjects, it enables them to concentrate on more advanced subjects. Permission is secured from the Academic Vice-President and the chair of the department in which the student is enrolled.

### International Students

The University has a number of international students on campus. These students add to the spirit and culture of the University.

Due to requirements of the United States Government, there are several forms which must be submitted to the University before the international candidate is considered for acceptance. In addition to the forms required of all students, the international student must also demonstrate the following:

- Be a graduate of an accredited high school with better than average grades.
- Be a born-again Christian who has been active in Christian work for a period of one year.
- Proficiency in the use of the English language, both in reading and writing. This is verified by taking the Test of English as a Foreign Language (TOEFL) or available tests at the American Embassy.
- Have three individuals send personal letters of recommendation. At least one of these persons should be acquainted with the type of study programs offered at Grace.
- Pay the estimated cost for the first year at Grace, including tuition, room and board, books, and other normal educational and personal expenses. This amount must be paid in full at least 20 days prior to the beginning of the semester. The amount required is obtained by contacting the Admissions Office.

### Registration

The Registrar furnishes complete instructions concerning class enrollment procedures. Students are considered "registered" only after the payment of all charges are made or other financial arrangements are approved. A standardized health form must be submitted to the Health Office before a student can finalize registration.

Students may change their schedules or programs only after securing the permission of their advisors and the Registrar. A course may be added within the first week of classes and dropped within four weeks after the first day of classes.

**Early Enrollment.** Returning full-time students who take advantage of early enrollment for the following semester are eligible for a discount. An enrollment fee of \$25 is payable at the time of early enrollment. This amount is applied to the student's account for the following semester and is not refundable.

### Re-admission

Students who enroll in the University, but then drop out for two or more semesters must complete a Re-admit Application. A fee of \$35 must accompany the Re-admit Application. The student is also expected to submit a pastoral and a character reference. Former students wishing to re-enroll after an absence of three or more years must complete a new set of application forms.

### Transfer Students

Transfer students applying for admission from another college must file all forms and deposits required of first time applicants. In addition, these candidates must submit an official transcript from the college(s) attended, including a statement of status at the time of withdrawal. Transcripts submitted to Grace University for admission or credit transfer become the property of Grace University and cannot be returned to the student or forwarded to other institutions.

### Continuing Education Students

Continuing education students who enroll for credit subjects are asked to complete a shortened application form.

### Limited Enrollment Applicants

For admission purposes the following students are considered limited enrollment applicants by the University:

- Those enrolling in only one class at a time.
- Those auditing a class.

Students, after verifying with the Admissions Office that they are limited enrollment applicants must complete the following requirements:

- Application
- \$35 Application fee
- Pastoral Reference
- Personal References (2)
- Proof of High School Graduation

All these forms are available in the Admissions Office. If at any time the student wishes to enroll in a traditional program at the University, the student must follow the normal admission procedure and adhere to Grace's standards for conventional students.

Prospective students are urged to take college preparatory courses which include units in English, social science, natural science, mathematics, and foreign language.

Students planning to enroll in the Teacher Education Program should note carefully the special admissions requirements.

### Pre-entrance Examinations

Applicants for admission to the freshman class are required to take the American College Testing Program (ACT) examination, unless they are age 25 or older, or have 12 hours transfer credit.

Information regarding test registration, test date schedule, and location of test centers may be obtained from local high school principals or counselors, from Grace's Director of Admissions or by writing directly to:

American College Testing Program  
Box 168 Iowa City, Iowa 52240

The University's ACT code number is 2454.

### Application Process

Grace University maintains the position articulated in the unabridged doctrinal statement and "We Believe" brochure. Students who graduate from Grace University must write their own doctrinal statement.

In order to qualify for admission the following forms must be obtained and filled out completely:

- Application
- \$35 application fee (\$20 application fee online)
- Essay
- Pastoral Reference
- Personal References (2)
- High School Transcripts
- ACT test results

These forms can be obtained by writing the Director of Admissions, Grace University, 1311 South 9th Street, Omaha, Nebraska, 68108-3629, by calling 1-800-383-1422 or (402) 449-2831 or by visiting the web site at [www.GraceUniversity.edu](http://www.GraceUniversity.edu).

When applicants receive official word of acceptance, they are required to submit a \$150 non-refundable deposit to confirm their intention to enroll. This deposit is credited to the student's account at registration.

### Advanced Placement Program

Grace University participates in the Advanced Placement Program of the College Entrance Examination Board. Credit is awarded to students who perform satisfactorily in certain college level courses in secondary school and who receive a grade of "4" or "5" on the Advanced Placement Examinations. The Academic Vice-President makes all credit decisions.

### College Level Examination Program

The College Level Examination Program (CLEP) is used to establish credit in certain college courses. A maximum of 15 hours of credit are earned through examination. Please see additional information about CLEP in the Academic Policies Section.

### Proficiency Examination Program

Grace University is a participating institution in the ACT Proficiency Examination Program (ACT-PEP), making it possible for individuals to obtain credit in a limited number of subjects on the basis of test scores. Providing the test score is "B" or above, the University allows three hours of credit in Anatomy and Physiology and Abnormal Psychology. Registration packets are available from the Academic Vice-President.

### Financial Information

Grace University is a private, not-for-profit institution of higher education that is tuition driven. While the University receives gifts from churches, corporations, friends, and alumni to help offset the total cost of education, the primary revenue to operate the daily operations of the University comes from the tuition and fees charged to students. The University seeks to keep tuition rates and fees as low as possible without jeopardizing the fiscal stability of the institution. Just as the expenses for private Christian college education may cause students to exercise faith in the Lord to provide the necessary funds, these rates also cause University personnel to exercise faith in the Lord as well!

Listed below are the established tuition and fees for undergraduate education at Grace University. This financial information is for the 2002-2003 academic year.

### Application and Deposit Requirements

Application Fee (non-refundable) ..... \$35  
 One-time requirement provided continuous enrollment ..... \$35  
 Online from web-site application ..... \$20

### Enrollment Deposit (non-refundable)

One-time requirement provided continuous enrollment. Required for all new students who are accepted as students; failure to submit an Enrollment Deposit forfeits any guarantee of registration for the targeted semester of entry ..... \$150

### Tuition Rates and Fees

Tuition—New Students Fall 2002 per semester hour ..... \$295  
 Tuition rates for students are fixed at the date of entry until graduation provided the student maintains (1) continuous enrollment (Fall/Spring) and (2) full-time status (12 hours or more) as a student. If either of these conditions are broken, tuition rates are adjusted to the current published rates.  
 Private Tutorship per semester hour ..... \$100 plus tuition

### Course Lab Fees:

IT101, IT132, IT140, IT201 per course ..... \$75  
 SCI 341 Principles of Biology per course ..... \$50  
 (ED 316) Instructional Technology per course ..... \$50  
**Audit Fees:**  
 New Fall 2002 per hour ..... \$148

### Note Packets:

Enrolled over 6 hours per semester ..... \$20  
 Enrolled 6 hours or under per semester ..... \$10

### Health and Fitness Fees:

PE 240 Bowling per course ..... \$60  
 PE 151, PE 161, PE 171 Swimming per course ..... \$60  
 PE 233, PE 234, PE 235 Outdoor Recreation per course ..... \$120  
 PE 252 Skiing per course ..... \$175  
 PE 260 Racquetball per course ..... \$100  
 PE 212 Golf per course ..... \$100

### Applied Music Fees:

Private Lessons – 1 credit per semester ..... \$125  
 Private Lessons – 2 credits per semester ..... \$210  
 Private Lessons – 3 credits per semester ..... \$275  
 MU 100 Voice Class per course ..... \$100

### Practicum/Field Experience Fees:

Zero credit Practicum/Field Experience per course ..... \$100

### Room and Board

Residential Housing security Deposit One-time requirement provided continuous enrollment ..... \$150  
**Housing:**  
 Double per semester ..... \$995  
 Single per semester ..... \$1,205

### Married Student Housing: Available-contact Business Office

### Meal Plan:

Any 20 Meals each week per semester .... \$1,100  
 Any 13 Meals each week per semester .... \$1,000  
 Students required to live on campus must select one of the University's meal plans. Dining Commons is closed between semesters and during Fall Break, Thanksgiving Break, and Spring Break.  
 Dining for off-campus students is available.

### Special Fees and Deposits

Early Registration Fee per semester ..... \$25  
 Registration Fee per semester ..... \$100  
**Student Services Fee:**  
 On-Campus/Full-Time per semester (12 hours or more) ..... \$250  
 On-Campus/Part-Time per semester (6-11 hours) ..... \$200  
 Off-Campus/Full-Time per semester (12 hours or more) ..... \$200  
 Off-Campus/Part-Time per semester (6-11 hours) ..... \$150

Educational Technology Fee per semester for students enrolled for six hours or more ..... \$50  
 Computer Aided Course Fee per course ..... \$75  
 Challenge Exam Testing Fee per exam ..... \$75  
 Challenge Exam Transcript Posting Fee per hour ..... \$98  
 CLEP Exam Testing Fee per exam ..... Contact AVP Office

CLEP Exam Transcript Posting Fee per hour ..... \$100  
 Transcript Fee Mailed per request ..... \$5  
 Transcript Fee Picked Up @ Registrar per request ..... \$10  
 Graduation Fee per degree ..... \$150  
 Graduation Fee per certificate ..... \$50  
 Inoculation Fee per inoculation ..... \$15  
 Health Insurance Domestic Student cost .. TBA  
 Health Insurance International Student cost ..... TBA



### Refund Schedule

Various expenses, such as payments for faculty, support staff, equipment, and materials are incurred in anticipation of students who will attend the University. Therefore, the following refund schedule of institutional charges is applicable to withdrawals or class drops:	
On or before the first day of each semester .....	100%
Second day of classes through the end of the first 10% of enrollment period .....	90%
After the end of the first 10% through the end of the first 25% of enrollment period .....	50%
After the end of the first 25% through the end of the first 50% of enrollment period .....	25%
After the end of the first 50% of the enrollment period .....	0%

Institutional charges are tuition, fees, housing, dining, and other charges assessed the student by the institution. Non-institutional costs may include, but are not limited to, books, supplies, and transportation.

If a recipient of Title IV assistance withdraws during a period of enrollment in which the recipient began attendance, Grace University must calculate the percentage and amount of Title IV assistance the student did not earn and return those funds to the Title IV programs. If the day the student withdrew occurs on or before the student completed 60 percent of the period of enrollment for which the assistance was awarded, the amount of aid earned by the recipient is calculated by determining the percentage of the enrollment period completed multiplied by the total amount of Title IV aid that was dispersed (and that could have been disbursed) for the period of enrollment as of the day the student withdrew. If the day the student withdrew occurs after the student has completed 60 percent of the period of enrollment, the recipient has earned 100 percent. The percentage and amount not earned is the complement of the percentage of Title IV aid earned multiplied by the total amount of Title IV aid that was disbursed (and that could have been disbursed) to the student, or on the student's behalf, for the period of enrollment, as of the day the student withdrew.

The University will refund any credit balance requested by the student and all Title IV Student Financial Aid (SFA) credit balances within 14 calendar days after the student's request or the date the Title IV SFA credit balance occurs.

Vehicle Registration (Required for both On and Off-campus students) per car/per semester .....	\$25
Parking Fee Stanford Lot per car/ per semester .....	\$75

### General Financial Information

In order to illustrate the cost of education at Grace University the following semester expense example has been calculated. Basic on-campus student costs, excluding private music lessons and special fees, per semester are:

Student Services Fee (On-Campus/Full Time) .....	\$250
Tuition (15 hours) .....	\$4,425
Housing and Meal Plan (Housing - Double and 20 meals per week) .....	\$2,095
<b>Total</b> .....	<b>\$6,770</b>

Tuition, fees, dining and housing are payable at the University Business Office at the beginning of each semester. The University anticipates that these obligations be funded through a combination of student and family resources, plus various scholarships, grants, aid, or loans. It is the student's responsibility to apply through the University Financial Aid Office in advance if he/she anticipates a need for scholarships, grants, aid or loans so that funds are approved prior to the start of each semester. Late fees are charged on the student's entire account balance.

A student not fulfilling their financial obligation may be denied continuation at the University and may not receive a transcript, degree, diploma or participate in graduation exercises.

All University fees, policies, and programs are subject to change. Notice of any change will be communicated through normal campus communication systems. Fees are established on a yearly basis; in the unlikely event of a fee change during the academic year, registered students will be notified in writing prior to the implementation of any rate change.

Full withdrawals are subject to an administrative fee of \$100. For more details or a copy of the federal refund policies, contact the Financial Aid Office.

### Scholarships and Grants

Grace University offers a wide range of scholarships and grants. Detailed information regarding financial aid is available from the University's Financial Aid Office at (402) 449-2810.

Scholarship or grant applicants must apply for admission by February 1 for the following fall semester. Applications received after February 1 are considered on a first-come basis. Grants and scholarships are subject to funds allocated.

Applicants must meet the general admissions requirements. The amount of financial aid granted by the University is determined by the Financial Aid Office within guidelines established by the University Scholarship and Financial Aid Committee. Typically a student must be full-time (12 or more hours enrollment at Grace University) and may receive only one University grant and one University scholarship per semester. Non-University grants and scholarships may also be received. Decisions of the committee are final. Applicants and continuing students seeking any form of financial aid should inform parents or legal guardians that pertinent financial data may be required in the financial aid application process provided the student is a dependent. Failure to provide financial information can significantly impact funds available; falsification of documents is punishable by federal law.

### Title IV Financial Aid for Undergraduates

#### Federal Pell Grants

The Free Application for Federal Student Aid (FAFSA) is available from high school counselors or the Financial Aid Office. The amount of the grant is determined by the results of the family financial statement and the amount of money allocated by Congress. Students who already have a Bachelor's degree are ineligible for Pell Grant. The University identification number is 002547.

#### Federal Family Education Loans

Grace University is qualified to process federally insured loans (Federal Stafford and PLUS) under the U.S. Department of Education. Loans require the approval of the lending institution selected by the student or his/her parents and the endorsement of the University Financial Aid Office. Processing of loan eligibility and applications requires approximately four weeks.

### Federal Supplemental Educational Opportunity Grants

A Federal Supplemental Educational Opportunity Grant (FSEOG) is for undergraduates with exceptional financial need - that is, students with the lowest Expected Family Contributions (EFCs) - and gives priority to students who receive Federal Pell Grants. An FSEOG doesn't have to be paid back.

### Federal Work-Study

The Federal Work-Study Program provides jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to your course of study.

### Tuition Payment Plan

The University offers a Tuition Payment Plan for the 'out of pocket' portion of the student's bill. The Plan is administered by an outside firm, Tuition Management Systems, Inc. (TMS), Newport, RI. Every registered student and his/her family will be contacted directly by TMS and offered a Tuition Payment Plan. Students and their families are encouraged to take advantage of this opportunity.

### Wisdom in Financial Planning for Education

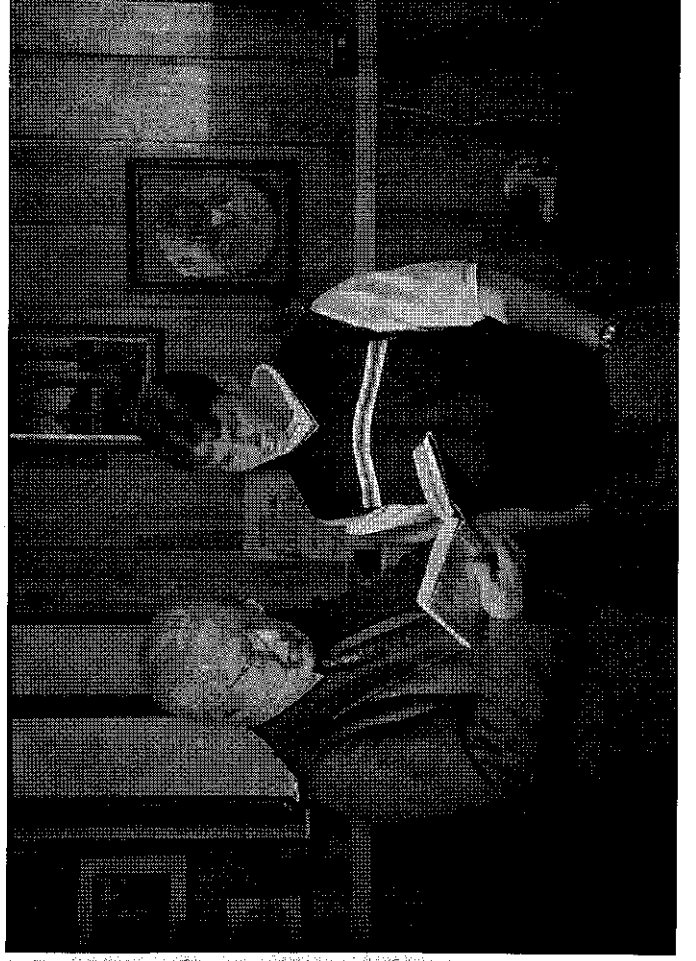
Students anticipating occupations in ministry are cautioned about incurring substantial debt for their education. Because the typical compensation packages for ministry positions in the United States or overseas are relatively low, it is wise to either: solicit support for education from one's local church, or reduce the speed at which one completes his/her educational program so that one graduates without substantial debt for education. Many support based organizations require that appointees be debt free.

The student must maintain satisfactory progress to maintain eligibility for Title IV financial aid. Required minimum GPA's are 1.5 after the first semester, 1.75 after the second and third semesters, and 2.0 thereafter.

Students on scholastic probation are eligible for Title IV financial aid for the ensuing semester. However, the GPA must be raised to the required level during the probationary semester if the student is to maintain eligibility for Title IV financial aid. The Academic Appeals Committee may waive these requirements under extenuating circumstances.

Detailed policy information is available from the Financial Aid Office.

ACADEMIC POLICIES



Grace University only accepts transfer credit from other institutions when the grade is a C or above.

### Grade Point System

A student's academic standing is computed by the numerical value assigned to each course grade. For example, every credit hour of "A" has the value of four points; every credit hour of "B" has a value of three points, etcetera. The total grade points earned, divided by the number of credit hours attempted, gives the grade point average. Graduation requirements and scholastic honors are determined on this basis. Subjects graded on a Pass/Fail basis are not included in the student's grade point average. The Registrar computes the official GPA for each student each semester and cumulatively for his/her education at Grace.

### Dropping a Course

A student may drop a course upon filing a completed Drop/Add Form with the Registrar's Office. When a student officially drops a course during the first four weeks of the semester, no grade is recorded. After this time he/she receives a grade of "W" in all courses in which he/she is doing acceptable work at the time of withdrawal. If he/she is not doing acceptable work, a "WF" is recorded. The "WF" is computed in the student's grade point average (GPA).

### Pass/Fail Grades

Pass/Fail grades, not used in calculating grade-point averages, are given in physical education classes (except for Orientation to Total Fitness), music ensembles, and Challenge Examinations. If a student fails a Pass/Fail course, it is recorded as a "U". If he/she withdraws while doing unacceptable work, the grade is recorded as a "WU".

### Incompletes Grades

Incomplete grades are held on the record for two weeks following the close of the grading period. In case of prolonged illness, students are allowed twice the length of time that they have been absent, but not exceeding one month. The incomplete grade provides opportunity for a student who experienced an emergency during the semester to attempt to complete all course requirements. If the student completes course work within the extra

As an institution of higher learning that reflects Christian standards for honor, scholarship, and character, Grace University maintains honesty and integrity in all academic work as a high virtue. A student who cheats on quizzes or tests, who submits work other than his/her own, who falsifies course documents or reports, who fails to credit the research of other scholars within his/her work, or who lies about one of the above stated ethical violations is subject to penalty. Plagiarism is the theft of any part of another person's ideas, writings, or research contained in print or electronic materials; failure to appropriately cite the works of others will not be tolerated.

While some institutions mandate immediate dismissal when the honor code is broken, a Grace University faculty member will "zero" any single work that does not reflect academic honesty and integrity based on sound evidence or testimony and will require the student to resubmit the assignment as a course requirement without a grade. In flagrant situations, a faculty member has the right to dismiss the student from the course. A repeat offender within the academic community is subject to a range of penalties including, but not limited to, academic probation, dismissal from an academic program, academic suspension, and/or dismissal from the University by action of the Academic Vice President.

### Grading System

Letter system. The letter system of marking is used to indicate the student's achievement. The grading symbols together with their approximate percentage and grade point values (GPV) are as follows:

A	Excellent	94-100%	4 GPV
B	Good	87-93%	3 GPV
C	Acceptable	78-86%	2 GPV
D	Poor	70-77%	1 GPV
F	Failure	Below 70%	0 GPV
P	Pass		0 GPV
S	Satisfactory		
U	Unsatisfactory	Non-Credit-Bearing Req.	0 GPV
W	Withdrawal	Non-Credit-Bearing Req.	0 GPV
WF	Withdrawal-Failing	Withdrawal with a C or above	0 GPV
		Withdrawal with a Failing Grade	0 GPV

Grace University offers academic credit on a semester system. One semester hour of academic credit represents clock time instruction of one fifty-minute class period per week for fifteen weeks plus a final examination week. To meet faculty expectations, the student will need one and a half to two hours of preparation time outside of class for each fifty-minute class period.

The University reserves the right to configure instruction time in formats different than traditional fifty-minute sessions. Thus, a three-credit course may meet on a once per week basis, a twice per week basis, or a three times a week basis based on the University's plan for distributing courses. Computation of the academic schedule is based on the University's plan for distributing courses. Computation of the academic schedule is based on computation of instructional minutes per each semester hour of academic credit.

Each course is defined by the number of semester credits granted for completion of the course. Most courses carry two of three semester credit hours. Information regarding the Course numbering System and Course Abbreviations is available. Course descriptions and credit hours assigned to each course are designated in the section of the Catalog for Course Descriptions.

In addition to the traditional Fall and Spring semesters, the University offers courses during a one-week Winter Session in early January, and in three distinct two-week Summer Sessions in May and June.

### Disclaimer of Contractual Obligation

While course offerings are scheduled based on program requirements listed within the University Catalog, the University reserves the right to re-schedule and/or cancel courses based on factors such as course enrollment size. Suggested course schedules available through the Registrar's office should be viewed as exactly that—suggested; they should not be viewed as a binding contract on the part of the University. In the unusual event that the University exercises its right to cancel a required course, the Academic Vice-President in consultation with the Department Chair and the Registrar may substitute a relevant course work to meet program requirements.

Grace University is an educational institution offering undergraduate and graduate work leading to several Associate, Baccalaureate, and Master's degrees. Grace College of the Bible is the academic unit within Grace University that offers Associate and Baccalaureate degrees. Grace College of Graduate Studies is the academic unit that offers Master's degrees.

The University is accredited with the Higher Learning Commission and a member of the North Central Association of Colleges and Schools and the Accrediting Association of Bible Colleges. Refer to address information under the section titled "Accreditation and Academic Standing." Regional and professional accreditation assures students and the public that the University has clearly defined goals, and that these goals, to a reasonable degree, are accomplished in student lives. Graduate schools and evangelical seminaries generally recognize the Bachelor's degree earned at Grace. In addition, universities and colleges normally transfer credits for equivalent subjects when students change to their fields of study.

### Program Offerings

This University Catalog provides the academic requirements established for freshmen students completing degree programs over the next four-year period. This catalog serves as the 2002-2003 Catalog of Record. Should degree requirements change in future years, the requirements of this Catalog provide the basis for graduation requirements. Should a student withdraw from continuous study at Grace, and should the student desire to resume his/her program at a future date, the program requirements in the University Catalog at the time of readmission will serve as the Catalog of Record. Changing programs during one's studies at Grace University also is sufficient reason to change the Catalog of Record to the current year's Catalog.

Information regarding tuition and fees in this Catalog only represents the rates for the stated academic year. These rates are reviewed and adjusted on a regular basis. The University makes no promise that current financial policy information will remain constant during the next four years.

award are well-balanced Christian character, scholarship, and spiritual leadership that best embodies and portrays the ideals of Grace University.

### Records Retention and Transcripts

The Registrar's Office retains a variety of records pertinent to the academic progress of students. These records are available to school officials who have legitimate educational interest in the student.

The University retains documents received in the Admissions Office for those who apply but do not enroll for up to two years. For students who do enroll, the University retains documents in their official files for five years beyond the date of last attendance at Grace. High school and college transcripts, and the official records of academic achievement at Grace are retained permanently.

The Family Educational Rights and Privacy Act of 1974 governs students' rights of privacy and access to their educational records. Students have the right to inspect their files and all materials therein, except those items specifically waived by the student. Students wishing to view their files must make an appointment with the Registrar.

Grace University students and alumni are entitled to receive a reasonable number of copies of their academic transcripts reflecting their completed course work. Upon the written request of the student, with signature and appropriate fee, the Registrar's Office will issue an official transcript to appropriate institutions, individuals, or agencies. Transcripts will not be issued for students who have financial obligations with the University.

### Public Notice Designating Directory Information

Grace University designates the following student information as Directory Information; name, address, phone number, e-mail address, date of birth, full-time/ half time status, major fields of study, dates of attendance, degrees/awards and honors received, admission/enrollment status, classification, athletic information, and photograph.

The University may disclose any of these items without prior written consent, unless the student notifies the Registrar in writing to the contrary by the end of the first week of the respective semester. Unless a student has officially filed a written request restricting his or her information by this time, aspects of the student's Directory information may be included in appropriate University or Campus directories, publications and released by school officials in response to inquiries concerning individual students.

If credits and grade points do not fall within the same division, the lower of the two determines the classification. Depending on the academic program in which they are enrolled, students may qualify as seniors who do not intend to be graduated within that academic year. When this occurs, the student is classified as sophomore or junior.

### Scholastic Honors

#### Dean's List

At the end of each semester the Academic Vice-President posts the names of all full-time students who during the previous semester achieved a grade point average of 3.2 or over.

#### EXCEL Honors

Once each year, the Academic Vice-President posts the names of all EXCEL Students who complete the "core courses" with a cumulative grade point average of 3.2 or higher.

#### Delta Epsilon Chi

The faculty selects a limited number of seniors for membership in Delta Epsilon Chi, the honor society sponsored by the Accrediting Association of Bible Colleges. To be eligible, a senior must have earned a grade point average of 3.3 or higher and manifested Christian character and leadership ability.

#### Graduation Honors

The University awards graduation honors to students who have earned a minimum of 62 semester credit hours at Grace University and who have achieved cumulative grade point averages according to the following chart.

Honor	GPA
Cum Laude	3.20 to 3.49 Cum. GPA
Magna Cum Laude	3.50 to 3.79 Cum. GPA
Summa Cum Laude	3.80 to 4.00 Cum. GPA

### Who's Who Among Students in American Universities and Colleges

Each year the faculty and administration select members from the senior class for membership in Who's Who Among Students in American Universities and Colleges. Criteria used are scholarship, leadership, Christian character and promise of future usefulness. A certificate of recognition is awarded by the organization and presented by the University. A written description also appears in the annual publication of the organization.

#### Donald J. Tschetter Servant Leadership Award

Each year the faculty select a male and female from the senior class to receive the Donald J. Tschetter Servant Leadership Award. This is the highest honor that any Grace student can receive. Criteria for this

An "incomplete" grade changing to an "F" after the designated time for correction cannot be disputed using the "Disputed Grade Request" because the incomplete grade paperwork is a separate grade process. If a faculty member has failed to submit an appropriate grade within the allocated time to replace an "incomplete," the Registrar may make those corrections to the records. The Registrar need not make corrections beyond 30 days past the allocated time.

If a "Disputed Grade Request" is not filed according to this policy, no administrative action can be taken to change a student record by the student, faculty member, or administration.

### Scholastic Probation

A student's academic standing is determined by his grade point average. To be eligible to continue in school a student must have the following cumulative grade point averages as a minimum:

Semesters in Attendance	Cumulative GPA
After one semester	1.50
After two or three semesters	1.75
After four semesters	2.00

When a student's grade point average drops below that specified minimum cumulative grade point average, he/she is placed on scholastic probation and may remain in school only by special permission of the Academic Review Committee.

V.A. benefits are generally withheld when a veteran is placed on scholastic probation. The Title IV benefits are withheld according to the guidelines presented under the Title IV Financial Aid for Undergraduates information.

### Classification of Students

At the beginning of each school year the University classifies students on the basis of credits and grade points earned or transferred. These classifications are as follows:

For Students in a Bachelor Degree Program	No Minimum
Freshman	0-24 Credits
Sophomore	25-55 Credits
Junior	56-92 Credits
Senior	Over 92 Credits

For Students in an Associate Degree Program	No Minimum
Freshman	0-24 Credits
Sophomore	25-55 Credits
Senior	Over 55 Credits

time period, the professor may amend the incomplete grade to another grade. If the work is not completed, the "I" automatically becomes an "F".

### Final Grades

Grades are considered final two weeks after they have been issued by the Registrar's Office. Any changes after that date require special permission from the Academic Vice-President.

### Withdrawal from College

If a student wishes to withdraw from college during a semester, the student must consult with the Dean of Men or Women and submit a withdrawal form to the Registrar's Office, complete and submit a Drop/Add Form to the Registrar's office, complete paperwork and an exit interview with the Student Development Office, and finalize all financial arrangements with the Business Office and with the Financial Aid Office. Refer to "Dropping a Course" for implications about final grades. Refund policies are described in the Financial Information Section of the catalog.

### Disputed Grade Policy

If a student believes a grade is incorrectly placed on the student's record, or a student disputes the validity of a faculty member's grade, the student will file a "Disputed Grade Request" with the Registrar within 2 weeks of the semester grade report being released by the Registrar's Office. This Disputed Grade Request immediately establishes a "grade pending" category to the course for the academic records until the error or dispute is corrected and/or resolved. The Registrar then forwards the Request to the specific faculty member for resolution. The faculty member submitting a disputed grade must review and sign any changes resulting from a Disputed Grade Request. All requests for correction and/or resolution of a final grade will be completed within 30 days of the "Disputed Grade Request."

If no resolution occurs between the faculty member and the student regarding a disputed grade, an appeal may be heard by the Academic Vice President in accordance with appeal policy. Any and all appeals regarding grades must be completed within 7 days of the faculty member submitting his/her response to the "Disputed Grade Request." No grade appeal will be heard without a student first using the "Disputed Grade Request" policy.

If the error is clerical, mechanical, or incidental and can be documented by the Registrar's Office, then the Registrar can approve and authorize adjustments to disputed records.

## Class Attendance

Class attendance is of prime importance to academic achievements and is under the jurisdiction of the Academic Vice-President. Students should keep absences to a minimum making certain that any absence from class is for a reason more important than their God-given tasks to show themselves approved. Class attendance is of critical importance for those who have a grade point average of 2.00 or less.

The University's class absence policy is as follows:

1. The University's expectation is that students attend all classes.
2. Absences impact the quality of learning.
3. Excessive absences have consequences.
4. The maximum number of absences without penalty for any reason (e.g., sickness, University-sponsored activities) shall not exceed twice the number of times a class meets per week. If a student exceeds the maximum number of absences, the following penalties are applied:

### Absences and Penalties

- One Excess Absence = Reduction of one letter on final grade
- Two Excess Absences = Reduction of two letters on final grade
- Three Excess Absences = Reduction of two letters on final grade

The professor may make exceptions, but only under highly unusual circumstances (e.g., several absences because of University-sponsored activities followed by injury in a car accident or hospitalization).

Intensives, EXCEL, and Graduate courses have their own attendance requirements.

### Students Are Personally Responsible to Keep Record of All Absences

If absences occur on days when tests and other personal student assignments are scheduled, the work may be made up only if the professor deems the absence excused. In any event, the student is responsible for all work due and for all class work missed. The instructor is under no obligation to give private tutoring to students who have taken absences.

communications based study, and computer or web-based study; each has its own strengths and weaknesses. Course and grading requirements for Independent Study courses must demonstrate approximate equivalence to traditional courses offered on campus.

A student may accumulate a maximum of 21 credit hours of Independent Study and apply those credits into a degree program at Grace University. All work must be completed by April 1 of the year of graduation. Duration of course is one semester for traditional or full-time students with financial aid or 1 year for non-traditional students. Registration periods are not restricted to the traditional academic calendar; students can enroll at any time of the year.

Admissions requirements for an Independent Study may vary from general admissions requirements of the University. Select High School students may be authorized for enrollment in Independent Study prior to full University admission by permission of the Academic Vice-President. Enrollment in Independent Study courses must be approved by the Academic Vice-President. Independent Study courses offered by Grace University include:

Course No.	Title	Hours
BS 204C	Gospels	3/4 s.h.
BS 306C	Daniel & Revelation	3/4 s.h.
BS 311C	I Corinthians	3 s.h.
BS 401C	Romans	3 s.h.
HU 221C	Intro to Philosophy	3 s.h.
HU 412C	Apologetics	3 s.h.
IT 101C	Introduction to Computing	3 s.h.
IT 201C	Computer Applications	3 s.h.
PSY 300C	Intro to Biblical Counseling	3 s.h.
SS 100C	General Psychology	3 s.h.
SS 231C	Church History	3 s.h.
TH 300C	Truth Twisters	3 s.h.

Independent Study courses are offered at the standard undergraduate tuition rate. Books and other supplies are not included within the tuition. Withdrawal and refund procedures are consistent with other undergraduate policies and are clearly articulated within the study guide for each Independent Study. All courses offered at Grace are recorded on official student transcripts and calculated into grade point averages.

## CLEP Examinations

The College Level Examination Program (CLEP) is used to establish credit in certain college courses. A total of 15 hours of credit can be earned through CLEP subject examinations; however, no credit is allowed for CLEP general exams. Credit can only be offered in fields of studies that are equivalent to those offered or approved by the University. CLEP exams are approved by the University, minimum raw score requirements for credit, and credit hours approved per course are listed in the Appendix of this catalog.

Credit earned by CLEP examination is not counted towards residency requirements for graduation. If the course has been taken by audit, or if the student has already completed one semester of a year-long course sequence such as English or History, credit is not given by CLEP examination.

Students are assessed a CLEP Exam Transcript Posting Fee. Fees for testing materials are assessed to all students taking CLEP examinations. Fees are listed in the Financial Information section of this catalog. For additional information write to the Academic Vice-President. The University is a CLEP Test Center, and its code number for the CLEP examination report is 6248. See the Appendices for a listing of CLEP Subject Exams accepted by Grace University.

## Challenge Examinations

An undergraduate student may choose to test out of a course required in the current Grace University catalog even where no CLEP examination is available. A maximum of 15 hours of credit can be earned by Challenge Examinations. While Challenge Examinations reflect the equivalent knowledge and skills of a student who would receive a "C" grade or above in the classroom, exams will be graded on a pass/fail basis. Transcripts will identify all credits earned by Challenge Examination. Procedures for requesting a Challenge Examination are available in the Academic Affairs Office.

Students are assessed a fee for credit that is allowed by examination. Fees for testing materials are assessed to all students taking Challenge Examinations. For additional information, contact the Academic Vice-President.

## Independent Study

In Independent Study, students are required to complete a variety of assignments. Delivery systems for independent studies may take the form of correspondence study, video and/or audio study, telecon-

Because the printed campus directory is published only once each semester, names and/or other information will not be removed once it has been printed. A student must be enrolled at Grace University in order to modify his or her restriction of directory information.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Grace University to comply with the requirements of FERPA.

If you have more questions about your rights as a student, please see the Registrar.

## Auditing

In some cases students may wish to enroll in a course for informational purposes only. Although auditors are required to attend classes and come under the same general regulations as other students, they are not required to do the assignments or to take the examinations. No credit is given for courses audited. Since attendance is the basic requirement, when absences in an audited course are in excess of three times the number of class sessions per week, the student forfeits the right to have the class noted on the transcript. No appeals are permitted. Courses involving active participation, such as physical education classes and music ensembles, may not be audited. All auditors must have the approval of the Academic Vice-President. The fee is non-refundable.

## Private Tutorship

In unusual circumstances a student's program may require that he/she take a course not offered during a given semester. It is possible to arrange to take this course by private tutorship, but prior approval is required from the instructor and the Academic Vice-President. A special fee is charged for a private tutorship in addition to regular tuition.

### Academic Load and Employment

The recommended academic load for each semester is indicated by the number of semester credit hours suggested in the various programs; usually this is 15-17 credit hours. The University has defined a minimal full-time load as 12 semester credit hours. Students may enroll in more than 18 semester credit hours only if their grade point average the previous semester was 2.8 or over, and if they receive special permission from the Academic Vice-President. Credits earned in music are counted toward the maximum load.

The employment load assumed by each student should be only as many hours as absolutely necessary to pay actual school expenses if the student is single. Married student expectations are adjusted based on family responsibilities. New students are limited to approximately 24 hours of employment per week for the first year. Married students who need employment in excess of 28 hours per week should plan to carry a reduced academic load.

All students should maintain a proper balance between academic load and employment. Returning students enrolled in 16 semester credit hours are encouraged to limit employment to 28 hours per week. When increased responsibility makes additional work necessary, students should adjust their academic loads accordingly. The Vice-President for Student Services grants any exceptions to this policy.

### Eligibility for Extra-Curricular Activities

In our commitment to academic excellence, the minimum academic standard for participation in University-sponsored extra-curricular activities (inter-collegiate athletics, traveling music groups, student government, etc.) eligibility is restricted to (1) students maintaining a 2.0 cumulative GPA or above, or (2) students maintaining a 2.0 GPA during the previous semester. Eligibility requirements for each extra-curricular activity are clearly defined. Consult with the Student Development Office for specific details.

### Music Elective Limitations

A maximum of four (4) credit hours of applied music and four (4) credit hours of ensemble may be applied towards graduation requirements in any of the non-music programs.

### Graduation Requirements

Students who anticipate completing the requirements for an undergraduate degree are responsible for filing an application for graduation with the registrar's office. *The deadlines for submitting graduation applications are: May Graduation: December 1; August Graduation: May 31; December Graduation: September 30.* Students alone assume the responsibility that all requirements are met prior to the deadline for graduation. Requirements include the following:

#### Character and Doctrine

Each student who graduates from Grace University must give evidence of strong Christian character and soundness of doctrine. By writing their own doctrinal statement, candidates for graduation demonstrate a sound doctrinal position which is generally consistent with the statement published in this catalog. A preliminary evaluation is made by the faculty during the final semester of the junior year, but final approval for graduation is given during the last semester of the senior year.

The character and reputation of all candidates for graduation is reviewed by the faculty during the student's final year. In addition to general review of character, no student is permitted to graduate from the University while on academic or disciplinary probation.

The University reserves the right to withhold graduation from any student who disqualifies himself/herself in respect to character or orthodox doctrine at any time prior to commencement exercises.

#### Senior Assessments

Students graduating with Associate or Bachelor's degrees are required to verify that the Bible, General Education, and Professional Studies objectives of their programs have been accomplished. Examples of assessment include a one-credit capping course called Senior Integration, comprehensive examinations, standardized tests, projects and portfolios requirements. Students should contact Division and Program Directors for details.

#### Scholastic Rating

The student must satisfactorily complete the required subjects of the program chosen, have the prescribed number of semester credit hours and a grade point average of 2.0 or better.

#### Servant Leadership Training

Since the University seeks to train for effective service, it expects that students show commendable zeal and faithfulness in their Servant Leadership Training. Each student's total SLT experience is

evaluated by the faculty in the final semesters of the junior and senior years. The degree may be withheld on the basis of an unsatisfactory Servant Leadership Training record even though the student fulfills all other requirements.

#### Residency Requirements

In order to provide the University with a realistic opportunity to evaluate all the requirements for graduation including Christian character, basic doctrinal orthodoxy, scholastic rating and SLT experience, a student must complete at least thirty semester hours of credit at Grace University. The final fifteen credit hours of a student's degree program must be earned at Grace University.

Students who drop out with 15 or less hours remaining in a program have one year following the semester in which they terminated enrollment to complete the program in which he/she was enrolled. After one year they must complete the program as structured in the current catalog and complete a minimum of 15 semester credit hours at Grace University.

#### Finances

All financial obligations to the University must be settled to the satisfaction of the Vice-President of Business and Finance prior to graduation.

#### Participation in Commencement Ceremonies

The University holds an annual spring commencement ceremony. Students completing their requirements the first semester or during the summer have the option of receiving their degrees at those respective times or waiting until the spring Commencement. Participation in Commencement exercises is required of all graduating students except those who have completed early and elected to take their diplomas or have moved out of the community or have petitioned to graduate "in absentia". Only those students who complete all graduation requirements or who file a request of variances by April 15 (specified below) are permitted to participate in the Commencement exercises. There is no waiver or adjustment of graduation fees for students.

#### Request for Variance

Students with deficient academic hours may request permission to participate in the graduation exercises only if the following situations apply: (1) the student is completing resident work in another local college or university and the ending date of the spring semester does not coincide with the ending date of the spring semester at Grace University, (2) the student is enrolled in the EXCEL program and has completed all requirements except for no more than six credit hours of the EXCEL core, (3) the student is enrolled in the Youth

Ministry program at Grace University and the two required summer courses will be offered only after their senior year, or (4) the student has completed all requirements in a traditional program except for no more than 6 hours of one course which are to be completed within the next subsequent semester. This form can be requested by contacting the Academic Vice-Presidents Office.

#### Exceptions

The faculty decides on any exceptions to the graduation requirements listed above.

### Seniors Eligible to Take Graduate Courses

Senior students in baccalaureate programs are eligible to take graduate level courses and apply those credits towards their undergraduate degree provided (1) the graduate course meets the objectives of the undergraduate program, and (2) the student has gained permission from the Dean of the Graduate College to register for the graduate level course.

Graduate courses completed to fulfill undergraduate program needs cannot be counted as credit to complete a graduate program should a student apply into a graduate program at Grace. A substitute course may be applied for any course work used within an undergraduate program.

### Second Bachelor's Degree Requirements

Students who wish to earn a second Bachelor's degree at Grace University may do so provided (1) at least one year has lapsed between the granting of the two degrees, (2) subsequent to the completion of the first degree at Grace, at least 24 additional hours are taken at Grace University, and (3) all program objectives within the second program are fully met. Individuals holding Bachelor's degrees from another accredited institution may receive a second Bachelor's degree provided (1) they complete a minimum of 30 semester hours of residency at Grace University, and (2) all objectives within the second program are fully met.

### Petitioning for Program Variance

Unusual circumstances may provide a student with sufficient grounds whereby the student may petition for a variance to specifically stated program requirements. Should a student believe he/she has sufficient grounds to request variance, the student should submit a petition form to the Academic Vice-President. The Academic Vice-President, in consultation with the Deans' Council, will make a recommendation on Variance Petitions to the full faculty.



## Articulated Agreements to Enhance Learning

Grace University offers students educational opportunities beyond traditional program requirements. Several of these opportunities are offered to Grace students based on an articulated agreement with other institutions and organizations.

### Focus on the Family Institute

Grace University holds an articulated participation agreement with the Focus on the Family Institute located on the campus of Focus on the Family in Colorado Springs, Colorado. Because of this relationship, Grace students have an advantage in competing for limited openings to study for a semester in Colorado. Students are able to complete up to 16 semester credits at Grace through the training experience at Focus on the Family that can enhance their training from Grace. For more information, contact the Academic Vice-President.

### Bethsaida Excavation Project

Grace University is an active member in a consortium of colleges and universities actively excavating the ancient site of Bethsaida in Israel. As an active research institution, Grace students have the opportunity to study archeology on site in Israel and cooperate with students from other institutions in the ongoing excavation of this historical biblical site. For more information contact the Academic Vice-President.

### Evangelical Training Association

Grace University is an active member of the Evangelical Training Association. All graduates, therefore, who complete the requirements receive the Association's Standard Diploma. Graduates of the professional ministry programs meet the requirements for the diploma as a part of their regular course of study, and students in other degree programs may qualify for the diploma by completing 90 semester hours, including twelve (12) semester credits of Bible and fifteen (15) semester credits of approved ministry courses.

An associate diploma is available upon completion of 60 semester credits, including six (6) semester credits of Bible and six (6) semester credits of ministry courses. Recipients of the Diploma have their names registered in the E.T.A. office and are qualified to conduct teacher training classes in local churches using E.T.A. materials.

### Jerusalem University College

Grace University is a member of the Consortium of Associated Schools of Jerusalem University College (formerly known as the Institute for Holy Land Studies) whereby Grace University students can travel and study in Israel in short courses (3 weeks)

or through extended study (a semester or year). Jerusalem University College has a specialized curriculum designed to introduce students to the study of Palestine and the Near East. Courses are available in the languages and literature of Near Eastern cultures and peoples of ancient times, as well as in the cultures and peoples of today with their roles in the present world scene. The curriculum of JUC has been designed to take advantage of the distinctive resources of study and research available in Jerusalem and throughout Israel. Historical and cultural aspects of the land are covered thoroughly in a variety of courses. These courses, together with geographical, archaeological, and linguistic studies, provide a unique on-the-scene exposure. This exposure is ensured through a staff of scholars and lecturers resident in the land. The use of local Jewish and Arab expertise is some of the classes contributes to the unique character of the program.

The major portion of the instruction is done in the English language by the staff that has been recruited from the faculties of the Hebrew University and the University of Tel Aviv. Students desiring transfer credit in a particular program should consult the Registrar prior to enrolling in courses.

For more information contact the Academic Vice-President.

### Children's Ministry Institute

Grace University has an agreement with the Children's Ministries Institute (CMI), operated by Child Evangelism Fellowship in Warrenton, Missouri, whereby Grace University students can participate in a one semester, specialized training program for potential leaders and directors in Children's Ministries. In addition to classroom instruction, this program requires extensive practicum experience within the Christian Education program at Grace University. Acquiring credit for this educational experience is based on permission from the Christian Education Program Director and the Academic Vice President and admission into the program by CMI.

### Limited Transfer of Credit for Continuing Students not Enrolled in Cooperative Programs

Students currently enrolled at Grace, other than students in cooperative programs, may not enroll in courses at other institutions to meet Grace University program requirements without the written permission of the Academic Vice-President. This permission must be secured in advance and recommended by the student's advisor.

## DEGREE PROGRAMS



At Grace University, the Bible is the center of the entire curriculum. Nothing is more important for the believer than knowledge and application of the Bible. Accordingly, all graduates of Bachelor and some Associate degree programs are required to complete a major of 30-42 semester credit hours of Bible and theology. In most programs the requirement is 36 hours.

We believe that every student should complete a Biblical Studies major for at least five reasons:

1. the Bible is God's absolute, unchangeable, inerrant revelation;
2. the Bible provides a philosophy that unifies, integrates and gives purpose to that which happens on campus;
3. Bible-centered education keeps the believer from naturalism and humanism;
4. according to Timothy 3:15-17, Bible knowledge and application are essential to preparing the believer for the total challenge of life;
5. no matter what life vocation is chosen, the believer needs to be a specialist in understanding and applying the truths of the Bible.

The objectives of the Division of Biblical Studies are applicable to all programs offered by Grace University and are listed below rather than with each program:

1. that the student should comprehend the meaning of Scripture through a knowledge of Biblical content, interpretive principles, and theological teachings as presented from a dispensational framework;
2. that the student should demonstrate the ability to think logically and critically from a Biblical worldview;
3. that the student should show proficiency in the personal study of Scripture through the mastery of the tools and methods of Bible study;
4. that the student should demonstrate love, respect, and commitment to God and His Word through prayer, worship, personal Bible study and obedience;
5. that the student should utilize Scripture as the integrating component of life through consistent application of its teachings; and
6. that the student should effectively communicate the teaching of the Scripture.

**Certificate Degree—One Year Program**

**Associate in Bible Degree — Two Year Program**

Two levels of education are available in preparation for various ministries. The levels are completely compatible and integrated with each other so that students may decide as they move through the program whether to complete one or two years. Graduates are awarded the Discipleship Certificate for completing one year and the Associate in Bible Degree for completing two years.

The purpose of the One Year Discipleship Certificate and Associate in Bible Degree is that all Christians are called to ministry. Every person serves God equally in the responsibility to advance the cause of Christ (2 Cor. 5:17ff; Eph. 4:12-13). God's will is that people be saved and that the church be expanded and advanced through the ministry of the congregation.

**DISCIPLESHIP CERTIFICATE**

**Objectives**

Students who complete the Discipleship Certificate should demonstrate:

1. a general understanding of Scripture;
2. a sense of world mission;
3. skill in personal witness;
4. a Christian understanding of human behavior; and
5. the ability to communicate effectively.

**Biblical/Theological Requirements**

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics/ Bible Study Methods	3
BS 110	Evangelism & Spiritual Life	2
BS 200	Survey of Theology	2
BS 203	Theology of Church Mission	2
BS xxx	Choose a Bible elective	3

**General Education Requirements**

HU 414	Ethics	3
PE 101	Orientation to Total Fitness	1
SP 120	Oral Communications	3
SS 101	Career Orientation	1

**Professional Requirements**

BU 300	Principles of Leadership & Management	2
CE 303	Fundamentals of Instruction & Mentoring	2
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
<b>2 semesters each</b>		<b>32</b>
<b>TOTAL HOURS</b>		<b>32</b>

**ASSOCIATE IN BIBLE DEGREE**

**Objectives**

Graduates of the Associate in Bible degree, in addition to the benefits of the Discipleship Certificate, should demonstrate:

1. greater maturity in the interpretation and understanding of the Bible;
2. a basic understanding of the major doctrines of Scripture;
3. ability to communicate effectively;
4. the ability to work effectively with people in the local church; and
5. development in some general studies or specialized ministry area.

**Biblical/Theology Requirements**

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics/ Bible Study Methods	3
BS 110	Evangelism & Spiritual Life	2
BS xxx or TH xxx	Choose Bible or Theology electives	15
TH 200	Survey of Theology	2
TH 203	Theology of Church Mission	2

**General Education Requirements**

EN 101	College Composition	3
EN 102 or EN 103	Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx	Choose a Music or Art course	3
HU 221 or HU 414	Choose Intro to Philosophy or Ethics	3
MA 201 or MA 211	Choose College Algebra or Statistics	3
PE 101	Orientation to Total Fitness	1



# Division of General Education

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## General Education Requirements

PE xxx	Choose two PE courses	2
SCI xxx	Choose a Science course	3
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS xxx	Choose a Social Science course	3
<b>Professional Requirements</b>		
BU 300	Principles of Leadership & Management	4
CE 303	Fundamentals of Instruction & Mentoring	2
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
4 semesters each		
<b>TOTAL HOURS</b>		
64		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*

## ASSOCIATE OF ARTS DEGREE

Students who complete this two-year program usually plan to transfer to another college or university to complete a Bachelor's degree in a non-biblical field.

Students who complete the Bible Arts program should have:

1. a basic understanding of the Bible and Theology;
2. a sense of world mission;
3. skill in personal witness; and
4. a Christian understanding of the basic areas of general education.

## Biblical/Theological Requirements

BS 101	Old Testament Survey	4	26
BS 102	New Testament Survey	4	
BS 103	Hermeneutics/Bible Study Methods	3	
BS 110	Evangelism & Spiritual Life	2	
BS 406	Romans	3	
BS xxx or	Choose Bible or		
TH xxx	Theology electives	6	
TH 200	Survey of Theology	2	
TH 203	Theology of Church Mission	2	

3

## General Education Requirements

EN 101	College Composition	3
EN 102 or	Choose Creative Writing or	3
EN 103	Technical Writing	3
HU 221 or	Choose Intro to Philosophy or	3
HU 414	Ethics	3
HU xxx	Choose a Literature course	3
IT 101	Introduction to Basic Computing	3
MA 201 or	Choose College Algebra or	3
MA 211	Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose a P.E. elective	1
SCI xxx	Choose a Science course	4
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS xxx	Choose a Social Science course	6
<b>Professional Requirements</b>		
BU 300	Principles of Leadership & Management	2
CE 303	Fundamentals of Instruction & Mentoring	2
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
4 semesters each		
<b>TOTAL HOURS</b>		
67		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*

## ASSOCIATE OF ARTS DEGREE

Students who complete this two-year program usually plan to transfer to another college or university to complete a Bachelor's degree in a non-biblical field.

Students who complete the Bible Arts program should have:

1. a basic understanding of the Bible and Theology;
2. a sense of world mission;
3. skill in personal witness; and
4. a Christian understanding of the basic areas of general education.

## Biblical/Theological Requirements

BS 101	Old Testament Survey	4	26
BS 102	New Testament Survey	4	
BS 103	Hermeneutics/Bible Study Methods	3	
BS 110	Evangelism & Spiritual Life	2	
BS 406	Romans	3	
BS xxx or	Choose Bible or		
TH xxx	Theology electives	6	
TH 200	Survey of Theology	2	
TH 203	Theology of Church Mission	2	

In addition to the common core listed above, the faculty established a standard that one academic year of a foreign language (minimum) is required in order to receive a Bachelor of Arts degree.

The objectives of the General Education Division are applicable to most programs and are listed below, rather than with each program:

1. the student should demonstrate the development of a world view that integrates a broad knowledge of human history, behavior, and culture with biblical truth;
2. the student should demonstrate the skills essential to effective oral and written communication;
3. the student should develop on aesthetic sense of the arts through exposure to the humanities;
4. the student should display a biblically-informed appreciation for the human body in an individualized fitness program and exposure to activities that have immediate and long health benefits;
5. the student should demonstrate the ability to draw conclusions from research data using the scientific method; and
6. the student should demonstrate the ability to use computer application software to construct printed materials or multimedia presentations.

In addition to the requirements of Biblical and Professional Studies, Grace University maintains a Division of General Education. In each program, students will take courses in basic oral and written communication skills, science, math, social science, humanities, and technology which are offered by the General Education Division. The goal of the division is to challenge students to be critical thinkers who integrate Biblical truth with knowledge about God's created universe and the culture in which they live.

## GENERAL EDUCATION COMMON CORE

Within the General Education Division, a common core has been established for all bachelor level students. The Bachelor of Science degree includes the following minimum core:

Communications (written & oral)	9 s.h.*
Social Science	9 s.h.*
Philosophy or Ethics	3 s.h.
Music or Art	3 s.h.
Literature	3 s.h.
Math	3 s.h.
Science	3 s.h.
Physical Fitness	4 s.h.
Career Orientation & Senior Integration Seminars	2 s.h.

**Information Technology Requirements\*\***

*\*\*Includes a two sequence course offering*

*\*\*\*Requirements are defined by professional major*

# General Studies Program Bible/General Studies (BA)

The General Education Division directs a Bachelor of Arts degree program offering a double major in Bible and General Studies. This program is specifically designed for individuals who are considering graduate study in social science fields, planning to enter a professional school program (i.e. law), or contemplating attendance at a theological seminary.

In addition to the objectives for the General Education Division students who complete the General Studies Program should meet the following objectives:

1. the student should have an adequate background in general education and Bible required for advanced theological education, advanced social science education, or professional degree program;
2. exhibit an understanding of present day trends and issues that impact Christianity; and
3. the student should demonstrate an understanding of human history that includes a theocentric, perspective.

## Biblical/Theological Requirements 40

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics / Bible Study Methods	3
BS 110	Evangelism & Spiritual Life	2
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	3
BS 406	Romans	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology I	3
TH 203	Theology of Church Mission	2
TH 302	Theology II	3
TH 303	Theology III	3
TH 310	Contemporary Theo. Issues	2

## General Education Requirements

EN 101	College Composition	3
EN 102 or EN 103	Choose Creative Writing or Technical Writing	3
FL xxx	Choose at least one year of a Foreign Language	6
HU 414	Ethics	3
HU412	Apologetics	3
HU xxx	Choose two literature courses	6
HU xxx or MU xxx	Choose a music or art course	3
IT 101	Introduction to Basic Computing	3
MA 201 or MA 211	Choose College Algebra or Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3
SCI xxx	Choose a science course	3
SP 120	Oral Communications	3
SS 100	General Psychology	3
SS 101	Career Orientation	1
HU 221	Introduction to Philosophy	3
SS 331	World Civilization 1	3
SS 332	World Civilization 2	3
SS 400	Senior Integration	3
SS 431	American History 1	1
SS 432	American History 2	1
<b>Professional Requirements</b>		<b>25</b>
BU 300	Principles of Leadership & Management	2
CE 303	Fundamentals of Instruction & Mentoring	2
XXxxx	Choose two courses in professional studies	6
XXxxx	Choose electives based on an individualized study plan	15
<b>S.L.T. and Grace L.I.R.E. Requirements</b>		<b>8 semesters each</b>
<b>TOTAL HOURS</b>		<b>128</b>

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.

# Division of Professional Studies

## LEADERSHIP CORE

The faculty has established a common core of courses that are known as the "Leadership Core" curriculum. These courses help develop the servant leadership skills necessary for the Grace Graduate to serve as an effective leader in the home, the church, and in society in general. This core also assists the student in developing the skills to be successful at Grace University in the varied dimensions of life. This integrative leadership core includes the following 14 semester hours:

SS 101	Career Orientation	1 s.h.
BS 103	Hermeneutics & Bible Study Methods	3 s.h.
BS 110	Evangelism and Spiritual Life	2 s.h.
TH 203	Theology of Church Mission	2 s.h.
PE 101	Orientation to Total Fitness	1 s.h.
BU 300	Principles of Leadership and Management	2 s.h.
CE 303	Fundamentals of Instruction and Mentoring	2 s.h.
SS 400	Senior Integration*	1 s.h.

\*not required for certificate or associate level programs

Objectives for each program are presented with each specific program.

Aviation Program

Business Administration Program

Christian Education Program

Communications Program

Intercultural Studies Program

Music Program

Nursing Program

Pastoral Ministry Program

Psychology Program

Teacher Education Program

Urban Ministries Program

EXCEL Degree Completion Program

Cooperative Program

# Aviation Program

## Bible/Aeronautical Science (BS)

The aviation industry is an expanding and diverse career field that has generated strong demand for professionals with technical and leadership skills. The Aviation Program is designed to prepare students for careers as aviation professionals in ministry organizations, public and nonprofit agencies, and in business and industry.

The Aviation Program offers a Bachelor of Science degree with majors in both Bible and Aeronautical Science. Students may select from one of the three specialized areas of concentrations within the Aeronautical Science major: Mission Aviation, Flight Education, and Aviation Maintenance. The three options are designed around a common core of aeronautical science courses that provide the student with a broad understanding of the essential interdisciplinary components of Aeronautical Science.

The Mission Aviation concentration is a rigorous study in both professional flight and aviation maintenance. These skills are essential in preparing graduates for ministry careers as mission aviators. This program consists of 163 hours of course work within a five-year program.

The Flight Education concentration is designed to prepare graduates for careers in professional flight operations in the aviation industry and government agencies. The focus of this major is in developing aeronautical knowledge, skill, and flight proficiency in professional pilot operations. This program consists of 128 hours of course work within a four-year program.

The Aviation Maintenance concentration is designed to prepare graduates for careers in the aviation maintenance and manufacturing industry. The focus of this major is in developing aeronautical knowledge, experience, and skill sufficient to obtain certification as an Aviation Maintenance Technician for mission aviation, air carriers, or general aviation. This program consists of 141 hours of course work within a four-year program.

Aviation Maintenance courses are taken at Iowa Western Community College through a cooperative arrangement with Grace University. Iowa Western's curriculum follows the guidelines set forth by the Federal Aviation Administration in FAR Part 147 and provides the student with training on both fixed-wing and rotor-winged aircraft along with reciprocating and turbine-powered aircraft systems. The student must take the required FAA written/oral and practical tests to receive a Mechanic's certificate with Airframe and

Powerplant ratings. For the A&P Certificate, Grace University accepts a block transfer of 52 semester credits (maximum) into this dual major program. Iowa Western's program leading to the A&P Certificate requires more than 79 semester hours prior to testing. Credits listed in Aviation Maintenance Technology by course reflect Iowa Western's program requirements.

The goal of the Aviation Program is to prepare Christians with the basic skills, attributes, and qualities of the aviation professional. The student who completes the Aviation Program should be able to:

1. demonstrate knowledge and understanding of the physical, economic, political, regulatory, and social environments within the national and international aviation and aerospace systems;
2. demonstrate safe and efficient management and operation of a vehicle in the aviation and aerospace system;
3. demonstrate knowledge, understanding, and competence in aeronautical decision-making and judgment;
4. successfully obtain the necessary professional certifications, ratings, and endorsements for their chosen specialization;
5. fulfill the objectives of the Biblical studies Division; and
6. fulfill the objectives of the General Education Division.

### MISSION AVIATION CONCENTRATION

Biblical/Theological Requirements	40
BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3
BS 110 Evangelism & Spiritual Life	2
BS 306 or BS 316 Genesis	3
BS 406 Romans	3
BS xxx Choose Bible electives	6
TH 200 Survey of Theology	2
TH 201 Theology I	3
TH 203 Theology of Church Mission	2
TH 302 Theology II	3
TH 303 Theology III	3
TH 310 Contemporary Theo.Issues	2

### General Education Requirements

AS 455 Human Factors in Aviation	3
BU 300 Principles of Leadership and Management	2
CE 303 Fundamentals of Instruction and Mentoring	2
EN 101 College Composition	3
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose a music or art course	3
HU 221 or HU 414 Choose Intro to Philosophy or Ethics	3
HU xxx Choose a literature course	3
MA 202 Calculus	3
PE 101 Orientation to Total Fitness	1
PE xxx Choose three PE courses	3
SCI 211 Applied Physics	3
SP 120 Oral Communications	3
SS 101 Career Orientation	1
SS 400 Senior Integration I	1

### Professional Requirements

<b>Aeronautical Science Core</b>	<b>9</b>
AS 251 Introduction to the Air Transportation System	3
AS 353 Aerodynamics	3
AS 354 Air Traffic Control	3
AS 455 Human Factors in Aviation (General Education)	3
SCI 252 Meteorology (General Education)	3

### Mission Aviation-Flight

<b>Required Courses</b>	<b>22</b>
AS 220 Private Pilot Theory	3
AS 221 Technical Flight Development I (IT Requirement)	2
AS 225 Instrument Flight Theory	3
AS 226 Technical Flight Development II	2
AS 320 Commercial Pilot Theory	2
AS 321 Technical Flight Development III	2
AS 322 Technical Flight Development IV	2
AS 325 Tail-wheel Flight	2
AS 326 Mountain Flight	2
AS 420 or AS 425 Choose Flight Instructor or Multi-engine Flight	2

### Mission Aviation-Maintenance

<b>Required Courses</b>	<b>3</b>
AVI 620 T IWCC Aviation General I <sup>1</sup>	2
AVI 630 T IWCC Aviation General II <sup>1</sup>	2
AVI 622 T IWCC Aviation Airframe I <sup>1</sup> (IT Requirement)	2
AVI 623 T IWCC Aviation Airframe II <sup>1</sup> (IT Requirement)	3
AVI 624 T IWCC Aviation Airframe III <sup>1</sup>	3
AVI 625 T IWCC Aviation Airframe IV <sup>1</sup>	3
AVI 626 T IWCC Aviation Powerplant I <sup>1</sup>	3
AVI 627 T IWCC Aviation Powerplant II <sup>1</sup>	3
AVI 628 T IWCC Aviation Powerplant III <sup>1</sup>	3
AVI 629 T IWCC Aviation Powerplant IV <sup>1</sup>	3

**S.L.T. & Grace L.I.E.E. Requirements**  
**8 semesters each**

**TOTAL HOURS** 163

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*

*<sup>1</sup>Grace University awards 52 hours of credit for the 79 transfer hours from Iowa Western Community College (2:3 ratio, refer page 9 CAA Accreditation Standards Manual).*

**FLIGHT EDUCATION CONCENTRATION**

AS 354	Air Traffic Control	40
AS 455	Human Factors in Aviation	4
SCI 252	Meteorology (General Education Credit)	4
<b>Flight Education Concentration</b>		
<b>Required Courses</b>		
AS 220	Private Pilot Theory	3
AS 221	Technical Flight Development I (JT Requirement)	3
AS 225	Instrument Flight Theory	3
AS 226	Technical Flight Development II	6
AS 320	Commercial Pilot Theory	3
AS 321	Technical Flight Development III	2
AS 322	Technical Flight Development IV	3
AS 331	Aircraft Systems and Propulsion	2
AS 462	Air Carrier Operations	40
AS 401	Crew Resource Management	2
AS 402	High Altitude Flight Operations	2
AS 420 or AS 425	Choose Flight Instructor or Multi-engine Flight	3
AS xxx	Choose Aeronautical Science electives	3
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		
126		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

**AVIATION MAINTENANCE CONCENTRATION**

AS 251	Introduction to the Air Transportation System	40
AS 353	Aerodynamics	4
AV 354	Air Traffic Control	4
AS 455	Human Factors in Aviation (General Education)	4
SCI 252	Meteorology (General Education Credit)	3
<b>Aviation Maintenance</b>		
<b>Required Courses</b>		
AVI 620 T	IWCC Aviation General I <sup>1</sup>	6
AVI 630 T	IWCC Aviation General II <sup>1</sup>	2
AVI 622 T	IWCC Aviation Airframe I <sup>1</sup> (JT Requirement)	3
AVI 623 T	IWCC Aviation Airframe II <sup>1</sup> (JT Requirement)	2
AVI 624 T	IWCC Aviation Airframe III <sup>1</sup>	3
AVI 625 T	IWCC Aviation Airframe IV <sup>1</sup>	3
AVI 626 T	IWCC Aviation Powerplant I <sup>1</sup>	40
AVI 627 T	IWCC Aviation Powerplant II <sup>1</sup>	3
AVI 628 T	IWCC Aviation Powerplant III <sup>1</sup>	2
AVI 629 T	IWCC Aviation Powerplant IV <sup>1</sup>	2
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		
141		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

<sup>1</sup> Grace University awards 52 hours of credit for the 79 hours transferred from Iowa Western Community College.

**FLIGHT EDUCATION CONCENTRATION**

AS 354	Air Traffic Control	40
AS 455	Human Factors in Aviation	4
SCI 252	Meteorology (General Education Credit)	4
<b>Flight Education Concentration</b>		
<b>Required Courses</b>		
AS 220	Private Pilot Theory	3
AS 221	Technical Flight Development I (JT Requirement)	3
AS 225	Instrument Flight Theory	3
AS 226	Technical Flight Development II	6
AS 320	Commercial Pilot Theory	3
AS 321	Technical Flight Development III	2
AS 322	Technical Flight Development IV	3
AS 331	Aircraft Systems and Propulsion	2
AS 462	Air Carrier Operations	40
AS 401	Crew Resource Management	2
AS 402	High Altitude Flight Operations	2
AS 420 or AS 425	Choose Flight Instructor or Multi-engine Flight	3
AS xxx	Choose Aeronautical Science electives	3
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		
126		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

**AVIATION MAINTENANCE CONCENTRATION**

AS 251	Introduction to the Air Transportation System	40
AS 353	Aerodynamics	4
AV 354	Air Traffic Control	4
AS 455	Human Factors in Aviation (General Education)	4
SCI 252	Meteorology (General Education Credit)	3
<b>Aviation Maintenance</b>		
<b>Required Courses</b>		
AVI 620 T	IWCC Aviation General I <sup>1</sup>	6
AVI 630 T	IWCC Aviation General II <sup>1</sup>	2
AVI 622 T	IWCC Aviation Airframe I <sup>1</sup> (JT Requirement)	3
AVI 623 T	IWCC Aviation Airframe II <sup>1</sup> (JT Requirement)	2
AVI 624 T	IWCC Aviation Airframe III <sup>1</sup>	3
AVI 625 T	IWCC Aviation Airframe IV <sup>1</sup>	3
AVI 626 T	IWCC Aviation Powerplant I <sup>1</sup>	40
AVI 627 T	IWCC Aviation Powerplant II <sup>1</sup>	3
AVI 628 T	IWCC Aviation Powerplant III <sup>1</sup>	2
AVI 629 T	IWCC Aviation Powerplant IV <sup>1</sup>	2
<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>		
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		
141		

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

<sup>1</sup> Grace University awards 52 hours of credit for the 79 hours transferred from Iowa Western Community College.

## Business Administration Program Bible/Business Administration (BS)

The Department of Business Administration offers two majors leading to Bachelor of Science degrees: Business Administration or Management and Organizational Leadership. Each is designed for business management ministry in mission organizations, church and para-church ministries, "tent-making" missionary service or a Christian witness in the marketplace. The program office also advises students who are pursuing cooperative degrees in Accounting and Computer Information Systems.

The Business Administration major is the broader of the two majors and includes greater study in the areas of accounting, finance and the economy. The major contains 45 hours of business-related courses. This major is a traditional four-year degree.

The student who completes the Business Administration Program should be able to:

1. demonstrate proficiency in interpersonal and group communication skills and principles;
2. practice leadership styles and skills, including motivational techniques and conflict resolution;
3. explain Human Resource Management principles (e.g., recruitment, selection, training, evaluation, discipline and dismissal);
4. defend the centrality of ethics in business and business-related decision-making;
5. demonstrate proficiency in the principles of organizational behavior, marketing, business law and finance;
6. fulfill the objectives of the Biblical Studies Division; and
7. fulfill the objectives of the General Studies Division.

The Management and Organizational Leadership major (EXCEL) is a degree completion program designed for the student who has already completed at least 62 hours of undergraduate study. This degree is oriented towards the human interactions portion of management. Further information can be found in the EXCEL section of this catalog.

<b>Biblical/Theological Requirements</b>	<b>40</b>
BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3
BS 110 Evangelism & Spiritual Life	2
BS 306 or BS 316 Genesis	3
BS 406 Romans	3
BS xxx Choose Bible electives	6

## Christian Education Program Bible/Christian Education (BS)

The University offers three concentrations designed to prepare students for Christian Education ministries. They lead to the following degrees:

Bachelor of Science with a concentration in Church Education;

Bachelor of Science with a concentration in Youth Ministry; and

Bachelor of Science with a concentration in Christian Camping.

The general objectives of the Christian Education Program are:

1. that the student who successfully completes one of the Christian education major concentrations should be able to devise a personal philosophy of education that integrates biblical, historic and contemporary educational philosophical concepts;
2. that the student who successfully completes one of the Christian education major concentrations should be able to effectively teach the Scriptures to selected age groups;
3. that the student who successfully completes one of the Christian education major concentrations should demonstrate interpersonal and relationship skills;
4. that the student who successfully completes one of the Christian education major concentrations should exhibit organizational, administrative, and servant leadership skills; and
5. that the student who successfully completes one of the Christian education major concentrations should manifest necessary skills for continuing Christian education ministry.

### CHRISTIAN CAMPING CONCENTRATION

This concentration is designed for students who desire to work in a Christian camp or related ministry. This program is offered in cooperation with Camp Forest Springs located in Westboro, Wisconsin. The camp site covers over 500 acres along the shores of James Lake. The camp program is strongly evangelical in faith and practice and is operated under very capable leadership. While the students are completing the first two or three years at Grace University, they make application for admission to Camp Forest Springs. Students who apply visit the camp prior to acceptance into the

TH 200 Survey of Theology	3
TH 201 Theology I	3
TH 203 Theology of Church Mission	2
TH 302 Theology II	3
TH 303 Theology III	3
TH 310 Contemporary Theo. Issues	2
<b>General Education Requirements</b>	<b>39</b>
EN 101 College Composition	3
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose a music or art course	3
HU 221 or HU 414 Choose Intro to Philosophy or Ethics	3
HU xxx Choose a literature course	3
MA 211 Statistical Methods	3
PE 101 Orientation to Total Fitness	1
PE xxx Choose three PE courses	3
SCI xxx Choose a science course	3
SP 120 Oral Communications	1
SS 101 Career Orientation	3
SS 201 Principles of Economics 1	3
SS 202 Principles of Economics 2	3
SS 400 Senior Integration	1
SS xxx Choose a social science course	3
<b>Professional Requirements</b>	<b>49</b>
BU 101 Introduction to Business	3
BU 201 Financial Accounting	3
BU 202 Managerial Accounting	3
BU 300 Principles of Leadership & Management	2
BU 301 Corporate Finance	3
BU 302 Organizational Behavior	3
BU 311 Human Resource Management	3
BU 312 Principles of Marketing	3
BU 401 Business Law	3
BU 402 International Business	3
BU 411 Management Information Systems (IT Requirement)	3
BU 412 Entrepreneurship & Small Business	3
BU 422 Production & Operations Management	3
BU 431-BU 452 Business Internship	3
BU xxx Business Electives	3
CE 303 Fundamentals of Instruction & Mentoring	2
XXxxx Other Electives	3

### S.L.T. & Grace L.I.F.E. Requirements

<b>8 semesters each</b>	<b>128</b>
<b>TOTAL HOURS</b>	
<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.</i>	

program. (This is usually arranged through the camp and the Chair of Christian Education during the fall semester of the Freshman or Sophomore year). Applications must have at least a 2.5 grade point average, be recommended by the Chair of Christian Education, and be approved by Camp Forest Springs. Those selected spend their training year at the camp site in Wisconsin. The experiences of this year are carefully designed to expose the students to all of the operational areas of a year-round Christian camp. Students return to the University campus to complete the program if any requirements remain.

The student who completes the Christian Camping Concentration should be able to:

1. manifest the attitude of a servant leader;
2. provide evidence of proficiency in the skills of Christian camping;
3. organize and administer a Christian camping program;
4. fulfill the objectives of the Biblical Studies Division; and
5. fulfill the objectives of the General Studies Division.

### Biblical/Theological Requirements

BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3
BS 110 Evangelism & Spiritual Life	2
BS 306 or BS 316 Genesis	3
BS 406 Romans	3
BS xxx Choose Bible electives	6
TH 200 Survey of Theology	2
TH 201 Theology I	3
TH 203 Theology of Church Mission	2
TH 302 Theology II	3
TH 303 Theology III	3
TH 310 Contemporary Theo. Issues	2
<b>General Education Requirements</b>	<b>46</b>
EN 101 College Composition	3
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose a music or art course	3
HU 221 or HU 414 Choose Intro to Philosophy or Ethics	3

<b>HU xxx</b>	Choose a literature course	3
<b>IT 101</b>	Introduction to Basic Computing	3
<b>MA 201 or MA 211</b>	Choose College Algebra or Statistics	3
<b>PE 101</b>	Orientation to Total Fitness	1
<b>PE xxx</b>	Choose three PE courses	3
<b>SCI xxx</b>	Choose two science courses	7
<b>SP 120</b>	Oral Communications	3
<b>SS 101</b>	Career Orientation	1
<b>SS 400</b>	Senior Integration	1
<b>SS xxx</b>	Choose three social science courses—two must be sequenced	9
<b>Professional Requirements</b>		<b>46</b>
<b>CA 300</b>	Camp Management	3
<b>CA 310</b>	Camp Maintenance	3
<b>CA 320</b>	Promotion & Public Relations	3
<b>CA 330</b>	Food Service Management	3
<b>CA 340</b>	Camp Counseling*	2/3
<b>CA 341</b>	Camp Organization	6
<b>CA 342</b>	Camp Administration	3
<b>CA 350</b>	Camp Programming*	5/4
<b>CA 360</b>	Camp Teaching	1
<b>CA 370</b>	Camp Safety	1
<b>CE xxx</b>	Professional Electives	4
<b>CE 303</b>	Fundamentals of Instruction & Mentoring	2
<b>CA 355</b>	Camp - Church Relations	1
<b>CE 402</b>	History and Philosophy of Christian Education	3
<b>CE xxx</b>	Choose two of the following:	6
	CE of Children	3
	CE of Youth	3
	CE of Adults	3
	Choose Bible electives	3
	Survey of Theology	3
	Theology I	3
	Theology of Church Mission	3
	Theology II	3
	Theology III	3
	Contemporary Theo. Issues	3
<b>S.L.I. &amp; Grace L.I.F.F.E. Requirements</b>		<b>132</b>
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		<b>132</b>
<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.</i>		
<i>*See course descriptions.</i>		

<b>SCI xxx</b>	Choose a science course	3
<b>SP 120</b>	Oral Communications	3
<b>SS 101</b>	Career Orientation	1
<b>SS 400</b>	Senior Integration	1
<b>SS xxx</b>	Program defined or open to student selection	9
<b>Professional Requirements</b>		<b>49</b>
<b>BU 300</b>	Principles of Leadership & Management	2
<b>CE 303</b>	Fundamentals of Instruction & Mentoring	2
<b>CE 402</b>	History and Philosophy of Christian Education	3
<b>CE 320</b>	Curriculum & Instruction	3
<b>CE 403</b>	Organization & Administration	3
<b>CE 400</b>	People & Ministry Skills	3
<b>CE 442</b>	CE Field Work	3
<b>CE xxx</b>	Choose two of the following:	6
	CE of Children	3
	CE of Youth	3
	CE of Adults	3
	Choose electives within Christian Education program	6
<b>ED 316</b>	Instructional Technology (IT Requirement)	3
<b>XX xxx</b>	Choose electives within Professional Studies Division	12
<b>XX xxx</b>	Choose electives based on personal interest	6
<b>S.L.I. &amp; Grace L.I.F.F.E. Requirements</b>		<b>128</b>
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		<b>128</b>
<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.</i>		
<b>CHILDRENS MINISTRIES INSTITUTE</b>		
Grace University has an agreement with the Childrens Ministries Institute (CMI), operated by Child Evangelism Fellowship in Warrenton, Missouri, whereby Grace University students can participate in a one semester, specialized training program for potential leaders and directors Childrens Ministries. In addition to classroom instruction, this program requires extensive practicum experience. Students receive academic credit for the learning experience within the Christian Education program at Grace University. Acquiring credit for this educational experience is based on permission from the Christian Education Program Director and the Academic Vice President and admission into the program by CMI. The training includes the following courses includes:		
<b>CE xxx</b>	Choose electives within Christian Education program	3
<b>ED 316</b>	Instructional Technology (IT Requirement)	3
<b>XX xxx</b>	Choose electives within Professional Studies Division	12
<b>XX xxx</b>	Choose electives based on personal interest	6
<b>S.L.I. &amp; Grace L.I.F.F.E. Requirements</b>		<b>128</b>
<b>8 semesters each</b>		
<b>TOTAL HOURS</b>		<b>128</b>
<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.</i>		

<b>Childrens Ministries</b>		
<b>CM 101</b>	Teaching Children Effectively (Level 1)	2
<b>CM 102</b>	Understanding Today's Child	2
<b>CM 201</b>	Progressive Methods of Child Evangelism	3
<b>CM 202</b>	Teaching Children Effectively (Level 2)	2
<b>Teacher Training</b>		
<b>TT 201</b>	Dynamics of Teacher Training	3
<b>TT 301</b>	Instructor of Teachers Course (Level 1) *	4
<b>Leadership Development</b>		
<b>LD 101</b>	Distinctives of Child Evangelism Fellowship	0
<b>LD 201</b>	Ministry Strategy and Development	3
<b>LD 202</b>	Dynamics of Christian Leadership	3
<i>*by CMI staff invitation only</i>		
The CMI training program leads to a "CMI Diploma" and evaluation transcripts. Grace University faculty believe completion of the CMI Diploma program is a valuable educational experience for those seeking full-time ministry within Christian Education directing programs for early childhood and children, especially those seeking appointment with Child Evangelism Fellowship. The training represents a maximum of 19 semester credits of academic course work at Grace University. Completion of the CMI training program substitutes for the following Christian Education program requirements:		
<b>CE 312</b>	Christian Education of Children	3
<b>CE 320</b>	Curriculum and Instruction	3
<b>CE 403</b>	Organization and Administration	3
<b>CE 442</b>	CE Field Work	3
<b>E xxx</b>	Electives within the Professional Studies Division	7

**YOUTH MINISTRY CONCENTRATION**

This concentration is designed for the student who wishes to be involved in youth ministry in the local church or para-church organization. This program is generally regarded as terminal in nature. The student who completes the Youth Ministry Concentration should be able to:

1. minister with youth in meeting their needs;
2. show proficiency in the skills of youth programming;
3. develop lay and youth leadership in youth ministry;
4. function as an associate staff in a local church or para-church organization;
5. minister with people as a servant-leader;
6. fulfill the objectives of the Biblical Studies Division; and
7. fulfill the objectives of the General Studies Division.

**Biblical/Theological Requirements 40**

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics / Bible Study Methods	3
BS 110	Evangelism & Spiritual Life	2
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	3
BS 406	Romans	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology I	3
TH 203	Theology of Church Mission	2
TH 302	Theology II	3
TH 303	Theology III	3
TH 310	Contemporary Theo. Issues	2

**General Education Requirements 39**

EN 101	College Composition	3
EN 102 or EN 103	Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx	Choose a music or art course	3
HU 221 or HU 414	Choose Intro to Philosophy or Ethics	3
HU xxx	Choose a literature course	3
MA 201 or MA 211	Choose College Algebra or Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3

**Communications Program**

**Bible/Communications (BS)**

The purpose of the Communications Program is to give students the tools they need to serve Jesus Christ in the Broadcast and in Mass Communications. The coursework integrates both Mass Communication theory and skills with a Biblical worldview that is developed in both the biblical Studies and General Education courses.

In the program, students take courses from the Communications Core and choose a concentration in Radio. Students have access to production equipment and computer technology to help them develop their skills.

All students are required to do an internship that can be done either in the United States or overseas. They also gain valuable experience through their involvement in the student radio station. Students are also encouraged to apply for available positions and internships at KGBI-FM, a 100,000 watt FM station operated by the university.

The student who completes the Communications Program should be able to:

1. demonstrate through class assignments and internship opportunities the professional and leadership skills necessary to independently prepare, produce, and present mass communication content primarily for Christian media or church-related organizations;
2. demonstrate knowledge of the concepts and issues associated with the U.S. mass communications system;
3. demonstrate the ability to conduct original research that is targeted toward a specific research question, and articulate conclusions and recommendations based on the data to develop a Biblically-based strategy that addresses the concerns raised by the data;
4. demonstrate adequate background for further study in mass communications;
5. fulfill the objectives of the Biblical Studies Division; and
6. fulfill the objectives of the General Studies Division.

SCI xxx	Choose a science course	3
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS 400	Senior Integration	1
SS xxx	Choose three courses in social science—two must be sequenced	9

**Professional Requirements 49**

BU 300	Principles of Leadership & Management	2
CE 303	Fundamentals of Instruction & Mentoring	2
CE 310	Leadership & Discipleship in Youth Ministry	3
CE 320	Curriculum & Instruction	3
CE 400	People & Ministry Skills	3
CE 402	History and Philosophy of Christian Education	3
CE 403	Organization & Administration	3
CE 442	CE Field Work	3
CE xxx	Choose two of the following: CE of Children CE of Youth CE of Adults choose Youth or CE electives	6
CE xxx	choose Youth or CE electives	3
ED 316	Instructional Technology (IT Requirement)	3
XX xxx	choose Professional Studies electives	3
XX xxx	choose electives based on personal interest	3

**S.I.T. & Grace L.I.F.E. Requirements 8 semesters each**

**TOTAL HOURS 124**

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.

**BROADCAST CONCENTRATION**

BS 101	Old Testament Survey	4
BS 102	New Testament Survey	4
BS 103	Hermeneutics / Bible Study Methods	4
BS 110	Evangelism & Spiritual Life	3
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	2
BS 406	Romans	3
BS xxx	Choose Bible electives	6
TH 200	Survey of Theology	2
TH 201	Theology I	3
TH 203	Theology of Church Mission	2
TH 302	Theology II	3
TH 303	Theology III	3
TH 310	Contemporary Theo. Issues	2

**General Education Requirements 45**

EN 101	College Composition	3
EN 102 or EN 103	Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx	Choose a music or art course	3
HU 221 or HU 414	Choose Intro to Philosophy or Ethics	3
HU xxx	Choose a literature course	3
MA 201 or MA 211	Choose College Algebra or Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3
SCI xxx	Choose a science course	3
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS 400	Senior Integration	1
SS 204	Introduction to Social Science Research	3
SS xxx	Choose three social science courses including one sequence	9



# Intercultural Studies Program Bible/Intercultural Studies (BA or BS)

Grace University provides a unique field-based training program designed to prepare students for cross-cultural ministry. The Intercultural Studies (IS) program results in a Bachelor of Science degree with a 40-hour major in Bible, a 26-hour major in Intercultural Studies, and a 22-hour individualized professional concentration. Students may also pursue a Bachelor of Arts degree by including a minimum of 6 hours of foreign language as a part of their individualized professional concentration.

All Intercultural Studies majors are required to participate in the EDGE, a 6-month overseas experience, that includes 20 hours of Intercultural Studies classes taught at an overseas site. During the summer and fall of each year (June-November) Grace University collaborates with mission organizations to implement this unique on-site, 20-credit hour overseas component of the Intercultural Studies program. University professors, qualified missionaries and national believers serve as instructors for the courses.

Each team is limited to 4-8 students of junior or senior status (min. grade point average of 2.0). Application for this program is made after 3 semesters of classes. Students may participate following their sophomore or junior years. The Intercultural Studies department determines acceptance into the program. Participating students are not required to be Intercultural Studies majors, however, preference is given to Intercultural Studies majors.

In 2001, the program was conducted in cooperation with SIM International in Kenya, East Africa. Then in 2002, Taiwan and the Philippines served as the site done in cooperation with SEND International. Additional sites in Mexico and West Africa are currently under development.

<b>Professional Requirements</b>	<b>43</b>
CE 303 Fundamentals of Instruction & Mentoring	2
COM 200 Basic Photography	2
COM 211 Orientation to Media Studies	1
COM 450 Media Ethics and Law	3
COM 218 Video Production	3
COM 221 Introduction to Broadcasting	3
COM 251-452 Broadcast Practicum	0
COM 302 or Choose either Sociology of Mass Communications or Human Communication & Rhetoric	3
COM 321 Broadcast Management and Operations	2
COM 322 Broadcast News	3
COM 331 Audio Production (IT Requirement)	3
COM 332 Multi-track Production	3
COM 350 Broadcast Fieldwork	3
COM 421 Writing for Radio and Television	3
PSY 201 Interpersonal Communication	3
XX xxx Choose an elective based on personal interest	6

**S.L.I. and Grace L.I.F.E. Requirements**  
**8 semesters each**

**TOTAL HOURS** 128

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take*

*"Ethics" as a world view integration requirement. Practicum Requirements: Students are required to complete four non-credit practices in their professional concentration.*

The student who completes the Intercultural Studies Program should be able to:

1. Academic – "That the student demonstrate the knowledge and skills necessary for effective mission work including:
  - Evidence of a biblical philosophy of mission as a global Christian
  - Demonstrate an understanding of the significance of the history and progress of world missions
  - Be able to evaluate critically the basic issues and current trends in missions
  - Demonstrate a working knowledge of divergent cultures and non-Christian religions
  - Evidence the ability to formulate strategies for effectively teaching the multifaceted cultures of the world
2. Vocational – "That the student confirm the believer's calling in relation to personal gifts and abilities."
3. Emotional/Affective – "That the student develop God's heart for the world and translate that spiritual passion for mission into long-term mission involvement."
4. Relational – "That the student manifest an ability to handle successfully the unique interpersonal challenges of intercultural ministry with regard to fellow mission personnel and national co-workers."
5. Ministry Style – "That the student value a team approach to ministry in relation to fellow mission personnel and national co-workers."
6. Spiritual – "That the student would evidence increasing maturity in their dependence on God."
7. Organizational – "That the student seriously consider long-term involvement with the host mission organization."



The student will also fulfill the objectives of the Biblical Studies and General Education Divisions listed in this catalog.

<b>Biblical/Theological Requirements</b>	<b>Professional Requirements</b>	<b>Bible/Music (BS)</b>
BS 101	BU 300	BS 101
BS 102	CE 303	BS 102
BS 103	IS 311	BS 103
BS 110	IS 312	BS 110
BS 306 or BS 316	IS 321	BS 306 or BS 316
BS 406	IS 401	BS 406
BS xxx	IS 405	BS xxx
TH 200	IS 420	TH 200
TH 201	IS 412	TH 201
TH 203	SS 214	TH 203
TH 302	XX xxx	TH 302
TH 303	<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>	TH 303
TH 310	<b>8 semester hours</b>	TH 310
	<b>TOTAL HOURS</b>	

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

*A minimum of 6 credit hours of foreign language is required to grant a Bachelor of Arts degree; the Bachelor of Science degree does not require a foreign language. The Inter-cultural Studies program may use Professional Concentration elective hours for language options.*

<b>General Education Requirements</b>	<b>40</b>
EN 101	40
EN 102 or EN 103	3
HU xxx or HU 221 or HU 414	3
HU xxx	3
MA 201 or MA 211	3
PE 101	1
PE xxx	3
SCI xxx	3
SP 120	3
SS 101	1
SS 400	1
SS xxx	9

### Music Program

The University offers a major that is designed to prepare students for music ministries. This major is designed to develop competent musicians who understand the role that music can play in Christian life and ministry; in addition it allows music students to focus on their primary areas of interest. Each music student takes a music core of 45 hours plus 10 hours in their chosen area of emphasis: voice/choral, instrumental, piano, worship and music, music recording and production, or theory/composition. The philosophy and skills gained in this major should prepare graduates to serve effectively in church music programs and schools, and/or attend graduate school. Students who desire teaching credentials should refer to the Teacher Education Program. The students who complete the music major should:

- demonstrate a basic understanding of the Christian philosophy of music and the worship of God;
- demonstrate proficiency in a major applied area of concentration such as keyboard, instrumental, or voice, and achieve minimum proficiency on piano;
- demonstrate a basic understanding of music—its theory, history, and aesthetics;
- demonstrate the leadership skills for planning and leading congregational worship;
- demonstrate leadership skills in choral and instrumental preparation and actual performance;
- fulfill the objectives of the Biblical Studies Division; and
- fulfill the objectives of the General Education Division.

### Special Information:

- For Music Education program, see The Teacher Education Program.
- The music major is eligible to prepare and perform the senior recital after reaching 400 level in applied music.

- Applied 200 level must be reached in order to be accepted into the Music Program.
- Music majors must take applied music each semester they are enrolled for 6 or more credits.
- Music majors must take ensemble each semester they are enrolled for 6 or more credits.
- Music majors must pass 8 semesters of performance hour to graduate. Bible/Music (BS)

<b>Biblical/Theological Requirements</b>	<b>40</b>
BS 101	4
BS 102	4
BS 103	4
BS 110	3
BS 306 or BS 316	2
BS 406	3
BS xxx	3
TH 200	6
TH 201	2
TH 203	3
TH 302	2
TH 303	3
TH 310	3
	2

<b>General Education Requirements</b>	<b>39</b>
EN 101	3
EN 102 or EN 103	3
HU 221 or HU 414	3
HU xxx	3
MA 201 or MA 211	3
PE 101	1
PE xxx	3
SCI xxx	3
SP 120	3
SS 101	1
SS 400	1
SS xxx	9

# Nursing Program Bible/Nursing (BS)

A cooperative program with  
Clarkson College

This program is based on an articulation agreement with Clarkson College in Omaha, Nebraska. The program design meets current licensing requirements as a "Registered Nurse" within the State of Nebraska, and complies with appropriate nursing care training standards as defined by Clarkson College and its professional accreditation. Any student matriculating at Grace University into this cooperative program is considered a Clarkson College student, providing that the student meets the standardized testing and required high school courses stipulated by Clarkson College. Grace University provides Clarkson College with appropriate admissions related documentation upon formal acceptance into the program for admissions planning purposes and program management. While the program is cooperative, the Bachelor of Science degree in Biblical Studies and Nursing is granted by Grace University upon 1) the positive recommendation by the faculties of both institutions and 2) successful completion of all program requirements (including payment of fees to both institutions). Graduates are considered alumni of both institutions. Any and all documentation and/or attestations required for state licensing requirements within the profession of nursing are coordinated by Clarkson College. Student tuition and fees are paid by the student directly to the respective institution based on each institution's tuition and fee structure.

The student who completes this program should be able to:

1. demonstrate proficiency in the professional field of nursing as established by Clarkson College.
2. fulfill the objectives of Grace University's Biblical Studies Division.
3. fulfill the objectives of Grace University's General Education Division

<b>Biblical Theological Requirements</b>		<b>30</b>
BI 101 Old Testament Survey		4
BI 102 New Testament Survey		4
BI 103 Hermeneutics /Bible Study Methods		3
BI 110 Evangelism & Spiritual Life		2
BI 316 Genesis		3
BI 406 Romans		3
BI xxx Choose Bible or Theology electives		7
TH 200 Survey of Theology		2
TH 203 Theology of Church Mission		2
<b>General Education Requirements</b>		<b>51</b>
BS 120 CC Basic Nutrition Science		2
BS 121 CC Therapeutic Nutrition		1
BS 207 CC Pathophysiology		4
BS 210 CC Microbiology		4
BS 211 CC Anatomy		4
BS 213 CC Physiology		4
CH 120 CC Biochemistry		3
EN 101 College Composition		3
HC 102 CC Health Care Communications (IT Requirement)		3
HU 414 Ethics		3
MA 211 Statistics		3
PE 101 Orientation to Total Fitness		1
PE xxx Choose one PE course		1
SP 120 Oral Communications		3
SS 222 Principles of Sociology		3
SS 100 General Psychology		3
PSY 211 Child Development		3
HC 315 Issues in Healthcare		2
SS 400 Senior Integration		1

<b>Professional Studies Requirements</b>	<b>57</b>	Choral & Instrumental Arranging
MU 010- Performance Hour	0	Vocal Literature
MU 080 Comprehensive Musicianship 1	4	Choral Literature
MU 121 Comprehensive Musicianship 2	4	Applied Voice
MU 122 Basic Piano Fundamentals Class 1	1	<b>Theory / Composition (Select 10 credits from)</b>
MU P080 Basic Piano Fundamentals Class 2	2	MU 220 Philosophy of Christian Music
MU P101 Applied Piano	1	MU 421 Contemporary Christian Music
MU P102 Applied Piano	1	Arranging and Directing
MU 221 Comprehensive Musicianship 3	4	Choral & Instrumental Arranging
MU 222 Comprehensive Musicianship 4	4	MU 430 Introduction to World Music
MU 313 Conducting 1	2	MU 450 Vocal Literature
MU 314 Conducting 2	2	MU 460 Piano / Keyboard Literature
MU 335 Survey of Music History & Literature 1	3	MU 470 Choral Literature
MU 336 Survey of Music History & Literature 2	3	MU 480 Instrumental Literature
MU 410 Music Field Experience	0	Applied Composition
MU 412 Senior Recital	1	<b>Instrumental Music (Select 10 credits from)</b>
MU xxx Choose Applied Music lessons	10	MU 220 Philosophy of Christian Music
MU xxx Choose Music Ensemble options	8	MU 223 Brass Methods
MU xxx or COM xxx Choose concentration area	8	MU 224 Woodwind Methods
MU 325 String Methods		MU 325 Percussion Methods
MU 326 Percussion Methods		MU 411 Conducting III
MU 411 Conducting III		MU 422 Choral & Instrumental Arranging
MU 422 Choral & Instrumental Arranging	136	MU 480 Instrumental Literature
MU 480 Instrumental Literature		MU xxx Applied Instrumental
MU xxx Applied Instrumental		<b>Piano (Select 10 credits from)</b>
<b>CONCENTRATIONS AVAILABLE:</b>		MU 220 Philosophy of Christian Music
<b>Worship and Music Ministry (Select 10 credits from)</b>		MU 312 Piano Pedagogy
MU 220 Philosophy of Christian Music	3	MU 441 Accompanying and Service Playing
MU 350 Children/Youth Choir Methods & Materials	2	MU 460 Piano / Keyboard Literature
MU 411 Conducting III	2	MU xxx Applied Piano
MU 420 Christian Worship: Principles of Design and Organization	3	<b>Music Recording &amp; Production Technology (Select 10 credits from)</b>
MU 422 Choral & Instrumental Arranging	3	MU 220 Philosophy of Christian Music
MU 424 History of Church Music	3	COM 331 Audio Productions
MU 441 Accompanying and Service Playing	2	COM 332 Multi-Track Production
MU 470 Choral Literature	1	MU 421 Contemporary Christian Music Arranging and Directing
<b>Vocal / Choral Music (Select 10 credits from)</b>		MU 499 Special Studies
MU 220 Philosophy of Christian Music	3	<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement</i>
MU 350 Children/Youth Choir Methods & Materials	2	
MU 411 Conducting III	2	

**Professional Requirements**

71	~NS 451 CC	Professional Nurse Caring in Public Health Clinical
2	~NS 460 CC	Professional Nurse Caring w/ People having multi-system disorders
2	~NS 464 CC	Professional Nurse Leadership/ Management
3	~NS 465 CC	Professional Nurse Leadership/Management of people w/Multi Systems Disorders Clinical Application
1	<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>	
2	8 semesters each	
2	<b>TOTAL HOURS</b>	
4	152	
4	<i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take</i>	
3	<i>"Ethics" as a world view integration requirement.</i>	
1	<i>Course descriptions for Nursing Science and Health Care courses (NS) can be obtained by contacting:</i>	
3	<i>Clarkson College</i>	
4	<i>101 S. 42nd St.</i>	
4	<i>Omaha, NE 68131</i>	
4	<i>1-800-647-5500</i>	
4	<i>www.clarksoncollege.edu</i>	

2	~NS 110 CC	World of Professional Nursing
2	~NS 120 CC	Basic Nursing Skills
2	~NS 121 CC	Basic Nursing Skills Clinical
1	~NS 200 CC	Drug Calculations
3	~NS 206 CC	Pharmacology
1	~NS 210 CC	Professional Nurse Caring Seminar
2	~NS 230 CC	Health Assessment
2	~NS 231 CC	Health Assessment Clinical
2	~NS 250 CC	Professional Nurse Caring w/Adults I
4	~NS 251 CC	Professional Nurse Caring w/Adults I- clinical
3	~NS 309 CC	Scientific Investigation in Health Care
1	~NS 310 CC	Professional Nurse Caring Seminar II
3	~NS 330 CC	Professional Nurse Caring- Mental Health
4	~NS 331 CC	Professional Nurse Caring- Mental Health Clinical
4	~NS 350 CC	Professional Nurse Caring w/Adults II
4	~NS 351 CC	Professional Nurse Caring w/Adults II Clinical
4	~NS 410 CC	Professional Nurse Caring Seminar III
2	~NS 430 CC	Professional Nurse Caring w/Families
2	~NS 431 CC	Professional Nurse Caring w/Families Clinical
4	~NS 440 CC	Professional Nurse Caring w/Maternal/Child
4	~NS 441 CC	Professional Nurse Caring w/Maternal/Child Clinical
2	~NS 450 CC	Professional Nurse Caring in Public Health

**Pastoral Ministries Program**  
**Bible/Pastoral Ministries (BA)**

The Pastoral Ministry Program offers one major leading to a Bachelor of Arts Degree that is designed for men who feel called of God to enter the pastoral ministry. The Pastoral Ministry Program lays a foundation for an effective ministry of expository preaching of the Bible and of leadership of the local church. The program gives special emphasis to pastoring smaller churches. The student who completes the Pastoral Ministry Program should be able to:

- communicate God's Word effectively both through preaching and teaching;
- evidence creativity and biblical insight into the areas of music and worship for the local church;
- demonstrate interpersonal relationship skills;
- exhibit the ability to make use of the Greek text in ministry;
- exhibit an awareness of the local church's strategic role in carrying out God's redemptive plan for the world;
- evidence skill in pastoral areas such as church administration, counseling, performing weddings and funerals, and administering the ordinances;
- fulfill the objectives of the Biblical Studies Division; and
- fulfill the objectives of the General Education Division.

**Biblical/Theological Requirements**

40	BS 101	Old Testament Survey
4	BS 102	New Testament Survey
3	BS 103	Hermeneutics / Bible Study Methods
2	BS 110	Evangelism & Spiritual Life
3	BS 306 or BS 316	Choose Daniel & Revelation or Genesis
3	BS 406	Romans
6	BS xxx	Choose Bible electives
2	TH 200	Survey of Theology
3	TH 201	Theology I
2	TH 203	Theology of Church Mission
3	TH 302	Theology II
3	TH 303	Theology III
2	TH 310	Contemporary Theo. Issues

**General Education Requirements**

3	EN 101	College Composition
3	EN 102 or EN 103	Creative Writing or Technical Writing
3	HU 221 or HU 414	Choose Intro to Philosophy or Ethics
3	HU 310	Literature of the Bible
3	HU xxx or MU xxx	Choose a music or art course
3	IT 101	Introduction to Basic Computing
3	MA 201 or MA 211	Choose College Algebra or Statistical Methods
1	PE 101	Orientation to Total Fitness
3	PE xxx	Choose three PE courses
3	SCI xxx	Choose a science course
3	SP 120	Oral Communications
3	SS 100	General Psychology
1	SS 101	Career Orientation
3	SS 231	Church History
1	SS 400	Senior Integration
6	SS xxx	Choose a social science sequence

**Professional Requirements**

2	BU 300	Principles of Leadership & Management
2	CE 303	Fundamentals of Instruction & Mentoring
3	FL 351	Greek Grammar I
3	FL 352	Greek Grammar 2
3	FL 451	Greek Exegesis I
3	FL 452	Greek Exegesis 2
3	PM 401	Pastoral Formation
3	PM 402	Pastoral Administration
3	PM 410	Church Health
3	PM 411	Preaching I
3	PM 412	Pastoral Counseling
3	PM 414	Internship
3	MU 420	Christian Worship
3	PM 432	Preaching II
6	XX xxx	Choose Bible or Professional

**S.L.T. & Grace L.I.F.E. Requirements**  
**8 semesters each**

**TOTAL HOURS** 131

*Note: A minimum of 6 credit hours of foreign language is required for a Bachelor of Arts degree; the Bachelor of Science degree does not require a foreign language. The Pastoral program maintains a two-year language requirement. Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

# Psychology Program

## Bible/Psychology (BS)

The psychology major is designed to introduce the student to the empirical study of human behavior. Psychology is an academic discipline which applies the scientific method to the study of humans, their thinking, and behavior. There is a long tradition of theories and research investigation into these concerns. There is also an on-going tradition of examining this psychological knowledge base from a biblical perspective. This major provides the student an opportunity to study a wide variety of psychological topics from a Christian world view. Each student will learn the basic skills to allow them to access the professional literature and to understand the research process. Students will become skilled at being able to critically think and write about psychological topics. The major is designed with considerable flexibility for the student. There are basic core classes required for each student, but they are then free to choose from a wide variety of classes to fulfill the requirements of the degree. This degree does not typically lead to professional employment as most careers in this field require graduate degrees. This degree will prepare the student for entry into most masters programs, such as the Masters of Counseling degree here at Grace University. For those who do not choose to pursue graduate study, a career may develop in welfare work, business, church work, or any area where psychological/relational skills training is beneficial.

The student who completes the psychology program should be able to:

1. demonstrate a general understanding of human beings, their strengths and problems and overall general functioning;
2. demonstrate the skills necessary to evaluate psychological knowledge in light of a Christian worldview, and demonstrate an ability to apply that worldview in several different areas;
3. demonstrate skills at accessing the vast body of psychological literature. They will demonstrate an ability to write papers in an APA format. They will demonstrate the ability to formulate research questions and write research proposals;
4. fulfill the objectives of the Biblical Studies Division; and
5. fulfill the objectives of the General Studies Division.

Biblical/Theological Requirements	40
BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3

BS 110 Evangelism & Spiritual Life	3
BS 306 or BS 316 Genesis	3
BS 406 Romans	3
BS xxx Choose Bible electives	3
TH 200 Survey of Theology	3
TH 201 Theology I	3
TH 203 Theology of Church Mission	3
TH 302 Theology II	3
TH 303 Theology III	3
TH 310 Contemporary Theo. Issues	3

General Education Requirements	42
EN 101 College Composition	3
EN 102 or EN 103 Choose Creative Writing or Technical Writing	3
HU xxx or MU xxx Choose a music or art course	3
HU 221 or HU 414 Choose Intro to Philosophy or Ethics	3
HU xxx Choose a literature course	3
MA 211 Statistical Methods	3
PE 101 Orientation to Total Fitness	1
PE xxx Choose three PE courses	3
SCI xxx Choose a science course	3
SP 120 Oral Communications	3
SS 100 General Psychology	3
SS 101 Career Orientation	1
SS 400 Senior Integration	1
SS 204 Introduction to Social Science Research Methods (IT Requirement)	1
SS xxx Choose a Social Science sequence	1

Professional Requirements	46
BU 300 Principles of Leadership & Management	2
CE 303 Fundamentals of Instruction & Mentoring	2
PSY 410 Spiritual Issues in Counseling	2
PSY 201 Interpersonal Communication Practicum	3
PSY 432 Senior Research Project	1
PSY xxx Choose Psychology courses and/or related fields	27
XX xxx Choose electives based on personal interest	6

<b>S.L.T. &amp; Grace L.I.F.E. Requirements</b>	<b>8 semesters each</b>
<b>TOTAL</b>	<b>128</b>

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.

# Teacher Education Program

## Bible/Teacher Education (BS)

This program is designed for students who desire to teach in public schools or private schools. Because of the growing Christian school movement and its need for teachers who have developed a Christian philosophy of education and have integrated their knowledge of the Bible with professional and general knowledge subjects, Grace University launched this program in 1998. Grace also recognized that qualified Christians can have a significant impact on society by serving as educators in other educational settings such as private sectarian or religious schools or public education. The Teacher Education program offers a Bachelor of Science degree with majors in both Bible and Teacher Education. The program has standard approval status with the Nebraska Department of Education. The goal of the program is to prepare educators in defined areas of endorsement who meet the certification requirements of the Nebraska Department of Education as well as the Association of Christian Schools International (ACSI).

### TEACHER CERTIFICATE AND ENDORSEMENT AREAS

The State of Nebraska requires that professional educators in Nebraska public and private school systems hold a valid teaching certificate from the Nebraska Department of Education. Each certificate indicates one or more endorsement areas. There are several different categories of certificates and endorsements. Of primary importance to individuals considering a career in teacher education are the types of endorsements available. These endorsements include:

- Field**  
Field means two or more subjects, which considered as a single area of study, represents a wider or broader scope than that of a subject.
- Subject**  
Subject means a specific course or narrow range of courses taught and offered in a school.

### Administrative

Administrative is supervisory in nature; endorsements such as a curriculum director, principal, or superintendent are within this category.

### Supplemental

Supplemental means an endorsement that exists by itself on a certificate but is added to a certificate only in the presence of other endorsements.

**Special Services Counseling**  
Special Services Counseling means endorsements in areas of specialization such as speech, pathologists, school nurse, and school psychologist.

Grace University's Teacher Education program is designed to meet endorsement requirements in the following areas: Field Endorsements - Elementary Education (K-6), Middle School (4-9), Music (K-12), Subject Endorsements - Religious Education (K-12), Instrumental Music (K-6), Vocal Music (K-6), Basic Business (7-12), English (7-12). Supplemental Endorsements - English as a Second Language, Coaching (7-12), and Social Sciences. Additional endorsements in secondary education (7-12) subject areas are being reviewed. Consult with the Program Director for other options being developed in Language Arts, Communications, and Math categories.

### TEACHER EDUCATION PHILOSOPHY AND OBJECTIVES

In order to maintain the highest standards in competency for our graduates, the Grace University Teacher Education Program is designed as a competency-based, portfolio-oriented professional teacher education program. By this, we mean that satisfactorily completing of a set of courses will not automatically mean the graduate is qualified for teacher certification. Grace University requires that each professional educator demonstrate competency within the appropriate endorsement requirements, and evidence of that competency (as defined by the Teacher Education faculty) must be included in the graduate's portfolio for review prior to the University's Certification Officer submitting appropriate paperwork to the Nebraska Department of Education and the Association of Christian Schools International for appropriate certification. Program objectives and requirements are derived from principles established by the Interstate New Teacher Assessment and Support Consortium (INTASC), the Nebraska Department of Education requirements as specified in 92.NAC 20-24, and the Association of Christian Schools International (ACSI) requirements for teacher certification.

The educational objectives for the Teacher Education program are as follows. Students who complete the program should be able to:

1. Demonstrate an understanding of and appreciation of the philosophy, history, and operation of the private and public school, especially of the private Christian school.

- Demonstrate proficiency in the subject areas in which one will be instructing students.
- Show familiarity with current curriculum, methods, and materials essential for a new teacher within the scope of the teacher's endorsement area.
- Demonstrate the necessary teaching strategies and skills, management techniques, and personal attitudes normally expected of a successful new teacher consistent with the 10 Principles of Assessment established by INTASC.
- Demonstrate an understanding of, a concern for, and a desire to teach students.
- Fulfill the objectives of the Biblical Studies Division.
- Fulfill the objectives of the General Education Division.
- Fulfill the objectives of the Leadership Core components of the Professional Studies Division either through Leadership Core courses or through Teacher Education courses that accomplish the objectives.

#### POLICY ON HUMAN RELATIONS AND MULTICULTURAL EDUCATION

Grace University is committed to preparing teachers to serve effectively in cross-cultural and multicultural settings with the United States and around the world. Critical to this preparation for new teachers is (1) an understanding of human relations in our pluralistic world, (2) an understanding of personal and cultural biases, and (3) an understanding of how human biases impact a community and its educational processes. In this context and consistent with the institution's mission, Grace is committed to multi-ethnic and cross-cultural educational opportunities welcoming non-traditionally acceptable diversity. This program is therefore open to Christians without regard to race, color, ethnic origin, disability, or socioeconomic status, and seeks to maintain compliance with Nebraska law.

#### TEACHER EDUCATION PROGRAM ADMISSIONS REQUIREMENTS

In addition to general University admission requirements, the Teacher Education Program has five additional program admissions requirements pursuant to 92 NAC 23. These additional requirements are:

- Overall grade point average of a least 2.5 on a 4.0 scale with at least 30 semester hours attempted.
- Minimum acceptable scores on one of the basic skills test approved by the Nebraska Department of Education. The acceptable test is the Pre Professional Skills Test (PPST). Satisfactory scores for the PPST include a 170 on the reading component, 171 on the mathematics component, and 172 on the writing component.
- Recommendations by two faculty members who are in a position to assess the student's potential as a prospective teacher.
- Evidence of proficiency in English and Mathematics as indicated by a grade of "C" or above in college level courses or scores at or above the fiftieth percentile on the English or Mathematics sections of the ACT.
- 92 NAC 20 requires that the following regulations and appeal process be in effect:

#### Nebraska Felony and Misdemeanor Policy

All teacher education institutions shall require the prospective student teacher to affirm under oath that he or she has no felony convictions of any kind nor any misdemeanor convictions involving abuse, neglect, or sexual misconduct.

A person with a conviction as indicated in the rule shall not be allowed to participate in pre-student teaching field, laboratory, and classroom experiences, or student teaching without approval by the Commissioner or the Board. The affirmation under oath that the student has no felony convictions or any misdemeanors involving abuse, neglect, or sexual misconduct must be established in the student file prior to participation in any pre-student teaching field, laboratory, and classroom experiences, or student teaching.

In compliance with this rule, the following Grace University policies are in effect:

- No student will be allowed to participate in pre-student teaching field, laboratory, and classroom experiences, or student teaching until a notarized oath as described in the teacher education handbook has been presented to the program director.

- No student will be admitted into the teacher education program until all five of the criteria for program admission are fulfilled.

After consideration by the Teacher Education Committee, the applicant will be approved or disapproved for admission to the Teacher Education program. Approved applicants and their advisors will be notified by letter from the Teacher Education Committee. Applicants not approved for admission to the Teacher Education program and their advisors will be notified of the reasons for disapproval by the committee. Applicants may appeal the decision of the committee before the University's Dean Council.

#### Mental and Emotional Incapacity Disqualification from Admission

Any person who has been determined to have a mental or emotional incapacity to practice the profession as evidenced by a legal adjudication or determination thereof or by other lawful means are denied certification by the Department of Education and are not allowed to practice in pre-student teaching field, laboratory, or classroom experiences, or student teaching. Appropriate evidence to determine emotional or mental capacity is as follows:

The person, at the time of consideration for admission into the teacher education program, is disqualified by a declaration or order or a mental health board in this state, or by a similar finding by a similar body in another state.

The person, at the time of consideration for admission into the teacher education program, is disqualified when a mental health professional qualified under the laws, rules, and regulations of this state has determined that the person has a significant mental illness or emotional impairment and is an inpatient or resident in a facility for mentally ill individuals, or a similar determination has been made by similarly qualified mental health professionals in another state.

The person, at the time of consideration for admission into the teacher education program, is disqualified when a court has declared the individual mentally incompetent in regard to a standing trial for a criminal charge, or has been found by a court to have recovered from such incompetence in this state or another state.

The person, at the time of consideration for admission into the teacher education program, is disqualified when he/she has been acquitted of a criminal charge on the basis of a finding of

insanity in this state or another state unless a court, subsequent to the acquittal, has found the person not dangerous to himself, herself, or others and has released the person from court ordered treatment.

The person, at the time of consideration for admission into the teacher education program is disqualified when a court has appointed a conservator or made other protective order(s) due to a court's finding that the individual is unable to manage his/her property or property affairs effectively for reasons of (a) mental illness, (b) mental deficiency, (c) chronic use of drugs, or (d) chronic intoxication in this state or another state and no court order has been entered that the disability has ceased.

#### ACCEPTANCE OF TRANSFER CREDIT

All students transferring into the Teacher Education program must (1) complete at least 30 semester hours at Grace University, (2) be classified as a "senior" for at least one semester, (3) satisfactorily complete student teaching under supervision of Grace University faculty, and (4) meet all program requirements in order to graduate from the Teacher Education program. Students who (1) transfer 60 or more semester hours from other approved institutions (meeting teacher education program standards of the Nebraska Department of Education within Nebraska or meeting teacher education program standards established by another state), (2) meet GPA requirements, (3) meet all regular University admissions requirements, and (4) comply with the Nebraska Felony and Misdemeanor Policy may enroll in upper division Teacher Education courses during their first semester at Grace only with the permission of the Teacher Education Program Director. Transfer students must (1) apply for admission into the program, (2) meet all program admission requirements, and (3) be admitted into the Teacher Education program before enrolling in additional Teacher Education courses beyond the first semester. Transfer students should discuss their specific needs with the Program Director.

#### READMISSION AND PROGRAM RETENTION

If a student who has been admitted to the Teacher Education program is suspended from the University he/she automatically is removed from the Teacher Education program. If he/she should later be readmitted to the University it is necessary for him/her to re-apply for admission to the Teacher Education program should he/she desire to pursue the Teacher Education program again. While

basic skills test scores need not be resubmitted, if the student's enrollment lapses more than 365 days, it will be necessary for the student to submit a new affirmation statement regarding the felony and misdemeanor policy. Student progress is reviewed each semester to guarantee that all students who have been admitted to the program continue to maintain the standards set at entry. If a student falls below the admission standard, or in other ways demonstrates unprofessional behavior as identified by the Teacher Education faculty, the student will be informed by the Teacher Education Program Director that he/she is being withdrawn from the program. The student may appeal this decision to the Dean's Council. If the student is removed from the Teacher Education program for any reason, it is necessary for him/her to re-apply for admission to the program.

**ADMISSION TO STUDENT TEACHING**

Students preparing for their student teaching experience must submit an application for student teaching two semesters prior to the student teaching term. To be eligible to enter student teaching, students must meet the following requirements:

1. The student must have official notification of acceptance into the Teacher Education program.
2. The student must have an overall grade point average of 2.5 or above on a 4.0 scale.
3. The student must have a minimum of 30 hours of credit at Grace University.
4. The student must have successfully completed all practicum requirements prior to the student teaching experience.

**Program Scheduling**

Students scheduling course work in any endorsement area should consult the Teacher Education handbook with an assigned faculty advisor. While a theoretical schedule is designed to demonstrate completion in four years, the Teacher Education faculty recommends course work completion in four years with the student teacher experience following. Some individuals may desire a slower pace in order to maintain GPA requirements, enroll in additional elective courses, or spend time in extra-curricular activities at the University. Furthermore, in considering time commitments for any endorsement at Grace, it is important to remember that in addition to meeting normal field endorsement requirements, every graduate also meets the requirements for a Nebraska Department of Education endorsement in religious education and meets the requirements for ACSJ teacher certification.

**Teacher Education Program Requirements**  
Listed on the following pages are the Teacher Education program requirements and specific endorsement area requirements offered by Grace University designed to meet Nebraska Department of Education, Association of Christian Schools International, and Grace University academic requirements.

**ELEMENTARY EDUCATION ENDORSEMENT**

Persons with the Elementary Education field endorsement may teach children in all elementary subjects in kindergarten through grade 6 in all schools and in grades seven through eight in self-contained classrooms.

**Biblical/Theological Requirements**

BS 101	Old Testament Survey	30
BS 102	New Testament Survey	4
BS 103	Hermeneutics /Bible Study Methods	4
BS 110	Evangelism & Spiritual Life	3
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	2
BS 406	Romans	3
BS xxx or TH xxx	Choose Bible or Theology electives	3
TH 200	Survey of Theology	7
TH 203	Theology of Church Mission	2

*Note: Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.*

**General Education Requirements**

EN 101	College Composition	55
EN 102	Creative Writing	3
EN 103	Technical Writing	3
HU 382	American Literature	3
HU 414	Ethics	3
MA 201	College Algebra	3
MA 211	Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3
PSY 211	Child Development	3
SCI 341	Principles of Biology & Lab	3
SCI 342	Physical Science	4
SP 120	Oral Communications	3
SS 100	General Psychology	3
SS 101	Career Orientation	1
SS 331	World Civilization 1	3
SS 332	World Civilization 2	3
SS 400	Senior Integration	1
SS 431	American Civilization 1	3
SS 432	American Civilization 2	3

**Professional Requirements**  
**Teacher Education Core**

ED 200	Orientation and Field Experience	20
ED 201	Educational Psychology	2
ED 202	Classroom Management	3
ED 203	Pluralism and Cultural Diversity	2
ED 301	Assessment, Tests, and Measurements	2
ED 302	Introduction to Special Education	2
ED 316	Instructional Technology (IT Requirement)	3
ED 402	History and Philosophy of Education	3

In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.

**Teacher Education Methods**

ED 112	Art Exploration in Education	27
ED 212	Health & Physical Education in Elementary/Middle School	2
ED 214	Elementary/Middle School Music Methods in Education	2
ED 311	Teaching Language Arts in Elementary/Middle School	3
ED 312	Teaching Science in Elementary/Middle School	3
ED 313	Teaching Social Studies in Elementary/Middle School	3
ED 314	Teaching Math in Elementary/Middle School	3
ED 411	Teaching Reading in Elementary/Middle School	3
ED 413	Diagnostic and Remedial Reading Skills	3
ED 415	Literature for Children and Adolescents	3

**Teacher Education Practicum Experience**

ED 321	Practicum in Language Arts/Social Studies	13
ED 322	Practicum in Science/Math	0
ED 421	Practicum in Literacy Development	0
ED 422	Practicum in Human/Cultural Development	0
ED 423	Practicum in Special Education	0
ED 424	Student Teaching Experience	13

**S.L.T. & Grace L.I.F.E Requirements**

8 semesters each  
**TOTAL HOURS** 145  
*\*\* Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*  
*† Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.*

**MATH ENDORSEMENT**

Persons with this endorsement may teach any social science course in grades 7-12.

BS 101	Old Testament Survey	30
BS 102	New Testament Survey	4
BS 103	Hermeneutics / Bible Study Methods	4
BS 110	Evangelism & Spiritual Life	3
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	2
BS 406	Romans	3
BS xxx or TH xxx	Choose Bible or Theology electives	3
TH 200	Survey of Theology	7
TH 203	Theology of Church Mission	2

**General Education Requirements**

EN 101	College Composition	58
EN 102	Creative Writing	6
EN 103	Technical Writing	3
HU 382	American Literature	3
HU 414	Ethics	3
HU or MU	Elective	3
MA 201	College Algebra	3
MA 211	Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Three PE electives	3
PSY 211	Child Development	3
SCI 341	Principles of Biology & Lab	4

*MA 201 ✓  
MA 211 ✓  
PE 101 ✓  
PE xxx ✓  
PSY 211 ✓  
SCI 341 ✓*



**MIDDLE SCHOOL ENDORSEMENT**  
 154-184 Minimum - dependent on Subject Area Requirements

SCI 342✓	Physical Science	3
SP 120✓	Oral Communications	3
SS 100✓	General Psychology	3
SS 101✓	Career Orientation	1
SS 341, 342	World Civilization 1, 2	6
SS 400✓	Senior Integration	1
SS 431, 432	American Civilization 1, 2	6
<b>Professional Credits minimum of 50</b>		
<b>Teacher Education Core</b>		
ED 200	Orientation and Field Experience	30
ED 201	Educational Psychology	4
ED 202	Classroom Management	4
ED 203	Pluralism and Cultural Diversity	3
ED 301	Assessment, Tests, & Measurement	2
ED 302	Introduction to Special Education	3
ED 315	Principles and Methods of Secondary Education	2
ED 316	Instructional Technology	2
ED 402	History and Philosophy of Education	3

Persons with the Middle School field endorsement may teach either: a) any and all subjects in a self-contained classroom in grades 4 through 9, b) the areas of special preparation in an integrated team planning/teaching organizational pattern in grades 4 through 9, or c) the areas of special preparation in classrooms with other organizational patterns in grades 4 through 9.

**Biblical/Theological Requirements**

BS 101	Old Testament Survey	3
BS 102	New Testament Survey	3
BS 103	Hermeneutics / Bible Study Methods	3
BS 110	Evangelism & Spiritual Life	2
BS 306 or 316	Choose Daniel & Revelation or Genesis	2
BS 406	Romans	3
BS xxx or TH xxx	Choose Bible or Theology electives	3
TH 200	Survey of Theology	7
TH 203	Theology of Church Mission	2

Note: Studies in the Biblical Studies sequence (specifiably course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspectives and should be viewed in the curriculum as non-western studies.

**General Education Requirements**

EN 101	College Composition	5
EN 102	Creative Writing	3
EN 103	Technical Writing	3
HU 414	Ethics	3
HU 382	American Literature	3
MA 201	College Algebra	3
MA 211	Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3
PSY 211	Child Development	3
SCI 341	Principles of Biology & Lab	4
SCI 342	Physical Science	3
SP 120	Oral Communications	3
SS 100	General Psychology	3
SS 101	Career Orientation	1
SS 331	World Civilization 1	3
SS 332	World Civilization 2	3
SS 400	Senior Integration	1
SS 431	American Civilization 1	3
SS 432	American Civilization 2	3

**Professional Requirements**  
 Variable dependant on subject area requirements

ED 200	Orientation and Field Experience	20
ED 201	Educational Psychology	2
ED 202	Classroom Management	3
ED 203	Pluralism and Cultural Diversity	2
ED 301	Assessment, Tests, and Measurements	2
ED 302	Introduction to Special Education	2
ED 316	Instructional Technology	3
ED 402	History and Philosophy of Education	3

In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.

**Teacher Education Methods**

ED 112 or ED 212	Art Exploration or Elementary/Middle School Music Methods in Education	27
ED 212	Health & Physical Education in Elementary/Middle Schools	2
ED 311	Teaching Language Arts in Elementary/Middle School	3
ED 312	Teaching Science in Elementary/Middle School	3
ED 313	Teaching Social Studies in Elementary/Middle School	3
ED 314	Teaching Math in Elementary/Middle School	3
ED 411	Teaching Reading in Elementary/Middle School	3
ED 413	Diagnostic and Remedial Reading Skills	3
ED 415	Literature for Children and Adolescents	3
ED 417	Middle School Design & Operations	2

**Business Education**

BU 100	Business Keyboarding Skills	1
BU 201	Financial Accounting	3
BU 311	Human Resource Management	3
BU 312	Principles of Marketing	3
BU 411	Management Information Systems	3
SS 201	Principles of Economics I	3
SS 202	Principles of Economics II	3

**Teacher Education Practicum Experience**

ED 321	Practicum in Language Arts/Social Studies	0
ED 322	Practicum in Math and Science	0
ED 421	Practicum in Literacy Development	0
ED 422	Practicum in Human and Cultural Development	0
ED 423	Practicum in Special Education	0
ED 424	Student Teaching Experience	13

**Subject Area Requirements**  
 \*Depending on subject area

(Representing at least two different categories, ie: Fine Arts, Humanities, Social Science)

Subject Area #1 (minimum) 18  
 Subject Area #2 (minimum) 18

**S.L.T. & Grace L.I.F.E. Requirements**

8 semesters each

Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.

† Enrollment in this courses is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.

**Middle School Endorsement Areas:**

<b>Business Education</b>		
BU 100	Business Keyboarding Skills	1
BU 201	Financial Accounting	3
BU 311	Human Resource Management	3
BU 312	Principles of Marketing	3
BU 411	Management Information Systems	3
SS 201	Principles of Economics I	3
SS 202	Principles of Economics II	3
<b>Language Arts</b>		
EN 101*	College Composition	3
EN 102*	Creative Writing	3
EN 103*	Technical Writing	3
HU 381	English Literature	3
HU 382*	American Literature	3
HU 383	Non-Western Literature	3
SP 120*	Oral Communications	3
<b>Mathematics</b>		
MA 201*	College Algebra	3
MA 202*	Statistics	3
MA 211	Calculus I	3
MA xxx	Number Theory	3
MA xxx	Geometry	3
MA xxx	Discrete Mathematics	3

21	MA 201	College Algebra	3
3	MA 211	Statistical Methods	3
3	PE 101	Orientation to Total Fitness	3
3	PE xxx	Choose three PE courses	3
3	PSY 211	Child Development	3
3	SCI 341	Principles of Biology + Lab	3
3	SCI 342	Physical Science	3
3	SP 120	Oral Communications	3
3	SS 100	General Psychology	3
3	SS 101	Career Orientation	3
3	SS 331	World Civilization I	3
3	SS 332	World Civilization 2	3
3	SS 400	Senior Integration	3
3	SS 431	American Civilization I	3
3	SS 432	American Civilization II	3

*Select at least three of the following course options*

**RELIGIOUS EDUCATION ENDORSEMENT**

Completion of the Biblical Studies Division requirements provide the basis for endorsement requirements. These requirements are established by the University consistent with AABC requirements in Bible and adequately meet ACSI Bible requirements. While the Nebraska Department of Education authorizes the Religious Education subject endorsement, it does not determine endorsement criteria.

**Biblical/Theological Requirements**

30	BS 101	Old Testament Survey	4
4	BS 102	New Testament Survey	4
4	BS 103	Hermeneutics /Bible Study Methods	4
3	BS110	Evangelism & Spiritual Life	3
2	BS 306 or BS 316	Choose Daniel & Revelation or Genesis	2
3	BS 406	Romans	3
3	BS xxx or THxxx	Choose Bible or Theology electives	3
7	TH 200	Survey of Theology	7
2	TH 203	Theology of Church Mission	2

*Note: Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.*

**General Education Requirements**

58	EN 101	College Composition	3
3	EN 102	Creative Writing	3
3	EN 103	Technical Writing	3
3	HU 382	American Literature	3
3	HU 414	Ethics	3
3	HU xxx or MU xxx	Choose a music or art course	3

**ENGLISH SUBJECT ENDORSEMENT**

Persons with this endorsement may teach writing, language, and literature in grades 7 through 12.

**Biblical/Theological Requirements**

30	BS 101	Old Testament Survey	4
4	BS 102	New Testament Survey	4
4	BS 103	Hermeneutics /Bible Study Methods	4
3	BS 110	Evangelism & Spiritual Life	3
2	BS 306 or BS 316	Choose Daniel & Revelation or Genesis	2
3	BS 406	Romans	3
3	BS xxx or TH xxx	Choose Bible or Theology electives	3
7	TH 200	Survey of Theology	7
2	TH 203	Theology of Church Mission	2

*Note: Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.*

**General Education Requirements**

58	EN 101	College Composition	3
3	EN 102	Creative Writing	3
3	EN 103	Technical Writing	3
3	HU 382	American Literature	3
3	HU 414	Ethics	3
3	HU xxx or MU xxx	Choose a music or art course	3
3	MA 201	College Algebra	3
3	MA 211	Statistical Methods	3
1	PE 101	Orientation to Total Fitness	1
3	PE xxx	Choose three PE courses	3
3	PSY 211	Child Development	3
3	SCI 341	Principles of Biology & Lab	3
3	SCI 342	Physical Science	3
3	SP 120	Oral Communications	3
3	SS 100	General Psychology	3
1	SS 101	Career Orientation	1
3	SS 331	World Civilization 1	3
3	SS 332	World Civilization 2	3
1	SS 400	Senior Integration	1
3	SS 431	American Civilization 1	3
3	SS 432	American Civilization 2	3

**S.L.T. & Grace L.I.F.E. Requirements**

8 semesters each		
121	TOTAL HOURS	

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*

*† Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.*

**Professional Requirements**

59 minimum	ED 200	Orientation and Field Experience	20
2	ED 201	Educational Psychology	2
3	ED 206	Classroom Management	3
2	ED 203	Pluralism and Cultural Diversity	2
2	ED 301	Assessment, Tests, and Measurements	2
2	ED 302	Introduction to Special Education	2
3	ED 315	Principles and Methods of Secondary Education	3
3	ED 316	Instructional Technology (IT Requirement)	3
3	ED 402	History and Philosophy of Education	3

*In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.*

**Endorsement Requirements**

41	COM 412	Human Communications and Rhetoric	41
3	ED 315	Principles and Methods of Secondary Education	3
3	ED 415	Literature for Children Through Adolescence	3
2	EN 113	Interpretive Writing and Writing Evaluation	2
3	HU 210	Introduction of Linguistics	3
3	HU 310	Literature of the Bible	3
3	HU 320	Survey of Writings of C.S. Lewis	3
3	HU 381	English Literature	3
3	HU 383	Non-Western Literature	3
26		<b>for non-duplicated courses</b>	26
		<i>Endorsement Requirements that are also included as General Education Courses</i>	
	EN 101	College Composition	
	EN 102	Creative Writing	
	EN 103	Technical Writing	
	HU 382	American Literature	
	SP 120	Oral Communications	



Course	Prerequisites	Hours	Notes	Other
ED 300	Practicum in Education 1	13		
ED 350	Practicum in Education 2	0		
ED 400	Practicum in Education 3	0		
ED 423	Practicum in Special Education	0		
ED 424	Student Teaching Experience	13		
ED 450	Practicum in Education 4	0		
S.L.T. & Grace L.I.F.E Requirements		8 semesters each		
TOTAL HOURS	(MINIMUM) 147			
<p><i>Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.</i></p> <p><i>* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.</i></p>				
<b>ENGLISH AS SECOND LANGUAGE (ESL) SUPPLEMENTAL ENDORSEMENT</b>				
This is a supplemental endorsement and assumes the individual has or is capable of having a valid certificate in Nebraska. These endorsements are designed to meet specific requirements established in 92 NAC 24.				
<b>Teacher Education Supplemental Endorsement Requirements</b>				
ED 481	English as A Second Language	3		
ED 482	Assessment & Evaluation of SL Learners	3		
ED 483	ESL Practicum	3		
FL xxx	complete one year of foreign language other than a native language	6		
HU 210	Introduction to Linguistics	3		
SS 214	Cultural Anthropology	3		
TOTAL HOURS		21		
<b>BASIC BUSINESS ENDORSEMENT</b>				
Persons with this endorsement may teach basic business courses in grades 7 through 12.				
<b>Biblical/Theological Requirements</b>				
BS 101	Old Testament Survey	4		
BS 102	New Testament Survey	4		
BS 103	Hermeneutics /Bible Study Methods	4		
BS 306 or BS 316	Choose Daniel & Revelation or Genesis	3		
BS 406	Romans	3		
BS 110	Evangelism & Spiritual Life	2		
BS xxx	Choose Bible or Theology electives	7		
<b>BASIC BUSINESS ENDORSEMENT</b>				
Persons with this endorsement may coach interscholastic athletic events for participants in grades 7 through 12. As a supplemental endorsement, one must already hold or complete the requirements for a teaching certificate. These endorsement requirements are designed to meet specific requirements established in 92 NAC 24.				
<b>Teacher Education Supplemental Endorsement Requirements</b>				
PE 100	Fitness for Living 1	1		
PE 101	Orientation to Total Fitness	1		
PE 110	Fitness for Living 2	1		
PE 220	Physical Training 1	1		
PE 300	Care & Prevention of Athletic Injuries	2		
PE 400	Concepts of Coaching and Officiating	2		
<b>COACHING SUPPLEMENTAL ENDORSEMENT</b>				
Persons with this endorsement may coach interscholastic athletic events for participants in grades 7 through 12. As a supplemental endorsement, one must already hold or complete the requirements for a teaching certificate. These endorsement requirements are designed to meet specific requirements established in 92 NAC 24.				
<b>Teacher Education Supplemental Endorsement Requirements</b>				
PE 100	Fitness for Living 1	1		
PE 101	Orientation to Total Fitness	1		
PE 110	Fitness for Living 2	1		
PE 220	Physical Training 1	1		
PE 300	Care & Prevention of Athletic Injuries	2		
PE 400	Concepts of Coaching and Officiating	2		
<b>GENERAL EDUCATION REQUIREMENTS</b>				
EN 101	College Composition	58		
EN 102	Creative Writing	3		
EN 103	Technical Writing	3		
HU 382	American Literature	3		
HU 414	Ethics	3		
HU xxx or MU xxx	Choose a music or art course	3		
MA 201	College Algebra	3		
MA 211	Statistical Methods	3		
PE 101	Orientation to Total Fitness	1		
PE xxx	Choose three PE courses	3		
PSY 211	Child Development	3		
SCI 341	Principles of Biology + Lab	4		
SCI 342	Physical Science	3		
SP 120	Oral Communications	3		
SS 100	General Psychology	3		
SS 101	Career Orientation	1		
SS 331	World Civilization 1	3		
SS 332	World Civilization 2	3		
SS 400	Senior Integration	1		
SS 431	American Civilization 1	3		
SS 432	American Civilization 2	3		
<b>Professional Requirements</b>				
<b>Teacher Education Core</b>				
ED 200	Orientation and Field Experience	70		
ED 201	Educational Psychology	23		
ED 206	Classroom Management	2		
ED 203	Pluralism and Cultural Diversity	3		
ED 301	Assessment, Tests, and Measurements	2		
ED 302	Introduction to Special Education	2		
ED 315	Principles and Methods of Secondary Education	3		
ED 316	Instructional Technology (IT Requirement)	3		
ED 402	History and Philosophy of Education	3		
<i>In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, students must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.</i>				
<b>EDUCATION REQUIREMENTS</b>				
ED 100	Basic Business Keyboarding	34		
ED 201	Financial Accounting	1		
ED 302	Organizational Behavior	3		
ED 311	Human Resource Management	3		
ED 312	Principles of Marketing	3		
ED 401	Business Law	3		
ED 411	Management Information Systems	3		
ED 412	Entrepreneurship and Small Business	3		
ED 422	Production/Operations Management	3		
ED 101	Intro to Basic Computing	3		
SS 201	Principles of Economics I (Micro)	3		
SS 202	Principles of Economics 2 (Macro)	3		
<b>Teacher Education Practicum Experience</b>				
ED 300	Practicum in Education 1	13		
ED 350	Practicum in Education 2	0		
ED 400	Practicum in Education 3	0		
ED 423	Practicum in Special Education	0		
ED 424	Student Teaching Experience	13		
ED 450	Practicum in Education 4	0		
<b>S.L.T. &amp; Grace L.I.F.E Requirements</b>				
6 semesters each				
TOTAL HOURS		158		
<i>* Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.</i>				
<i>* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.</i>				
<b>GENERAL EDUCATION REQUIREMENTS</b>				
EN 101	College Composition	34		
EN 102	Creative Writing	1		
EN 103	Technical Writing	3		
HU 382	American Literature	3		
HU 414	Ethics	3		
HU xxx or MU xxx	Choose a music or art course	3		
MA 201	College Algebra	3		
MA 211	Statistical Methods	3		
PE 101	Orientation to Total Fitness	1		
PE xxx	Choose three PE courses	3		
PSY 211	Child Development	3		
SCI 341	Principles of Biology + Lab	4		
SCI 342	Physical Science	3		
SP 120	Oral Communications	3		
SS 100	General Psychology	3		
SS 101	Career Orientation	1		
SS 331	World Civilization 1	3		
SS 332	World Civilization 2	3		
SS 400	Senior Integration	1		
SS 431	American Civilization 1	3		
SS 432	American Civilization 2	3		
<b>Professional Requirements</b>				
<b>Teacher Education Core</b>				
ED 200	Orientation and Field Experience	70		
ED 201	Educational Psychology	23		
ED 206	Classroom Management	2		
ED 203	Pluralism and Cultural Diversity	3		
ED 301	Assessment, Tests, and Measurements	2		
ED 302	Introduction to Special Education	2		
ED 315	Principles and Methods of Secondary Education	3		
ED 316	Instructional Technology (IT Requirement)	3		
ED 402	History and Philosophy of Education	3		
<i>In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, students must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.</i>				
<b>EDUCATION REQUIREMENTS</b>				
ED 100	Basic Business Keyboarding	34		
ED 201	Financial Accounting	1		
ED 302	Organizational Behavior	3		
ED 311	Human Resource Management	3		
ED 312	Principles of Marketing	3		
ED 401	Business Law	3		
ED 411	Management Information Systems	3		
ED 412	Entrepreneurship and Small Business	3		
ED 422	Production/Operations Management	3		
ED 101	Intro to Basic Computing	3		
SS 201	Principles of Economics I (Micro)	3		
SS 202	Principles of Economics 2 (Macro)	3		
<b>Teacher Education Practicum Experience</b>				
ED 300	Practicum in Education 1	13		
ED 350	Practicum in Education 2	0		
ED 400	Practicum in Education 3	0		
ED 423	Practicum in Special Education	0		
ED 424	Student Teaching Experience	13		
ED 450	Practicum in Education 4	0		
<b>S.L.T. &amp; Grace L.I.F.E Requirements</b>				
6 semesters each				
TOTAL HOURS		158		
<i>* Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.</i>				
<i>* Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.</i>				
<b>GENERAL EDUCATION REQUIREMENTS</b>				
EN 101	College Composition	34		
EN 102	Creative Writing	1		
EN 103	Technical Writing	3		
HU 382	American Literature	3		
HU 414	Ethics	3		
HU xxx or MU xxx	Choose a music or art course	3		
MA 201	College Algebra	3		
MA 211	Statistical Methods	3		
PE 101	Orientation to Total Fitness	1		
PE xxx	Choose three PE courses	3		
PSY 211	Child Development	3		
SCI 341	Principles of Biology + Lab	4		
SCI 342	Physical Science	3		
SP 120	Oral Communications	3		
SS 100	General Psychology	3		
SS 101	Career Orientation	1		
SS 331	World Civilization 1	3		
SS 332	World Civilization 2	3		
SS 400	Senior Integration	1		
SS 431	American Civilization 1	3		
SS 432	American Civilization 2	3		
<b>Professional Requirements</b>				
<b>Teacher Education Core</b>				
ED 200	Orientation and Field Experience	70		
ED 201	Educational Psychology	23		
ED 206	Classroom Management	2		
ED 203	Pluralism and Cultural Diversity	3		
ED 301	Assessment, Tests, and Measurements	2		
ED 302	Introduction to Special Education	2		
ED 315	Principles and Methods of Secondary Education	3		
ED 316	Instructional Technology (IT Requirement)	3		
ED 402	History and Philosophy of Education	3		
<i>In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, students must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.</i>				

**Professional requirements**

**Teacher Education Core**

ED 200 Orientation and Field Experience

ED 201 Educational Psychology

ED 202 Classroom Management

ED 203 Pluralism and Cultural Diversity

ED 301 Assessment, Tests and Measurements

ED 302 Introduction to Special Education

ED 315 Principles and Methods of Secondary Education

ED 316 Instructional Technology (IT Requirement)

ED 402 History and Philosophy of Education

**Endorsement Requirements**

HU 321 World's Living Religions

PSY 302 Theories of Personality

SS 201 Principles of Economics I

SS 202 Principles of Economics II

SS 214 Cultural Anthropology

SS 222 Principles of Sociology

SS 231 Church History

SS 433 American Government

SS 232 African American History

SS 203 Discovering Geography

SS 303 Physical Geography

SS 333 An Introduction to American Politics

SS Social Science Elective

SS Social Science Elective

**Teacher Education Practicum Experience**

ED 300 Practicum in Education I

ED 350 Practicum in Education II

ED 400 Practicum in Education III

ED 423 Practicum in Special Education

ED 424 Student Teaching Experience

ED 450 Practicum in Education IV

**S.L.T. & Grace L.I.F.E. Requirements**

8 semesters each

**TOTAL HOURS** 166

\*\* Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.

† Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.

Persons with this endorsement may teach music in kindergarten through grade 6.

**Biblical/Theological Requirements**

BS 101 Old Testament Survey

BS 102 New Testament Survey

BS 103 Hermeneutics / Bible Study Methods

BS 110 Evangelism & Spiritual Life

BS 306 or BS 316 Choose Daniel & Revelation or Genesis

BS 406 Romans

BS xxx or TH xxx Choose Bible or Theology electives

TH 200 Survey of Theology

TH 203 Theology of Church Mission

*Note: Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.*

**General Education Requirements** 39/40

EN 101 College Composition

EN 102 Creative Writing

HU 382 American Literature

HU 414 Ethics

Music/Art Requirement in Professional Area

MA 201 or MA 211 Choose College Algebra or Statistical Methods

PE 101 Orientation to Total Fitness

PE xxx Choose three PE courses

PSY 211 Child Development

SCI 341 or SCI 342 Choose Principles of Biology & Lab or Physical Science

SP 120 Oral Communications

SS 100 General Psychology

SS 101 Career Orientation

SS 400 Senior Integration

SS xxx Choose two history courses in sequence

**Professional Requirements**

**Teacher Education Core**

ED 200 Orientation and Field Experience

ED 201 Educational Psychology

ED 203 Pluralism and Cultural Diversity

ED 301 Assessment, Tests, and Measurements

ED 302 Introduction to Special Education

Persons with this endorsement may teach instrumental music in kindergarten through grade 6 through 12 grade.

**Biblical/Theological Requirements** 30

BS 101 Old Testament Survey

BS 102 New Testament Survey

BS 103 Hermeneutics / Bible Study Methods

BS 110 Evangelism & Spiritual Life

BS 306 or BS 316 Choose Daniel & Revelation or Genesis

BS 406 Romans

BS xxx or TH xxx Choose Bible or Theology electives

TH 200 Survey of Theology

TH 203 Theology of Church Mission

*Note: Studies in the Biblical Studies sequence (specifically course work focusing on Jewish history and the ancient Middle East) provide significant non-Western perspective and should be viewed in the curriculum as non-western studies.*

**General Education Requirements** 39/40

EN 101 College Composition

EN 102 Creative Writing

HU 382 American Literature

HU 414 Ethics

MU/HU Music/Art Requirement in Professional Area

PSY 211 Child Development

SCI 341 or SCI 342 Choose Principles of Biology & Lab or Physical Science

SP 120 Oral Communications

SS 100 General Psychology

SS 101 Career Orientation

SS 400 Senior Integration

SS xxx Choose two history courses in sequence

MA 201 or MA 211 Choose College Algebra or Statistical Methods

PE 101 Orientation to Total Fitness

PE xxx Choose three PE courses

IT xxx or ED xxx Technology skill in professional area

Instructional Technology (IT Requirement)

ED 402 History and Philosophy of Education

In addition to the Biblical/Theological Requirements, General Education Requirements, and Professional Requirements listed, student must complete appropriate endorsement requirements. These endorsements are designed to meet specific requirements established in 92 NCA 24.

**Teacher Education Methods** 37

ED 214 Elementary/Middle School Music Methods in Education

MU 010-080 Performance Hour

MU 121 Comprehensive Musicianship 1

MU 122 Comprehensive Musicianship 2

MU P080† Basic Piano Fundamentals Class 1

MU P090† Basic Piano Fundamentals Class 2

MU P101† Applied Piano

MU P102† Applied Piano

MU 313.† Conducting 1

MU 314† Conducting 2

MU 335.† Survey of Music History & Literature 1

MU 336† Survey of Music History & Literature 2

MU 350† Children/Youth Choir Methods & Materials

MU 422† Choral and Instrumental Arranging

MU 450† Vocal Literature

MU 470† Choral Literature

MU xxx† Music Ensemble

MU V 101-302† Voice

**Teacher Education Practicum Experience** 13

ED 300 Practicum in Education 1

ED 350 Practicum in Education 2

ED 400 Practicum in Education 3

ED 423 Practicum in Special Education

ED 424 Student Teaching Experience

ED 450 Practicum in Education 4

**S.L.T. & Grace L.I.F.E. Requirements**

8 semesters each

**TOTAL HOURS** 137/138

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.*

† Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.

78	MU 460 <sup>✓</sup>	Keyboard Literature	13	SC1 341 or	Choose Principles of Biology &	1
21	MU 480 <sup>✓</sup>	Instrumental Literature	4/3	SC1 342	Lab or Physical Science	4/3
2	MU 101-302	Applied Instrumental Experience	3	SP 120	Oral Communications	3
3	ED 300	Practicum in Education 1	3	SS 100	General Psychology	3
2	ED 350	Practicum in Education 2	1	SS 101	Career Orientation	1
2	ED 400	Practicum in Education 3	1	SS 400	Senior Integration	1
2	ED 423	Practicum in Special Education	6	SS xxx	Choose two history courses in sequence	6
2	ED 424	Student Teaching Experience	88	Professional Requirements		88
3	ED 450	Practicum in Education 4	21	Teacher Education Core		21
3	S.L.T. & Grace L.I.F.E Requirements	8 semesters each		ED 200	Orientation and Field Experience	2
3	TOTAL HOURS	156		ED 201	Educational Psychology	3
3		Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.		ED 203	Pluralism and Cultural Diversity	2
3		† Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.		ED 301	Assessment, Tests, and Measurements	2
3		‡ Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.		ED 302	Introduction to Special Education	3
44		MUSIC FIELD ENDORSEMENT		ED 315	Principles and Methods of Secondary Education	3
2	ED 214	Elementary/Middle School Music Methods in Education	3	ED 316	Instructional Technology (IT Requirement)	3
2	MU 121	Comprehensive Musicianship 1	3	ED 402	History and Philosophy of Education	3
4	MU 122	Comprehensive Musicianship 2	3	Teacher Education Methods		54
4	MU 161	Concert Band	4	ED 214	Elementary and Middle School Music Methods in Education	4
1	MU 162	Concert Band	4	MU 010-080	Performance Hour	0
1	MU P080	Basic Piano Fundamentals Class 1	1	MU 121	Comprehensive Musicianship 1	4
1	MU P090	Basic Piano Fundamentals Class 2	4	MU 122	Comprehensive Musicianship 2	4
1	MU P101	Applied Piano	1	MU P080	Basic Piano Fundamentals Class 1	1
1	MU P102	Applied Piano	1	MU P090	Basic Piano Fundamentals Class 2	1
1	MU 223	Brass Methods & Materials	1	MU P101	Applied Piano	1
1	MU 224	Woodwind Methods & Materials	1	MU P102	Applied Piano	1
2	MU 313	Conducting 1	4	MU 221	Comprehensive Musicianship 3	4
2	MU 314	Conducting 2	4	MU 222	Comprehensive Musicianship 4	4
2	MU 325	Strings Methods & Materials	1	MU 223	Brass Methods and Materials	1
1	MU 326	Percussion Methods & Materials	1	MU 224	Woodwind Methods and Materials	1
1	MU 330	Band Methods & Materials	2	MU 230	Choral Methods	2
2	MU 335	Survey of Music History & Literature 1	2	MU 313	Conducting 1	2
3	MU 336	Survey of Music History & Literature 2	2	MU 314	Conducting 2	2
3	MU 410	Music Field Experience	3	PE 101	Orientation to Total Fitness	1
3	MU 422	Choral and Instrumental Arranging	3	PE xxx	Choose three PE courses	3
3			3	PSY 211	Child Development	3

MU 325 Strings Methods and Materials 1  
 MU 326 Percussion Methods and Materials 1  
 MU 330 Band Methods 2  
 MU 335 Survey of Music History & Literature 1 3  
 MU 336 Survey of Music History & Literature 2 3  
 MU 412 Senior Recital 1  
 MU 422 Choral and Instrumental Arranging 3  
 MU xxx Ensemble 6  
 MU xxx Applied Music 4  
**Teacher Education Practicum Experience 13**  
 ED 300 Practicum in Education 1 0  
 ED 350 Practicum in Education 2 0  
 ED 400 Practicum in Education 3 0  
 ED 423 Practicum in Special Education 0  
 ED 424 Student Teaching Experience 13  
 ED 450 Practicum in Education 4 0  
**S.L.T. & Grace L.I.F.E Requirements 8 semesters each**  
**TOTAL HOURS 157/158**  
 Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a worldview integration requirement.  
 † Enrollment in this education course is considered open enrollment and may be taken prior to formal acceptance into the Teacher Education program.

## Urban Ministries Program Bible/Urban Ministry (BS)

This program is designed for students who desire to work in an urban ministry such as: urban missionary; rescue mission; jail and prison ministry; or social worker. The student will learn about cities both at home and around the world, how they are designed, the people of the city, the urban dilemma and the exciting opportunities for ministry. The student will learn how to minister in the inner city by participating in various learning experiences. Areas of studies will include: gangs, drugs, immorality, the bureaucracy, and the inner city church. Students spend time in the field doing their SLT, Practica, and Field Work.

The student who completes the Urban Ministries Program should be able to:

1. demonstrate an understanding of the "urban dilemma" and show a biblical solution;
2. demonstrate an understanding of other peoples and their cultures both locally and globally;
3. provide a biblical perspective on society;
4. give evidence of an ability to understand and cooperate with public administrators while maintaining a commitment to the "great commission";
5. demonstrate a working knowledge of human development and the family as a vital unit in society;
6. construct a working model of an urban ministry with a biblical perspective.
7. fulfill the objectives of the Biblical Studies Division; and
8. fulfill the objectives of the General Studies Division.

### Biblical/Theological Requirements 40

- BS 101 Old Testament Survey 4
- BS 102 New Testament Survey 4
- BS 103 Hermeneutics / Bible Study Methods 3
- BS 110 Evangelism & Spiritual Life 2
- BS 306 or Choose Daniel & Revelation or BS 316 Genesis 3
- BS 406 Romans 3
- BS xxx Choose Bible electives 6
- TH 200 Survey of Theology 2
- TH 201 Theology I 3
- TH 203 Theology of Church Mission 2

TH 302	Theology II	3
TH 303	Theology III	3
TH 310	Contemporary Theo. Issues	2
<b>General Education Requirements</b>		42
EN 101	College Composition	3
EN 102 or	Creative Writing or	3
EN 103	Technical Writing	3
HU 221	Intro to Philosophy	3
HU xxx	Choose a literature course	3
HU xxx or	Choose a music or	3
MU xxx	art course	3
IT 101	Introduction to Basic Computing	3
MA 201 or	Choose College Algebra or	3
MA 211	Statistical Methods	3
PE 101	Orientation to Total Fitness	1
PE xxx	Choose three PE courses	3
SCI xxx	Choose a science course	3
SP 120	Oral Communications	3
SS 101	Career Orientation	1
SS 222	Principles of Sociology	3
SS 400	Senior Intergration	1
SS xxx	Choose a social science sequence	6
<b>Professional Requirements</b>		46
BU 300	Principles of Leadership & Management	2
ED 203	Pluralism & Cultural Diversity	2
CE 303	Fundamentals of Instruction & Mentoring	2
HU 321	World's Living Religions	3
HU 412	Apologetics	3
HU 414	Ethics	3
UM 201	Intro. To Urban Ministries	3
UM 301	Intro. To Public Administration	3
UM 330	Field Work	3
UM 400	Urban Ministry Practicum	1
UM 412	Urban Ministries	3
UM 423	Senior Seminar	3
UM xxx	Choose electives as approved by advisor	1
<b>S.L.T. &amp; Grace L.I.F.F. Requirements</b>		8
semesters each		
<b>TOTAL HOURS</b>		128

*Note: Any student who takes 25% or more of their general education requirements at another institution is required to take "Ethics" as a world view integration requirement.*

## EXCEL Degree Completion Program

### WHAT IS THE DEGREE-COMPLETION PROGRAM?

The EXCEL Degree Completion Program is a nontraditional program serving adults age 25 and older who have already completed 62 semester credit hours of college with a cumulative 2.0 GPA or better, and who now would like to complete their bachelor's degree. EXCEL Degree Completion Program adult learners typically are employed full-time during the day; thus the program is offered in the evening. One night per week for 56 weekly four-hour sessions provides the adult learner with the opportunity to earn 40 semester hours of upper division credit in class. In addition, a unique aspect of the EXCEL Degree Completion Program is the opportunity for adult learners to earn up to 22 semester hours of college credit for life experience. The facilitators and counselor guide the students through a complete assessment of prior learning including life experiences (in personal life, at home, on the job and within the church), professional schools and training, and independent studies of the Bible. Classes are taught in a manner that is conducive to learning for adults. An atmosphere of sharing experiences in family, career, church and self develops among the adult learners.

While in the EXCEL Degree Completion Program, adult learners are expected to spend 15 to 20 hours in preparation for each weekly class meeting. Adult learners who succeed in the EXCEL Degree Completion Program are self-directed and goal-oriented individuals.

The EXCEL Degree Completion Program enables adult learners to develop:

1. interpersonal and intrapersonal skills;
2. written and oral communication skills;
3. problem-solving and decision-making skills;
4. understanding of Biblical and professional research techniques and applications; and
5. evangelism and edification skills through servant leadership; training.

### ACADEMIC CALENDAR

The EXCEL Degree Completion Program operates on a semester hour basis with two to three groups of adult learners beginning seasonally each year, typically in August, February and May. Each group consists of 6-12 students called a "cohort." Each cohort is numbered according to its starting sequence. Furthermore, each cohort is given a specific schedule that indicates the exact dates the group meets during the fourteen-month Core period of enrollment. Included in the schedule is a two-week break for summer plus occasional one-week breaks for other major holidays.

### ADMISSION CRITERIA

1. Completion of 62 or more semester hours of credit from an accredited college/post-secondary institution.
2. Age of 25 or older.
3. Cumulative grade point average of 2.0 (on a 4.0 scale) or better on all prior academic work.
4. Completion of appointment with the EXCEL Academic Counselor to outline a tentative degree plan.
5. Completion of application paperwork (Application, 2 Character References, Pastoral Reference, and Writing Sample) and payment of \$25 non-refundable application fee.

When all of the above criteria have been met, the EXCEL Degree Completion Program Committee will consider the admission application. Any exceptions will be considered by the Admissions Committee of the EXCEL Degree Completion Program.

**ADMISSIONS PROCEDURES**

Admission to Grace University's EXCEL programs are contingent upon completing the following items:

**Application for Admission**

Submit a completed application form including a non-refundable application fee payable to Grace University. Applicants must be Christians and articulate a clear personal commitment to Jesus Christ.

**Transcripts**

You must have official transcripts sent from your high school and all institutions/universities attended, including a military DD214, if applicable, to the EXCEL office. Student copies are not official transcripts. (When ordering your official copies, order additional student copies to include in your portfolio.) Check with the Registrar from each institution for the appropriate transcript fee. The Assessment Officer completes an official transcript assessment for each student. After transcripts have been evaluated, schedule an appointment with the EXCEL Counselor who will estimate the number of hours that might be earned in development of a portfolio for Prior Life Experience.

**Pastor's Recommendation**

A recommendation from your pastor is required. Please give your pastor the appropriate form along with a postage paid envelope addressed to the EXCEL office. If you cannot obtain your pastor's recommendation, the form may be completed by a church officer.

**Character Recommendations**

Two recommendations from employers or other persons qualified to assess your academic or professional traits are required. Please give them the appropriate forms and have them returned to you in a sealed envelope. These should be submitted with your application paperwork.

**Writing Sample**

This one-to-two page letter is used to assess your ability to communicate effectively in written form. Admission to the program is contingent upon the successful completion of this assignment, as determined by a University English Instructor. Any student who wishes to challenge the essay evaluation is given the opportunity to write another paper using a different topic.

**Acceptance**

Receive the approval of the Admissions Committee.

**Program Deposit**

Once a decision is made about a preferred starting date, pay the enrollment deposit of \$150 to reserve a spot in that group providing that space is currently available.

**Orientation**

Required to attend orientation night prior to the start of the EXCEL class.

**Exception**

Recognizing that like experience may bring maturity, if a prospective EXCEL student has less than a 2.00 GPA and supplemental records reflect that the student is capable of performing at the college level, then the student may be admitted at the discretion of the Admission committee.

**TYPES OF ADMISSIONS**

Each application is reviewed by the EXCEL Admissions Committee. The EXCEL Program admits students on three levels:

Provisional EXCEL Acceptance: Provisional Acceptance may be granted:

- 1. to prospective students under 25 who have been away from college for more than one year and who are presently employed
- 2. to prospective students with fewer than 62 semester hours.

All students being admitted conditionally will sign a written agreement stipulating the conditions under which they are admitted.

**Regular University Admission**

Students who meet all admission requirements are considered for admission at the University. Upon acceptance, students are eligible to take traditional and non-traditional courses offered by Grace University.

**EXCEL Admission**

For admission into the EXCEL program, students must have a minimum of 62 semester hours of credit ("C" level or above) completed. This includes credits at Grace University as well as transcripts from other accredited colleges or universities.

**TRANSFER OF CREDIT**

Credits of a grade of

"C" or above from regionally accredited colleges or universities may be accepted in transfer.

**CREDIT IN ESCROW**

A "Credit-in-Escrow" policy permits students from non-accredited institutions to enter the EXCEL program with the possibility of having some transfer credits accepted in the future if they are successful in the EXCEL Core. A minimum grade of 'B' in the first three EXCEL core courses is required. Upon satisfactory completion of this criteria, students are eligible to transfer applicable credits, with some limitations, from a non-accredited institution, provided they received a grade of "C" or better in the course(s) in question, and no course(s) fit into academic requirements, and no existing institution policies are violated.

In all such cases, the University reserves the right to require the applicant to demonstrate the required proficiency by scoring at acceptable levels on departmental examinations in related subject areas, by undergoing a probationary period of residence at Grace University, or by fulfilling both of these requirements.

A maximum of 22 nontraditional semester credits may be earned through non-collegiate instruction, testing, and experiential learning. Such credits include: military training and course work, CLEP and other testing programs, directed study, and portfolio documentation. Exceptions may be made on a case-by-case basis.

**MANAGEMENT & ORGANIZATIONAL LEADERSHIP DEGREE COMPLETION PROGRAM OBJECTIVES (MOU)**

- 1. Demonstrate proficiency in interpersonal and group communication skills and principles;
- 2. Practice leadership styles and skills, including motivational techniques and conflict resolution;
- 3. Explain Management and Organizational Leadership principles (e.g., recruitment, selection, training, evaluation, discipline and dismissal);
- 4. Defend the centrality of ethics in business and organizational decision-making;

- 5. Demonstrate proficiency in the principles of organizational behavior;
- 6. Fulfill the Biblical Studies Division objectives; and
- 7. Fulfill the General Studies Division objectives.

**HUMAN DEVELOPMENT & FAMILY STUDIES DEGREE COMPLETION PROGRAM OBJECTIVES (HDFS)**

- 1. Demonstrate a basic understanding of human growth and development across the lifespan;
- 2. Demonstrate a basic understanding of the process of courtship, and the different aspects of marriage;
- 3. Demonstrate a basic understanding of family life, and the unique dynamics which exist in this most intimate of human relationships as well as a consideration of the ethical concerns unique to family life;
- 4. Demonstrate competence in interpersonal relationship skills;
- 5. Demonstrate the application of a Biblical world view to their studies of human behavior;
- 6. Fulfill the Biblical Studies Division objectives; and
- 7. Fulfill the General Studies Division objectives.

**ACADEMIC CREDITS**

Courses are assessed into one of three categories: (1) Biblical Studies, (2) General Education, and (3) Open Electives.

**EVALUATION OF PRIOR CREDIT**

Adult learners who have completed courses in other regionally accredited colleges may receive up to 84 semester hours of credit. The amount of credit, the courses to be accepted, and the method of evaluation will be determined on an individual basis by the nature of the courses and the type of institution. An applicant who has attended any college or university after graduation from high school must submit an official transcript from each institution. All official evaluations will be done by the EXCEL Assessment Officer.

**CREDIT FOR PRIOR LEARNING**

If a student enters the EXCEL Degree Completion Program with fewer than 84 semester hours (62 is the minimum number for admission), or if he/she must still meet Open Elective requirements, the student could earn up to 22 semester hours through Portfolio and Credit for Prior Learning. General Education requirements must be taken as (1) traditional academic courses at Grace or other accredited institution of high education, (2) correspondence as distance learning academic courses, or (3) challenged through CLEP or Challenge Exams. Life experience cannot apply to general education requirements.

EXCEL Degree Completion Program adult learners may earn up to 22 semester hours of credit for prior learning by submitting a portfolio that has been evaluated by the EXCEL Assessment Officer. Adult learners entering the EXCEL Degree Completion Program with fewer than 84 transferable hours or not meeting the general education requirements will need to make an appointment with the EXCEL Assessment Officer and/or EXCEL Academic Counselor who will estimate the number of prior learning credits the adult learner might earn through the portfolio option prior to beginning the program.

The 22 semester hours can be from a number of different sources, including workshops, seminars, self-study, training programs and/or work experiences. It is the prior learning (not just the experience) from these sources that must be documented. The Assessment Officer will determine the appropriate amount of credit awarded. In the admission process, the EXCEL Academic Counselor will provide adult learners with an estimate of the number of Life Experience Electives they may receive when they enter the program.

**ACADEMIC OPTIONS FOR GENERATING ADDITIONAL CREDITS**

If the adult learner requires additional credits to complete the degree or to reach the minimum of 62 credits required to begin the EXCEL Degree Completion Program, he or she can receive these through a number of options:

**Traditional Courses**

traditional day courses at Grace University.

**Grace Intensives**

Condensed evening/weekend courses through Grace University.

**IBSE (Independent Bible Study Essays)**

concentrated self-study of particular books of the Bible. [Applies only to Bible Studies or Open Electives Requirements]

**Correspondence**

Self-study correspondence courses through Grace University or other accredited institutions. [24 hours maximum]

**Life Learning Electives**

Professional Schools/Training/Certifications on a case-by-case evaluation of Student Portfolios. [Applies only to Open Electives]

**Grace Challenge Exams**

Grace University course's challenged for credit.

**CLEP/DANTE**

(College Level Examination Program/Military Equivalent of CLEP)

**DELA**

(Documented Experiential Learning Analysis) Research papers outlining personal experiences integrated with current research and learning outcomes. [Applies only to Open Electives]

These options should be discussed with EXCEL Academic Counselor.

Assessed credits must fall under one of the following categories with the minimum credit requirements met in each category:

**BACHELOR DEGREE REQUIREMENT**

**Biblical Studies**

11 hours in Biblical Studies (may be completed before, during or after the EXCEL Core through independent study, correspondence courses, Bible challenge exams, or accredited Bible classes)

**General Education**

36 Hours  
A common core of general education courses is required:

- 6 hours in Natural Science, (one Mathematics may be substituted for a Natural Science)
- 3 hours in Humanities
- 6 hours in Social Science (General Psychology required for HDFS)
- 3 hours in English Composition
- 18 hours of General Education Electives (may be completed while enrolled in the EXCEL Core through traditional courses, or accredited institutions)

Subjects commonly included in General Education are, Natural Science, Mathematics, Communication, Social Science, Humanities and Physical Education. Some courses listed by category are:

Natural Science: Biology, Chemistry, Botany, Physics, Zoology, Anatomy, Physiology, Physical Geography, Geology, Astronomy.

Social Science: Anthropology, Economics, Political Science, Psychology (General Psych. Required for HDFS), Sociology, History, Geography, Human Growth and Development.

Humanities: Apologetics, Ethics, Literature, Foreign Language, Philosophy, World Religions, and an introductory course in Art, Drama, Music, Painting or Sculpture.

**Open Electives**

Students are allowed 37 hours of Open Electives. These credits may consist of 22 hours of Life Experience, Vocational and Technical Training, as well as additional hours earned over and above the requirements of Biblical Studies and General Education.

**EXCEL Core**

The 12 upper division core courses (often referred to as "Core") are completed one night per week over a fourteen month time period. Students are grouped together into a "cohort" that works together throughout the entire fourteen months; the cohorts are designated as either "MOL" or "HDFS." Two instructors become the primary teaching team for each cohort; one for the biblical studies curriculum, and the other specializing in either the MOL or the HDFS curriculum.

**BIBLE/MANAGEMENT & ORGANIZATIONAL LEADERSHIP COURSE REQUIREMENTS (BS)\***

**Semester Hours**

- MOL 460E Interpersonal/Group Communication \*\* 3
- MOL 461E Life Assessment \*\* 3
- BS 463E Practical Application of Biblical Hermeneutics 3
- BS 464E Law & History of Israel 3
- BS 465E Sages & Prophets of Israel 4
- MOL 466E Leading & Managing 4
- MOL 467E Principles of Human Resource Management 4
- BS 468E Jesus Christ, Our Lord 3
- BS 469E The Church Unhindered 3
- MOL 470E Ethics: Integration of Faith & Work 4
- MOL 471E Organizational Behavior 3
- BS 472E The Church Triumphant 3

**BIBLE/HUMAN DEVELOPMENT & FAMILY STUDIES COURSE REQUIREMENTS (BS)\***

**Semester Hours**

- HDFS 460E Interpersonal/Group Communication \*\* 3
- HDFS 461E Life Assessment \*\* 3
- BS 463E Practical Application of Biblical Hermeneutics 3
- BS 464E Law & History of Israel 3
- BS 465E Sages & Prophets of Israel 4
- HDFS 473E Child Development 4
- HDFS 474E Marriage & Family 4
- BS 468E Jesus Christ, Our Lord 3
- BS 469E The Church Unhindered 3
- HDFS 475E Issues in Contemporary Family Life & Ethics 4
- HDFS 476E Adult Development 3
- BS 472E The Church Triumphant 3

\* Students must have either 3 credit hours in Management and Organizational Leadership coursework (MOL degree) or 6 hours in Human Development and Family Studies coursework (HDFS degree) in order to meet the professional degree requirements. These can either be from previous college experience or earned during or after Core.

\* Portfolio Notebook



### Accelerated Bible Certificate

Note: Students may have a maximum of 75 hours of Lower Division courses. Deficiencies may be made up by:

- 1. CLEP examinations
- 2. Challenge examinations
- 3. Independent Bible Study Essays (IBSE)
- 4. Accredited correspondence courses
- 5. Traditional and non-traditional courses

Note: There are 9 hours of Upper Division elective credits required outside of the EXCEL Core. Often student's previous credit(s) transfer to meet this requirement, if not the student can earn Upper Division credit by:

- 1. Writing Documented Experiential Learning Assessments (DELA's)
- 2. Documented Professional Schools and Training
- 3. Independent Bible Study Courses
- 4. Traditional & Non-Traditional Courses

During the MOL and HDFS programs' first nine weeks, all students are required to submit a five-part notebook called the "Portfolio." Besides being a valuable project for each student, it allows the student the opportunity to reflect on past education and experiences as they relate to personal and professional development. It includes:

- 1. Your resume (A snapshot of your education and professional experiences.)
- 2. Your transcripts (Completed college/university courses with transcripts, and any applicable military documents.)
- 3. Your autobiography (A reflection and review of life experiences, skills, and values since high school.)
- 4. Your professional schools and training (A summary of workshops, seminars, conferences, and training programs you have attended for personal and professional growth.)
- 5. Your DELA or IBSE (Life-centered research papers expressing what learning outcomes you have gained from personal experiences.)

Regardless of the number of credits needed, each student is required to write an essay as part of the requirements for the second course, Life Assessment. This essay, a Documented Experiential Learning Analysis (DELA), may be submitted later for evaluation to earn additional academic credit provided any necessary additional work has been done.

Credit hours earned through life experience assessment are recorded on the student's transcript at the end of the MOL and HDFS programs. The instructor and the Assessment Officer advise the student in completing this phase of the program.

### Objectives

Upon completing the Bible Enrichment Program, a student should be able to:

- 1. Comprehend the meaning of Scripture through knowledge of the Biblical facts, interpretive principles, doctrinal teachings, and dispensational plan of Scripture.
- 2. Provide evidence of the ability to think logically and critically about Biblical and spiritual matters.
- 3. Show basic proficiency in the independent study of Scripture via various methods and tools of Bible study.
- 4. Demonstrate love, respect, and commitment to God and His Word through prayer, worship, personal Bible study and obedience.
- 5. Utilize Scripture as a foundation and integrating component for all of life and education through repeated exposure to and application of its teachings.
- 6. Effectively communicate the teaching of Scripture.

### Accelerated Bible Certificate Required Courses (29 Week Program)

BS 459 B	Orientation to the Old Testament	1
BS 460 B	Orientation to the New Testament	1
BS 463 B	Practical Application of Biblical Hermeneutics	3
BS 464 B	The Law & History of Israel	3
BS 465 B	The Sages & Prophets of Israel	4
BS 468 B	Jesus Christ is Our Lord	3
BS 469 B	The Church Unhindered	3
BS 472 B	The Church Triumphant	3

Grace University offers the Christian community an opportunity to enter a 29-week Accelerated Bible Certificate program. This program consists of seven (7) sequential courses totaling 21 undergraduate credits of biblical and theological studies designed for the adult learner. Students are organized into cohorts (a group of 7-12 students that remain together for the entire experience). They meet one night each week for classroom interaction with a faculty member.

This opportunity for Accelerated Bible Certificate is geared for:

- 1. Graduate students who want to fulfill their prerequisites for entrance into a Master of Arts Degree in Biblical Studies.
- 2. Enrichment students who want to enhance their knowledge, skills, and appreciation for solid Bible learning.
- 3. Individuals needing a Bible certificate to serve cross-culturally with a mission organization or within the culture in a church or para-church setting.

### Certificate in Bible Requirements:

In addition to the successful completion of the 29 week accelerated Bible Enrichment program, the following requirements are required for the Certificate in Bible.

- 1. 3 semester hours of additional Bible course work.
- 2. Fulfillment of Servant Leadership Training requirements.
- 3. Maintaining a 2.0 cumulative grade point average.
- 4. Demonstrating Christian character and orthodox doctrine.



### Cooperative Programs

In addition to our articulated Aviation Cooperative Program (Iowa Western Community College) and our Nursing Cooperative Program (Clarkson College), Grace University offers individualized second majors in academic and vocational-technical fields using cooperative agreements with other institutions of higher education. Institutions collaborating with Grace to meet student needs are Bellevue University, University of Nebraska at Omaha, Clarkson College, Metropolitan Community College, Nebraska Christian College and Iowa Western Community College. Currently, Grace University has general articulated agreements with Bellevue University for Accounting and Computer Information Systems, and with the University of Nebraska at Omaha and the Air Force for their Reserved Officers Training Corps program. Listed below is a sampling of arrangements available through cooperative arrangements: Computer Science, History, Foreign Language, Mathematics, Political Science, Sociology and Studio Art.

In addition to academic fields, Grace University is also willing to incorporate Vocational-Technical training into an individualized second major. Listed below is a sampling of Vocational-Technical training options available in the Omaha area: Agriculture, Art, Administrative Assistant/Office Services, Automotive Technology, Bookkeeping, Construction Technology, Drafting & Design, Electronic Imaging & Graphics, Food/Arts & Management, Microcomputer Technology, Nursing, Office Technology, Photography, Sign Language Interpreting, Software Applications Management and Welding.

In order for the student to be successful at completing a second major through a cooperative program, it is important to establish an academic plan prior to the first semester on campus. Students should advise Admissions Personnel of their interest in individualized second majors via cooperative programs. Admission as a student into Grace University does not assure admission into another institution for a cooperative program. An articulated academic plan, approved by the Academic Vice President, should be established between the student and Grace noting institution requirements established by a cooperating institution.

- Cooperative Program Objectives**  
The students who complete these programs should be able to:
1. fulfill the objectives of the Biblical Studies Division;
  2. fulfill the objectives of the General Education Division;
  3. demonstrate familiarity with the following areas of church-related ministry: missions, evangelism, and Christian education;
  4. function effectively as a Christian within one's home, community, and vocation;
  5. use academic or vocational-technical disciplines in church-related or community-related services; and
  6. provide evidence that the requirements for entry into a particular vocational-technical field have been satisfactorily completed.

### BIBLE/ACCOUNTING (BS)

*A Cooperative Program with Bellevue University*

<b>Biblical/Theological Requirements</b>	32
BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3
BS 110 Evangelism & Spiritual Life	2
BS 406 Romans	3
BS xxx Bible Electives	3
TH 200 Survey of Theology	2
TH 201 Theology I	3
TH 203 Theology of Church Mission	2
TH 302 Theology II	3
TH 303 Theology III	3

### General Education Requirements

EN 101 College Composition	37
EN 102 Creative Writing	3
HU xxx Music or Art Coursework	3
HU xxx Philosophy or Ethics Coursework	3
HU xxx Literature Coursework	3
MA xxx Math Coursework (see Bellevue)	X
PE 101 Orientation to Total Fitness	1
PE xxx Physical Education Coursework	3
SCI 341 Principles of Biology	4
SP 120 Oral Communications	3
SS 101 Career Orientation	1
SS 201 Principles of Economics I	3

SS 400 Senior Integration	1	HU xxx Philosophy or Ethics Coursework	3
SS xxx Social Science Coursework	6	HU xxx Literature Coursework	3
<b>Professional Requirements</b>	14	MA xxx Math Coursework (see Bellevue)	X
BU 101 Introduction to Business	3	PE 101 Orientation to Total Fitness	1
BU 201 Financial Accounting	3	PE xxx Physical Education Coursework	3
BU 202 Managerial Accounting	3	SCI 341 Principles of Biology	4
BU 301 Corporate Finance	3	SP 120 Oral Communications	3
CE 303 Fundamentals of Instruction & Mentoring	2	SS 101 Career Orientation	1
		SS 201 Principles of Economics I	3
		SS 402 Senior Integration	1
<b>Cooperative Requirements from Bellevue University</b>	42	SS xxx Social Science Coursework	6
AC 311 Intermediate Accounting 1	3	<b>Professional Requirements</b>	11
AC 312 Intermediate Accounting 2	3	BU 101 Introduction to Business	3
AC 321 Cost Accounting	3	BU 201 Financial Accounting	3
AC 331 Income Tax Accounting	3	BU 422 Production & Operation Management	3
AC 341 Accounting Information Systems	3	CE 303 Fundamentals of Instruction & Mentoring	2
AC 351 Accounting for Government & Non Profits	3		
AC 416 Advanced Accounting Problems I	3	<b>Cooperative Requirements from Bellevue University</b>	45
AC 417 Advanced Accounting Problems 2	3	BA 308 Business Communications	3
AC 442 Financial Auditing	3	CIS 205 Structured Program Using C++	3
BA 265 Legal Environment of Business	3	CIS 210 Foundation of CIS	3
BA 465 Advanced Law	3	CIS 211 Foundation of CIS II	3
MA 101 Intermediate Algebra	3	CIS 250 Programming in C Language	3
MA 102 College Algebra	3	CIS 335 Using Visual Basic to Develop App.	3
MA 141 Descriptive Statistics	3	CIS 320 Object-Orient: Tech 1-Anal & Design	3
<b>TOTAL HOURS</b>	125	CIS 340 Business Telecommunications	3
		CIS 400 Object-Orient: Tech 2 using C++L	3
		CIS 440 Network Systems	3
		CIS 460 Capstone in CIS	3
		CIS xxx Elective	3
		MA 101 Intermediate Algebra	3
		MA 102 College Algebra	3
		MA 141 Descriptive Statistics	3
		<i>NOTE: CIS 205 &amp; CIS 210 are prerequisites to other courses and must be taken early.</i>	
		<b>TOTAL HOURS</b>	125

### BIBLE/COMPUTER INFORMATION SYSTEMS (BS)

*A Cooperative program with Bellevue University*

<b>Biblical/Theological Requirements</b>	32
BS 101 Old Testament Survey	4
BS 102 New Testament Survey	4
BS 103 Hermeneutics / Bible Study Methods	3
BS 110 Evangelism & Spiritual Life	2
BS 406 Romans	3
BS xxx Bible Electives	3
TH 200 Survey of Theology	2
TH 201 Theology I	3
TH 203 Theology of Church Mission	2
TH 302 Theology II	3
TH 303 Theology III	3

### General Education Requirements

EN 101 College Composition	37
EN 102 Creative Writing	3
HU xxx Music or Art Coursework	3
HU xxx Philosophy or Ethics Coursework	3
HU xxx Literature Coursework	3
MA xxx Math Coursework (see Bellevue)	X
PE 101 Orientation to Total Fitness	1
PE xxx Physical Education Coursework	3
SCI 341 Principles of Biology	4
SP 120 Oral Communications	3
SS 101 Career Orientation	1
SS 201 Principles of Economics I	3

# Reserve Officers Training Corps (ROTC)

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## BIBLE/INDIVIDUALIZED SECOND MAJOR COOPERATIVE PROGRAM REQUIREMENTS (BS)

**Professional Requirements**  
 BU 300 Principles of Lead & Management  
 CE 303 Fundamentals of Instruction & Mentoring  
 XXxxx Individualized Second

40	<b>Biblical/Theological Requirements</b>	44 credits
4	BS 101 Old Testament Survey	120
4	BS 102 New Testament Survey	
4	BS 103 Hermeneutics / Bible Study Methods	
3	BS 110 Evangelism & Spiritual Life	
2	BS 306 or BS 316 Change Daniel & Revelation or Genesis	
3	BS 406 Romans	
3	BS xxx Bible Electives	
6	TH 200 Survey of Theology	
2	TH 201 Theology I	
3	TH 203 Theology of Church Mission	
2	TH 302 Theology II	
3	TH 303 Theology III	
3	TH 310 Contemporary Theo. Issues	
2	<b>General Education Requirements</b>	
40	EN 101 College Composition	
3	EN 102 Creative Writing	
3	HU xxx Choose Music or Art Coursework	
3	HU xxx Choose Philosophy or Ethics Coursework	
3	HU xxx Choose Literature Coursework	
3	MA xxx Choose Math Coursework	
1	PE 101 Orientation to Total Fitness	
3	PE xxx Choose Physical Education Coursework	
4	SCI xxx Choose Science Coursework	
3	SP 120 Oral Communications	
1	SS 101 Career Orientation	
1	SS 400 Senior Integration	
9	SS xxx Choose Social Science Coursework	

## Air Force ROTC

### AEROSPACE STUDIES

Grace University in cooperation with the Department of Aerospace Studies of the University of Nebraska at Omaha functions according to the rules and policies of the University and those of the USAF. The Air Force ROTC program is open to both men and women and is designed to develop the skills and attitudes vital to the career professional Air Force officer. Upon successful completion of the Air Force ROTC program and graduation from the University, cadets are commissioned Second Lieutenants, USAF. Instruction includes a two-year basic course (General Military Course - GMC) and a two-year advanced course (Professional Officer Course - POC).

The GMC courses also include voluntary trips to various Air Force installations throughout the United States. Students enrolled in GMC courses are not in the military service and assume no military obligation. Students with prior military service or high school ROTC experience may receive credit for portions of the GMC program. Entering freshmen should register for AS 1310 and AS 0010 during registration.

The POC curriculum emphasizes communicative skills, civil-military relations, leadership, human relations, problem solving, and decision making. Courses are open to students who have either completed the GMC program, or attended a six-week summer field training course at an Air Force Base in lieu of the GMC program.

Students not enrolled in the GMC program should contact Air Force ROTC by February to be tested and processed for the fall semester. POC cadets enlist in the Air Force Reserve and receive approximately \$2,000 for their two-year participation. POC cadets manage all leadership laboratory activities.

## AIR FORCE ROTC COLLEGE SCHOLARSHIP PROGRAM

Air Force ROTC College Scholarships are available to both male and female cadets enrolled in the AFROTC program. These scholarships provide full tuition, laboratory expenses, incidental fees and an allowance for books and supplies. Scholarship cadets also receive \$100 a month in non-taxable allowances. For complete information on each AFROTC program and these scholarships, contact the UNO Department of Aerospace Studies.

To enroll in the POC course, applicants must complete either the college GMC program or a six-week Field Training (FT) program at an Air Force Base. Applicants for the six-week FT must arrange for such training prior to completing their sophomore year. A number of Air Force ROTC college scholarships are available to outstanding cadets. For complete information on the Air Force ROTC program contact the Professor of Aerospace Studies (PAS), 402-554-2318.

Aerospace Studies, on all levels, are presented to AFROTC students as professional courses. The academic curriculum of Air Force ROTC consists of two distinct general courses. The General Military Course is a continuing freshman-sophomore course of two academic years. The Professional Officer Course is a junior-senior-graduate course of two academic years. Air Force ROTC leadership laboratory activities, which are a part of each course, offer students many opportunities for practical leadership training. The GMC curriculum emphasizes the potential of aerospace power. Courses are designed to acquaint the student with aerospace power and the Air Force mission in support of our national defense. The courses are open to all full-time University students. Textbooks and uniforms are furnished at government expense. All students are provided leadership experience through participation in leadership laboratory activities.

COURSE DESCRIPTIONS



# Undergraduate Course Descriptions

## Course Numbering

The subjects numbered 100-199 are normally for freshmen, 200-299 for sophomores, 300-399 for juniors, and 400-499 for seniors. Subjects with odd numbers are offered in the first semester, subjects with even numbers are offered in the second semester. Subjects with numbers ending in 0 are offered both semesters.

Subjects with the letter C after the department prefix are offered by independent study.

The University reserves the right to withdraw any subject and/or course in which there are insufficient students enrolled.

## Course Abbreviation

The curriculum offered at Grace University is organized into the following three divisions. Below are the subjects in each division with proper course abbreviation:

s.h. = Semester Hours

### Division of Biblical Studies

BS Biblical Studies

TH Theology

### Division of General Education

EN English

FL Foreign Language

HU Humanities

IT Information Technology

MA Mathematics

PE Physical Education

SCI Science

SP Speech

SS Social Science

### Division of Professional Studies

AS Aeronautical Science

BU Business Administration

CA Camping

CE Christian Education

COM Communications

IS Intercultural Studies

MU Music

NS Nursing (Descriptions available from Clarkson College)

PM Pastoral Ministry

PSY Psychology

SLI Servant Leadership Training

ED Teacher Education

UM Urban Ministry

## Division of Biblical Studies

### Bible

**BS 101 Old Testament Survey** 4 s.h.  
This course is a general survey of the Old Testament books from Genesis to Malachi. It relates each book to the total scope of the Bible. This study provides a general understanding of the Old Testament books and prepares the student for further biblical study. Attention is given to such issues as authorship, chronology, geography, personal application, and the development of God's divine program.

**BS 102 New Testament Survey** 4 s.h.  
This course is a general survey of the New Testament books from Matthew through Revelation. This study provides a general understanding of the New Testament books and prepares the student for further biblical study. Particular emphasis is given to authorship, date, recipients, background, distinctive features, personal applications, and the major contribution of each book. Prerequisite: BI 103

### BS 103 Hermeneutics and Bible Study Methods

3 s.h.  
This course introduces and develops the literal-grammatical-historical approach to interpreting Scripture. Various interpretive schemes are examined to familiarize the student with different views. Through this, the student is guided into a proper handling of the Word of God, interpretive principles are explained, proper exegesis is instituted, and biblical applications are drawn as the basis for a life-long study, practice, and ministry of the Scriptures. Various interpretive methods are devel-

oped so that the student will have more breadth of skills. A leadership core requirement.

**BS 110 Evangelism and Spiritual Life** 2 s.h.  
This course is a study of the practical aspects of sanctification. Using selected portions of Scripture from the New Testament, students are given instruction and practical methods for personal discipleship in their own life. Biblical principles are developed for methods, motives, and strategy of personal evangelism. Additionally, attention is also given to meeting various arguments and cultic problems with Biblical solutions. A leadership core requirement.

**BS 204 Gospels (BS 204 C)** 3 s.h.  
This course is a study of the four Gospels with special emphasis on the kingdom in Matthew. The earthly ministry of Christ is discussed. Attention is given to the political, religious, biblical, and geographical backgrounds. A chronology of events and a harmony of the Gospels are established. Biblical passages are analyzed. The character and purpose of the Gospels and of the person and ministry of Christ is analyzed. Prerequisite: BS 103

**BS 302 Isaiah** 3 s.h.  
This course is an exposition of Isaiah. Particular attention is given to authorship, historical background, the suffering Savior, the coming Messiah, and millennial prophecies. Prerequisite: BS 103

**BS 303 Joshua, Judges, and Ruth** 3 s.h.  
This course is an expository study of these three Old Testament books. Special emphasis is given to historical background, synthesis, and literary continuity. These three books are studies in the context of the developing historical narrative of the Pentateuch as well as the remaining historical books. Prerequisite: BS 103

**BS 305 Wisdom Literature** 3 s.h.  
This course is an exposition of selected portions from Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention is given to interpretive methodology and practical application. Prerequisite: BS 103

**BS 306 Daniel and Revelation (BS 306 C)** 3 s.h.  
This course is an exposition of Daniel and Revelation. Attention is given to the premillennial, pretribulational interpretation of these two books. Additionally, emphasis will be given to the authorship, background, history, and development of interpretive skills. Prerequisite: BS 103

**BS 307 Minor Prophets** 3 s.h.  
This course is an expository study of the Minor Prophets. Emphasis is placed on the background, chronology, author, prophetic significance, and unique contribution to canon. Prerequisite: BS 103

### BS 310 Geographical and Historical Settings of the Bible

4 s.h.  
A study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various regions. Preparatory map study and class previews provide the background to each trip in the field. Relevant archaeological, historical, and biblical material is correlated with sites, roads, and features in each region. Regions studied and visited include Galilee, Golan Heights, Judah, Samaria, Negev, Shephelah, Jordan and Jezreel Valleys, Benjamin, Sharon Plain, and Philistia. Courses are taken at Jerusalem University College.

**BS 311 1 Corinthians (BS 311 C)** 3 s.h.  
This course is a detailed exposition of this crucial epistle giving special emphasis to the divisions, disorder, and difficulties of the Corinthian church. Special consideration is also given to the nature of spirituality, as well as spiritual gifts. Prerequisite: BS 103.

### BS 312 Prison Epistles: Ephesians, Philippians, Colossians, Philemon

3 s.h.  
This course is an expository study emphasizing the church as the body and bride of Christ, and presenting Him as the model, the example, and the sufficient and supreme source of truth and life. Prerequisite: BS 103.

**BS 314 Pastoral Epistles** 3 s.h.  
This course is a detailed exposition of 1 and 2 Timothy and Titus that stresses the organization and discipline of the New Testament church, as well as the role of women in the church. Prerequisite: BS 103

**BS 316 Genesis** 3 s.h.  
This course is an exposition of Genesis emphasizing the historical, doctrinal, and devotional features of the book. Prerequisite: BS 103

**BS 318 General Epistles** 3 s.h.  
This course is an exposition study of James through Jude. It stresses the authorship, date, historical background, and unique contribution of each book to the canon. Prerequisite: BS 103

# Division of General Education

## English and Speech Courses

**EN 099 English Grammar** 0 s.h.  
 A remedial course to aid the student needing to improve identifiable weaknesses in writing in the English language. This fifteen-clock hour intensive seminar is offered by referral of an instructor for the student who appears not to communicate effectively in written form using the English language.

**EN 101 College Composition** 3 s.h.  
 Study and practice in the processes of academic research and writing, culminating in a research paper. Emphasis is placed on grammar and syntax, logic and organization, MLA and APA standards, university style requirements, information acquisition literacy, and research honesty. Students must pass this course with a "C" grade or above to be admitted into professional programs.

**EN 102 Creative Writing** 3 s.h.  
 Students write short stories, essays, skits, and poetry. Fiction, poetry, drama, and other literary forms are the focus of the course. Prerequisite: EN 101 College Composition or Instructor's Permission.

**EN 103 Technical Writing** 3 s.h.  
 Students produce technical papers, communications, and reports demonstrating clear written expression of ideas. Emphasis is placed on workplace communication, project proposals and reports, and formal communications. Prerequisite: EN 101 College Composition or Instructor's Permission.

**EN 113 Interpretive Writing Evaluation** 2 s.h.  
 Interpretation of writing and the evaluation of techniques used in writing poetry, fiction, and non-fiction are explored. Publisher and editorial requirements will also be investigated.

**SP 120 Oral Communications** 3 s.h.  
 An introduction to public address from a Christian perspective. Special attention is devoted to knowing the components which promote effective verbal communication and developing these through a wide variety of speeches. Students must pass this class with a grade of "C" or above to be admitted to professional programs.

**TH 203 Theology of Church Mission** 2 s.h.  
 This course evaluates ecclesiology from a personal and practical standpoint. The church is examined as an organism and as an organization. Emphasis is given to the believer's role in and responsibility to the church. The students also analyze the relationship of the gospel and the church to culture in this country and throughout the world. A leadership core requirement.

**TH 300 Truth Twisters (TH 300C)** 3 s.h.  
 This course is a survey of religious groups that claim to be "Christian" but whose theological positions are inconsistent with orthodox Christianity. Historical data about each group and its religious roots as well as a systematic comparison of each group's Theology as compared to Scripture is emphasized.

**TH 302 Theology 2** 3 s.h.  
 This course is a study of the systematic theology of Angels, Humanity, Sin, and Salvation. Prerequisite: TH 200.

**TH 303 Theology 3** 3 s.h.  
 This course is a study of the systematic theology of the Church and Last things. Selected current theological issues are also studied. Prerequisite: TH 200

**TH 310 Contemporary Theological Issues** 2 s.h.  
 This course is a study of contemporary issues, thinkers, and trends in theology.

**TH 499 Directed Studies** 1-4 s.h.  
 See Biblical Studies for course description.

**BS 452 Greek Exegesis 2** 3 s.h.  
 This course involves the exegesis of selected Scripture passages in the original languages while developing greater insight into the grammar and syntax of koine Greek. Passages are chosen with regard to potential controversy, significance to the Christian life, and importance to the local church and its function. Prerequisite: BS 451

**BS 462 Hebrew Exegesis** 4 s.h.  
 This course involves the practical demonstration and application of grammar, reading, and exegesis in the Hebrew Old Testament. Prerequisite: FL 461

**BS 499 Directed Studies** 1-4 s.h.  
 The special area of investigation must be selected with the guidance and supervision of the Department Chair, and the instructor who directs the study. The Academic Vice-President must also approve the subject. Students are expected to collect, analyze, and present the findings of their research in a scholarly way. Regular written reports, complete bibliography, and a critical paper are required. Attendance at regular seminars may be required. This course is only open to Juniors and Seniors with permission. The number of hours is limited to not more than three in one area. An alternative to the above is a special apprenticeship/discipline-type program open to outstanding seniors in their final semester before graduation. To be eligible students must have a least a cumulative grade point average of 3.5 and have the recommendation of the Professor, Division Chair, and the Academic Vice-President. The student and professor will meet regularly throughout the semester while the student is engaged in specialize research and various projects assigned.

## Theology

**TH 200 Survey of Theology** 2 s.h.  
 This course is an introduction to all areas of Theology. The student is familiarized with the terms and concepts associated with theological study to form the base from which deeper study may occur.

**TH 201 Theology 1** 3 s.h.  
 This course is a study of systematic theology in regard to the issues of the Bible, God the Father, Christ, and the Holy Spirit. Prerequisite: TH 200

**BS 320 Galatians and James** 3 s.h.  
 This course is an expositional study, noting the problem of law versus grace. Paul's strenuous defense of pure grace and Christian liberty is given careful attention. The practical aspect of these doctrines is considered from the perspective of James. Prerequisite: BS 103

**BS 329 Bible Backgrounds** 3 s.h.  
 This course is designed to study the history of the Ancient Near East, the cultures of those lands, or the material assets left behind that shed light on various portions of the Bible. Sources for this information include selected Biblical passages and their associated literature, selected Ancient Near Eastern texts, and archaeological remains. The class may be conducted on site in the Land of the Bible.

**BS 330 Literature of the Bible** 3 s.h.  
 This course is designed to increase one's understanding of the Bible and to assist in interpreting it by recognizing and coming to understand the literary forms and devices used therein. It should increase one's understanding of these literary forms and devices by seeing them exemplified in the Bible.

**BS 402 Hebrews** 3 s.h.  
 This course is an expositional study emphasizing the supremacy and high priestly ministry of Jesus Christ. Prerequisite: BS 103

**BS 406 Romans (BS 406 C)** 3 s.h.  
 This course is a study of the Book of Romans together with a consideration of the political and religious backgrounds of the writer and the reader. The analysis of the book also considers the doctrines of salvation, national Israel in the plan of God, and a practical application of His grace in the Christian life. Prerequisite: BS 103

**BS 420 Scripture Memory** 1/2 - 2 s.h.  
 The verses to be memorized are divided into four main units, each of which carries on-half semester-credit-hour. The subjects for the units are: (1) Godhead, (2) Sin and Salvation, (3) Bible and Christian Experience, and (4) selected chapters or various Bible books. The students may complete as many units as they desire and do so in any order they wish. A maximum of two hours of credit is possible.

**BS 451 Greek Exegesis 1** 3 s.h.  
 This course builds on the student's basic understanding of koine Greek vocabulary and grammar. Study is conducted in the Book of John to facilitate exegetical skills in the original languages while enhancing vocabulary, syntax, translation and interpretive skills. Prerequisites: FL 351-352

Foreign Languages

FL 351 Greek Grammar 1 3 s.h. An introduction to Koine Greek grammar. Emphasis is on basic vocabulary, verb forms, and case structure. Skills to learn a foreign language are addressed.

FL 352 Greek Grammar 2 3 s.h. A continuation of Koine Greek grammar. Emphasis is on mastery of vocabulary, verb forms, and case structure. Translation of first-century Johannine literature begins this semester. Prerequisite: FL 351 Greek Grammar 1.

FL 451 Greek Exegesis 1 3 s.h. Based on one's knowledge of Koine Greek, the emphasis is on refinement of grammar and syntax. Translation and exegesis of first century Greek literature especially the Gospel of John. Prerequisite: FL 352 Greek Grammar 2 or Instructor's Permission.

FL 452 Greek Exegesis 2 3 s.h. Continued exegesis of first century Greek literature with special emphasis on passages with potential exegetical controversy or significance for the Christian life. Prerequisite: FL 451 Greek Exegesis 1 or Instructor's Permission.

FL 461 Hebrew Grammar 1 4 s.h. The study of the essentials of Hebrew grammar, including the alphabet, vocabulary, and the major verb stems. The importance of accurate translation is emphasized.

FL 462 Hebrew Grammar 2 4 s.h. The practical demonstration and application of grammar, reading, and exegesis in the Hebrew Old Testament. Prerequisite: FL 461 Hebrew Grammar 1.

FL 371 Spanish 1 3 s.h. The study of the essentials of the Spanish language. Emphasis is on establishing a basic vocabulary, reading and writing grammar, and conversational phrases.

FL 372 Spanish 2 3 s.h. Part two of a one year sequence in the Spanish language. Emphasis is continued on establishing a basic vocabulary, basic reading and writing syntax, conversational dialogue, idioms, and Latino culture. Prerequisite: FL 371 Spanish 1.

Spanish Language Immersion Program

FL 373 Spanish Language Immersion Program 6 s.h. An intensive format Spanish language acquisition program designed to immerse the student in the language in an intensive summer format. The course may be scheduled to occur within a Spanish speaking community or country. This program addresses basic vocabulary, reading and writing skills, conversational dialogue, idioms, and Latino culture.

Humanities

HU 100 Introduction to the Arts 3 s.h. A survey of historic paintings, sculptures, and architectures along with a "hands-on" introductory exploration of basic principles of design, space, color and texture in sketching, painting, and pottery. Music, theatre, and cinema are also introduced as art forms. Field experiences are a critical part of this course. A Christian philosophy of art is addressed.

HU 210 Introduction to Linguistics 3 s.h. A course intended to introduce the student to the terminology and concepts of modern linguistics, helping the student develop insight into the linguistic phenomena of one's native language and beyond. Sound systems of languages (phonetics, phonology) and phonemes), word formation (morphology), sentence formation (syntax), and language meaning (semantics) are introduced. A history of the English language is included. The course is intended to develop in the student a curiosity and enthusiasm for language and language learning.

HU 221 Introduction to Philosophy (HU 221 C) 3 s.h. In this class the student explores the philosophical foundations of Christian theism and the biblical world-view, so that one may appreciate the intellectual and moral foundations of belief in God. After a brief review of logic, fundamental Christian beliefs are developed philosophically, with an emphasis on the nature of faith, the nature of persons, the existence and nature of God, and the structure and content of Christian ethics. The readings are drawn from both classical and contemporary sources.

HU 310 Literature of the Bible 3 s.h. Primarily designed to increase one's understanding of the Bible and to assist in interpreting it by recognizing and coming to understand the literary forms and devices used therein. It should increase one's understanding of these literary forms and devices by seeing them exemplified in the Bible.

HU 320 Survey of the Christian Writings of C.S. Lewis

HU 320 Survey of the Christian Writings of C.S. Lewis 3 s.h. A course designed to acquaint the student with the enormous contributions C.S. Lewis has made to present-day Christian thinking and understanding. The course involves the reading of complete books by C.S. Lewis (with the exception of selections out of Poems and The Weight of Glory...), ranging from fiction to expository apologetics, from fantasy to strict, measured logic, from doctrinal discussion to spiritual autobiography, from children's-level fiction to adult-level fiction, from prose to poetry.

HU 321 World's Living Religions 3 s.h. Background descriptions on the world's religions as to classification, history and doctrines, comparing them with biblical Christianity. The study includes the origin of the concept and the origin of the principle characteristics. (Class listed with IM 321)

HU 381 English Literature 3 s.h. A brief survey of the major contributions to British literature by outstanding English writers.

HU 382 American Literature 3 s.h. A survey of the major contributions to American literature by outstanding American writers.

HU 383 Non-Western Literature 3 s.h. A course to explore the historical development of literature outside of British or American Literature. Classic and contemporary literature from Asia, Africa, South America, and the Middle East will be examined.

HU 412 Apologetics (HU 412 C) 3 s.h. This class develops a biblically based, philosophically-detailed defense and statement of Christian theism and belief in God. Topics include: (1) the aims and methods of apologetics, (2) the existence of God, (3) religious language, (4) the problem of evil, (5) miracles and Scripture, (6) the nature of science, and other contemporary topics relevant to showing the rationality of Christian belief. The readings are drawn from both classical and contemporary sources.

HU 414 Ethics 3 s.h. Designed to help the student build a Christian world and life view, biblical and general studies are integrated so that the student can answer current moral, intellectual, and social questions of the day.

Information Technology

IT 101 Introduction to Basic Computing (IT 101 C) 3 s.h. An introduction to the basic components and operation of microcomputers, the student develops basic competencies in introductory applications (word-processing, database management, spreadsheets, and electronic communications including mail merge). The course includes exploration of local area networks, wide area networks, and the World Wide Web. A student with basic computer competency can demonstrate competency by examination in order to substitute another course for this one. IT fee.

IT 132 Desktop Publishing and Presentation 3 s.h. Students will produce computer generated slide shows, overhead transparencies, newsletters, signs and brochures using Microsoft PowerPoint and Adobe PageMaker. They also use a flatbed color scanner along with Optical Character Recognition (OCR) and graphic editing software to manipulate text and graphics. Prerequisite: IT 101 Introduction to Basic Computing. IT fee.

IT 140 Web Page Design 3 s.h. In this hands-on computer course, the student learns to design and create a web site using HTML and Netscape Communicator. The student will explore via the Internet current trends in web design, and will create a ministry-related web page that is posted on the World Wide Web. Prerequisite: IT 101 Introduction to Basic Computing. IT fee.

IT 201 Advanced Computer Applications (IT 201 C) 3 s.h. Understand the in-depth capabilities and uses in today's world for computer applications. Using Microsoft Office 2000 as the foundational tool for computer applications this class will give a deeper grasp of Word, Excel and PowerPoint. In addition using resources available over the World Wide Web the student will have opportunity to use the tools and features available to produce needed documents and presentations. Prerequisite: IT 101 Intro to Basic Computing. IT fee.



**MA 201 College Algebra** 3 s.h.  
This course covers fractional expressions; solving quadratic, fractional, polynomial, and radical equations; relations and functions; quadratic and polynomial functions; systems of equations and inequalities; exponential and logarithmic functions; and matrices.

**MA 202 Calculus** 3 s.h.  
This course deals with trigonometric functions, oblique triangles, advanced algebra, introductory analytic geometry, and calculus. Emphasis centers on application of the mathematical principles.

**MA 211 Statistics** 3 s.h.  
An introduction to basic statistical methods, including central tendency, parametric, non-parametrical procedures (e.g., tests of association, correlation and comparison).

**Sciences**

**SCI 211 Applied Physics** 3 s.h.  
This introduction emphasizes the mechanical principles of physics. Subject areas include vectors, equilibrium, laws of motion, work and energy principles, conservation laws, work, energy, motion, and the use of mathematics to solve problems.

**SCI 252 Meteorology** 3 s.h.  
An introductory study in meteorology with application to aviation. Topics presented will include, atmospheric composition and structure, temperature, moisture, cloud development and forms, precipitation processes, pressure and wind, air masses, the mid-latitude cyclone, and thunderstorms. There will also be an introduction to weather services and products used forecasting, analysis, and flight planning. Prerequisite: MA 202 Calculus and SCI 211 Physics.

**SCI 310 Geographical and Historical Settings of the Bible** 4 s.h.  
A study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various regions. Preparatory map study and class previews provide the background to each trip in the field. Relevant archeological, historical, and biblical material is correlated with sites, roads, and features in each region. Regions studied and visited include Gallilee, Golan Heights, Judah, Samaria, Negev, Shephelah, Jordan and Jezreel Valleys, Benjamin, Sharon Plain, and Philistia. This courses is taken at Jerusalem University College.

**SCI 341 Principles of Biology** 4 s.h.  
An introductory course covering the chemical organization of life, cell theory, cellular energy pathways, genetics, basic concepts of taxonomy, origins and a survey of the five kingdoms. A two-hour weekly laboratory period is required. Lab fee.

**SCI 342 Physical Science** 3 s.h.  
An introductory course dealing with the interaction of matter and energy. It examines forms of energy such as mechanics, heat, light, sound, electricity, and magnetism. It introduces the disciplines of chemistry, physics, geology, meteorology, astronomy, and ecology.

**SCI 345 Ecology and Resource Conservation** 3 s.h.  
A study of the interrelationships of organisms with their living and non-living environment; includes populations, communities, ecosystems, and biomes with an emphasis on conservation of resources and biblical stewardship of the creation.

**Physical Education**

All physical education classes are graded on a Pass/Fail basis, except Orientation to Total Fitness.

**PE 100 Fitness for Living 1** 1 s.h.  
Designed to improve cardiovascular fitness (Men and Women).

**PE 101 Orientation to Total Fitness** 1 s.h.  
Designed to orient the student to the importance of physical fitness by considering the scriptural injunctions regarding the body, learning how the body functions and what is harmful to it, and demonstrating how to improve the level of physical fitness. This course receives a letter grade. A leadership core requirement.

**PE 110 Fitness for Living 2** 1 s.h.  
Designed to continue the cardiovascular fitness program begun in Fitness for Living 1 (Men and Women).

**PE 151 Elementary Swimming** 1 s.h.  
Designed for the non-swimmer and beginning swimmer including instruction in the American crawl, elementary backstroke and general water safety (Men and Women). Special fee.

**PE 161 Intermediate Swimming** 1 s.h.  
Develops skill and stamina in several basic swimming strokes (Men and Women). Special fee.

**PE 171 Life-Saving Swimming** 1 s.h.  
Taught in conjunction with the YMCA, the student is certified by the Red Cross as a lifesaver. Prerequisite PE 161 (Men and Women). Special fee.

**PE 200 Aerobics 1** 1 s.h.  
Designed to use aerobic exercise to develop physical fitness (Women).

**PE 210 Aerobics 2** 1 s.h.  
Designed to continue the aerobic exercise program begun in Aerobics 1 (Women).

**PE 212 Golf** 1 s.h.  
The fundamentals of golf are given emphasis (Men and Women). Special fee.

**PE 220 Physical Training 1** 1 s.h.  
Designed to develop general physical conditioning with emphasis on muscular strength and endurance, through the use of weight training (Men and Women).

**PE 223 Volleyball** 1 s.h.  
An elementary course in the basic fundamentals and rules of playing volleyball (Men and Women).

**PE 230 Physical Training 2** 1 s.h.  
Designed to continue the weight training program begun in Physical Training 1 (Men and Women).

**PE 233 Outdoor Recreation (Backpacking)** 1 s.h.  
This unique class involves a backpacking experience in a small group environment that emphasizes safety, personal and ecological responsibility. Specific attention is given to god's use of the wilderness in his people. The physical demands required on this trip necessitate that participants be in good physical condition. The activity fee covers the needed equipment. Special fee.

**PE 234 Outdoor Recreation (Rock Climbing)** 1 s.h.  
This unique class involves an introduction to the sport of rock climbing. Attention is given to proper climbing ethics, terminology, knots, and use of equipment. The class stresses safety and personal and ecological responsibility. Specific attention is given to issues of trust, fear and interdependence. It is assumed that participants have no prior experience climbing, although anyone may take the class. Special fee.

**PE 235 Outdoor Recreation (Canoeing)** 1 s.h.  
This unique class involves a canoeing trip that emphasizes safety and personal and ecological responsibility. Specific attention is given to God's use of the wilderness in his people and the beauty of His creation. Participants must be able to swim to take this class. Special fee.

**PE 237 Basketball** 1 s.h.  
A beginning course designed to instruct in basic skills of individual and team play (Men and Women).

**PE 240 Bowling** 1 s.h.  
The fundamentals and techniques of bowling (Men and Women). Special fee.

**PE 250 Tennis** 1 s.h.  
An elementary course in rules, techniques and fundamentals of tennis (Men and Women).

**PE 252 Skiing** 1 s.h.  
Instruction in beginning down hill skiing at the Crescent Ski facility. Special fee.

**PE 260 Racquetball** 1 s.h.  
The fundamental skills of racquetball (Men and Women). Special fee.

**PE 300 Care and Prevention of Athletic Injuries** 2 s.h.  
This course surveys basic prevention, intervention, and injury care procedures in athletics for coaches and athletic trainers. This course serves as an introduction to sports medicine issues for non-medically trained educators.

**PE 304 Health and Physical Education** 2 s.h.  
Surveys the curricular materials and methods for teaching health and physical education on the elementary level. It also provides for the integration and correlation of health and physical education with general education.

**PE 400 Concepts of Coaching and Officiating** 2 s.h.  
This study identifies basic concepts of coaching and officiating athletic events for intramural and interscholastic educational programs at the elementary and secondary levels. Principles are applied within a variety of athletic sports.

**PE 402 Coaching Basketball** 2 s.h.  
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for basketball at the middle school and high school level. Emphasis is placed on player motivation and official regulations of play.

**PE 411 Coaching Soccer** 2 s.h.  
A practical study of basic developmental skills, training strategies, and competitive coaching strategies for soccer at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play.



**SS 432 American Civilization 2** 3 s.h.  
 A survey of American history from the Civil War to the present. The focus is on political, economic, social, cultural, and technological contributions of individuals and groups and their impact on modern America. Attention is placed on late twentieth century post-modern philosophy and its promotion of pluralism, relativism, and individualism in American culture. A Christian philosophy of history is addressed.

**SS 433 American Government** 3 s.h.  
 This course is an introduction to national government including a study of the structural function of the political system and the elements of constitutionalism, federalism, republicanism, and states rights. Analysis of the U.S. Constitution and Amendments, the political party structures and values, and current federal and state decision making processes are explored.

**SS 499 Directed Studies** 1-4 s.h.  
 The special area of investigation must be selected with the guidance and supervision of the Department Chair, and the instructor who directs the study. The subject must also be approved by the Academic Vice-President. Students are expected to collect, analyze and present the findings of their research in a scholarly way. Regular written reports, complete bibliography, and a critical paper are required. Attendance at regular seminars may be required. Open only to Juniors and Seniors with permission. Number of hours limited to not more than three in one area. An alternative to the above is a special apprenticeship/discipleship type program open to outstanding seniors in their final semester before graduation. To be eligible students must have at least a cumulative grade point average of 3.5 and have the recommendation of the Professor, Division Chair, and the Academic Vice-President. The student and professor will meet regularly throughout the semester while the student is engaged in specialized research and various projects assigned.

**SS 303 Physical Geography** 3 s.h.  
 Physical geography uses a geographer's perspective to study the earth's surface and the forces that shape it. Because of the subject matter and the geographer's particular interest, the course will cover topics in geology and climatology as well as the scientific approach to asking and answering questions about our world.

**SS 313 Marriage and the Family** 3 s.h.  
 A study of the basic concepts of establishing and maintaining a happy Christian home. This includes a study of roles and relationships in the family as well as relations between the home and the church.

**SS 331 World Civilization 1** 3 s.h.  
 A survey of the history of selected civilizations from the origins of the first human civilizations to the Renaissance. It focuses on political, economic, social, cultural, and technological contributions of these civilizations, individually and collectively, to the modern world. A Christian philosophy of history is addressed.

**SS 332 World Civilization 2** 3 s.h.  
 This course surveys the history of selected civilizations from the Renaissance to the present. It focuses on political, economic, social, cultural, and technological contributions of these civilizations, individually and collectively, to the modern world. A Christian philosophy of history is addressed.

**SS 333 An Introduction to American Politics** 3 s.h.  
 This course is designed to provide students with an opportunity to learn about the history, structure, and functions of the United States political system. The focus of this course will be on the choices that people make in public life, and the ways that various factors, including governmental institutions, shape the choices that can be made.

**SS 400 Senior Integration** 1 s.h.  
 Designed to assess student integration of biblical studies, general education, and professional studies, this course serves as a capping course for all bachelor degree programs. The course anticipates transition issues for seniors preparing to leave the university's undergraduate environment for employment and/or further training opportunities. A Leadership Core Requirement.

**SS 431 American Civilization 1** 3 s.h.  
 A survey of American history from discovery by Europeans through the Civil War and reconstruction. The focus is on political, economic, social, cultural, and technological contributions of individuals and groups and their impact on modern America. Attention is placed on founding documents of the United States of America. A Christian philosophy of history is addressed.

discerning divine purpose for life. Skill sets necessary for successful completion of post-secondary training and education will also be addressed including campus life involvement, time management, financial management, faculty expectations, and university objectives. Career assessments, personality inventories, learning style discoveries, and time management tools will be used in this course. A Leadership Core Requirement. Graded on a Pass/Fail basis.

**SS 201 Principles of Economics 1** 3 s.h.  
 A study of the principles of Economics with a microeconomics perspective.

**SS 202 Principles of Economics 2** 3 s.h.  
 A continuation of SS 201 with an emphasis on macroeconomics.

**SS 203 Discovering Geography** 3 s.h.  
 This is an introductory course in geography. It will study the field of geography and will demonstrate the relevance of basic geographic concepts and methodologies.

**SS 204 Introduction to Social Science Research** 3 s.h.  
 An overview of social science research methods and data analysis techniques for qualitative and quantitative studies.

**SS 214 Cultural Anthropology** 3 s.h.  
 A study of the basic principles of cultural anthropology. The course provides a basis for understanding and appreciating other peoples and their cultures so that students can adjust more readily and work more effectively in an ever-increasing multicultural world.

**SS 222 Principles of Sociology** 3 s.h.  
 An introduction to the study of society and culture, utilizing the research of the social scientist and interpreting it within a Christian framework.

**SS 231 Church History (SS 231 C)** 3 s.h.  
 A chronological survey of the Christian Church that gives special emphasis to theological development and change.

**SS 232 African-American History** 3 s.h.  
 This course is designed to be an intense investigation of the history, experiences and circumstances of African Americans within the larger "American" context from colonial times to the present. It seeks to deal with both the perspectives and realities of the African-American experience and the larger realities of racial attitudes and behaviors of the American context.

**PE 412 Coaching Volleyball** 2 s.h.  
 A practical study of basic developmental skills, training strategies, and competitive coaching strategies for volleyball at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play.

**PE 421 Coaching Baseball and Softball** 2 s.h.  
 A practical study of basic developmental skills, training strategies, and competitive coaching strategies for baseball and softball at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play.

**PE 422 Coaching Track and Field** 2 s.h.  
 Practical study of basic developmental skills, training strategies for track and field events at the middle school and high school level. Emphasis is placed on individual player and team motivation, and official regulations of play.

**PE 491 Philosophy and Psychology of Coaching** 2 s.h.  
 This course is designed to help educators develop a philosophy of coaching consistent with Judeo-Christian values that integrates an understanding of coaching psychology. Discussion of ethics as it relates to competition is included.

*A maximum of 3 hrs. of intercollegiate athletics is counted toward meeting the required hours in physical education.*

**PE 270 Intercollegiate Basketball** 1 s.h.  
 Participation in intercollegiate basketball (Men and Women).

**PE 273 Intercollegiate Volleyball** 1 s.h.  
 Participation in intercollegiate volleyball (Women).

**PE 275 Intercollegiate Soccer** 1 s.h.  
 Participation in intercollegiate soccer (Men).

**Social Sciences**

**SS 100 General Psychology (SS 100 C)** 3 s.h.  
 Designed to introduce the students to the study of human behavior. Areas of study include: psychological research methods, developmental psychology, senses and perception, altered states of awareness, learning and conditioning, intelligence and testing, and the psychology of abnormal behavior. Each area of study is dealt with from a Christian perspective.

**SS 101 Career Orientation** 1 s.h.  
 An introduction to personality, aptitude and ability, career path selection, with discussions about

## Aviation Program

### Aeronautical Science Core

**AS 251 Introduction to the Air Transportation System** 3 s.h.  
An introductory study for students preparing for a career as an aviation professional. Topics include, the history and development of the air transportation system, attributes of the aviation professional, career planning and certification, and a survey of aviation law and the regulatory environment.

**AS 353 Aerodynamics** 3 s.h.  
A study of aerodynamics and aircraft performance relevant to aviators. Topics will include, wing design, airfoils, aerodynamic forces, stability and control, and their effects upon aircraft performance. Prerequisites: MA 202, SCI 211.

**AS 354 Air Traffic Control** 3 s.h.  
A study in the development, operation, and future of the Air Traffic Control system. Topics will include the Air Traffic Control operating environment, structure, procedures, and communications, including planned systems and technologies for Global Navigation, Surveillance, and DataLink.

**AS 455 Human Factors in Aviation** 3 s.h.  
A study of human factors issues in aviation. Topics will include, system safety, flight physiology, information processing, control, workload and fatigue, human error, communications, and accident prevention, programs, and statistics.

### Flight Courses

**AS 220 Private Pilot Theory** 3 s.h.  
A study of the fundamental areas of aeronautical knowledge as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Private Pilots. Students will receive ground instruction as appropriate to satisfy the requirements for the Private Pilot Certificate (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), aerodynamics, meteorology, navigation, performance, communications, and aeronautical decision-making for use in private pilot operations.

**AS 221 Technical Flight Development I** 2 s.h.  
A study of the fundamental areas of pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part

61 for Private Pilots. Students will receive flight instruction and supervision from a FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Private Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on safe and professional operating practices and decision-making. Prerequisite: AS 220 and satisfaction of 14 CFR Part 61.103.

**AS 225 Instrument Flight Theory** 3 s.h.  
A study of aeronautical knowledge as it relates to the Code of Federal Regulations (14 CFR) Part 61.65 for the Instrument Rating. Students will receive ground instruction as appropriate to satisfy the requirements for the Instrument Rating (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), meteorology, cartography, navigation, and operating practices within the U.S. Air Traffic Control system as they relate to pilot operations under Instrument Flight Rules (IFR). Prerequisite: Private Pilot Certificate or instructor approval.

**AS 226 Technical Flight Development 2** 2 s.h.  
A study of the areas of pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part 61.65 for the Instrument Rating. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor - Instrument (CFII) as appropriate to satisfy the requirements of FAR Part 61.65 for the Instrument Rating (Single-engine, Airplane). Emphasis will be placed on the development of safe and efficient IFR flight skills, operating practices, and aeronautical decision-making. Prerequisite: Satisfaction of 14 CFR Part 61.65(a).

**AS 320 Commercial Pilot Theory** 2 s.h.  
An advanced study of the areas of aeronautical knowledge appropriate for airplanes as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive ground instruction as appropriate to satisfy the requirements for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis is placed on the applications of the Federal Aviation Regulations (FARs), aerodynamics, meteorology, cartography, navigation, performance, procedures, and aeronautical decision-making as appropriate for use in commercial pilot operations. Prerequisite: Private Pilot Certificate with an Instrument Rating and satisfaction of FAR Part 61.123 or Instructor approval.

### AS 321 Technical Flight Development 3

2 s.h.  
A study of advanced pilot operations involving the development of aeronautical experience and flight proficiency as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as they gain additional skill and flight experience for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on the development of safe and professional operating practices and aeronautical decision-making while developing precision and skill in pilot operations. Prerequisite: AS 226.

**AS 322 Technical Flight Development 4** 2 s.h.  
A study of advanced pilot operations involving the development of flight proficiency and aeronautical experience as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Commercial Pilot Certificate (Single-engine, Airplane). Emphasis will be placed on the development of safe and professional operating practices and aeronautical decision-making while developing precision and skill in pilot operations. Prerequisite: AS 321, AS 322.

**AS 420 Flight Instructor** 2 s.h.  
A study of the principles, procedures, and techniques appropriate for Flight Instructors under the Code of Federal Regulations (14 CFR) Part 61 for Flight Instructors. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Certified Flight Instructor Rating (Airplane). Emphasis is placed on the development of standard flight training procedures, and analysis of standard flight training procedures, including a review of the aeronautical subjects and flight maneuvers for private and commercial pilots. Prerequisites: CE 303 and satisfaction of 14 CFR Part 61.183.

**AS 425 Multi-engine Flight** 2 s.h.  
A study of advanced pilot operations involving the development of aeronautical knowledge, flight proficiency, and experience as they relate to the Code of Federal Regulations (14 CFR) Part 61 for Commercial Pilots with an airplane multi-engine rating. Students will receive ground and flight instruction from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Commercial Pilot Certificate with an airplane

multi-engine rating. Emphasis will be placed on the development of safe and professional operating practices and aeronautical decision-making while developing precision and skill in pilot operations. Prerequisite: Commercial Pilot Certificate with an Instrument Rating.

**AS 421 Instrument Flight Instructor** 2 s.h.  
A study of the principles, procedures, and techniques appropriate for Flight Instructors under the Code of Federal Regulations (14 CFR) Part 61 for Instrument Flight Instructors. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor - Instrument (CFII) as appropriate to satisfy the requirements for the Certified Flight Instructor Rating - Instrument (Single-engine, Airplane). Emphasis is placed on the development of standard flight training procedures, and analysis of standard flight training procedures, including a review of the aeronautical subjects and flight maneuvers for the Instrument Rating. Prerequisite: Satisfaction of 14 CFR Part 61.183.

**AS 422 Multi-engine Flight Instructor** 2 s.h.  
A study of the principles, procedures, and techniques appropriate for Flight Instructors under the Code of Federal Regulations (14 CFR) Part 61 for Multi-engine Flight Instructors. Students will receive flight instruction and supervision from an FAA Certified Flight Instructor (CFI) as appropriate to satisfy the requirements for the Certified Flight Instructor Rating - Multi-engine - Instrument (Airplane). Emphasis is placed on the development of standard flight training procedures, and analysis of standard flight training procedures, including a review of the aeronautical subjects and flight maneuvers for multi-engine aircraft. Prerequisite: Satisfaction of 14 CFR Part 61.183.

### Aeronautical Science Courses

**AS 325 Tail-Wheel Flight** 2 s.h.  
A study of pilot operations leading to the Tail-wheel Endorsement. Topics will include, rudder control, differential braking, ground-loop avoidance, crosswind techniques, wheel landings, three-point landings, porpoise avoidance, soft and rough field techniques, and flight characteristics, care, and operation of the tail-wheel aircraft. Prerequisite: Private Pilot Certificate

**AS 426 Mountain Flight** 2 s.h.  
A study of advanced pilot operations involving the development of aeronautical knowledge, flight proficiency, and experience as they relate to mountain flight. Students will integrate aerodynamics,

aircraft performance, cartography, meteorology, navigation, and physiology with flight operations into mountainous environments. Emphasis will be placed on the importance of pilot performance, aeronautical skill, and decision-making as they apply to mountain flight. Prerequisite: Commercial Pilot Certificate with an Instrument Rating or instructor approval.

**AS 402 High Altitude Flight Operations** 2 s.h.  
A study in high altitude pilot operations. Topics will include high altitude flight physiology, weather, operational considerations, aircraft performance and systems. Prerequisites: SCI 252, AS 331, AS 322, or instructor approval.

**AS 331 Aircraft Systems and Propulsion** 3 s.h.  
A study of the theory, design, and operation of aircraft systems and propulsion. Topics will include the theory, design, and operating characteristics of piston and turbine engines and a survey of aircraft systems: electrical, hydraulic, pneumatic, de-ice and anti-ice, fuel, guidance, and environmental.

**AS 464 Corporate Aviation Operations** 3 s.h.  
A study in Corporate and Business Aviation operations. Topics will include, the history and development of corporate and business aviation, tangible and intangible benefits of business aircraft, procurement and finance, travel analysis, operational structures and management, and current and future issues.

**AS 462 Air Carrier Operations** 3 s.h.  
A study in Air Carrier operational structures, procedures, and issues. Topics will include, air carrier operations and procedures, flight planning, weight and balance, safety programs and issues, and professional responsibilities. Prerequisites: AS 353, AS 251, AS 331 or instructor approval.

**AS 401 Crew Resource Management** 3 s.h.  
A study in the theory and development of behavioral techniques and procedures that reduce human error and improve cockpit safety efficiency. Topics include, situational awareness and aeronautical decision making for both multi-crew and single pilot environments, cultural issues, problem solving, information transfer, and team building.

**AS 490 Internship in Aviation** 3 s.h.  
A practicum designed to introduce the student to the operational aspects of a specialized area of interest to the student. Students may select internships in: Mission Aviation, Corporate Aviation, or

**BU 311 Human Resource Management** 3 s.h.  
A study of the practices, theories and laws involved in the human resource function. The course will use cases to examine recruiting, selecting, training, evaluation, and discipline within organizations. It will also consider the elements of working with unions. Prerequisite: BU302 or permission of the instructor.

**BU 312 Principles of Marketing** 3 s.h.  
The basic considerations affecting the domestic and international marketing of goods and services: the nature of marketing activities and marketing institutions, the functions and responsibilities of an effective marketing system as well as its role in the economy.

**BU 401 Business Law** 3 s.h.  
Topics covered include business organization, torts, contracts, negotiable instruments, and bankruptcy.

**BU 402 International Business** 3 s.h.  
This course examines the international dimensions of business such as industry globalization, development and implementation of international strategy; cross-cultural human resource management and ethical considerations unique to international business. Other areas impacting international business will also be examined including government action, finance and marketing. Prerequisite: Junior standing or permission of the instructor.

**BU 411 Management Information Systems** 3 s.h.  
An introductory course in the needs analysis, development and operation of an information system in an organization.

**BU 412 Entrepreneurship and Small Business** 3 s.h.  
A seminar course utilizing the case method to study the operation of small businesses and the nature of entrepreneurial activity in beginning a business. Prerequisite: Permission of the department.

**BU 422 Production and Operations Management** 3 s.h.  
The management of operations variables and their part in the overall business strategy. Topics include: allocation of resources, inventory control, cost control, quality control, operations layout and standards development.

**BU 431-452 Business Internship** 1-6 s.h.  
The internship is designed to provide the student with work experience that will facilitate the integration of practice and theory, to give business

majors insight into current policies, procedure and problems in all types of organizations. The experience will include interactions with the internship supervisor and with the supervising faculty member. This course should not be taken prior to the end of the freshman year and preferably not before the end of the sophomore year. All business majors must take a minimum of three hours. Prerequisite: Permission of the department.

**BU 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.

**Camping**

These courses are offered at Camp Forest Springs and meet the requirements of the Christian Camping Concentration. They normally require a full year at Camp Forest Springs to complete.

**CA 300 Camp Management** 3 s.h.  
Overview of the managerial responsibilities of a camp administrator, showing God's plan for Christian leadership vs. the secular. Site selection and development, facilities and equipment.

**CA 310 Camp Maintenance** 3 s.h.  
Theoretical and practical approach to maintenance of grounds, equipment, and facilities. Maintenance schedules, priority of the program, service and public image, record systems, inventory, special projects, and standards of excellence.

**CA 320 Promotion and Public Relations** 3 s.h.  
Methods and techniques of publicity used to gather a constituency or keep it informed. Publications, types of printing, layout and design, media presentations, public image, personal contact, and mailings.

**CA 330 Food Service Management** 3 s.h.  
Experiential and classroom exposure to menu planning, nutrition, food purchasing, preparation of food, systems of serving, sanitation, budgeting, cost controls, standards, and supervision of personnel.

**CA 340 Camp Counseling** 2 or 3 s.h.  
Introduction to counseling, preparing the counselor to counsel, counseling skills and techniques, scriptural support, how to counsel, areas of counseling need, spiritual perspectives, camper characteristics, role playing, and individual conferences. (Married students take 2 hours and single students take 3 hours.)

**BU 100 Basic Business Keyboarding** 1 s.h.  
A seminar and self-paced proficiency program for basic keyboarding for both computer keyboards and basic 10 key machines. The seminar establishes speed and accuracy proficiency levels.

**BU 101 Introduction to Business** 3 s.h.  
An overview of the functions and environment of business organizations.

**BU 201 Financial Accounting** 3 s.h.  
The fundamentals of financial accounting are explored with an emphasis on creating and understanding financial statements.

**BU 202 Managerial Accounting** 3 s.h.  
The place of accounting in the manager's decision-making process is the essence of this course. Emphasis is on the development and use of accounting information for managerial decisions.

**BU 300 Principles of Leadership and Management** 2 s.h.  
A study of leadership styles and skills. Emphasis is placed on motivational techniques and their effectiveness. Stimulation activities assist in learning about management by objectives and resolving conflict. Leadership will be examined in the context of personal life, family life, church life, workplace life, and societal life. A Leadership Core Course.

**BU 301 Corporate Finance** 3 s.h.  
An introduction to business financial policies regarding the allocation, acquisition, and flow of funds.

**BU 302 Organizational Behavior** 3 s.h.  
This course covers the interactions of business organizations within the framework of applied social science. Communications, culture, motivation, perception formation, leadership, change processes, and learning theory will be included in the course of study.

**AS 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.

**Business Administration**

**AS 402 High Altitude Flight Operations** 2 s.h.  
A study in high altitude pilot operations. Topics will include high altitude flight physiology, weather, operational considerations, aircraft performance and systems. Prerequisites: SCI 252, AS 331, AS 322, or instructor approval.

**AS 331 Aircraft Systems and Propulsion** 3 s.h.  
A study of the theory, design, and operation of aircraft systems and propulsion. Topics will include the theory, design, and operating characteristics of piston and turbine engines and a survey of aircraft systems: electrical, hydraulic, pneumatic, de-ice and anti-ice, fuel, guidance, and environmental.

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A study in Corporate and Business Aviation operations. Topics will include, the history and development of corporate and business aviation, tangible and intangible benefits of business aircraft, procurement and finance, travel analysis, operational structures and management, and current and future issues.

**AS 462 Air Carrier Operations** 3 s.h.  
A study in Air Carrier operational structures, procedures, and issues. Topics will include, air carrier operations and procedures, flight planning, weight and balance, safety programs and issues, and professional responsibilities. Prerequisites: AS 353, AS 251, AS 331 or instructor approval.

**AS 401 Crew Resource Management** 3 s.h.  
A study in the theory and development of behavioral techniques and procedures that reduce human error and improve cockpit safety efficiency. Topics include, situational awareness and aeronautical decision making for both multi-crew and single pilot environments, cultural issues, problem solving, information transfer, and team building.

**AS 490 Internship in Aviation** 3 s.h.  
A practicum designed to introduce the student to the operational aspects of a specialized area of interest to the student. Students may select internships in: Mission Aviation, Corporate Aviation, or



## Broadcast

**COM 211 Orientation to Media Studies** 1 s.h.  
An overview of the career opportunities and skills needed in print, audio, and television. Students will also be introduced to the process of building a portfolio.

**COM 221 Introduction to Broadcasting** 3 s.h.  
An introductory course to the electronic media. The course will cover broadcast equipment and procedures. Alternates with COM 331.

**COM 251-352 Broadcast Practicum** 0 s.h.  
Practical experience in broadcasting. Students have practical experience in broadcasting skills under the supervision of Communications faculty. Students are required to work on the staff of the campus FM radio station, in the areas of management, staff announcer, production, and music. Start positions are assigned by the student manager. A report of the student's progress becomes part of the student's portfolio. Students are required to successfully complete one level before going on to the next level. Special fee.

**COM 331 Audio Production** 3 s.h.  
Covers the production techniques needed to produce radio spots, PSAs, news features and music programs. Students produce projects using the production lab. Lab fee. Alternates with COM 221.

**COM 321 Broadcast Management and Operations** 2 s.h.  
An overview of programming, economics, staffing and management operations of a radio station. The course will examine both commercial and non-commercial stations.

**COM 322 Broadcast News** 3 s.h.  
An introduction to news gathering and reporting techniques used in the broadcast media. During the course students will have the opportunity to write and practice news stories.

**COM 332 Multi-Track Production** 3 s.h.  
Focuses on the use of the multi-track recorder in spot, music and drama production. During the class, students have the opportunity to work on both group and individual projects. Prerequisite: COM 331 or experience. Lab fee.

**COM 350 Broadcast Field Work** 3 s.h.  
Supervised professional experience with a media organization. The student is required to work a minimum of 240 hours and complete a journal and an Applied Learning Paper outlining the experience. This course is normally taken during the summer between the Junior and Senior years. The field experience may either be in the US or abroad

and must be approved by the Department Chair. Prerequisite: 3 Broadcast Practicums. Students must carry a 2.0 GPA to be eligible.

**COM 421 Radio/Television Writing** 2 s.h.  
Focuses on the techniques needed for writing material for the broadcast medium. It reviews script format and introduces techniques for writing radio spots, music programs, news features, and drama.

## Communication Electives

**COM 202 News Writing and Reporting** 3 s.h.  
This course focuses on writing and reporting techniques used in print, broadcasting and public relations. It also deals with ethical and legal issues which face journalists

**COM 218 Video Production** 3 s.h.  
This course provides an understanding of the basics of video production. Students will learn how to use video processes, principles and equipment to turn ideas into video images. Included in this course is an introduction to digital video and what digital processes are all about. Computer literacy is necessary to function effectively in the video field. Prerequisites are COM 200 and COM 421. COM 200 may be taken concurrently with this course.

**COM 220 Television Production and Directing** 3 s.h.  
This course expands on the concepts learned in COM2 and introduces the student to the operational and technical elements involved in television station operations. Both analog and digital television are studied. The student achieves a functional understanding of both studio and field (ENG, EFP and Remote) operations. Prerequisite COM 218.

**COM 222 Public Relations Writing** 3 s.h.  
An overview of the writing techniques used in public relations. Students will be exposed to techniques used in both the print and electronic media.

**COM 224 Copy Editing** 3 s.h.  
An overview of the procedures used to edit news and feature copy including the symbols used in copy editing. Students will practice these techniques in class and using studied publications.

## COM 241-342 Journalism/Writing Practicum

0 s.h.  
Practical experience in journalism/writing by working on the Charis staff under the supervision of the faculty advisor for Charis. A report of the student's progress becomes part of the student's portfolio.

**COM 311 Feature Writing** 3 s.h.  
Covers the techniques needed to write features for newspapers and magazines. The students are encouraged to submit work for publication. Students are required to successfully complete the requirements of one level practicum before moving on to the next course.

**COM 312 Writing For Children/Youth** 3 s.h.  
The focus of this course is on the writing techniques needed to produce materials for the children and youth markets. This course stresses both fiction and non-fiction work.

**COM 340 Journalism/Writing Field Work** 3 s.h.  
Supervised professional experience with a media organization. The student is required to work a minimum of 240 hours and complete a journal and an Applied Learning Paper outlining the experience. This course is normally taken during the summer between the Junior and Senior years. The field experience is either in the U.S. or abroad and must be approved by the Department Chair. Prerequisite: Journalism/Writing Practicum. Students must carry a 2.0 GPA to be eligible.

**COM 411 Layout and Production** 3 s.h.  
Centers on layout techniques used in newspapers and magazines. Where possible, the student works with the Publications Director. Prerequisites: IT 101 and 132. Lab fee.

**COM 260 Professional Seminars** 1 s.h.  
Students are required to attend and review a professional seminar approved by the instructor.

**COM 360 Introduction to Drama** 3 s.h.  
An introduction to dramatic presentations including acting, technical theatre, play direction and production, and the history of the theatre. Dramatic reading and improvisation are also taught. Instruction includes participation in a campus dramatic production.

**COM 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.

## Intercultural Studies

**IS 311 Missionary Relationships** 3 s.h.  
A study of missionary life and responsibility beginning from the time the Holy Spirit leads a person to consider intercultural ministry. Subjects covered include missionary call, spiritual and academic preparation, purposes and goals, relationships with the mission board, the church at home, the church overseas, the family and other missionaries. Prerequisite: TH 203.

**IS 312 Strategies for Evangelism and Church Planting** 3 s.h.  
A study of problems and principles involved in the development of strategy for the communication of the gospel and the planting and development of churches in the various cultures of the world. Case studies are used to demonstrate the application of principles. Prerequisite: TH 203.

**IS 321 World's Living Religions** 3 s.h.  
Background description of the world's religions as to classification, history and doctrines, comparing them with biblical Christianity. The study includes the origin of the concept of religion, its universality, philosophy and principle characteristics.

**IS 401 World Mission Survey** 3 s.h.  
A study of the history of the missionary movement from apostolic days to the present. Emphasis is given to modern mission work and mission societies with a presentation of specific opportunities for service in the various fields. Prerequisite: TH 203.

**IS 402-403 Mission Research Seminar** 1 s.h.  
Permits the student to do independent research on some subject within the scope of the total missionary endeavor. The instructor provides guidance to the students in the process of their research projects. Students present the findings of their research to the class. Prerequisites: TH 203 and senior standing or Permission of the Program Director.

**IS 405 Cross-Cultural Communications** 2 s.h.  
Addresses the theory and challenges of communication in general and the unique challenges of effective cross-cultural communication in particular. Prerequisites: TH 203 and senior standing or Permission.

**IS 412 The Contemporary World and Mission** 2 s.h.  
A critical evaluation of the concepts and programs of significant movements effecting the contemporary mission enterprise. Emphasis is placed on partnership, ecumenism, liberation theology,



contextualization, urbanization, church growth, spiritual warfare and the second coming of Christ. Careful consideration is given to the responsibility of the church and the missionary in the light of these trends. Prerequisite: TH 203.

**IS 420 Intercultural Ministry**  
Field Experience 3 s.h.  
A field-based integration of theory and practice under the supervision of a missionary leader and the Program Director. Prerequisites: TH 203, IS 312, or by permission of the Program Director. Students must carry a 2.0 GPA to be eligible for this course.

**IS 499 Directed Studies**  
1-4 s.h.  
See Biblical Studies for description.

**Music**

**Music General Course Descriptions**

**MU 211 Fundamentals of Music** 3 s.h.  
This course is an introduction to the fundamentals of music and music theory. The students will learn to read musical notation, play a simple song on the piano/keyboard, sight sing, conduct and lead group singing, write musical notation, harmonize a simple melody, and read chord symbols. Equivalent ensemble hours (Band, Chorale, Handbell Choir) completed at Grace University may substitute for the general education requirement in Music (MU 211 or MU 213) for those students who receive approval from Music Department Chair. Approval is granted to students who demonstrate sufficient background in music to qualify to be a member of Chorale, Band, or Handbell Choir. Students enrolled in the Elementary Education Program are advised to take MU 211.

**MU 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.

**Theory**

**MU 121-122 Comprehensive Musicianship 1, 2** 4 s.h.  
A comprehensive study of basic music theory, score analysis, sight reading, ear training, and historical aspects of music. Provides a foundation for the integration of the following skills: analysis, historical knowledge, composition, sight reading, ear training, performance.

**MU 221-222 Comprehensive Musicianship 3, 4** 4 s.h.  
A comprehensive study of advanced theory, harmony, analysis. Includes a continuation of development of sight singing and ear training skills. Prerequisite: MU 121-122.

**MU 421 Contemporary Christian Music Arranging and Directing** 2 s.h.  
The student learns to write arrangements for, and to direct a contemporary music ensemble (piano, synthesizer, bass, guitars, drums, and vocalists). This involves adapting lead sheets or other sources for full rhythm section and singers. In addition, the students learn about available technologies, i.e., sequencing and sound systems. Instructors approval required.

**MU 422 Choral and Instrumental Arranging** 3 s.h.  
A three-unit course in music arranging. Unit 1: Using "Finale" music writing software. Unit 2: Composition in the various styles of arrangement for typical choral ensemble combinations as well as arrangements of accompaniments for these harmonizations. Unit 3: The study of ranges, timbre, and transpositions of orchestral and band instruments, and the completion of orchestration exercises and projects. Prerequisites: MU 121 122, 221-222.

**History and Literature**

**MU 213 Music Appreciation** 3 s.h.  
This course is an introduction to music. The aim of this class is to teach students techniques for engaging emotionally and intellectually in music. The students will be taught listening skills that equip them with the capacity for critical judgment in both classical and popular music settings.

**MU 335-336 Survey of Music History & Literature 1, 2** 3 s.h.  
A historical approach to music literature from the ancient Greek and Roman period to the present. Students are tested in the following areas: general knowledge, score analysis, essay and listening analysis. Prerequisites: MU 121, 122. (Alternates with MU313, 314.)

**MU 430 Introduction to World Music** 3 s.h.  
Serves as an introduction to the musical styles and forms of non-Western cultures.

**MU 450 Vocal Literature** 1 s.h.  
Guides the student through the vast amount of vocal literature according to the needs and requirements of the teaching studio, the voice recital, and Christian ministry and worship.

**MU 460 Keyboard Literature** 1 s.h.  
A study of significant solo piano literature including representative repertoire from Baroque, Classical, Romantic and Modern Eras. Required for keyboard majors.

**MU 470 Choral Literature** 1 s.h.  
Guides the student through the vast amount of choral music available for school choirs—public and Christian—and for church choirs. Examples of choral music of all styles are studied.

**MU 480 Instrumental Literature** 1 s.h.  
Designed to cover the major material for orchestras and bands with the primary focus being on the materials for school ensembles.

**Conducting**

**MU 313 Conducting 1** 2 s.h.  
Focuses on developing basic conducting techniques—posture, beat patterns, and expressive and stylistic techniques. Emphasis is on instrumental music. (Alternates with MU 335).

**MU 314 Conducting 2** 2 s.h.  
Techniques are taught for developing and training groups in matters of tone quality, pitch and ensemble. Emphasis on choral music. Prerequisite: MU 313. (Alternates with MU 336).

**MU 411 Conducting 3** 2 s.h.  
Designed to teach advanced conducting techniques, score study and preparation. Prerequisite: MU313, 314.

**Studies in Christian Music**

**MU 220 Philosophy of Christian Music** 3 s.h.  
Designed to help the student develop a Christian philosophy of music for life and ministry and worship.

**MU 420 Christian Worship: Principles of Design & Organization** 3 s.h.  
A study of biblical principles of worship and of the biblical/historical patterns of worship. The course is designed to give students guiding principles for designing and organizing corporate worship.

**MU 424 History of Church Music** 3 s.h.  
A study of the development and use of sacred music through the Old and New Testaments and throughout church history including a study of hymnody as it relates to various periods of church history.

**MU 440 Accompanying & Service Playing** 2 s.h.  
Practical experience in studio, ensemble, recital, and church service accompanying. Includes a study of the elements of recitals, concerts and services that produce effective, polished performances as accompanist or soloist. Also, the following topics are covered: modulation, improvisation, transposition, rehearsal techniques, sight reading, open score reading, chord symbols, and use of the synthesizer as accompaniment.

**Applied Music**

Applied music instruction is open to all students; it is required for music majors. Students who take applied will study one-on-one with the instructor. An s.h. of credit is earned by satisfactorily completing 14 half-hour lessons. Two hours of credit are earned by completing 28 half-hour lessons or 14 one-hour lessons. All applied students need to satisfactorily perform a jury at the end of the semester.

Jury performances are used to assess the student's achievement in his/her applied area. Music faculty sit on the jury. The applied level is determined through jury performances. There are four applied levels: 100, 200, 300, and 400. Students are advanced on the recommendation of the jury.

Intermediate and advanced music majors are required to practice 1 hour daily 5 days a week. Beginning music students are required to practice 30 minutes daily 5 days a week.

Music majors are required to take ten (10) hours in their major applied instrument (e.g., voice, piano, trumpet, etc.). Special fees apply.

Students must receive instructor's consent before enrolling in applied organ.

Music majors who need to pass the piano proficiency requirement must take applied piano.

- MU V101-402 Voice** 1 s.h.
- MU P101-402 Piano** 1 s.h.
- MU B101-402 Brass** 1 s.h.
- MU Q101-402 Percussion** 1 s.h.
- MU S101-402 Strings** 1 s.h.
- MU W101-402 Woodwinds** 1 s.h.
- MU G101-402 Guitar** 1 s.h.
- MU O101-402 Organ** 1 s.h.
- MU C101-402 Composition** 1 s.h.
- MU 412 Senior Recital** 1 s.h.

Students enroll concurrently with 1 s.h. of applied music in major instrument. Special fee.

**MU 100 Voice class**  
1 s.h.  
Voice class is offered each semester. It is a course in singing for the beginning singer or for the singer who has never taken private lessons. Group instruction. Not for music majors specializing in voice. Special fee.

**MU 010-080 Performance Hour**  
0 s.h.  
Performance hour is a twice monthly venue in which music majors perform for each other and hear performances by faculty and guest artists. The purpose of performance hour is to develop the student's artistry and musicianship. All music majors are required to enroll in performance hour.

**MU P080 Basic Piano Fundamentals Class 1 s.h.**  
(Spring Semester)  
Scales: All major keys, hands together, ascending and descending, one octave. Chord progression: primary chords in all major keys. Root position only. Harmonization: Prepared melodic line with chord symbols of primary chords only. Hymn playing: four-part settings, one traditional hymn in major key.

**MU P090 Basic Piano Fundamentals Class 2 s.h.**  
(Fall Semester)  
Scales: All harmonic minor scales, hands together, ascending and descending, one octave. Chord progression: Primary chords in all harmonic minor keys, root position. Harmonization: Unprepared melodic line with chord symbols of primary chords only. Hymn playing: four-part settings one contemporary hymn.

**Methods and Materials**  
**MU 223 Brass Methods & Materials** 1 s.h.  
Alternates with MU 325.

**MU 224 Woodwind Method & Materials** 1 s.h.  
Alternates with MU 326.

**MU 230 Choral Methods and Materials** 2 s.h.  
Designed to teach the student to: 1) select appropriate choral literature, 2) conduct effective rehearsals, and 3) build healthy singing technique in Middle school and high school classes.

**MU 312 Piano Pedagogy** 2 s.h.  
Principles, procedures and materials for teaching piano. Required for all music majors specializing in piano or organ.

**MU 325 String Methods & Materials** 1 s.h.  
Alternates with MU 223.

**MU 326 Percussion Methods & Materials** 1 s.h.  
Alternates with MU 224. Methods and Materials courses are designed to give basic instruction in proper tone production and technique.

**MU 330 Band Methods and Materials** 2 s.h.  
Designed to teach student to 1) select appropriate music, 2) conduct effective rehearsals, and 3) manage a band program in middle school and high school settings.

**MU 350 Children/Youth Choir Methods and Materials** 2 s.h.  
The course is designed to train students to direct church or community children/youth choirs. Major emphasis is given to voice building philosophy and methods. In addition, the students learn to select materials and literature for various age groups and singing abilities, to administrate and organize a children's choir program, rehearsal techniques, and the role children's choir program can have in worship and in the church's Christian Education program.

**MU 410 Music Field Experience** 0 s.h.  
Music students gain practical experience by working at a church with a music director or in a music education setting with a music teacher. Special fee.

**Music Ensembles**  
**MU 131-432 Grace University Community Chorus** 0-1 s.h.  
GUCC prepares a major Christmas Concert with orchestra and guest artist. Enrollment is open to anyone. In the spring semester GUCC joins with other Grace University ensembles to prepare and perform The Masterwork's Concert. Rehearsals are held once a week for 2 hours.

**MU 141-442 Grace Choral** 0-1 s.h.  
Designed to teach excellence in choral singing. Many styles of sacred choral literature, including music of non-western cultures are used to teach good singing technique, musicianship, and aspects of Christian ministry and music. The Choral performs 15 to 20 concerts each year. Students are admitted following a satisfactory audition with the director. Generally, the student is expected to make a yearlong commitment to the Choral.

**MU 151-452 Women's Choral** 0-1 s.h.  
The Women's Choral is open to women following a successful audition. Many styles of sacred choral literature are used to teach good singing techniques, musicianship, and aspects of Christian ministry and music. The Women's Choral performs 10-15 concerts each year

**MU 161-462 Concert Band** 0-1 s.h.

**MU 181-482 Handbell Choir** 0-1 s.h.

**Nursing Courses**

Course descriptions for nursing classes offered at Clarkson College can be obtained by contacting: *Clarkson College*  
101 S. 42nd St.  
Omaha, NE 68131  
1-800-647-5500  
[www.clarksoncollege.edu](http://www.clarksoncollege.edu)

**Pastoral Ministry Courses**

**PM 401 Pastoral Foundation** 3 s.h.  
A study of the pastor's call and personal responsibilities to God, family, community, and ministry. It deals with such issues as personal devotions, finances, priorities and use of time, planning, administration and individual ministry.

**PM 402 Pastoral Administration** 3 s.h.  
A study of the pastor's ministry responsibilities as it relates to leading a local congregation. Pastoral Ministry related to the shepherding a local church will be examined. Special emphasis is placed on weddings, funerals, and administering the ordinances of the church. Additionally it covers such areas as small group ministry, conflict resolution, leading boards/committees, setting goals and objectives, developing missions programs, and other similar activities of the pastor.

**PM 410 Church Health** 3 s.h.  
A study of the principles and characteristics that makes for a growing healthy local church in the 21st century. Special emphasis will be given to a study of the Pastoral Epistles and how they relate to church life in a postmodern culture.

**PM 411 Preaching 1** 3 s.h.  
A study and practice of the principles of sermonic preparation and delivery. It develops issues such as sermon preparation, audience analysis, personal style, arranging material, plot development, illustrations, and transitions. Additionally the student presents sermons in class to be evaluated by class members and the instructor.

**PM 412 Pastoral Counseling** 3 s.h.  
A study of the basic issues of counseling with special emphasis placed on the unique position presented by a pastor who counsels. Special attention is placed on such issues as Family-Marital Counseling and legal issues facing the pastor-counselor.

**PM 414 Pastoral Internship** 3 s.h.  
Practical experience in the pastoral field under the direct mentoring of a qualified local pastor and the program director. The student must participate in actual hands-on ministry as the local pastor involves him in such activities as preaching, visitation, board meetings, teaching, and administration. Normally this course is completed during the summer between the Junior and Senior years.

**PM 421 Rural/Small Church Ministry** 2 s.h.  
A study of the unique features of rural and small church ministry. It deals with such issues as special problems faced by pastors in rural and small churches, character traits of rural and small churches, understanding the rural and small church mentality, and dedication to such ministries.

**PM 422 Church Planting** 2 s.h.  
A study of the principles and methods used to start and grow churches in various settings. It involves both practical elements employed by churches as well as the theories utilized in developing new churches.

**PM 432 Preaching 2** 3 s.h.  
A practical development of additional skills in biblical preaching. Various methods and means of presenting sermons will be developed and practiced. Additionally the student demonstrates creativity in sermonic delivery by utilizing different means of structure and types of biblical material. Prerequisite: PM 411.

**PM 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.



**Psychology**

**PSY 302 Theories of Personality** 3 s.h.

A study of the major theories of personality. Emphasis is given to understanding the development, structure and dynamics of the various theories and evaluating them from a biblical context.

**PSY 303 Abnormal Psychology** 3 s.h.

A study of the etiology, diagnosis and treatment of abnormal behavior. The student is introduced to the DSM IV.

**PSY 306 Cognitive Psychology** 3 s.h.

A study of the major principles, research methods, and empirical findings of cognitive psychology. The course will consider such topics as learning, memory, attention, thinking functions and structures, and artificial intelligence.

**PSY 311 Physiological Psychology** 3 s.h.

A study of human physiology with special emphasis on the primary mechanisms that control emotional, cognitive, and behavioral functions. Prerequisite: SCI 341 Principles of Biology or equivalent

**PSY 400 Social Psychology** 3 s.h.

A study of the social and psychological processes of human interaction. Major topics to be covered include conformity, aggression, self justification, persuasion, prejudice, attraction and interpersonal communication. Analysis of social behavior, including social cognition, attitude formation and change, conformity, prejudice, group processes, etc. Both theory and research findings will be examined.

**PSY 410 Spiritual Issues in Counseling** 3 s.h.

This course provides an overview of the issues of faith and psychology. Models of integrative thought and practice are explored and evaluated.

**PSY 411 Theories of Counseling and Psychotherapy** 3 s.h.

An introduction to the major theories of behavior change and counseling. Critical evaluation of theory and techniques are stressed.

**PSY 412 Group Dynamics** 3 s.h.

An overview of the principles of group theory, dynamics and process, as applied to various therapeutic settings and problems. There is an experiential component of group exercises and interaction in the class.

**PSY 453 Marriage & Home Leadership Studies** 3 s.h.

The purpose of this course is to enhance students' understanding of how to have a successful marriage (focusing on the principle of the permanence of marriage), while emphasizing what it means to be a leader of others. Students will be exposed to typical issues that singles and spouses face in today's

**PSY 100 Seminar in Resident Life** 1 s.h.

A focus on preparing students for leadership roles on campus in Resident Life. Students are trained in leadership skills, listening skills, and other relationship building abilities. Prerequisite: Involvement in student leadership.

**PSY 105 Leadership Seminar** 1 s.h.

Course will focus on the necessary skills to provide effective leadership on campus. Topics addressed will include understanding personal leadership styles, advanced listening skills, crisis intervention, mentoring and small group skills. Students will utilize these skills within the context of their current leadership role. Prerequisite PSY 100.

**PSY 200 Educational Psychology** 3 s.h.

A study in the psychological principles underlying learning and effective teaching, the effect of social and personality factors on the learning process, and the application of learning theory to teaching. The course is designed to build upon knowledge gained in the General Psychology course requirement. Cross-listed as ED 201. Prerequisite: SS 100, General Psychology.

**PSY 201 Interpersonal Communication** 3 s.h.

The class examines the theories and development of interpersonal relationships and counseling skills. Principles of communication, relationship building and interpersonal growth within various contexts are covered.

**PSY 211 Child Development** 3 s.h.

A study of the basic theories, principles, research findings and ideas about child and adolescent development from a psychological perspective, covering from conception to adolescence. Factors which influence the child and adolescent are noted with regard to their effect on the child's physical, cognitive, social, and personality development.

**PSY 212 Adult Development** 3 s.h.

An examination of the developmental processes which take place during normal adult life. The major theorists in this area will be examined and reviewed. An integration of spiritual maturity and adult life experiences will be made.

**PSY 300 Introduction to Biblical Counseling (PSY300C)** 3 s.h.

Designed to integrate Scripture, psychology and introductory counseling, the course focuses on the issues and problems of being a people helper.

**ED 202 Classroom Management in Elementary/Middle Schools** 2 s.h.

Intended to provide prospective elementary and middle school teachers with the opportunity to discuss the relationship between classroom management and effective teaching, to evaluate current theory in classroom management, and to analyze personal management styles and classroom planning in order to minimize wasted time and maximize student attention and discipline. Motivation theory is a significant aspect within this discussion of classroom management.

**ED 203 Pluralism & Cultural Diversity** 2 s.h.

A study of American pluralism and cultural diversity identifying issues of sensitivity to biases, and the perpetuation of biases in society especially in the use of language, text books, and other classroom materials. This course develops skills to encourage respect for human dignity, diversity, and personal rights without compromising convictions, focus on Constitutional rights, and enhance relationships particularly in the classroom.

**ED 206 Classroom Management in Middle and Secondary Schools** 2 s.h.

Intended to provide prospective middle school and secondary teachers with the opportunity to discuss the relationship between classroom management, and to analyze personal management styles and classroom planning in order to minimize wasted time and maximize student attention and discipline. Motivation theory is a significant aspect within this discussion of classroom management.

**ED 301 Assessment, Tests, & Measurements** 2 s.h.

Emphasizes the procedures for constructing tests, evaluating test validity and reliability, and applying proper testing principles to evaluating student progress. Basic statistical principles are also appropriate when using, analyzing, and interpreting test results; focus is also placed on standardized tests and their value in educational assessment.

**ED 304 Family Life Studies** 3 s.h.

The purpose of this course is to enhance students' appreciation of the importance of proper parenting, and the sanctity of human life. Students will be exposed to typical problematic issues that most parents are forced to confront as they attempt to raise healthy children. Additionally, students will be exposed to the principles that life is sacred, unique, broken, beautiful, and deserving of love and truth. Biblical teachings, existing research, and current popular techniques will be reviewed, with the goal of aiding each student in their development of a personal strategy for dealing with problematic parenting areas. (This course taught at Focus on the Family Institute.)

**PSY 454 Family Life Studies** 3 s.h.

The purpose of this course is to enhance students' appreciation of the importance of proper parenting, and the sanctity of human life. Students will be exposed to typical problematic issues that most parents are forced to confront as they attempt to raise healthy children. Additionally, students will be exposed to the principles that life is sacred, unique, broken, beautiful, and deserving of love and truth. Biblical teachings, existing research, and current popular techniques will be reviewed, with the goal of aiding each student in their development of a personal strategy for dealing with problematic parenting areas. (This course taught at Focus on the Family Institute.)

**PSY 468 Practicum** 1-2 s.h.

Supervised experiences in helping activities in mental health agencies and institutions.

**PSY 490 Senior Research Project** 2 s.h.

This class will give the student an opportunity to apply their skills to a topic of their choice. The requirements of this class can be fulfilled either through a research project or a research paper. Prerequisite: MA 211 and SS 204.

**PSY 4401-4419 Selected topics in Psychology** 1-3 s.h.

Each seminar module focuses on a specific, contemporary issue in the field of psychology. Prerequisite: MA 211 and SS 204.

**PSY 499 Directed Study** 1-4 s.h.

See Biblical Studies for description.

**Teacher Education**

**ED 200 Orientation and Field Experience** 2 s.h.

A practical orientation to the Teacher Education program, state and ACS1 teacher certification requirements, and completion of all program admissions documents. The prospective teacher also observes student behavior, teacher responsibility, and the execution of activities and methods in an elementary or middle school a minimum of 25 clock hours. The orientation and field experience provide an informed basis on which the student can make decisions about teaching as a career. Prerequisite: Sophomore standing.

**ED 301 Assessment, Tests, & Measurements** 2 s.h.

Emphasizes the procedures for constructing tests, evaluating test validity and reliability, and applying proper testing principles to evaluating student progress. Basic statistical principles are also appropriate when using, analyzing, and interpreting test results; focus is also placed on standardized tests and their value in educational assessment.

**ED 201 Educational Psychology** 3 s.h.

A study in the psychological principles underlying learning and effective teaching, the effect of social and personality factors on the learning process, and the application of learning theory to teaching. The course is designed to build upon knowledge gained in the General Psychology course requirement. Cross-listed as PSY 200. Prerequisite: SS 100, General Psychology.

**ED 302 Introduction to Special Education** 3 s.h.  
Designed to provide a survey of the areas of exceptional-ity in the field of special education. The course will identify significant changes that have occurred in the education of exceptional populations, learn methods of teaching students with handicapping conditions and alternative multi-disciplinary team approaches, and provide an introduction to the various characteristics and clas-sifications of handicapping conditions as defined by the Nebraska Department of Education.

**ED 316 Instructional Technology** 3 s.h.  
Explores the various instructional technologies to enhance teaching. This course provides an intro-duction to instructional technology for elemen-tary, middle grades and secondary educators. Spe-cial emphasis is placed on instructional software packages for classroom, computer-learning centers, web design and internet resources. Special Fee.

**ED 402 History & Philosophy of Education** 3 s.h.  
A historical and philosophical analysis of educa-tional theorists and their contributions to current educational thought. Worthy of discussion are edu-cational philosophies like idealism, realism, prag-matism, existentialism, Marxism, analytical theo-ries, and naturalistic theories and their proponents. The student develops the skills to analyze and evaluate the philosophical presuppositions in vari-ous educational philosophies, textbooks, method-ologies, trends, or subject matter being used in the educational community. This course is designed to meet the ACSI philosophy of Christian school education requirements.

**ED 500 Web-Based Instruction Skills** 3 s.h.  
Exploration of instructional applications for web technology platforms. Students are introduced to basic web-based instructional technologies result-ing in each student designing and launching an educational module using Blackboard software for an age-appropriate and content-appropriate unit of study. Students will also explore internet based resources and search engines to enhance traditional library investigation. Prerequisite: ED 316 and IT 101 or Instructors Permission.

**Teacher Education Endorsement Related Courses**

**ED 112 Art Exploration in Education** 2 s.h.  
A study of the purpose of art education in the el-ementary and middle school programs. The stu-dent is presented with a survey of the history and philosophy of art and experiences art activities designed for elementary and middle schools. At-

ention is also given to basic principles related to line, shape, space, form, texture, and two-dimen-sional and three-dimensional design. It is designed to help classroom teachers not specializing in art education to understand the role of art in cultural development.

**ED 212 Health & Physical Education in Elementary/Middle Schools** 2 s.h.  
Studies methods and materials used in teaching physical education and health in elementary and middle schools. Emphasis is placed on principles of human development in terms of physiology. Consideration of personal, school, and commu-nity health problems are addressed along with a discussion on the debate over the education community's role in sex education.

**ED 214 Elementary and Middle School Music Methods in Education** 2 s.h.  
A survey of basic teaching techniques used by el-ementary and middle school teachers to address music concepts such as rhythm, beat, scales, voice development, music instrument identification, musical styles, music appreciation, and music's im-pact on cultural development. Designed for the class-room teacher not specializing in music education.

**ED 311 Teaching Language Arts in Elementary/Middle Schools** 3 s.h.  
Methods of teaching composition, grammar, me-chanics, oral communication, listening, spelling, and handwriting; emphasizes integrated learning and writing across the curriculum. Corequisite: ED 313, Teaching Social Studies in Elementary/Middle Schools and ED 321, Practicum in Language Arts and Social Studies.

**ED 312 Teaching Science in Elementary/Middle Schools** 3 s.h.  
Examines content, materials, and instructional methods used to teach science in elementary and middle grades; emphasizes a process approach, hands-on laboratory experiences, and individual and cooperative learning; guides in the develop-ment of an activity file; and focuses on teaching the scientific method of research. Corequisite: ED 314, Teaching Math in Elementary/ Middle Schools and ED 322, Practicum in Science and Math.

**ED 313 Teaching Social Studies in Elementary/Middle Schools** 3 s.h.  
Examines content, materials, and instructional methods used in teaching social studies in elemen-tary and middle grades; emphasizes active student involvement, individual and cooperative learning, and integration with the language arts by writing in the social studies classroom. Corequisite: ED

**ED 415 Literature for Children through Adolescence** 3 s.h.  
A survey of literature for children through adoles-cence with an emphasis on various genre of litera-ture for children and adolescents. Surveys winners of the Caldecott, Newberry, and Golden Sower awards; providing creative experiences and report-ing methodologies by which students can express their understanding of the books. Discussion also focuses on motivation techniques to encourage readers to develop life-long reading habits. Corequisite: ED 421, Practicum in Literacy De-velopment.

**ED 417 Middle School Educational Design & Operations** 2 s.h.  
Designed to provide educators with a background in the curriculum, history, and philosophy of the middle school. It investigates the organizational structure, team planning, collaborative techniques, and student advising roles that are unique to the middle grades in early adolescence.

**ED 481 English as a Second Language Methods** 3 s.h.  
A course focused on exploring instructional methods and materials to teach English as a Sec-ond Language (ESL). Methods and materials will be evaluated for age appropriateness and cultural sensitivity.

**ED 482 Assessment and Evaluation of Second Language Learners** 3 s.h.  
Designed to acquaint educators with assessment instruments and evaluation procedures including language proficiency testing, entry and placement procedures, theories of second language acquisi-tion, and selection, development, and evaluation of curriculum based on language proficiency.

**ED 483 ELS Practicum** 3 s.h.  
A practical experience teaching English as a Sec-ond Language in an age-appropriate setting under supervision. Prerequisites: include ED 481,482, and foreign language competency.

**ED 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.  
**Teacher Education Field-Based Experience Courses\***  
*All Teacher Education Field-Based Experience Courses are graded on a Pass/Fail basis.*

**ED 314 Teaching Math in Elementary/Middle Schools** 3 s.h.  
This study builds on a philosophical base of math-ematics, sequential learning processes, effective teaching methods, and learning activities appro-priate for elementary and middle grade students; emphasis on meeting individual needs, using manipulatives, and teaching for transfer to real life situations. Corequisite: ED 312, Teaching Science in Elementary/Middle Schools and ED 322, Practicum for Science and Math.

**ED 315 Principles and Methods in Secondary Education** 3 s.h.  
An examination of instructional methodologies appropriate for 7th through 12th grade, educa-tional principles necessary for effective student learning, student motivation, and classroom man-agement. Emphasis is placed on best practices. Prerequisite: Admission to Teacher Education Program.

**ED 411 Teaching Reading in Elementary/Middle Schools** 3 s.h.  
An overview of the reading process (using graphophonic, semantic, and syntactic aspects of lan-guage) focusing on historic and current philosophies of reading instruction. This course acquaints students with the developmental reading process in elemen-tary and middle grades presenting a variety of instru-ctional approaches, examines current materials and ways to organize the classroom for reading instruc-tion, emphasizes the reading-writing connection, and the value of good literature. Corequisite: ED 413, Diagnostic and Remedial Reading and ED 421, Practicum in Literacy Development.

**ED 413 Diagnostic and Remedial Reading Skills** 3 s.h.  
Designed to broaden the teacher's knowledge and skill in diagnostic and remedial reading techniques, this course includes examination of the adminis-tration and interpretation of diagnostic instru-ments, causes of reading problems, remedial tech-niques, special motivation factors designed for timid and troubled readers, and diagnostic and administrative procedures necessary for early re-ferral of students with reading difficulties to other reading specialists. Corequisite: ED 411, Teach-ing Reading in Elementary/Middle Schools and ED 421, Practicum in Literacy Development.

**ED 421 Practicum in Literacy Development** 3 s.h.  
A course focused on exploring instructional methods and materials to teach English as a Sec-ond Language (ESL). Methods and materials will be evaluated for age appropriateness and cultural sensitivity.

**ED 482 Assessment and Evaluation of Second Language Learners** 3 s.h.  
Designed to acquaint educators with assessment instruments and evaluation procedures including language proficiency testing, entry and placement procedures, theories of second language acquisi-tion, and selection, development, and evaluation of curriculum based on language proficiency.

**ED 483 ELS Practicum** 3 s.h.  
A practical experience teaching English as a Sec-ond Language in an age-appropriate setting under supervision. Prerequisites: include ED 481,482, and foreign language competency.

**ED 499 Directed Studies** 1-4 s.h.  
See Biblical Studies for description.  
**Teacher Education Field-Based Experience Courses\***  
*All Teacher Education Field-Based Experience Courses are graded on a Pass/Fail basis.*

**Urban Ministries**

- UM 201 Introduction to Urban Ministries** 3 s.h.  
An introduction to the study of ministry in the urban setting. The material is divided into 3 sections which include: (1) the history of the city, (2) the dynamics of the city including a comparison of cities in the U.S. and other countries; the conflicts which result from racial and cultural diversity in the city; the social and economic structure of the city; and the urban dilemma, (3) how to minister in the city with all its unique characteristics and problems (the urban dilemma).
- UM 301 Introduction to Public Administration** 3 s.h.  
An introduction to the study of Public Administration (bureaucracy). This course will include a study of the history of public administration in the US with comparison made to other countries. Important laws having to do with the public administration will be discussed and their implications upon our lives and our cities. Different styles of leadership will be discussed so that the student will understand the perspective of the bureaucrat. The student will be given the Servant Leader model as the one best used to work with the bureaucrat and to accomplish ministry in the city.
- UM 330 Field Work** 3 s.h.  
Field Work consist of one semester of ministry in the specific field of choice. The ministry must have the approval of the Director of Field Education (see the Field Education Manual under Social Sciences) and the department chair.
- UM 400 Urban Ministry Practicum** 1 s.h.  
This practicum is to be completed in conjunction with ED 203 Pluralism and Cultural Diversity. The purpose of the practicum is that the student will gain experience in working in a cross-cultural environment with people from one or more ethnic groups other than their own.
- UM 412 Urban Ministries** 3 s.h.  
This is an advanced class in Urban Ministries where the student will concentrate on the theology of the city; on urban planning and on the development of a non-profit corporation including fund raising. All of these elements are brought together so that a student will be able to develop an urban ministry from the ground up.
- UM 423 Senior Seminar** 3 s.h.  
This is a research and a Practicum in the specific area of interest. The student, in cooperation with the department chair, will research a specific area of interest in urban ministry. This research will include

- skills. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.
- ED 422 Practicum in Human/Cultural Development** 0 s.h.  
This 10 hour practicum is designed to help students integrate classroom theory and practice with elementary and/or middle school experience. This practicum follows the completion of ED 112 Art Exploration in Education, ED 212 Health and Physical Education in Elementary/Middle Schools, ED 214 Elementary and Middle School Music Methods. Special fee.
- ED 423 Practicum In Special Education** 0 s.h.  
This 20 clock hour practicum is designed to help students integrate classroom theory and practice with elementary, middle school, and secondary experience in areas of special education. Practicum requires an exposure to the learning styles and pedagogy necessary to work with the wide range of special needs population in the classroom. This practicum follows completion of ED 302 Introduction to Special Education. Special fee.
- ED 424 Student Teaching Experience** 13 s.h.  
This capstone course, designed to integrate knowledge, skills, and experience, can only be scheduled after admission to student teaching. This requirement involves full-time teaching experiences in either one elementary or middle school classroom (within one's field endorsement area) or in a combination of classrooms (within one's field endorsement area) for at least 15 weeks. Placement must be in an accredited and/or approved school as defined by the Nebraska Department of Education. Detailed procedures and evaluations for this student teaching experience may be found in the Grace University Student Teaching Handbook. Special fee.
- ED 450 Practicum in Education 4** 0 s.h.  
This practicum requires a minimum of 10 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified school setting for the purposes of exposure to specific instructional activity within ones endorsement area(s). Special fee.

*\*Note: An additional 25 clock hours of field-based experience is scheduled within the Orientation and Field Experience course identified within the Teacher Education Professional Core.*

- ED 300 Practicum in Education 1** 0 s.h.  
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified middle or secondary school setting for the purposes of general exposure. Special fee.
- ED 321 Practicum in Language Arts & Social Studies** 0 s.h.  
To be taken concurrently with Teaching Language Arts in Elementary/Middle Schools and Teaching Social Studies in Elementary/Middle Schools, this practicum provides field experiences in elementary and middle schools related to teaching language arts and social studies. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.
- ED 322 Practicum in Math and Science** 0 s.h.  
To be taken concurrently with Teaching Math in Elementary/Middle Schools and Teaching Science in Elementary/Middle Schools, this practicum provides field experiences in elementary and middle schools related to teaching math and science. The practicum requires a minimum of 30 clock hours to integrate classroom theory and practice with elementary or middle school experience. Special fee.
- ED 350 Practicum in Education 2** 0 s.h.  
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified middle or secondary school setting for the purposes of general exposure. Special fee.
- ED 400 Practicum in Education 3** 0 s.h.  
This practicum requires a minimum of 30 clock hours to integrate educational theory and methodology with practical field experience in the classroom. It can be taken in any qualified school setting for the purposes of exposure to specific instructional activity within one's endorsement area(s). Special fee.
- ED 421 Practicum in Literacy Development** 0 s.h.  
To be taken concurrently with Teaching Reading in Elementary/Middle Schools and Diagnostic and Remedial Reading Skills, this practicum provides field experiences in elementary and middle schools related to teaching reading and literacy

on-site visits as a Practicum complete with interviews and actual experience in the field of research. Areas of research may include, but are not limited to: the inner city church; rescue mission ministry; transitional living programs; drug and alcohol rehabilitation; para-church organizations in the inner city; and the delivery of social services.

**EXCEL**

**Management and Organizational Leadership**  
*First Semester*

- MOL 461E Interpersonal/Group Communication** 3 s.h.  
A study of how people communicate and relate both interpersonally and in group context. Emphasis is placed on principles of communication, personal relationships, and resolving conflict. (This course is cross-listed with HDIFS 461E.)
- MOL 462E Life Assessment** 3 s.h.  
A study of adult development with emphasis on one's personal life and preparing for the future. In-class exercises serve to elicit vocational goals among students and help to realistically plan for the future. The course includes preparation of a portfolio, which may be used to gain credit for experiential learning. (This course is cross-listed with HDIFS 462E.)
- BS 463E Practical Application of Biblical Hermeneutics** 3 s.h.  
Principles of biblical hermeneutics are applied to various genre, styles and types of biblical writing. Particular emphasis is given to critical analysis, interpretation, and application of selected passages. Time will be spent in the study of bibliography.
- BS 464E The Law and History of Israel** 3 s.h.  
This course consists of an overview of the Pentateuch and Historical Books. The doctrines of anthropology and hamartology are studied. The student will also study the first stages of the drama of redemption and the anticipation of Messiah in the Old Testament.
- Second Semester*
- BS 465E The Sages and Prophets of Israel 1 (O.T.)** 4 s.h.  
This course will overview the wisdom and prophetic literature of the Old Testament. The doctrine of God will be studied against the background of the wisdom and prophetic books. The study of the drama of redemption and the anticipation of Messiah in this literature will also be investigated.

**MOL 466E Leading and Managing** 4 s.h.  
A study of leadership styles and skills. Emphasis is placed on motivational techniques and their effectiveness. Simulation activities assist in learning about management, leadership, and dealing with conflict.

**MOL 467E Principles of Human Resource Management** 4 s.h.  
This course addresses issues pertinent to personnel management, recruitment, selection, training, evaluation, discipline, and dismissal.

**BS 468E Jesus Christ Our Lord** 3 s.h.  
The Gospels and their background will be surveyed. In conjunction with the studies in the Gospel, the student will also study the doctrine of Christ's person and work. Time will also be spent in learning how to share one's faith with others.

*Third Semester*

**BS 469E The Church Unhindered** 3 s.h.  
Against the backdrop of the book of Acts, the student will study the development of the unhindered church from Pentecost to the present age. The doctrines of ecclesiology and pneumatology will be studied.

**HDFS 475E Issues in Contemporary Family Life and Ethics** 4 s.h.  
This course will focus on the major factors affecting contemporary family life. Special focus will be given to unique family structures; i.e., single parenting, blended families, non-traditional marriages, etc.

**HDFS 476E Adult Development** 3 s.h.  
This course will focus on the physical, cognitive, psychological and spiritual development of an adult from young adulthood to old age.

**BS 472E The Church Triumphant** 3 s.h.  
This course is a study of the New Testament epistles from Romans to Revelation. The doctrines of angelology and eschatology will be investigated. The student will also present a point-counterpoint topic in class.

**Accelerated Bible Certificate**

**BS 459 B Orientation to the Old Testament** 1 s.h.  
This course consist of an overview of the Old Testament. The Old Testament survey will be conducted through a Walk Through the Bible format. Each WTB will take place the week prior to the beginning of the respective Testament.

**BS 460 B Orientation to the New Testament** 1 s.h.  
This course consists of an overview of the New Testament. The New Testament survey will be conducted through a Walk Through the Bible format. Each WTB will take place the week prior to the beginning of the respective Testament.

**BS 463 B Practical Application of Biblical Hermeneutics** 3 s.h.  
Principles of biblical hermeneutics are applied to various styles and types of biblical writing. Particular emphasis is given to analysis, interpretation, and application of selected passages. Time will be spent in the study of the doctrine of bibliography.

**BS 464 B The Law & History of Israel** 3 s.h.  
This course consists of an overview of the Pentateuch and Historical Books. The doctrines of anthropology and hamartology are studied. The student will also study the first stages of the drama of redemption and the anticipation of Messiah in the Old Testament.

**BS 465 B The Sages & Prophets of Israel** 4 s.h.  
This course will overview the wisdom and prophetic literature of the Old Testament. The doctrine of God will be studied against the background of the wisdom and prophetic books. The study of the drama of redemption and the anticipation of Messiah in this literature will also be investigated.

**BS 468 B Jesus Christ is Our Lord** 3 s.h.  
The Gospels and their background will be surveyed. In conjunction with the studies in the Gospel, the student will also study the doctrine of Christ's person and work. Time will also be spent in learning how to share one's faith with others.

**BS 469 B The Church Unhindered** 3 s.h.  
Against the backdrop of the book of Acts, the student will study the development of the unhindered church from Pentecost to the present age. The doctrines of ecclesiology and pneumatology will be studied.

**BS 472 B The Church Triumphant** 3 s.h.  
This course is a study of the New Testament epistles from Romans to Revelation. The doctrines of angelology and eschatology will be investigated. The students will also present a point-counterpoint topic in class.

**HDFS 462E Life Assessment** 3 s.h.  
A study of adult development with emphasis on one's personal life and preparing for the future. In-class exercises serve to elicit vocational goals among students and help to realistically plan for the future. The course includes preparation of a portfolio that may be used to gain credit for experiential learning. (This course is cross-listed with MOL 462E.)

**BS 463E Practical Application of Biblical Hermeneutics** 3 s.h.  
Principles of biblical hermeneutics are applied to various genre, styles and types of biblical writing. Particular emphasis is given to critical analysis, interpretation, and application of selected passages. Time will be spent in the study of the doctrine of bibliography.

**BS 464E The Law and History of Israel** 3 s.h.  
This course consists of an overview of the Pentateuch and Historical Books. The doctrines of anthropology and hamartology are studied. The student will also study the first stages of the drama of redemption and the anticipation of Messiah in the Old Testament.

*Second Semester*

**BS 465E The Sages and Prophets of Israel I (O.T.)** 4 s.h.  
This course will overview the wisdom and prophetic literature of the Old Testament. The doctrine of God will be studied against the background of the wisdom and prophetic books. The study of the drama of redemption and the anticipation of Messiah in this literature will also be investigated.

**HDFS 473E Child Development** 4 s.h.  
This course will focus on the physical, cognitive, psychological and spiritual development of a child from birth to adolescence.

**HDFS 474E Marriage** 4 s.h.  
This course will focus on courtship and marriage in our society. Focus will be given to building a biblical model of marriage and what factors make for a healthy marriage.

**BS 468E Jesus Christ Our Lord** 3 s.h.  
The Gospels and their background will be surveyed. In conjunction with the studies in the Gospel, the student will also study the doctrine of Christ's person and work. Time will also be spent in learning how to share one's faith with others.

**MOL 466E Leading and Managing** 4 s.h.  
A study of leadership styles and skills. Emphasis is placed on motivational techniques and their effectiveness. Simulation activities assist in learning about management, leadership, and dealing with conflict.

**MOL 467E Principles of Human Resource Management** 4 s.h.  
This course addresses issues pertinent to personnel management, recruitment, selection, training, evaluation, discipline, and dismissal.

**BS 468E Jesus Christ Our Lord** 3 s.h.  
The Gospels and their background will be surveyed. In conjunction with the studies in the Gospel, the student will also study the doctrine of Christ's person and work. Time will also be spent in learning how to share one's faith with others.

*Third Semester*

**BS 469E The Church Unhindered** 3 s.h.  
Against the backdrop of the book of Acts, the student will study the development of the unhindered church from Pentecost to the present age. The doctrines of ecclesiology and pneumatology will be studied.

**MOL 470E Ethics: Integration of Faith and Work** 4 s.h.  
An examination of values and ethics, especially in business, with an emphasis upon the integration of belief and lifestyle. The analysis of situations calling for moral thinking and reflection on one's own life are key elements of this course.

**MOL 471E Organizational Behavior** 3 s.h.  
This course seeks to bring together the fields of organizational psychology and counseling, communication, and personnel management, and vocational functioning within a Christian world-view.

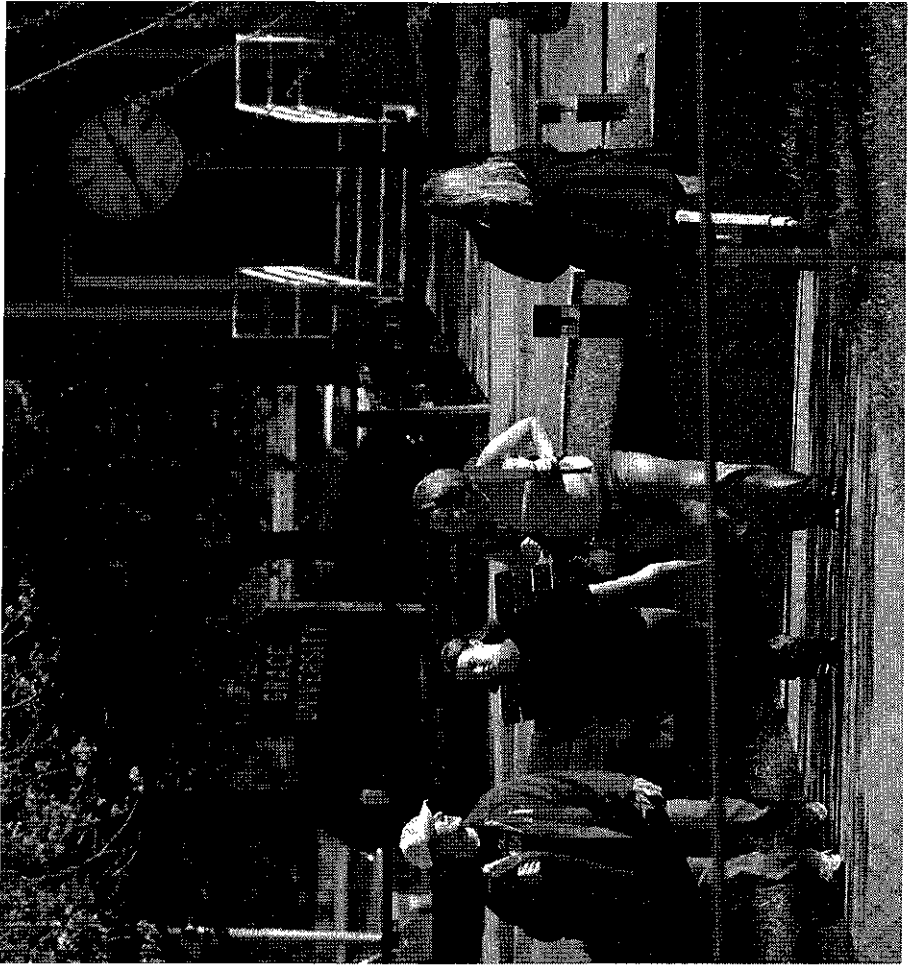
**BS 472E The Church Triumphant** 3 s.h.  
This course is a study of the New Testament epistles from Romans to Revelation. The doctrines of angelology and eschatology will be investigated. The student will also present a point-counterpoint topic in class.

**Human Development and Family Studies**

*First Semester*

**HDFS 461E Interpersonal/Group Communication** 3 s.h.  
A study of how people communicate and relate both interpersonally and in group context. Emphasis is placed on principles of communication, personal relationships, and resolving conflict. (This course is cross-listed with MOL 461E.)

DIRECTORIES



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## University Administration

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*President*
- Jim Beck, B.S.  
*Director of Communications*
- Tom Sommerville, M.A.  
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- ### Office of Academic Affairs
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*Academic Vice President of the University Dean, Grace College of the Bible*
- M. R. Dahlquist, D.Min.  
*Dean, Grace College of Graduate Studies*
- J. Jeff Burdick, M.A.  
*Director of Independent Studies*
- John Holmes, Th.M., Ph.D. Candidate  
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- Larry Sayles  
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*Food Service Manager, Pioneer College Caterers*
- Darrell Webb, M.A.  
*Director of Information Technology*
- Steve Wiemeyer, B.S.  
*Director of Facilities & Grounds*

## Office of Student Services

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*Director of Planned Giving*

## Faculty

- Susan E. Alford, Director, Teacher Education Program; Assistant Professor in Teacher Education
- B.S., Wheaton College; M.S., University of Nebraska at Omaha. Doctoral Studies, University of Nebraska at Lincoln. *Grace University, 1994.*
- Patrick A. Blewett, Academic Vice-President of the University; Dean, Grace College of the Bible; Associate Professor of Education and Ministry
- B.A., Montana Institute of the Bible; M.A., M.Div., D.Min., Western Conservative Baptist Seminary; Ph.D., University of Idaho. *Grace University, 1996.*

John J. Burdick, Director, Business Administration Program; Excel Assessment Officer; Associate Professor of Business Administration

B.S., Eastern New Mexico University; M.B.A., University of Nebraska at Lincoln; M.A., Denver Conservative Baptist Theological Seminary. *Grace University, 1995.*

Jared T. Burkholder, Vice-President for Student Services; Associate Professor of Intercultural Studies and Bible.

B.A., Grace College of the Bible; M.A., St. Francis College; M.Div., Th.M., Grace Theological Seminary; D.Min. Candidate, Trinity Evangelical Divinity School. *Grace University, 1989.*

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B.A., Grace College of the Bible; M.A., Talbot Theological Seminary; Ph.D., University of Nebraska at Lincoln. *Grace University, 1987.*

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B.R.E., Grand Rapids Baptist College; Th.M., D.Min., Dallas Theological Seminary; M.A., Grace Theological Seminary. *Grace University, 1996.*

James P. Eckman, President; Professor of History and Bible

B.S., Millersville University, M.A., Lehigh University; Th.M., Dallas Theological Seminary; Ph.D., University of Nebraska at Lincoln. *Grace University, 1983.*



# Adjunct Faculty

**L. Harder**, Dean of Women, Grace University; M.A., Columbia International University. *Grace University, 1998.*

**Corah S. Hoffman**, Clinical Director of the Counseling Center; Assistant Professor of Counseling. Hope College; M.A., Psy.D., Fuller Theological Seminary. *Grace University, 1997.*

**Richard D. Holmes**, Registrar; Associate Professor of Bible. Grace College of the Bible; Th.M., Dallas Theological Seminary; Ph.D. Candidate, University of Nebraska at Lincoln. *Grace University, 1993.*

**Wayne R. James**, Associate Professor of Music. M.E., M.M., University of Nebraska at Lincoln; University of Nebraska at Omaha; Wayne State College; Arizona State University; Mercook College of Music. *Grace University, 1994.*

**Edward R. Johnson**, Associate Professor of English. Grace College of the Bible; B.S., University of Nebraska at Lincoln; M.A., University of Oklahoma; Post-graduate Study; Creighton University; University of Nebraska at Lincoln, University of Oklahoma. *Grace University, 1973.*

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**Michelle L. Lundgren**, Field Education Director; Assistant Professor of Teacher Education. University of Arizona; B.S., University of Nebraska at Omaha; M.S., University of Nebraska at Omaha; Doctoral Candidate, University of Nebraska at Omaha. *Grace University, 2001.*

**James A. Meyers**, Director of Communications Program; Instructor of Communications. B.S., Grace University; M.S., University of Nebraska at Omaha. *Grace University, 1998.*

**Thad W. Mott**, Dean of Men, Head Basketball Coach. University of Nebraska. *Grace University, 2000.*

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**Ronald L. Rushing**, Chair, Division of Biblical Studies; Professor of Bible. B.S., University of Arkansas; Th.M., Th.D., Dallas Theological Seminary. *Grace University, 1993.*

**Gary Shook**, Head Librarian with rank as Associate Professor. B.S., University of Colorado; M.L.S., University of Southern California. *Grace University, 1996.*

**Ronald J. Shope**, Director of Assessment and Institutional Research; Associate Professor of Communications and Research. Diploma, B.A., Moody Bible Institute; M.A., Wheaton College; Ph.D., Penn State University; Graduate Studies, University of Nebraska at Lincoln. *Grace University, 1987.*

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**Norman L. Thiesen**, Director, Counseling Program; Professor of Counseling. B.A., Biola College; M.A., Pepperdine University; M.A., Talbot Theological Seminary; M.A., Ph.D., Rosemead Graduate School of Psychology. *Grace University, 1994.*

**Donald J. Tschetter**, Assistant Registrar. B.A., D.D., Grace University; M.Div., D.D., Grace Theological Seminary; B.A., Huron College; Graduates Study, University of Wichita; M.S., University of Nebraska at Omaha; University of Nebraska at Lincoln. *Grace University, 1958.*

**Stanley V. Udd**, Chair, General Studies Division; Professor of Bible Languages. Diploma, Grace College of the Bible; B.S., University of Nebraska at Lincoln; M.A., Northeast Missouri State University; M.Div., Th.M., Th.D., Grace Theological Seminary; Postgraduate Study; Institute of Holy Land Studies; Central Baptist Theological Seminary; M.L.S., Emporia State University. *Grace University, 1991.*

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**Thomas Orange**, Teacher Education Certificate, Metropolitan Communication College; Coursework, University of Nebraska at Omaha; A.A., Grand Rapids Junior College; B.S., Calvin College; B.A., Grand Rapids Baptist College; M.S., University of Kansas. *Grace University 1999.*

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**Bonnie L. Paschold**, Management B.S., Grace University, 2001; M.A., University of Nebraska at Lincoln. *Grace University 1994.*

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**Joyce L. Reimer**, Music Organ and Handbells B.S.M., Grace College of the Bible; M.M., University of Nebraska at Lincoln. *Grace University 1994.*

**Michael J. Reznicek**, Counseling B.S., University of Nebraska at Lincoln; M.D., University of Nebraska College of Medicine. Psychiatric Residency, Wilford Hall USAF. *Grace University 1998.*

**Fred Scott**, Business Administration B.S., Indiana University; M.A.T., Iowa University. *Grace University 1998.*

**Seven P. Sivadge**, Bible & Ministry B.S., Grace University; M.A., Trinity International University. *Grace University 1999.*

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**David W. Hoesch**, Bible B.S.Ed., University of Nebraska at Lincoln; Th.M., Dallas Theological Seminary. *Grace University 1999.*

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**Darryl W. Keeney**, Management S.D., School of Mines & Technology; B.A., Grace College of the Bible; M.Div., Western Conservative Baptist Seminary. *Grace University 1994.*

**Paul Koenig**, Music-Voice B.M.E., Morningside College; M.M.E., VanderCook College of Music. *Grace University 1999.*

**Mark Krzycki**, Communications B.A., M.A., University of Nebraska at Kearney. *Grace University 1998.*

**Stan D. Latta**, HDFS B.S., M.A., Grace University. *Grace University 2000.*

**Betty J. Masters**, Teacher Education Diploma, Grace University; Kearney State College; B.S., M.S., University of Nebraska at Omaha. *Grace University 2000.*

**James C. Moeller**, English B.A., University of Nebraska at Omaha; M.A., University of Nebraska at Omaha. *Grace University 2000.*

**James B. Nichols**, Business Administration B.S., Iowa State University; M.B.A., University of Dallas. *Grace University 2001*

**c W. Brown**, Music-Percussion A., University of Nebraska at Omaha; M.S., University of Nebraska at Omaha. *Grace University 2001.*

**Phanie A. Burdic**, Teacher Education A., University of Northern Colorado; Coursework, Rockmount College, Providence Seminary; M.S., University of Nebraska at Omaha. *Grace University 2000.*

**Tim Colyer**, Management and Organizational Leadership A., Baptist Bible College; M.Div., Calvary Baptist Seminary - Tennessee Temple Seminary. *Grace University 2000.*

**Weldon N. Crapo**, Bible S., Taylor University; Diploma, Western Michigan University; M.Div., Trinity Evangelical Seminary School. Pastor, 1987-1990. *Grace University 1993.*

**Terry E. Crippen**, HDFS A., Northwestern College; M.A., Liberty University; Course Work, Barrington College. *Grace University 2000.*

**Michael Friesen**, Bible A., Grace College of the Bible; Th.M., Dallas Theological Seminary. *Grace University 1997.*

**Chris M. Fyfe**, Teacher Education Park College; Assoc. E.E., Scottsbluff Junior College; B.S., Peru State Teachers College; M.S., University of Nebraska at Omaha. *Grace University 1984.*

**Ebbie M. Harmsen**, Communications A., Baylor University; M.S.J., Northwestern University. *Grace University 1999.*

**Michael A. Hartwig**, Bible A., Faith Baptist Bible College; M.Div., Grace Theological Seminary; Ph.D., Trinity Evangelical Seminary School. *Grace University 2000.*

The following is a list of ways to help alumni stay connected to Grace University.

- Attend Bible Conference
- Use the University Library
- Listen to KGBI-FM or KROA-FM.
- Visit the Grace University web site regularly - www.GraceUniversity.edu
- Attend a Dinner Meeting in your area
- Receive The PrayerLink Brochure and pray regularly for Grace University
- Host the Ambassadors, Trombone Troubadours, Carillon Hand Bell Choir, Sounds of Silver Flute Trio, Grace Chorale, or Grace Concert Band
- Read the Grace Tidings University Magazine
- Support the Grace Royals
- Put a Grace Alum license plate holder on your car
- Wear a Grace shirt
- Help recruit a new student
- Attend World Christian Conference
- Financially support the Annual Alumni Project
- Hire a Grace graduate
- Attend a University-sponsored concert
- Send someone to YOUTHFEST
- Include Grace University in your Estate Plan
- Visit the growing Grace campus
- Participate in the Annual Alumni Day
- Look at the many ways for you to be involved with Grace. Our prayer for you and for Grace is that God uses us to make a difference for eternity.

purpose of the Association is to maintain communication between the alumni and University, promote fellowship among the alumni, to foster prayer and support for the University and one another, and to encourage alumni to uphold the spiritual, evangelistic, and academic emphasis of the University.

**membership**

**Active Members.** All graduates of the university shall be active members having the privilege to vote and to hold office within the Association.

**Associate Members.** All non-graduates who have accumulated at least twelve (12) credits with a passing grade officially recorded in the Registrar's Office, shall be associate members having the privilege to vote and to hold office within the Association but not within the Executive Committee.

**Honorary Members.** All former faculty and staff members who do not qualify as active or associate members shall be honorary members having the same privileges as associate members. All current faculty and staff members who do not qualify as active or associate members shall be honorary members without the privilege to vote and to hold office.

**program**

This University strives to help Grace Alumni stay connected with Grace. The Executive Committee works to provide activities and opportunities for Alumni to stay connected with the school, besides planning the Annual Alumni Day, we are committed to making information available.

Alumni are a vital part of the continuing excellence that is Grace University. Alumni make a significant impact on this school and on its future. Currently 1 Grace Alumnus serves on the Executive Team, 7 faculty members are Grace Alums and Trustees are Grace Alumni. Add to this the many who serve on the staff, the Foundation Board, and the Advisory Council. The Alumni of Grace are shaping the future of Grace and providing effective leadership.

**Statistical Information**

**University Undergraduate Enrollment Analysis**

States		
Arizona	3	17
Arkansas	2	9
California	6	28
Colorado	20	14
Florida	2	
Georgia	1	31
Illinois	3	7
Iowa	61	6
Kansas	37	59
Kentucky	1	
Louisiana	2	21
Minnesota	5	6
Missouri	7	134
Montana	2	9
Nebraska	375	13
New Mexico	1	17
New York	2	16
North Carolina	1	
North Dakota	7	
Ohio	2	12
Oklahoma	6	6
Pennsylvania	2	45
South Dakota	20	14
Tennessee	2	31
Texas	5	20
Virginia	1	56
Washington	4	15
Wisconsin	4	
Wyoming	2	

\*Data from Fall 2000, Annual Report by the Registrar.

**Graduation Rate**

The 2000 Spring graduation rate for the 1994 Fall entering class was 47%. This rate is based on full-time, first-time students completing a program within 150% of the normal time required for their program. Many students opt to extend the length of study due to employment needs, family issues, or academic achievement goals. The University has no statute of limitations regarding completion of associate or baccalaureate degrees. For a more complete analysis by demographic factors, contact the Academic Vice President.

**Church Affiliation**

American Baptist	9
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### Cement Rate

Each year, in accordance with the Higher Education Act requirements, the Student Development Office publishes a Campus Security Report regarding security policies, procedures, and crime statistics. Contact the Vice President for Student Services for a copy of the report.

Response Category	Percentage of Graduating Seniors Responding
Travel	8%
Additional Education	15%
non-employment activities	17%
marriage, volunteer opportunities, etc.)	30%
employment in my national/professional field	24%
employment based on location, compensation, or other reasons than by national or professional field	6%
employed in my national/professional field	
complete placement report, contact the academic Vice President's Office.	

### Higher Education Act Report

The University submitted its first Title II Higher Education Act Annual Report for Teacher Education. Contact the Academic Vice President for a copy of the report.

### University in Athletics Disclosure Act Report

Grace students do not receive funds for athletic scholarships, the University is not required to submit an EADA Report; however, we do voluntarily submit the report data to the U.S. Department of Education. While a complete report can be reviewed by contacting the Academic Vice President, a brief summary of varsity sports demonstrated equity in athletics at Grace is listed below:

Gender	Sport
Men	Soccer
Women	Volleyball
Men	Basketball
Women	Basketball

### Certified Public Accountant's Audit Report

Each year the University's financial records are audited by an independent certified public accounting firm. The results of this report are available for review. Contact the Vice President for Business and Finance for a copy of the report.

### Campus Security Report

Each year, in accordance with the Higher Education Act requirements, the Student Development Office publishes a Campus Security Report regarding security policies, procedures, and crime statistics. Contact the Vice President for Student Services for a copy of the report.

### Institutional Assessment Report

Each year the Faculty prepare a report evaluating the effectiveness of the institution in student learning and in other areas of institutional research and assessment. The evaluation is based on assessment of the stated goals and objectives of the University. The results of this report are available for review. Contact the Academic Vice President for a copy of the report.

### CLEP Exams

The College Level Examination Program (CLEP) is used to establish credit in certain college courses. A total of 15 hours of credit can be earned through CLEP subject examinations; however no credit is allowed for CLEP general exams. Credit can only be offered in fields of studies that are equivalent to those offered or approved by the University. CLEP exams are approved by the University, minimum raw score requirements for credit, and credit hours approved per course are listed in the Appendix of this catalog.

Credit earned by CLEP examination is not counted towards residency requirements for graduation. If the course has been taken by audit, or if the student has already completed one semester of a year-long course sequence such as English or History, credit is not given by CLEP examination.

Students are assessed a CLEP Exam Transcript Posting Fee. Fees for testing materials are assessed to all students taking CLEP examinations. Fees are listed in the Financial Information section of this catalog. For additional information write to the Academic Vice-President. The University is a CLEP Test Center, and its code number for the CLEP examination report is 6248. See the Appendices for a listing of CLEP Subject Exams accepted by Grace University.

## Take CLEP Examinations for College Credit

CLEP Subject Exams Offered and Accepted by Grace University	Minimum Acceptable Test Score	Amount of Credit Awarded
Composition and Literature	50	3
American Literature	50	3
Analysis and Interpretation of Literature	50	3
College Composition, Freshman (3)	50	3-6
w/Essay Composition (6)	50	3
English Literature	50/52	6-12
Foreign Languages	50/63	6-12
College French 2 or 4 s.h.	50/54	6-12
College German 2 or 4 s.h.	50	3
College Spanish 2 or 4 s.h.	50	3
Social Sciences* and History*	50	3
American Government	50	3
Educational Psychology, Introduction to	50	3
History of the U.S. I (Pre-1865)	50	3
History of the U.S. II (Post 1865)	50	3
Human Growth and Development	50	3
Principles of Macroeconomics	50	3
Principles of Microeconomics	50	3
Psychology, Introductory	50	3
Sociology, Introductory	50	3
Western Civilization I (Ancient Near East to 1648)	50	3
Western Civilization II (1648 to Present)-Social Science	50	3
Science* and Mathematics*	50	3
Algebra, College	50	3
Algebra-Trigonometry, College	50	3
Biology, General	50	4
Calculus and Elem. Functions	50	3
Chemistry, General	50	4
Trigonometry	50	3
Business	50	3
Accounting, Introductory	50	3
Business Law, Introductory	50	3
Information Systems and Computer Applications*	50	3
Management, Principles of	50	3
Marketing, Principles of	50	3

\*All Science, Mathematics, Social Science, History, and Literature exams in addition to the CLEP Subject Exam in Information System and Computer Applications can also be used as General Education electives.

Credit For Prior Learning ..... 90

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